



CITY OF MIAMI GARDENS CITY COUNCIL MEETING AGENDA

Meeting Date: May 25, 2011
1515 NW 167th St., Bldg. 5, Suite 200
Miami Gardens, Florida 33169
Next Regular Meeting Date: June 8, 2011
Phone: (305) 622-8000 **Fax:** (305) 622-8001
Website: www.miamigardens-fl.gov
Time: 7:00 p.m.

Mayor Shirley Gibson
Vice Mayor Aaron Campbell Jr.
Councilwoman Lisa C. Davis
Councilman André Williams
Councilwoman Felicia Robinson
Councilman David Williams Jr.
Councilman Oliver G. Gilbert III
City Manager Dr. Danny O. Crew
City Attorney Sonja K. Dickens, Esq.
City Clerk Ronetta Taylor, MMC

City of Miami Gardens Ordinance No. 2007-09-115 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of \$250.00. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants, and virtually all-legislative, quasi-judicial and administrative action. All not-for-profit organizations, local chamber and merchant groups, homeowner associations, or trade associations and unions must also register however an annual fee is not required.

- (A) CALL TO ORDER/ROLL CALL**
- (B) INVOCATION**
- (C) PLEDGE OF ALLEGIANCE**
- (D) APPROVAL OF MINUTES**
Regular City Council Minutes – May 11, 2011
- (E) ORDER OF BUSINESS** (Items to be pulled from Consent Agenda at this time)
- (F) SPECIAL PRESENTATIONS (5 minutes each)**
 - F-1) Councilwoman Davis – Spelling Bee Contest Winners

- F-2) Councilman David Williams Jr. – 2011-2014 Red Ribbon Certified Schools
 - a. Carol City Middle School
 - b. Miami Carol City Senior High School
- F-3) Councilman David Williams Jr. – Holly Zwerling, President of So. FL Fatherhood Task Force
- F-4) Councilman Gilbert – Commission For Women Report
- F-5) Dr. Danny O. Crew, City Manager – Employee Recognition
- F-6) Renee Crichton, Deputy City Manager-T.R.I.P. Day of Service Presentation

(G) PUBLIC COMMENTS

(H) ORDINANCE(S) FOR FIRST READING:

None

(I) ORDINANCE(S) FOR SECOND READING/PUBLIC HEARING(S)

None

(J) RESOLUTION(S)/PUBLIC HEARING(S)

None

(K) CONSENT AGENDA

K-1) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER IN THE AMOUNT OF ONE HUNDRED SEVENTY-ONE THOUSAND THREE HUNDRED NINETY DOLLARS AND 20/100 CENTS (\$171,390.20) TO SUNGARD PUBLIC SECTOR, INC. FOR OSSI SOFTWARE FOR THE MIAMI GARDENS POLICE DEPARTMENT; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)

K-2) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, CONFIRMING COUNCILWOMAN LISA C. DAVIS' APPOINTMENT OF HORTENSE MCGILLVERY TO THE CARIBBEAN AFFAIRS ADVISORY COMMITTEE FOR A THREE (3) YEAR TERM ENDING MAY 25, 2014; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE. (SPONSORED BY COUNCILWOMAN LISA C. DAVIS)

K-3) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, CONFIRMING COUNCILWOMAN LISA C. DAVIS' APPOINTMENT OF PETER

AGBEYEGBE TO THE PROGRESSIVE YOUNG ADULT COMMITTEE FOR A THREE (3) YEAR ENDING MAY 25, 2014; PROVIDING FOR THE ADOPTON OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE. (SPONSORED BY COUNCILWOMAN LISA C. DAVIS)

K-4) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, CONFIRMING COUNCILWOMAN FELICIA ROBINSON'S APPOINTMENT OF GENEVIEVE CARVIL TO THE PROGRESSIVE YOUNG ADULT COMMITTEE FOR A THREE (3) YEAR ENDING MAY 25, 2014; PROVIDING FOR THE ADOPTON OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE. (SPONSORED BY COUNCILWOMAN FELICIA ROBINSON)

K-5) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, CONFIRMING COUNCILWOMAN FELICIA ROBINSON'S APPOINTMENT OF IVY BENNETT TO THE PROGRESSIVE YOUNG ADULT ADVISORY COMMITTEE FOR A TWO (2) YEAR TERM ENDING MAY 25, 2013; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE. (SPONSORED BY COUNCILWOMAN FELICIA ROBINSON)

K-6) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AUTHORIZING THE CITY MANAGER AND CITY CLERK TO EXECUTE AND ATTEST RESPECTIVELY, THAT CERTAIN INTERLOCAL AGREEMENT WITH THE TOWN OF MIAMI LAKES FOR THE CITY TO PROVIDE STREET SWEEPING SERVICES AND TECHNICAL ASSISTANCE TO MIAMI LAKES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)

K-7) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER AND THE CITY ATTORNEY TO TAKE ANY AND ALL STEPS NECESSARY TO NEGOTIATE AND ACCEPT A REASONABLE SETTLEMENT OFFER IN THE BREACH OF CONTRACT ACTION FILED AGAINST METRO DADE K-9 GUARD DOG SERVICES, INC.; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE. (SPONSORED BY THE CITY ATTORNEY)

K-8) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF

MIAMI GARDENS, FLORIDA AUTHORIZING THE CITY MANAGER TO ISSUE PURCHASE ORDERS TO JSM SERVICES, INC. FOR LASER GRADING AND SOD AT BRENTWOOD PARK IN AN AMOUNT NOT TO EXCEED SIXTY-FOUR THOUSAND SIX HUNDRED SIXTY-THREE DOLLARS AND 82/100 CENTS (\$64,663.82); PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)

K-9) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AUTHORIZING THE CITY MANAGER TO ISSUE PURCHASE ORDERS TO AMERI-PRIDE, INC. TO INSTALL AN UNDERGROUND INSTALLATION SYSTEM AT BRENTWOOD PARK IN AN AMOUNT NOT TO EXCEED SIXTY-FOUR THOUSAND FIVE HUNDRED EIGHTY-EIGHT DOLLARS (\$64,588.00); PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)

(L) RESOLUTION(S)

(M) REPORTS OF CITY MANAGER/CITY ATTORNEY/CITY CLERK

M-1) CITY MANAGER'S MONTHLY REPORT

M-2) MIAMI GARDENS POLICE DEPARTMENT MONTHLY REPORT

(N) REPORTS OF MAYOR AND COUNCIL MEMBERS

(O) WRITTEN REQUESTS, PETITIONS & OTHER WRITTEN COMMUNICATIONS FROM THE PUBLIC

(P) ADJOURNMENT

IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT OF 1990, ALL PERSONS WHO ARE DISABLED AND WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT RONETTA TAYLOR, MMC, CITY CLERK (305) 622-8000 EXT./ 2750, NO LATER THAN 48 HOURS PRIOR TO SUCH PROCEEDINGS. TDD NUMBER 1-800-955-8771.

ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM MAY CONTACT RONETTA TAYLOR, MMC, CITY CLERK (305) 622-8000 EXT. 2750. THE ENTIRE AGENDA PACKET CAN ALSO BE FOUND ON THE CITY'S WEBSITE AT www.miamigardens-fl.gov.

ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE CITY OF MIAMI GARDENS WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.



**City of Miami Gardens
Agenda Cover Memo**

Council Meeting Date:	May 11, 2011		Item Type:	Resolution	Ordinance	Other	
			(Enter X in box)	X			
Fiscal Impact: (Enter X in box)	Yes	No	Ordinance Reading: (Enter X in box)	1st Reading		2nd Reading	
	X			Public Hearing: (Enter X in box)	Yes	No	Yes
Funding Source:	General Fund		Advertising Requirement: (Enter X in box)	Yes		No	
Contract/P.O. Required: (Enter X in box)	Yes	No	RFP/RFQ/Bid #:	(Enter #)			
		X					
Strategic Plan Related (Enter X in box)	Yes	No	Strategic Plan Priority Area:	Strategic Plan Obj./Strategy: (list the specific objective/strategy this item will address) N/A			
		X					
Sponsor Name	Dr. Danny O. Crew, City Manager		Department:	Information Technology/Police			

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER IN THE AMOUNT OF ONE HUNDRED SEVENTY-ONE THOUSAND THREE HUNDRED NINETY DOLLARS AND 20/100 CENTS (\$171,390.20) TO SUNGARD PUBLIC SECTOR, INC. FOR OSSI SOFTWARE FOR THE MIAMI GARDENS POLICE DEPARTMENT; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

Background

The Miami Gardens Police Department utilizes OSSI software from Sungard Public Sector as the main operational software program for the department. The original contract was awarded to Sungard in 2007, and was for a two (2) year period with a fixed contract price. The price included renewals for up to a five (5) year period with annual increases not to exceed five percent (5%). The initial two (2) year term ended in 2009, and at that time the City Council authorized a renewal of the agreement with Sungard for a 3rd year.

**ITEM K-1
RESOLUTION ISSUE PO
TO SUNGARD PUBLIC SECTOR**

Current Situation

The City is now entering the 4th year in its utilization of the OSSI software provided by Sungard Public Sector. The company is not seeking an increase in the annual renewal amount, which remains \$ 171,390.20.

The OSSI software contains modules for the Records Management System, Computer Aided Dispatch System, as well as various other modules which help with police officer reporting and efficiency. The OSSI software provided by Sungard is essential to maintaining on-going police operations and investigations. It should be noted that this software system is also utilized by the Miami Dade Police Department. City Staff has determined that renewal cost is appropriate for the licensing, maintenance, and services being provided.

Proposed Action:

That the City Council approve the attached resolution authorizing the City Manager to issue a purchase order in the amount of \$171,390.20, to Sungard Public Sector for OSSI software and licensing agreement for the Miami Gardens Police Department.

Attachment:

Itemized list of software modules and their cost

RESOLUTION NO. 2011_____

1
2
3 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI
4 GARDENS, FLORIDA AUTHORIZING THE CITY MANAGER TO ISSUE
5 A PURCHASE ORDER IN THE AMOUNT OF ONE HUNDRED
6 SEVENTY-ONE THOUSAND THREE HUNDRED NINETY DOLLARS
7 AND 20/100 CENTS (\$171,390.20) TO SUNGARD PUBLIC SECTOR,
8 INC. FOR OSSI SOFTWARE FOR THE MIAMI GARDENS POLICE
9 DEPARTMENT; PROVIDING FOR THE ADOPTION OF
10 REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.
11

12 WHEREAS, the City Council previously authorized the issuance of a Purchase
13 Order to Sungard Public Sector, Inc. ("Sungard") for OSSI software for the Miami
14 Gardens Police Department, and

15 WHEREAS, the original award to Sungard was for a two (2) year fix contract
16 price that included renewals for up to a five (5) year period with annual increases not to
17 exceed five percent (5%) of the amount of the preceding years contract, and

18 WHEREAS, the initial two (2) year term ended in 2010, and at that time the City
19 Council authorized a renewal of the agreement with Sungard, and

20 WHEREAS, Sungard Public Sector is not seeking an increase in the renewal
21 amount from 2010 from 2011, and the amount will remain One Hundred Seventy-One
22 Thousand Three Hundred Ninety Dollars and 20/100 Cents (\$171,390.20), and

23 WHEREAS, City staff is recommending that the City Council authorize the City
24 Manager to issue a purchase order to Sungard for an additional year,

25 NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
26 OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

27 Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas
28 paragraphs are hereby ratified and confirmed as being true, and the same are hereby
29 made a specific part of this Resolution.

30 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens
31 hereby authorizes the City Manager to issue a Purchase Order in the amount of One
32 Hundred Seventy-One Thousand Three Hundred Ninety Dollars and 20/100 Cents
33 (\$171,390.20) to Sungard Public Sector, Inc. for OSSI software for the Miami Gardens
34 Police Department.

35 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately
36 upon its final passage.

37 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI
38 GARDENS AT ITS REGULAR MEETING HELD ON _____, 2011.

39

40

41

SHIRLEY GIBSON, MAYOR

42

43

ATTEST:

44

45

46

47

RONETTA TAYLOR, MMC, CITY CLERK

48

49

50

PREPARED BY: SONJA KNIGHTON DICKENS, ESQ., CITY ATTORNEY

51

52

53

SPONSORED BY: DR. DANNY O. CREW, CITY MANAGER

54

55

Moved by: _____

56

57

VOTE: _____

58

59

Mayor Shirley Gibson _____ (Yes) _____ (No)

60

Vice Mayor Aaron Campbell, Jr. _____ (Yes) _____ (No)

61

Councilman David Williams Jr. _____ (Yes) _____ (No)

62

Councilwoman Lisa Davis _____ (Yes) _____ (No)

63

Councilman Oliver Gilbert, III _____ (Yes) _____ (No)

64

Councilwoman Felicia Robinson _____ (Yes) _____ (No)

65

Councilman Andre' Williams _____ (Yes) _____ (No)

66

Invoice

SUNGARD PUBLIC SECTOR

1000 Business Center Drive
 Lake Mary, FL 32746
 800-727-8088
 www.sungardps.com

<i>Company</i>	<i>Document No</i>	<i>Date</i>	<i>Page</i>
LG	34115	31/Mar/2011	1 of 4

Bill To: Miami Gardens Police
 1515 NW 167th Street
 Bldg 7 Suite 403
 MIAMI GARDENS, FL 33169
 United States
 Attn: Natalya Thompson

Ship To: Miami Gardens Police
 1515 NW 167th Street
 Bldg 7 Suite 403
 MIAMI GARDENS, FL 33169
 United States
 Attn: Natalya Thompson

<i>Customer Grp/No.</i>	<i>Customer Name</i>	<i>Customer PO Number</i>	<i>Currency</i>	<i>Terms</i>	<i>Due Date</i>
1 5775LG	Miami Gardens Police		USD	NET30	30/Apr/2011

No	SKU Code/Description/Comments	Units	Rate	Extended
Contract No. 070186				
1	OSSI Base Computer Aided Dispatch System Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	12,519.00	12,519.00
2	OSSI First CAD Map Display and Map Maintenance Software License Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	990.00	990.00
3	OSSI Additional CAD Map Display Client License Maintenance Start: 01/May/2011, End: 30/Apr/2012	3.00	360.00	1,080.00
4	OSSI Client Base Records Management System Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	17,360.00	17,360.00
5	OSSI Notification Module Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	1,312.00	1,312.00
6	OSSI Basic Accident Module Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	880.00	880.00
7	OSSI Property and Evidence Module Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	880.00	880.00
8	OSSI Bar Coding Server License Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	1,360.00	1,360.00
9	OSSI Bar Coding Hand-Held Client License (Each) Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	255.20	255.20
10	OSSI RMS Map Display and Pin Mapping License Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	2,400.00	2,400.00
11	OSSI - QuarterMaster Module Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	880.00	880.00
12	OSSI Fleet Vehicle Maintenance Module Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	240.00	240.00
13	OSSI Training Module Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	560.00	560.00
14	OSSI Accident Wizard Base Server License Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	800.00	800.00

RECEIVED APR - 4 2011

Page Total 41,516.20

SUNGARD PUBLIC SECTOR

1000 Business Center Drive
 Lake Mary, FL 32746
 800-727-8088
 www.sungardps.com

Invoice

Company LG	Document No 34115	Date 31/Mar/2011	Page 2 of 4
----------------------	-----------------------------	----------------------------	-----------------------

Bill To: Miami Gardens Police
 1515 NW 167th Street
 Bldg 7 Suite 403
 MIAMI GARDENS, FL 33169
 United States
 Attn: Natalya Thompson

Ship To: Miami Gardens Police
 1515 NW 167th Street
 Bldg 7 Suite 403
 MIAMI GARDENS, FL 33169
 United States
 Attn: Natalya Thompson

Customer Grp/No.	Customer Name	Customer PO Number	Currency	Terms	Due Date
1 5775LG	Miami Gardens Police		USD	NET30	30/Apr/2011

No	SKU Code/Description/Comments	Units	Rate	Extended
15	OSSI Accident Wizard Workstation License Client Maintenance Start: 01/May/2011, End: 30/Apr/2012	122.00	24.00	2,928.00
16	OSSI Crime Analysis Module - Client License Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	2,000.00	2,000.00
17	OSSI - Crime Analysis Plus Module Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	1,200.00	1,200.00
18	OSSI Professional Standards (Internal Affairs) Module Client Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	2,400.00	2,400.00
19	Gang Profile Module Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	1,200.00	1,200.00
20	OSSI Sex Offender Module Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	2,400.00	2,400.00
21	OSSI OSSI's Integrated CAD/STATE/NCIC Messaging software switch Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	3,600.00	3,600.00
22	OSSI Base Mobile Server Software Client Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	7,560.00	7,560.00
23	OSSI Review Module for Field Reporting Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	5,600.00	5,600.00
24	OSSI Client License for Message Switch Maintenance Start: 01/May/2011, End: 30/Apr/2012	5.00	54.00	270.00
25	OSSI MCT Client for Digital Dispatch Maintenance Start: 01/May/2011, End: 30/Apr/2012	122.00	159.20	19,422.40
26	OSSI Mobile Client Maps Maintenance Start: 01/May/2011, End: 30/Apr/2012	122.00	32.00	3,904.00
27	OSSI License of Incident/Offense Field Reporting Module Client Maintenance Start: 01/May/2011, End: 30/Apr/2012	122.00	159.20	19,422.40
28	OSSI - MFR Client - Accident Reporting Maintenance Start: 01/May/2011, End: 30/Apr/2012	122.00	80.00	9,760.00
29	OSSI Mobile Arrest Module	122.00	48.00	5,856.00
Page Total				87,522.80

Invoice

SUNGARD PUBLIC SECTOR

1000 Business Center Drive
 Lake Mary, FL 32746
 800-727-8088
 www.sungardps.com

Company	Document No	Date	Page
LG	34115	31/Mar/2011	3 of 4

Bill To: Miami Gardens Police
 1515 NW 167th Street
 Bldg 7 Suite 403
 MIAMI GARDENS, FL 33169
 United States
 Attn: Natalya Thompson

Ship To: Miami Gardens Police
 1515 NW 167th Street
 Bldg 7 Suite 403
 MIAMI GARDENS, FL 33169
 United States
 Attn: Natalya Thompson

Customer Grp/No.	Customer Name	Customer PO Number	Currency	Terms	Due Date
1 5775LG	Miami Gardens Police		USD	NET30	30/Apr/2011

No	SKU Code/Description/Comments	Units	Rate	Extended
	Maintenance Start: 01/May/2011, End: 30/Apr/2012			
30	OSSI Mobile Citation Module Maintenance Start: 01/May/2011, End: 30/Apr/2012	122.00	80.00	9,760.00
31	OSSI - MFR Client - MOBLAN Version Maintenance Start: 01/May/2011, End: 30/Apr/2012	10.00	80.00	800.00
Contract No. 080388				
32	OSSI Police to Citizen Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	2,000.00	2,000.00
Contract No. 080763				
33	OSSI Base Mobile Server Software Upgrade Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	1,188.00	1,188.00
34	OSSI Review Module for Field Reporting Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	872.00	872.00
35	OSSI MCT Client for Digital Dispatch Maintenance Start: 01/May/2011, End: 30/Apr/2012	38.00	159.20	6,049.60
36	OSSI Mobile Client Maps Maintenance Start: 01/May/2011, End: 30/Apr/2012	38.00	32.00	1,216.00
37	OSSI - MFR Client- Base Incident/Offense Maintenance Start: 01/May/2011, End: 30/Apr/2012	38.00	159.20	6,049.60
38	OSSI Mobile Arrest Module Maintenance Start: 01/May/2011, End: 30/Apr/2012	38.00	48.00	1,824.00
39	OSSI - MFR Client Citation Maintenance Start: 01/May/2011, End: 30/Apr/2012	38.00	80.00	3,040.00
40	OSSI - MFR Client - Accident Reporting Maintenance Start: 01/May/2011, End: 30/Apr/2012	38.00	80.00	3,040.00
41	OSSI Accident Wizard Workstation License Client Maintenance Start: 01/May/2011, End: 30/Apr/2012	38.00	24.00	912.00
42	OSSI - MFR Client - MOBLAN Version	70.00	80.00	5,600.00
Page Total				42,351.20

Invoice

SUNGARD PUBLIC SECTOR

1000 Business Center Drive
 Lake Mary, FL 32746
 800-727-8088
 www.sungardps.com

Company	Document No	Date	Page
LG	34115	31/Mar/2011	4 of 4

Bill To: Miami Gardens Police
 1515 NW 167th Street
 Bldg 7 Suite 403
 MIAMI GARDENS, FL 33169
 United States
 Attn: Natalya Thompson

Ship To: Miami Gardens Police
 1515 NW 167th Street
 Bldg 7 Suite 403
 MIAMI GARDENS, FL 33169
 United States
 Attn: Natalya Thompson

Customer Grp/No.	Customer Name	Customer PO Number	Currency	Terms	Due Date
1	5775LG Miami Gardens Police		USD	NET30	30/Apr/2011

No	SKU Code/Description/Comments	Units	Rate	Extended
	Maintenance Start: 01/May/2011, End: 30/Apr/2012			

Contract No. 090464

43	OSSI Police to Police Annual Subscription Fee Maintenance Start: 01/May/2011, End: 30/Apr/2012	1.00	0.00	0.00
----	---	------	------	------

Page Total 0.00

Remit Payment To: SunGard Public Sector Inc.
 Bank of America
 12709 Collection Center Drive
 Chicago, IL 60693

Subtotal	171,390.20
Sales Tax	0.00
Invoice Total	171,390.20
Payment Received	0.00
Balance Due	171,390.20

PSA Reference Number:



City of Miami Gardens Agenda Cover Memo

Council Meeting Date: <i>(Enter X in box)</i>	May 25, 2011		Item Type: <i>(Enter X in box)</i>	Resolution	Ordinance	Other	
				x			
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading	
		x		Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes
					x		
Funding Source:	N/A		Advertising Requirement: <i>(Enter X in box)</i>	Yes		No	
						x	
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	RFP/RFQ/Bid #:	<i>(Enter #)</i>			
		x					
Strategic Plan Related <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area:	Strategic Plan Obj./Strategy: <i>(list the specific objective/strategy this item will address)</i> N/A			
		x					
Sponsor Name	Councilwoman Lisa C. Davis		Department:	Mayor/Council			

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, CONFIRMING COUNCILWOMAN LISA C. DAVIS' APPOINTMENT OF HORTENSE MCGILLVERY TO THE CARIBBEAN AFFAIRS ADVISORY COMMITTEE FOR A THREE (3) YEAR TERM ENDING MAY 25, 2014; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE

Staff Summary:

In accordance with the establishment of the Caribbean Affairs Advisory Committee, Councilwoman Lisa C. Davis, hereby submits the appointment of Hortense McGillvery for membership to this committee. This appointment will be for a three (3) year term, and will expire May 25, 2014.

Proposed Action:

That the City Council approve Councilwoman Lisa C. Davis' appointment of Hortense McGillvery to the Caribbean Affairs Advisory Committee for a three (3) year term.

Attachment:

Committee Application

**ITEM K-2
RESOLUTION APPT TO CARIBBEAN AFFAIRS**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, CONFIRMING COUNCILWOMAN LISA C. DAVIS' APPOINTMENT OF HORTENSE MCGILLVERY TO THE CARIBBEAN AFFAIRS ADVISORY COMMITTEE FOR A THREE (3) YEAR TERM ENDING MAY 25,, 2014; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City established a Caribbean Affairs Board in accordance with Ordinance No. 2009-11-183, and

WHEREAS, Councilwoman Lisa C. Davis has appointed Hortense McGillery to the Caribbean Affairs Advisory Committee, and

WHEREAS, in accordance with Ordinance No. 2009-11-183, it is appropriate for the City Council to ratify the appointment,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2: RATIFICATION OF APPOINTMENT: The City Council hereby ratifies Councilwoman Lisa C. Davis' appointment of Hortense McGillvery to the Caribbean Affairs Committee for a three-year term.

Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS AT ITS REGULAR MEETING HELD ON MAY _____, 2011.

SHIRLEY GIBSON, MAYOR

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

26
27
28
29

ATTEST:

RONETTA TAYLOR, MMC, CITY CLERK

Reviewed by SONJA KNIGHTON DICKENS, ESQ.
City Attorney

SPONSORED BY: Councilwoman Lisa C. Davis.

Moved by: _____

VOTE: _____

Mayor Shirley Gibson	_____ (Yes)	_____ (No)
Vice Mayor Aaron Campbell Jr.	_____ (Yes)	_____ (No)
Councilwoman Lisa C. Davis	_____ (Yes)	_____ (No)
Councilwoman Felicia Robinson	_____ (Yes)	_____ (No)
Councilman Andre' Williams	_____ (Yes)	_____ (No)
Councilman David Williams Jr.	_____ (Yes)	_____ (No)
Councilman Oliver Gilbert III	_____ (Yes)	_____ (No)



CITY OF MIAMI GARDENS BOARD/COMMITTEE APPLICATION

1515 NW 167th Street, Bldg. 5, Suite 200
Miami Gardens, FL 33169

Phone No. 305-622-8000
Fax No. 305-622-8001

- 1. Position sought: Caribbean affairs Committee
- 2. Name: Hortense McGillivray
(Please print)
- 3. Home Address: 18920 NW 10th Miami, FL 33169
- 4. Business Address: Same as above
- 5. Employer (if self please state): Self Employed
 - a. Job Title: Health Care Administrator
 - b. Nature of business: _____
- 6. Home Phone No. 305 974 5302 Business Phone No. 305 974 5302
Fax No. _____
- 7. E-mail Address: none
- 8. Education Background:
 - a. High School
Name of School _____ Dates of Attendance _____
 - b. Vocational School
Name of School _____ Dates of Attendance _____
 - c. College
Name of College Miami Dade University of Phoenix Dates of attendance _____
Degree obtained if any AA

Please provide a copy of your Resume or CV along with this Application.

- 9. Community Service (attach additional sheets if necessary):

- 10. Please state your qualifications for position sought (attach additional sheets if necessary):

11. Are you aware of any potential or real conflicts of interest that would prevent you from serving on a City board or committee? If so, please state the nature of the real or potential conflict:

No

12. Are you employed by the City? Yes _____ No

13. Are you employed by the Mayor or any of the Council members in their private capacities?

14. Are you a resident of the City? Yes _____ No

15. Do you own a business in the City? Yes _____ No

If yes, please state the name of the business: N/A
Is this business a vendor with the City Yes _____ No

16. Do you operate a business in the City? Yes _____ No

If yes, please state the name of the business: N/A
Is this business a vendor with the City Yes _____ No

17. Ethnic Origin:
White Non-Hispanic _____ African American Hispanic American _____ Other _____

18. If there are no vacancies for the board or committee position sought, I would also be interested in serving on the following board(s)/committee(s):

Second choice _____ Third choice _____
Fourth choice _____ Fifth choice _____

I certify that the information contained in this Application is true and accurate.
Signature [Signature] Date 9.18.11
Applicant

THIS APPLICATION WILL REMAIN ON FILE FOR ONE YEAR



City of Miami Gardens Agenda Cover Memo

Council Meeting Date:	May 25, 2011		Item Type:	Resolution	Ordinance	Other	
			(Enter X in box)	x			
Fiscal Impact: (Enter X in box)	Yes	No	Ordinance Reading: (Enter X in box)	1st Reading		2nd Reading	
		x		Public Hearing: (Enter X in box)	Yes	No	Yes
					x		
Funding Source:	N/A		Advertising Requirement: (Enter X in box)	Yes		No	
						x	
Contract/P.O. Required: (Enter X in box)	Yes	No	RFP/RFQ/Bid #:	(Enter #)			
		x					
Strategic Plan Related (Enter X in box)	Yes	No	Strategic Plan Priority Area:	Strategic Plan Obj./Strategy: (list the specific objective/strategy this item will address)			
		x					
			Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communcation <input type="checkbox"/>	N/A			
Sponsor Name	Councilwoman Lisa C. Davis		Department:	Mayor/Council			

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, CONFIRMING COUNCILWOMAN LISA C. DAVIS' APPOINTMENT OF PETER AGBEYEGBE TO THE PROGRESSIVE YOUNG ADULT COMMITTEE FOR A THREE (3) YEAR ENDING MAY 25, 2014; PROVIDING FOR THE ADOPTON OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE

Staff Summary:

In accordance with the establishment of the Progressive Young Adult Advisory Committee, Councilwoman Lisa C. Davis, hereby submits the appointment of Peter Agbeyegbe for membership. This appointment will be for a three (3) year term, and will expire May 25, 2014.

Proposed Action:

That the City Council approve Councilwoman Lisa C. Davis' appointment of Peter Agbeyegbe to the Progressie Young Adult Committee for a three (3) year term.

Attachment:

Committee Application

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, CONFIRMING COUNCILWOMAN LISA C. DAVIS' APPOINTMENT OF PETER AGBEYEGBE TO THE PROGRESSIVE YOUNG ADULT COMMITTEE FOR A THREE (3) YEAR ENDING MAY 25, 2014; PROVIDING FOR THE ADOPTON OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE..

WHEREAS, the City established a Miami Gardens Progressive Young Adult ("MGPY") to serve in an advisory capacity by giving advice to the City Manager and the City Council with respect to issues that affect the City of Miami Gardens' young adults, and

WHEREAS, the Mayor and each member of the City Council is to appoint two members to the MGPYA for two (2) and three (3) year terms respectively, and

WHEREAS, Councilwoman Lisa C. Davis has appointed Peter Agbeyegbe to the MGPYA for a term of three (3) years, and

WHEREAS, it is appropriate for the City Council to ratify Councilwoman Lisa C. Davis' appointment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2: RATIFICATION OF APPOINTMENT: The City Council hereby ratifies Councilwoman Lisa C. Davis' appointment of Peter Agbeyegbe to the MGPYA for a term of three (3) years.

Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

1 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI
2 GARDENS AT ITS REGULAR MEETING HELD ON MAY _____, 2011.

3

4

5

6

7

8

9

10 ATTEST:

11

12

13

14 _____
RONETTA TAYLOR, MMC, CITY CLERK

15

16 Reviewed by SONJA KNIGHTON DICKENS, ESQ.
17 City Attorney

18

19 SPONSORED BY: Councilwoman Lisa C. Davis

20

21 Moved by: _____

22

23 VOTE: _____

24

25 Mayor Shirley Gibson _____ (Yes) _____(No)

26 Vice Mayor Aaron Campbell Jr. _____ (Yes) _____(No)

27 Councilwoman Lisa C. Davis _____(Yes) _____(No)

28 Councilwoman Felicia Robinson _____ (Yes) _____(No)

29 Councilman Andre' Williams _____(Yes) _____(No)

30 Councilman David Williams Jr. _____ (Yes) _____(No)

31 Councilman Oliver Gilbert III _____ (Yes) _____(No)

32

33

34

35

36



CITY OF MIAMI GARDENS BOARD/COMMITTEE APPLICATION

1515 NW 167th Street, Bldg. 5, Suite 200
Miami Gardens, FL 33169

Phone No. 305-622-8000
Fax No. 305-622-8001

1. Position sought: Committee Member
2. Name: Peter Agbeyegbe
3. Home Address: 1001 NW 197th Terrace
(Please print)
4. Business Address: _____
5. Employer (if self please state): _____
 - a. Job Title: Student
 - b. Nature of business: _____
6. Home Phone No. 305-655-3410 Business Phone No. _____
Fax No. _____
7. E-mail Address: ptraeye@yahoo.com
8. Education Background:
 - a. High School
Name of School Miami Norland Dates of Attendance 2001-2004
 - b. Vocational School
Name of School _____ Dates of Attendance _____
 - c. College
Name of College FIU Dates of attendance _____
Degree obtained if any _____

Please provide a copy of your Resume or CV along with this Application.

9. Community Service (attach additional sheets if necessary):
Miami Gardens Kiwanis

10. Please state your qualifications for position sought (attach additional sheets if necessary):
Re-applying to MGPVA.

11. Are you aware of any potential or real conflicts of interest that would prevent you from serving on a City board or committee? If so, please state the nature of the real or potential conflict:

No

12. Are you employed by the City? Yes ___ No

13. Are you employed by the Mayor or any of the Council members in their private capacities? No

14. Are you a resident of the City? Yes No

15. Do you own a business in the City? Yes ___ No

If yes, please state the name of the business: _____

Is this business a vendor with the City Yes ___ No

16. Do you operate a business in the City? Yes ___ No

If yes, please state the name of the business: _____

Is this business a vendor with the City Yes ___ No

17. Ethnic Origin: White Non-Hispanic ___ African American Hispanic American ___ Other ___

18. If there are no vacancies for the board or committee position sought, I would also be interested in serving on the following board(s)/committee(s): NIGPYA

None
Second choice

Third choice

Fourth choice

Fifth choice

I certify that the information contained in this Application is true and accurate.

Signature [Signature]
Applicant

Date 24 Apr. 2011

THIS APPLICATION WILL REMAIN ON FILE FOR ONE YEAR



City of Miami Gardens Agenda Cover Memo

Council Meeting Date:	May 25, 2011		Item Type:	Resolution	Ordinance	Other	
			(Enter X in box)	x			
Fiscal Impact: (Enter X in box)	Yes	No	Ordinance Reading: (Enter X in box)	1st Reading		2nd Reading	
		x		Public Hearing: (Enter X in box)	Yes	No	Yes
			(Enter X in box)			x	
Funding Source:	N/A		Advertising Requirement: (Enter X in box)	Yes		No	
						x	
Contract/P.O. Required: (Enter X in box)	Yes	No	RFP/RFQ/Bid #:	(Enter #)			
		x					
Strategic Plan Related (Enter X in box)	Yes	No	Strategic Plan Priority Area:	Strategic Plan Obj./Strategy: <i>(list the specific objective/strategy this item will address)</i>			
		x					
Sponsor Name	Councilwoman Felicia Robinson		Department:	Mayor/Council			

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, CONFIRMING COUNCILWOMAN FELICIA ROBINSON’S APPOINTMENT OF GENEVIEVE CARVIL TO THE PROGRESSIVE YOUNG ADULT COMMITTEE FOR A THREE (3) YEAR ENDING MAY 25, 2014; PROVIDING FOR THE ADOPTON OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Staff Summary:

In accordance with the establishment of the Progressive Young Adult Advisory Committee, Councilwoman Felicia Robinson hereby submits the appointment of Genevieve Carvil for membership. This appointment will be for a three (3) year term, and will expire May 25, 2014.

Proposed Action:

That the City Council approve Councilwoman Felicia Robinson’s appointment of Genevieve Carvil to the Progressie Young Adult Committee for a three (3) year term.

Attachment:

Committee Application

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, CONFIRMING COUNCILWOMAN FELICIA ROBINSON'S APPOINTMENT OF GENEVIEVE CARVIL TO THE PROGRESSIVE YOUNG ADULT COMMITTEE FOR A THREE (3) YEAR ENDING MAY 25, 2014; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City established a Miami Gardens Progressive Young Adult ("MGPY") to serve in an advisory capacity by giving advice to the City Manager and the City Council with respect to issues that affect the City of Miami Gardens' young adults, and

WHEREAS, the Mayor and each member of the City Council is to appoint two members to the MGPYA for two (2) and three (3) year terms respectively, and

WHEREAS, Councilwoman Felicia Robinson has appointed Genevieve L. Carvil to the MGPYA for a term of three (3) years, and

WHEREAS, it is appropriate for the City Council to ratify Councilwoman Felicia Robinson's appointment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2: RATIFICATION OF APPOINTMENT: The City Council hereby ratifies Councilwoman Felicia Robinson's appointment of Genevieve L. Carvil to the MGPYA for a term of three (3) years.

Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

1 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI
2 GARDENS AT ITS REGULAR MEETING HELD ON MAY _____, 2011.

3

4

5

6

7

8

9

SHIRLEY GIBSON, MAYOR

10 ATTEST:

11

12

13

14 _____
RONETTA TAYLOR, MMC, CITY CLERK

15

16 Reviewed by SONJA KNIGHTON DICKENS, ESQ.

17 City Attorney

18

19 SPONSORED BY: Councilwoman Felicia Robinson

20

21 Moved by: _____

22

23 VOTE: _____

24

25 Mayor Shirley Gibson _____ (Yes) _____ (No)

26 Vice Mayor Aaron Campbell Jr. _____ (Yes) _____ (No)

27 Councilwoman Lisa C. Davis _____ (Yes) _____ (No)

28 Councilwoman Felicia Robinson _____ (Yes) _____ (No)

29 Councilman Andre' Williams _____ (Yes) _____ (No)

30 Councilman David Williams Jr. _____ (Yes) _____ (No)

31 Councilman Oliver Gilbert III _____ (Yes) _____ (No)

32

33

34

35

36



CITY OF MIAMI GARDENS BOARD/COMMITTEE APPLICATION

1515 NW 167th Street, Bldg. 5, Suite 200
Miami Gardens, FL 33169

Phone No. 305-622-8000
Fax No. 305-622-8001

1. Position sought: Miami Gardens P.Y.A. Committee
2. Name: Genevieve L. Carvil
3. Home Address: 19141 ^(Please print) NW 5th Court, Miami Gardens, FL 33169
4. Business Address: Same as listed above
5. Employer (if self please state): Youth of America, Incorporated
 - a. Job Title: Director
 - b. Nature of business: College Preparation, After-school program, Crime/Drug Prevention
6. Home Phone No. 305-654-8542 Business Phone No. 786-426-5840
Fax No. _____
7. E-mail Address: gcarvil77@gmail.com
8. Education Background:
 - a. High School

Name of School Miami Carol City Dates of Attendance August 2002 - May 2006
 - b. Vocational School

Name of School _____ Dates of Attendance _____
 - c. College

Name of College Univ. of Miami Dates of attendance May 2006 - May 2009
Degree obtained if any B.A. in Psychology & Minors in Journalism and Philosophy

Please provide a copy of your Resume or CV along with this Application.
9. Community Service (attach additional sheets if necessary): Please see resume
10. Please state your qualifications for position sought (attach additional sheets if necessary):
Please see resume

16

11. Are you aware of any potential or real conflicts of interest that would prevent you from serving on a City board or committee? If so, please state the nature of the real or potential conflict:

No.

12. Are you employed by the City? Yes ___ No

13. Are you employed by the Mayor or any of the Council members in their private capacities? No

14. Are you a resident of the City? Yes No ___

15. Do you own a business in the City? Yes ___ No

If yes, please state the name of the business: _____

Is this business a vendor with the City Yes ___ No

16. Do you operate a business in the City? Yes ___ No ___

I would like to in the near future

If yes, please state the name of the business: _____

Is this business a vendor with the City Yes ___ No

17. Ethnic Origin: White Non-Hispanic ___ African American Hispanic American ___ Other ___

18. If there are no vacancies for the board or committee position sought, I would also be interested in serving on the following board(s)/committee(s):

Second choice _____

Third choice _____

Fourth choice _____

Fifth choice _____

I certify that the information contained in this Application is true and accurate.

Signature [Signature]
Applicant

Date 05/05/11

THIS APPLICATION WILL REMAIN ON FILE FOR ONE YEAR

Genevieve L. Carvil

19141 NW 5th Court
Miami, FL 33169

(786) 426-5840
gcarvil77@gmail.com

EDUCATION

Florida International University College of Law, Miami, FL

Completed First Year of Curriculum in May 2010; Will not return

Honors & Activities: Christian Legal Society President; Caribbean Student's Bar Association

University of Miami, Coral Gables, FL

Bachelor of Arts in Psychology, Minors in Philosophy and Journalism, May 2009

Honors & Activities: Recipient of the Bowman Foster Ashe Academic Merit Scholarship 2006-2009; Member of Phi Alpha Delta Pre-Law Fraternity Mock Trial Team; Service and Leadership Peer Mentor 2007-2009

EXPERIENCE

Youth of America, Incorporated, Miami, FL

Asst. Director, Present

Direct services to children and youth by providing afterschool tutoring programming, summer learning enrichment camps, college preparation, arts and fitness curriculum.

Girls Receiving Abundant Blessings, INCOPORATED, Miami, FL

Fine Arts Teacher/Drop out Prevention Mentor/Counselor, August 2010-February 2011

Provide assistance to at risk dealing with depression, former victims of rape and violence, and those with oppositional defiant disorder through teaching of fine arts, counseling and mentorship.

D.C.L.A.R.E. Visual and Performing Arts Community, Miami, FL

Founder and President, August 2007-Present

Instruct men, women, boys, and girls in the arts and provide them with positive means of self expression through staged events, self esteem and character enhancement programs and managed a not-for-profit organization which distributed college preparation materials to 200 underserved high school students and successfully guided them through the college admissions process.

PRIMERICA FINANCIAL SERVICES/ INVESTMENTS, Miami, FL

Florida Dept. of Financial Services Licensed Agent, March 2007-Present

Manage a unit of fellow licensed agents and assisted clients in securing debt solutions, loans, life insurance and awareness of variable annuity options.

Voices of Heritage Vocal Ensemble, Miami, FL

Assistant to the Director/Treasurer, March 2007-Present

Assist the director of the in-house vocal company at the African Heritage Cultural Arts Center in Liberty City.



**City of Miami Gardens
Agenda Cover Memo**

Council Meeting Date:	May 25, 2011		Item Type:	Resolution	Ordinance	Other	
			(Enter X in box)	x			
Fiscal Impact: (Enter X in box)	Yes	No	Ordinance Reading: (Enter X in box)	1st Reading		2nd Reading	
		x		Public Hearing: (Enter X in box)	Yes	No	Yes
					x		
Funding Source:	N/A		Advertising Requirement: (Enter X in box)	Yes		No	
						x	
Contract/P.O. Required: (Enter X in box)	Yes	No	RFP/RFQ/Bid #:	(Enter #)			
		x					
Strategic Plan Related (Enter X in box)	Yes	No	Strategic Plan Priority Area:	Strategic Plan Obj./Strategy: (list the specific objective/strategy this item will address)			
		x					
			Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communcation <input type="checkbox"/>	N/A			
Sponsor Name	Councilwoman Felicia Robinson		Department:	Mayor/Council			

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, CONFIRMING COUNCILWOMAN FELICIA ROBINSON'S APPOINTMENT OF IVY BENNETT TO THE PROGRESSIVE YOUNG ADULT ADVISORY COMMITTEE FOR A TWO (2) YEAR TERM ENDING MAY 25, 2013; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE

Staff Summary:

In accordance with the establishment of the Progressive Young Adult Advisory Committee, Councilwoman Felicia Robinson hereby submits the appointment of Ivy Benette for membership. This appointment will be for a two (2) year term, and will expire May 25, 2013.

Proposed Action:

That the City Council approve Councilwoman Felicia Robinson's appointment of Ivy Benette to the Progressie Young Adult Committee for a two (2) year term.

Attachment:

Committee Application

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, CONFIRMING COUNCILWOMAN FELICIA ROBINSON'S APPOINTMENT OF IVY BENNETT TO THE PROGRESSIVE YOUNG ADULT COMMITTEE FOR A TWO (2) YEAR ENDING MAY 25, 2013; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City established a Miami Gardens Progressive Young Adult ("MGPY") to serve in an advisory capacity by giving advice to the City Manager and the City Council with respect to issues that affect the City of Miami Gardens' young adults, and

WHEREAS, the Mayor and each member of the City Council is to appoint two members to the MGPYA for two (2) and three (3) year terms respectively, and

WHEREAS, Councilwoman Felicia Robinson has appointed Ivy Bennett to the MGPYA for a term of two (2) years, and

WHEREAS, it is appropriate for the City Council to ratify Councilwoman Felicia Robinson's appointment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2: RATIFICATION OF APPOINTMENT: The City Council hereby ratifies Councilwoman Felicia Robinson's appointment of Ivy Bennett to the MGPYA for a term of three (3) years.

Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

1 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI
2 GARDENS AT ITS REGULAR MEETING HELD ON MAY _____, 2011.

3

4

5

6

7

8

9

SHIRLEY GIBSON, MAYOR

10 ATTEST:

11

12

13

14 _____
RONETTA TAYLOR, MMC, CITY CLERK

15

16 Reviewed by SONJA KNIGHTON DICKENS, ESQ.

17 City Attorney

18

19 SPONSORED BY: Councilwoman Felicia Robinson

20

21 Moved by: _____

22

23 VOTE: _____

24

25 Mayor Shirley Gibson _____ (Yes) _____ (No)

26 Vice Mayor Aaron Campbell Jr. _____ (Yes) _____ (No)

27 Councilwoman Lisa C. Davis _____ (Yes) _____ (No)

28 Councilwoman Felicia Robinson _____ (Yes) _____ (No)

29 Councilman Andre' Williams _____ (Yes) _____ (No)

30 Councilman David Williams Jr. _____ (Yes) _____ (No)

31 Councilman Oliver Gilbert III _____ (Yes) _____ (No)

32

33

34

35

36



CITY OF MIAMI GARDENS BOARD/COMMITTEE APPLICATION

1515 NW 167th Street, Bldg. 5, Suite 200
Miami Gardens, FL 33169

Phone No. 305-622-8000
Fax No. 305-622-8001

- 1. Position sought: Progressive Young Adult Committee Member
2. Name: Ivy Bennett (Please print)
3. Home Address: 3835 NW 197 Street, Miami Fla 33055
4. Business Address: 1900 Biscayne Blvd, suite 201, Miami Fla 33055
5. Employer (if self please state): Arts for Learning Miami
a. Job Title: Community Programs Manager
b. Nature of business: Arts and Education Non-Profit
6. Home Phone No. 305 720.1539 Business Phone No. 305.576.1212
Fax No. 305.576.1193
7. E-mail Address: ivy.bennett05@hotmail.com
8. Education Background:
a. High School Name of School Miami Northwestern Dates of Attendance 1996 - 2000
b. Vocational School Name of School Dates of Attendance
c. College Name of College Florida State Dates of attendance 2000-2004
Degree obtained if any BS in Economics / Business minor

Please provide a copy of your Resume or CV along with this Application.

- 9. Community Service (attach additional sheets if necessary): Attached
10. Please state your qualifications for position sought (attach additional sheets if necessary): Attached.

11. Are you aware of any potential or real conflicts of interest that would prevent you from serving on a City board or committee? If so, please state the nature of the real or potential conflict:

Nothing that I am aware of.

12. Are you employed by the City? Yes No

13. Are you employed by the Mayor or any of the Council members in their private capacities?

14. Are you a resident of the City? Yes No

15. Do you own a business in the City? Yes No

If yes, please state the name of the business: _____

Is this business a vendor with the City Yes No

16. Do you operate a business in the City? Yes No

If yes, please state the name of the business: _____

Is this business a vendor with the City Yes No

17. Ethnic Origin:

White Non-Hispanic African American Hispanic American Other

18. If there are no vacancies for the board or committee position sought, I would also be interested in serving on the following board(s)/committee(s):

Second choice _____

Third choice _____

Fourth choice _____

Fifth choice _____

I certify that the information contained in this Application is true and accurate.

Signature [Signature]
Applicant

Date 1.25.2011

THIS APPLICATION WILL REMAIN ON FILE FOR ONE YEAR

Community Service:

- Camillus House Volunteer
- Dance Instructor- Teach technique classes and choreography to students at Madison Middle
- Miami Beach Arts Festival- Information booth, distribute brochures
- Community Festivals- Face painting, Kids activity table
- City of Miami Gardens MLK event- Helped with volunteer registration

Qualifications

I am a hardworking and intelligent resident of Miami Gardens. I seek a position where I'll have the opportunity to improve and enhance our ever-evolving city. I bring passion, creativity and a wealth of ideas. I wish to give back to my community in a greater capacity than what I am currently doing. If given the opportunity I can have a much greater impact via the Progressive Young Adults committee. I seek the opportunity to exchange ideas and network with other like-minded young citizens. As a young professional within the non-profit sector, I witness daily what an organized group of individuals with a mission can accomplish.

I have held several leadership positions, including: Rehearsal Director of Essence Dance Theatre (Tallahassee, Florida), Evaluation and Assessment Chairperson (Arts for Learning Miami), and Lead dancer/Performance Coordinator (Live in Color Dance Collective).

Ivy S. Bennett

3835 N.W. 197 Street
Miami, Florida 33055
(305) 625-2662 Home
(305) 720-1539 Cellular
ivybennett05@hotmail.com

Experience

Arts for Learning Miami, Community Programs Manager
July 2008 - Present
Miami, Florida

- Manage summer and after-school arts programs at multiple sites throughout Miami-Dade County; 25-30 teaching artists
- Helped to develop/ implement Program database system, NewOrg
- Maintain and oversee artists budget : 16-18k/ term
- TCT (The Children's Trust) Database input/ analysis
- Prepare program reports and updates for partners
- Strengthen and maintain partner relations
- Order/ inventory all program supplies
- Plan and produce culminating events
- Artist training and resource liaison

Arts for Learning, Community Programs Assistant
September 2007-June 2008
Miami, Florida

- Input participant data into TCT data tracker/ NewOrg Systems
- Create and maintain program spreadsheets
- Conduct site visits/ maintain program quality
- Create/ edit Program Documentation
- Provide support for trainings, community events, and parent boutiques.

Diva Arts Dance Academy, Dance Instructor/Choreographer
August 2005- Present
Miami, Florida

- Increase artistic skill levels of children/adults
- Enhance creative thinking and self-confidence of young dancers
- Create choreography for student showcase

Skills

- Typing: 45-50 wpm
- Strong analytical and organizational skills.
- Excellent interpersonal skills, phone manner, and office etiquette.
- PC/Mac platforms- Microsoft Office Suite (Word, Excel, Outlook & Powerpoint), TCT data tracker, Smeadlink, Raiser's Edge, NewOrg database system, Internet Savvy

Education

Florida State University
Tallahassee, Florida
Bachelor of Science Degree in Economics; Business minor
Graduation, April 30, 2004

Miami Northwestern Senior High
Miami, Florida
Superintendent's Diploma of Distinction

Other Work Experience

Temptation Cabaret- Hardrock Hotel and Casino, Co-Choreographer
October 2009- Present
Ft. Lauderdale, Florida

Arts for Learning, Dance Instructor/Choreographer
September 2004- August 2007
Miami, Florida

Trousdell Gymnastic, Dance Instructor
April 2002- August 2004
Tallahassee, Florida

Southern Academy of Ballet Arts, Dance Instructor
August 2004
Tallahassee, Florida

References available upon request.

1900 Biscayne Boulevard, Suite 201
Miami, Florida 33132
p. 305.576.1212
f. 305.576.1193
WWW.A4LMIAMI.ORG

FAX

TO: City Clerk - Ronetta Taylor	FROM: Tim Bennett
ATTN:	CC:
FAX: 305.622.8001	DATE: 1.25.2011
RE: Committee Application	PAGES: 6 (including cover)



CITY OF MIAMI GARDENS BOARD/COMMITTEE APPLICATION

1515 NW 167th Street, Bldg. 5, Suite 200
Miami Gardens, FL 33169

Phone No. 305-622-8000
Fax No. 305-622-8001

1. Position sought: Progressive Young Adult Committee Member
2. Name: Ivy Bennett
(Please print)
3. Home Address: 3835 NW 197 Street, Miami Fla 33055
4. Business Address: 1900 Biscayne Blvd, suite 201, Miami Fla 33055
5. Employer (if self please state): Arts for Learning Miami
 - a. Job Title: Community Programs Manager
 - b. Nature of business: Arts and Education Non-Profit
6. Home Phone No. 305 720.1539 Business Phone No. 305.576.1212
Fax No. 305.576.1193
7. E-mail Address: ivy.bennett05@hotmail.com
8. Education Background:
 - a. High School
Name of School Miami Northwestern Dates of Attendance 1996 - 2000
 - b. Vocational School
Name of School _____ Dates of Attendance _____
 - c. College
Name of College FLORIDA State Dates of attendance 2000 - 2004
Degree obtained if any BS in Economics / Business minor

Please provide a copy of your Resume or CV along with this Application.
9. Community Service (attach additional sheets if necessary):
Attached
10. Please state your qualifications for position sought (attach additional sheets if necessary):
Attached.

11. Are you aware of any potential or real conflicts of interest that would prevent you from serving on a City board or committee? If so, please state the nature of the real or potential conflict:

Nothing that I am aware of.

12. Are you employed by the City? Yes ___ No

13. Are you employed by the Mayor or any of the Council members in their private capacities?

14. Are you a resident of the City? Yes No ___

15. Do you own a business in the City? Yes ___ No

If yes, please state the name of the business: _____

Is this business a vendor with the City Yes ___ No ___

16. Do you operate a business in the City? Yes ___ No

If yes, please state the name of the business: _____

Is this business a vendor with the City Yes ___ No ___

17. Ethnic Origin:

White Non-Hispanic ___ African American Hispanic American ___ Other ___

18. If there are no vacancies for the board or committee position sought, I would also be interested in serving on the following board(s)/committee(s):

Second choice _____

Third choice _____

Fourth choice _____

Fifth choice _____

I certify that the information contained in this Application is true and accurate.

Signature [Signature]
Applicant

Date 1.25.2011

THIS APPLICATION WILL REMAIN ON FILE FOR ONE YEAR

Community Service:

- Camillus House Volunteer
- Dance Instructor- Teach technique classes and choreography to students at Madison Middle
- Miami Beach Arts Festival- Information booth, distribute brochures
- Community Festivals- Face painting, Kids activity table
- City of Miami Gardens MLK event- Helped with volunteer registration

Qualifications

I am a hardworking and intelligent resident of Miami Gardens. I seek a position where I'll have the opportunity to improve and enhance our ever-evolving city. I bring passion, creativity and a wealth of ideas. I wish to give back to my community in a greater capacity than what I am currently doing. If given the opportunity I can have a much greater impact via the Progressive Young Adults committee. I seek the opportunity to exchange ideas and network with other like-minded young citizens. As a young professional within the non-profit sector, I witness daily what an organized group of individuals with a mission can accomplish.

I have held several leadership positions, including: Rehearsal Director of Essence Dance Theatre (Tallahassee, Florida), Evaluation and Assessment Chairperson (Arts for Learning Miami), and Lead dancer/Performance Coordinator (Live in Color Dance Collective).

Ivy S. Bennett

3835 N.W. 197 Street
Miami, Florida 33055
(305) 625-2662 Home
(305) 720-1539 Cellular
ivybennett05@hotmail.com

Experience

Arts for Learning Miami, Community Programs Manager

July 2008 - Present

Miami, Florida

- **Manage summer and after-school arts programs at multiple sites throughout Miami-Dade County; 25-30 teaching artists**
- **Helped to develop/ implement Program database system, NewOrg**
- **Maintain and oversee artists budget : 16-18k/ term**
- **TCT (The Children's Trust) Database input/ analysis**
- **Prepare program reports and updates for partners**
- **Strengthen and maintain partner relations**
- **Order/ inventory all program supplies**
- **Plan and produce culminating events**
- **Artist training and resource liaison**

Arts for Learning, Community Programs Assistant

September 2007-June 2008

Miami, Florida

- **Input participant data into TCT data tracker/ NewOrg Systems**
- **Create and maintain program spreadsheets**
- **Conduct site visits/ maintain program quality**
- **Create/ edit Program Documentation**
- **Provide support for trainings, community events, and parent boutiques.**

Diva Arts Dance Academy, Dance Instructor/Choreographer

August 2005- Present

Miami, Florida

- **Increase artistic skill levels of children/adults**
- **Enhance creative thinking and self-confidence of young dancers**
- **Create choreography for student showcase**

Skills

- **Typing: 45-50 wpm**
- **Strong analytical and organizational skills.**
- **Excellent interpersonal skills, phone manner, and office etiquette.**
- **PC/Mac platforms- Microsoft Office Suite (Word, Excel, Outlook & Powerpoint), TCT data tracker, Smeadlink, Raiser's Edge, NewOrg database system, Internet Savvy**

Education

Florida State University
Tallahassee, Florida
Bachelor of Science Degree in Economics; Business minor
Graduation, April 30, 2004

Miami Northwestern Senior High
Miami, Florida
Superintendent's Diploma of Distinction

Other Work Experience

Temptation Cabaret- Hardrock Hotel and Casino, Co-Choreographer
October 2009- Present
Ft. Lauderdale, Florida

Arts for Learning, Dance Instructor/Choreographer
September 2004- August 2007
Miami, Florida

Trousdell Gymnastic, Dance Instructor
April 2002- August 2004
Tallahassee, Florida

Southern Academy of Ballet Arts, Dance Instructor
August 2004
Tallahassee, Florida

References available upon request.



**City of Miami Gardens
Agenda Cover Memo**

Council Meeting Date:	May 25, 2011		Item Type:	Resolution X	Ordinance	Other
Fiscal Impact:	Yes	No	Ordinance Reading:	1st Reading		2nd Reading
		X	Public Hearing:	Yes	No X	Yes
Funding Source:	Town of Miami Lakes		Advertising Requirement:	Yes		No X
Contract/P.O. Required:	Yes X	No	RFP/RFQ/Bid #:			
Strategic Plan Related	Yes	No X	Strategic Plan Priority Area:	Strategic Plan Obj./Strategy: <i>(list the specific objective/strategy this item will address)</i>		
			Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>	N/A		
Sponsor Name	Dr. Danny O. Crew, City Manager		Department:	Public Works		

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AUTHORIZING THE CITY MANAGER AND CITY CLERK TO EXECUTE AND ATTEST RESPECTIVELY, THAT CERTAIN INTERLOCAL AGREEMENT WITH THE TOWN OF MIAMI LAKES FOR THE CITY TO PROVIDE STREET SWEEPING SERVICES AND TECHNICAL ASSISTANCE TO MIAMI LAKES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

Background

Cities across the country are seeing drastic losses in tax revenues due to the current economic downturn. The Town of Miami Lakes and the City of Miami Gardens have also experienced revenue losses. In an effort to leverage resources in order to provide needed services to their residents, smaller

**ITEM K-6
RESOLUTION -INTERLOCAL AGMNT
W/TOWN OF MIAMI LAKES**

cities and towns like Miami Lakes are reaching out to neighboring cities or counties to solicit the services needed. Such was the case that initiated Miami Gardens' agreement with the Town of Miami Lakes for Information Technology services. The City of Miami Gardens was recently approached again by Miami Lakes for street sweeping services and technical assistance in administering the Town's Community Rating System (CRS). The CRS is a determinant in the setting of rates by insurance companies for property owners within a specific community.

Current Situation

In response to a solicitation from the Town of Miami Lakes, City of Miami Gardens Staff prepared and submitted a proposal to Miami Lakes that outlines a fee schedule for the aforementioned services. Miami Lakes Staff has agreed to this schedule and proposed fees.

In regard to the street sweeping service, the Town will reimburse the City for the cost to operate the street sweeper. The reimbursement will be paid at the current overtime rate paid to the City employee. The Town will also reimburse the City for the disposal fee of street sediment at the Miami-Dade County Solid Waste Department rate at the time of disposal. In addition, the City will lease the equipment to the Town at a rate of \$150 per hour. This fee will cover costs such as wear and tear, replacement of the brooms, overhead cost, diesel, and other miscellaneous items. It is estimated that it will take approximately six hours to sweep the streets within Town boundaries per visit. The street sweeping services will be provided bi-weekly, and will be done after regular City of Miami Gardens operating hours. The provision of these services to Miami Lakes will not have an impact on the level of services to the City of Miami Gardens.

The technical assistance provided for the Town's CRS Program will be invoiced at \$100 per hour and will be provided once a month.

The estimated annual revenue to the City of Miami Gardens for providing these service is \$20,000. Conversely, this agreement will yield considerable savings to the Town of Miami Lakes, making this agreement mutually beneficial.

Staff from both municipalities have prepared a draft interlocal agreement specifying the terms and conditions for Miami Gardens to provide street sweeping services within Miami Lakes' municipal boundaries and technical assistance in the administration of the Town's Community Rating System (CRS) program. A resolution authorizing the City Manager to execute the interlocal agreement is needed. Approval of the interlocal agreement by the Council of the Town of Miami Lakes will take place subsequent to City Council approval. Services are expected to commence immediately after both parties have executed the interlocal agreement.

Proposed Action:

It is recommended that the City Council approve the attached resolution authorizing the City Manager to execute the interlocal agreement with the Town of Miami Lakes to provide street sweeping services and Technical Assistance.

Attachment:

Attachment A – Interlocal Agreement

RESOLUTION NO. 2011_____

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AUTHORIZING THE CITY MANAGER AND CITY CLERK TO EXECUTE AND ATTEST RESPECTIVELY, THAT CERTAIN INTERLOCAL AGREEMENT WITH THE TOWN OF MIAMI LAKES FOR THE CITY TO PROVIDE STREET SWEEPING SERVICES AND TECHNICAL ASSISTANCE TO MIAMI LAKES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Miami Lakes has requested that the City of Miami Gardens provided street sweeping services and monthly technical assistance in the administration of the Town's Community Rating System, and

WHEREAS, staff from both municipalities have negotiated the attached Interlocal Agreement which would specify the terms and conditions for the City to provide these services, and

WHEREAS, by entering into the Agreement, the City of Miami Gardens will generate an additional Twenty Thousand Dollars (\$20,000.00) per year in revenue and the Town of Miami Lakes will yield a similar annual savings, and

WHEREAS, there will be no impact to the level of services to the City of Miami Gardens, and

WHEREAS, the City Council wishes to authorize the City Manager to enter into this Interlocal Agreement,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

31 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens
32 hereby authorizes the City Manager and City Clerk to execute and attest respectively,
33 that certain Interlocal Agreement with the Town of Miami Lakes for the City to provide
34 street sweeping services and technical assistance to Miami Lakes.

35 Section 3: INSTRUCTIONS TO THE CLERK: The City Clerk is hereby
36 authorized to obtain two (2) fully executed copies of the subject Agreement with one (1)
37 to be maintained by the City, and one (1) to be delivered to the Town of Miami Lakes.

38 Section 4: EFFECTIVE DATE: This Resolution shall take effect immediately
39 upon its final passage.

40 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI
41 GARDENS AT ITS REGULAR MEETING HELD ON _____, 2011.

42

43

44

45

46

47

48

49

ATTEST:

50

51

52

53

RONETTA TAYLOR, MMC, CITY CLERK

54

55

56

PREPARED BY: SONJA KNIGHTON DICKENS, ESQ., CITY ATTORNEY

57

58

59

SPONSORED BY:

60

61

Moved by: _____

62

63

VOTE: _____

64

65

Mayor Shirley Gibson _____ (Yes) _____ (No)

66

Vice Mayor Aaron Campbell, Jr. _____ (Yes) _____ (No)

Page 48 of 155

67	Councilman David Williams Jr.	_____ (Yes)	_____ (No)
68	Councilwoman Lisa Davis	_____ (Yes)	_____ (No)
69	Councilman Oliver Gilbert, III	_____ (Yes)	_____ (No)
70	Councilwoman Felicia Robinson	_____ (Yes)	_____ (No)
71	Councilman Andre' Williams	_____ (Yes)	_____ (No)

72

73

74

75

**Interlocal Agreement Between
City of Miami Gardens and the Town of Miami Lakes for Street Sweeping Services
and Technical Support Services Related to the Community Rating System
Program**

This is an Interlocal Agreement (the "Agreement"), made and entered into by and between City of Miami Gardens, a municipal corporation of the state of Florida, hereinafter referred to as "the City", and the Town of Miami Lakes, a municipal corporation of the state of Florida, hereinafter referred to as "the Town".

WITNESSETH:

WHEREAS, the City operates a full service street sweeping operation; and

WHEREAS, the City has a full time Floodplain Administrator that oversees the National Flood Insurance and Community Rating System programs; and

WHEREAS, the Town has expressed an interest in contracting with the City to provide street sweeping services within the Town and on its streets (the "Services"); and

WHEREAS, the Town has expressed an interest in contracting with the City to provide technical assistance in the administration of the CRS program in the Town (the "Technical Assistance"); and

WHEREAS, the City and the Town have established a mutually beneficial proposal that provides for additional resources to the City, while fulfilling the need for services and technical support to the Town.

NOW, THEREFORE, In consideration of the mutual terms, conditions, promises, covenants and payments hereinafter set forth, the City and the Town agree as follows:

ARTICLE 1

DEFINITIONS

- 1.1 "CRS" shall mean the Community Rating System.
- 1.2 "NFIP" shall mean the National Flood Insurance Program.
- 1.3 "The City" shall include the City of Miami Gardens, the Public Works Department, and authorized representatives thereof.
- 1.4 "The Town" shall include the Town of Miami Lakes, the Public Works Department, and authorized representatives thereof.
- 1.5 "Agreement" shall mean this document, including any written amendments, attachments, and other written documents, which are expressly incorporated by reference.
- 1.6 "Project Manager" shall mean the persons designated by the City and by the Town to serve as the representative of each for the purpose of exchanging communication and to issue and receive directives pursuant to and within the powers provided under this Agreement.
- 1.7 "Services" shall mean street sweeping services.
- 1.8 "Technical Assistance" shall mean guidance services in the organizing and tracking of Town activities under the CRS.

ARTICLE 2

GENERAL REQUIREMENTS

- 2.1 Compliance with Applicable Laws and Regulations. The City and the Town shall comply with all existing and future laws, statutes, ordinances, codes, rules, regulations, and procedural requirements, whether federal, state, or local, which are applicable to, or in any manner affect, the provision of Services and Technical Support. The City and the Town shall be responsible for obtaining copies of the appropriate laws, regulations, ordinances, and documents and complying therewith.
- 2.8 City Representative. The City shall designate a Project Manager to act as liaison to the Town and notify the Town thereof. The City shall promptly notify the Town of any changes.
- 2.9 Town Representative. The Town shall designate a Project Manager to act as liaison to the City and notify the City thereof. The Town shall promptly notify the City of any changes.
- 2.10 Amendments or modifications. Unless provided otherwise elsewhere in this Agreement, amendments and modifications to this Agreement must be in writing and shall require the signatures of the City Manager and the Town Manager, or his/her designees, subject to authorization by their respective Boards.

ARTICLE 3

SCOPE OF WORK

- 3.1 Services. The City shall provides street sweeping services to the Town, as attached hereto in Exhibit "A" and incorporated herein, in accordance with the terms and conditions of this Agreement.
- 3.2 Technical Assistance. The City shall provide consulting services to the Town in the organizing and tracking of Town activities under the CRS, as attached hereto in Exhibit "B" and incorporated herein, in accordance with the terms and conditions of this Agreement.
- 3.3 Responsibilities. The Town understands and agrees that the City's activities under the NFIP, the CRS, and street sweeping take priority for the City. Both parties agree that any delay in Services and/or Technical Assistance to the Town due to these priorities will not be cause for terminating this Agreement, nor shall be considered a violation of this Interlocal Agreement.
- 3.4 Force Majeure. In the event of an emergency at the City, including a natural disaster or an act of God, priority will be given to the City. In such an event, the City will respond to issues at the Town within a reasonable time frame, as it is possible.

ARTICLE 4

RECORDS AND REPORTS

- 4.1 Reporting Requirements. The City shall collect and provide to the Town all information that results from the City providing Services to the Town under this Agreement. The records shall be collected and provided to the Town, as an attachment to the quarterly invoice submitted for the Technical Assistance and Services rendered.
- 4.2 Additional Information. The City shall provide access to and the right to examine and audit any records of the City involving transactions related to this Agreement for a period of three (3) years from the termination of this agreement, if requested by the Town within thirty (30) days, unless a different time period is agreed upon, in writing, by the City Manager and the Town Manager or his/her designee.
- 4.3 Accidents and Incidents. In addition to emergency and police notifications, the City shall be responsible for ensuring that all accidents and incidents that occur within Town limits, during the performance of Services and/or Technical Assistance are promptly reported to the Town and subsequently that adequate and appropriate documentation of investigation; if any, be furnished to the Town. Any accident involving major damage, serious personal injury or loss of life shall be reported to the Town within 24 hours.

ARTICLE 5

INSURANCE

The parties hereto acknowledge that the City has appropriate insurance to protect itself, subject to the limitations of Section 768.28, Florida Statutes.

ARTICLE 6

INDEMNIFICATION

- 6.1 Subject to the provisions and monetary limitations of Section 768.28 (5), Florida Statutes, which limitations shall be applicable regardless of whether such provisions would otherwise apply, and to the extent permitted by law, the Town shall indemnify and hold harmless the City and its officers, employees, and agents from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the City or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement. The Town shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the City, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon.
- 6.2 Subject to the provisions and monetary limitations of Section 768.28 (5), Florida Statutes, which limitations shall be applicable regardless of whether such provisions would otherwise apply, and to the extent permitted by law, the City shall indemnify and hold harmless the Town and its officers, employees, and agents from any and all liability,

losses or damages, including attorneys' fees and costs of defense, which the Town or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the City or its employees, agents, servants, partners, principals or subcontractors. The City shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the Town, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon.

ARTICLE 7

INDEPENDENT CONTRACTOR

- 7.1 City. The City shall perform all work described herein as an independent contractor and not as an officer, agent, servant, or employee of the Town. City shall have control of the work performed in accordance with the terms of this Agreement and of all persons performing the same, and City shall be responsible for the acts and omissions of its officers, agents, employees, contractors, and subcontractors, if any.
- 7.2 Nothing in this Agreement shall be construed as creating a partnership or joint venture between the City and the Town.

ARTICLE 8

TERMS, MODIFICATIONS AND MISCELLANEOUS PROVISIONS

- 8.1 Term of Agreement. This Agreement shall commence upon approval of the Council of City of Miami Gardens and the Council of Town of Miami Lakes and the execution by the City Manager and Town Manager or his/her designee respectively. It shall be for a period of one (1) year from the date of execution.
- 8.2 Option to Renew. The parties reserve the right to renew this Agreement for additional periods of one (1) year each. If the Town intends to renew this Agreement, the Town shall notify the City prior to the termination of this Agreement. The City shall notify the Town, whether the City intends to grant a renewal.
- 8.3 Billing. The City agrees that it will invoice the Town on a monthly basis per the schedule of fees detailed in Exhibit "A" and Exhibit "B" attached hereto and incorporated herein by reference.
- 8.4 Payment. Payment by the Town is to be made within 30 days after the invoice is submitted. In the event of a dispute on the billed amount, the Town may notify the City of the nature of the dispute and the City shall arrange for the pertinent records to be made available for inspection by the Town. The City shall reimburse the Town for any amounts to be determined to have been overpaid by the Town within 30 days after verification of the overpayment by the City.

- 8.5 Renegotiation or Modification. Any substantive changes in the level of service to be provided by the City as set forth herein shall only be implemented after the Town and the City have entered into a written agreement describing the changed services and the provisions of the City and Town Code have been exercised.
- 8.6 Termination for Cause. This Agreement may be terminated for cause by either party upon no less than thirty (30) days written notice to the other party. Said notice shall be delivered by verified facsimile transmission or certified mail, return receipt requested. The noticed party shall have the opportunity to cure any stated cause for termination within a reasonable notice period, in which case the terminating party may cancel the termination notice using the same means by which the notice of termination delivered.
- 8.7 Termination without Cause. The City or the Town may terminate this Agreement without cause upon no less than sixty (60) days written notice to the other party. If the City or the Town terminates this Agreement with or without cause, the Town agrees to reimburse the City on a prorated basis for Technical Assistance and/or Services it has received for the year.
- 8.8 Severability. If any term or provision of this Agreement shall to any extent be held invalid or illegal by a court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby, and each term and provision of this agreement shall be valid and be enforced to the fullest extent permitted by law.
- 8.9 Governing Law; Venue. This Agreement shall be construed in accordance with and governed by the laws of the State of Florida, with venue for any action lying solely in Miami-Dade County, Florida.
- 8.10 Waiver. The failure of either party to this Agreement to object to or to take affirmative action with respect to any conduct of the other which is in violation of the terms of this Agreement shall not be construed as a waiver of the violation or breach, or of any future violation, breach or wrongful conduct.
- 8.11 Assignment. This agreement is not assignable by either party.
- 8.12 Entire Agreement. No statements, representations, warranties, either written or oral, from whatever source arising, except as expressly stated in this Agreement, shall have any legal validity between the Parties or be binding upon any of them. The Parties acknowledge that this Agreement contains the entire understanding and agreement of the Parties. No modifications hereof shall be effective unless made in writing and executed by the Parties hereto with the same formalities as this Agreement is executed.
- 8.13 Captions and Paragraph Headings. Captions and paragraph headings contained in this Agreement are for convenience and reference only and in no way define, describe, extend or limit the scope and intent of this Agreement, nor the intent of any provisions hereof.
- 8.14 Joint Preparation. The preparation of this Agreement has been a joint effort of the Parties, and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the Parties than the other. It is the Parties' further intention that this Agreement be construed liberally to achieve its intent.

- 8.15 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same agreement.
- 8.16 Exhibits are Inclusionary. All exhibits attached hereto or mentioned herein which contain additional terms shall be deemed incorporated herein by reference.
- 8.17 Notices. All notices and other communications required to be remitted pursuant to this Agreement to either party hereto shall be in writing and shall be delivered by verified facsimile transmission, certified mail, return receipt requested, or email to the parties at the address indicated below:

FOR CITY OF MIAMI GARDENS:
Public Works Department
1050 NW 163rd Drive
Miami Gardens, FL 33169

Attention: Osdel F. Larrea Assistant Public Works Director, City of Miami Gardens
Email: olarrea@miamigardens-fl.gov
Fax: 305.622.8032

FOR TOWN OF MIAMI LAKES:

Miami Lakes, FL 33014

Attention:
Email:
Fax: 305.

- 8.18 Name of Payee. The name of the official payee to whom the Town shall issue checks shall be City of Miami Gardens.

[Remainder of page intentionally left blank.]

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the respective dates under each signature:

ATTEST:

FOR THE CITY:

City of Miami Gardens
A political subdivision of the State of
Florida

By: _____
City Clerk

By: _____
City Manager

Date Executed: _____

Approved as to Form and Legal Sufficiency

By: _____
City Attorney

ATTEST:

FOR THE TOWN:

Town of Miami Lakes,
A political subdivision of the State of Florida

By: _____
Town Clerk

By: _____
Town Manager

Date Executed: _____

Approved as to Form and Legal Sufficiency

By: _____
Town Attorney

Exhibit A

Street sweeping services

The City will provide street sweeping services every other week within the municipal boundaries of the Town of Miami Lakes, unless otherwise agreed by both parties. Services will be provided after City regular working hours and/or on weekends. The Town will reimburse the City for the overtime/labor cost at the current rate paid to the employee of the City when the service is rendered (see sample rate #1 below). In addition, the City will lease the equipment at a rate of \$150 per hour. This fee includes wear and tear, replacement of the brooms, overhead cost, diesel, and other miscellaneous items. The Town will reimburse the City for the disposal fee at the current Miami-Dade County Solid Waste Department fee at the time of disposal (see sample rate #3 below). The City uses a temporary staging area to allow liquid to evaporate from the sediments and reduce the weight before final disposal. Since the dry sediments weigh less, and the disposal fee at the County facility is charged per ton of material; the Town will benefit from the savings. Sediments will be properly disposed at the County's North Dade landfill on NW 47 Avenue and NW 215 Street. The Town will reimburse the City at the following hourly rate unless otherwise provided:

1. Street Sweeper Operator detail

STREET SWEEPER OPERATOR	REGULAR RATE	OVERTIME RATE	FRINGE BENEFITS	HOURLY RATE
1	\$20.96	31.4355	\$9.75	\$41.18

2. Street Sweeper Truck detail

STREET SWEEPER	MODEL	LEASE PER HOUR
1	TYMCO 600	\$150

3. Disposal Fee detail

Disposal fee
\$60/ton

Any employee of the City while providing Technical Support and/or Services that become aware or become suspicious of a chemical spill or uncontrolled discharge(s) of hazardous or toxic substances within the Town boundaries, regardless of its magnitude, shall have the responsibility to report the incident to the Project Manager for the City and the Town respectively. This agreement does not include providing clean up services of hazardous or toxic substances within Town boundaries.

Exhibit B

CRS Technical Assistance

The National Flood Insurance Program's (NFIP) Community Rating System (CRS) is a voluntary incentive program that recognizes and encourages community floodplain management activities that exceed the minimum NFIP requirements.

As a result, flood insurance premium rates are discounted to reflect the reduced flood risk resulting from the community actions meeting the three goals of the CRS:

1. Reduce flood losses;
2. Facilitate accurate insurance rating; and
3. Promote the awareness of flood insurance.

The objective of the Community Rating System (CRS) is to reward communities that are doing more than meeting the minimum NFIP requirements to help their citizens prevent or reduce flood losses. The CRS also provides an incentive for communities to initiate new flood protection activities.

The City will provide consulting services to the Town to implement a comprehensive CRS program that meets current and future needs of the Town. The assistance will focus in setting the basis for a proactive administration of the objectives of the Town's CRS program that could be easily implemented by Town staff. The Technical Assistance will be provided by the Floodplain Administrator not to exceed eight (8) hours per month, unless otherwise requested by the Town and agreed by both parties. The Floodplain Administrator Technical Assistance functions will be limited to provide the following:

1. Audit current CRS program and provide feedback on current status.
2. Consulting services intended to assist the Town implement strategies to improve their rating.
3. Assist the Town to put together a strong CRS program. The basis for a strong CRS program will include guidance on how to prepare Standard Operating Procedure "SOP".
4. Attend meetings and participate in conjunction with the Town in required communication for re-verification visits and modifications to lower rating with the Insurance Services Officer Community Rating Specialist ("ISO/CRS").
5. Review reapplication prior to submittal.

The function of the Floodplain administrator will not include assisting with the administrative work required under the CRS program. The administrative work required under the CRS program will be the responsibility of the Town.

The Town will reimburse the City at a rate of \$100 per hour for consulting services rendered by the Floodplain Administrator. The Town will reimburse the City for the Floodplain Administrator travel time between the City and the Town, and/or any other travel associated with this Agreement at the current IRS rate. The current rate is \$0.51 per mile.



**City of Miami Gardens
Agenda Cover Memo**

Council Meeting Date:	May 25, 2011		Item Type:	Resolution	Ordinance	Other	
			(Enter X in box)	X			
Fiscal Impact:	Yes	No	Ordinance Reading:	1st Reading		2nd Reading	
(Enter X in box)		X	(Enter X in box)				
			Public Hearing:	Yes	No	Yes	No
			(Enter X in box)		X		
Funding Source:	(Enter Fund & Dept)		Advertising Requirement:	Yes		No	
			(Enter X in box)			X	
Contract/P.O. Required:	Yes	No	RFP/RFQ/Bid #:	N/A			
(Enter X in box)		X					
Strategic Plan Related	Yes	No	Strategic Plan Priority Area:	Strategic Plan Obj./Strategy: (list the specific objective/strategy this item will address)			
(Enter X in box)		X	Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communcation <input type="checkbox"/>	N/A			
Sponsor Name	Sonja K. Dickens, City Attorney		Department:	City Attorney's Office			

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER AND THE CITY ATTORNEY TO TAKE ANY AND ALL STEPS NECESSARY TO NEGOTIATE AND ACCEPT A REASONABLE SETTLEMENT OFFER IN THE BREACH OF CONTRACT ACTION FILED AGAINST METRO DADE K-9 GUARD DOG SERVICES, INC.; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Summary:

On November 20, 2008, the City of Miami Gardens executed an Agreement with Metro Dade K-9 Guard Dog Services, Inc. for the purchase of a canine. The Agreement guaranteed the work performance of the canine for one (1) year from the date of purchase. Due to unsatisfactory work performance, the City made several requests for a replacement canine. Metro Dade K-9 Guard Dog Services failed to comply with the City's request. Therefore, on January 27, 2010, the City Council adopted Resolution No. 2010-16-1198, which authorized the City Attorney to commence with a breach of contract action against Metro Dade K-9 Guard Dog Services.

**ITEM K-7 RESOLUTION -SETTLEMENT
OFFER BREACH OF CONTRACT FOR K-9 SERVICES**

The contract amount is Eight Thousand Nine Hundred Dollars (\$8,900.00). In an effort to mitigate damages, the canine was sold to a third party vendor for Two Thousand Five Hundred Dollars (\$2,500.00). The City has not incurred attorney's fees because this matter is being litigated in-house by the City Attorney's Office. As such, the City Manager and the City Attorney desires to obtain authority from the City Council to negotiate and accept a reasonable settlement offer.

Proposed Action:

That the City Council adopts the attached Resolution.

Attachment:

None.

RESOLUTION No. 2011-

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER AND THE CITY ATTORNEY TO TAKE ANY AND ALL STEPS NECESSARY TO NEGOTIATE AND ACCEPT A REASONABLE SETTLEMENT OFFER IN THE BREACH OF CONTRACT ACTION FILED AGAINST METRO DADE K-9 GUARD DOG SERVICES, INC.; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on November 20, 2008, the City of Miami Gardens executed an Agreement with Metro Dade K-9 Guard Dog Services, Inc. for the purchase of a canine, and

WHEREAS, the Agreement guaranteed the work performance of the canine for one (1) year from the date of purchase, and

WHEREAS, several requests were made for a replacement canine due to unsatisfactory work performance, and

WHEREAS, on January 27, 2010, the City Council adopted Resolution No. 2010-16-1198, which authorized the City Attorney to commence with a breach of contract action against Metro Dade K-9 Guard Dog Services, and

WHEREAS, the contract amount is Eight Thousand Nine Hundred Dollars (\$8,900.00), and in an effort to mitigate damages, the canine was sold to a third party vendor for Two Thousand Five Hundred Dollars (\$2,500.00), and

WHEREAS, the City Manager and the City Attorney desires to obtain authority from the City Council to negotiate and accept a reasonable settlement offer to dispose of this matter,

1 NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
2 OF MIAMI GARDENS, FLORIDA, AS FOLLOWS:

3 Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas
4 paragraphs are hereby ratified and confirmed as being true, and the same are hereby
5 made a specific part of this Resolution.

6 Section 2. AUTHORIZATION: The City Council of the City of Miami Gardens,
7 Florida hereby authorizes the City Manager and the City Attorney to take any all steps
8 necessary to negotiate and accept a reasonable settlement offer in the breach of
9 contract action filed against Metro Dade K-9 Guard Dog Services, Inc.

10 Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately
11 upon its final passage.

12 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS
13 AT ITS REGULAR MEETING HELD ON _____.

14
15
16 _____
17 SHIRLEY GIBSON, MAYOR

18 ATTEST:
19
20
21 _____
22 RONETTA TAYLOR, MMC, CITY CLERK

23
24
25 PREPARED BY: SONJA KNIGHTON DICKENS, ESQ., CITY ATTORNEY

26
27
28 SPONSORED BY: SONJA KNIGHTON DICKENS, ESQ., CITY ATTORNEY

29
30
31
32 MOVED BY: _____
33
34



**City of Miami Gardens
Agenda Cover Memo**

Council Meeting Date: <i>(Enter X in box)</i>	May 25, 2011		Item Type: <i>(Enter X in box)</i>	Resolution	Ordinance	Other	
				X			
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading	
		X		Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes
					X		
Funding Source:	Community Development Block Grant (CDBG)		Advertising Requirement: <i>(Enter X in box)</i>	Yes		No	
					X		
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	RFP/RFQ/Bid #:	ITB#10-11-042			
	X						
Strategic Plan Related <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communcation <input type="checkbox"/>	Strategic Plan Obj./Strategy: <i>(list the specific objective/strategy this item will address)</i> N/A			
		X					
Sponsor Name	Dr. Danny Crew, City Manager		Department:	Parks and Recreation Department			

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AUTHORIZING THE CITY MANAGER TO ISSUE PURCHASE ORDERS TO JSM SERVICES, INC. FOR LASER GRADING AND SOD AT BRENTWOOD PARK IN AN AMOUNT NOT TO EXCEED SIXTY-FOUR THOUSAND SIX HUNDRED SIXTY-THREE DOLLARS AND 82/100 CENTS (\$64,663.82); PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

Background Information

As one of the parks in the City's inventory, Brentwood Park is utilized for numerous recreational activities including after-school programming, out-of-school camps, and youth football and cheerleading program. Due to the lack of an underground irrigation system for the multi-purpose field, the playing surface for football games does not meet the desired standards for the Parks and Recreation Department.

**ITEM K-8
RESOLUTION ISSUE PO TO JSM SERVICES**

Current Situation

As part of the City's effort to upgrade existing park facilities and provide additional recreational opportunity to City residents, Staff prepared specifications and solicited bids to furnish and install an irrigation system at Brentwood Park. Concurrently, Staff prepared and solicited bids to build-up, laser grade, and sod, as part of constructing a football field at Brentwood Park once an irrigation system is installed in the field area.

City Staff advertised for this service on March 16, 2011. A broadcast notice was sent to 815 vendors. Eighteen (18) vendors requested bid packages. The bids were opened on April 5, 2011. Six (6) bids were received and publicly read. Bid responses were evaluated based on the City's estimated material needs to complete the project. It should be noted that the prices reflected in the tabulation sheet (attached) are not indicative of City Staff's estimates for materials needed for this job. The proposed purchase order amount reflects the City's estimates multiplied by the vendor's unit pricing.

After verifying qualifications and references, City Staff recommends JSM Services Inc., of Bartow, Florida. A copy of the solicitation document and bid submitted are available at the Assistant to the Mayor and Council's office for review.

The City will utilize Community Development Block Grant (CDBG) Funds for this project. The City Council allocated CDBG funds from Program Year 5 (2010-11) for Park Capital Improvements. Brentwood Park is in a census tract that has more than 51% of its households that are low-to-moderate income, and is therefore an eligible project under the CDBG program. This project will work in conjunction with the City's Program Year 5 (2010-11) Annual Action Plan, and compliments several other CDBG funded projects at this park, including energy efficient Musco Lighting at the football field and a shade structure over the playground area.

This contract shall commence upon the date of the purchase order and shall remain in effect until such time as all services are satisfactorily performed and inspected by the City, and any warranty periods have expired. The Parks and Recreation Department will work diligently with the awarded contractor to ensure that the project is completed in time for the upcoming 2011 CMGYS football and cheerleading season.

Proposed Action:

That the City Council authorize the City Manager to issue a purchase order to JSM Services Inc., for these services in an amount not to exceed the budget amount of \$64,663.82.

Attachment:

Attachment A: Tabulation Sheet *ITB#10-11-042*

RESOLUTION NO. 2011_____

1
2
3 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
4 MIAMI GARDENS, FLORIDA AUTHORIZING THE CITY
5 MANAGER TO ISSUE PURCHASE ORDERS TO JSM SERVICES,
6 INC. FOR LASER GRADING AND SOD AT BRENTWOOD PARK
7 IN AN AMOUNT NOT TO EXCEED SIXTY-FOUR THOUSAND SIX
8 HUNDRED SIXTY-THREE DOLLARS AND 82/100 CENTS
9 (\$64,663.82); PROVIDING FOR THE ADOPTION OF
10 REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

11
12 WHEREAS, the City intends to construct a football field at Brentwood Park, and

13 WHEREAS, as part of the construction of the field, it is necessary to install an
14 underground irrigation system, and

15 WHEREAS, prior to installing an irrigation system, it is necessary to build up the
16 field and include laser grade and sodding, and

17 WHEREAS, City staff advertised for this service on March 16, 2011, and six (6)
18 bids were received and publicly read, and

19 WHEREAS, the bid responses were evaluated based upon the City's estimated
20 needs to complete the project, and

21 WHEREAS, City staff is recommending JSM Services, Inc. to perform the
22 services, and

23 WHEREAS, funding for this project will come from the Community Development
24 Block Grant funds,

25 NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
26 OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

27 Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas
28 paragraphs are hereby ratified and confirmed as being true, and the same are hereby
29 made a specific part of this Resolution.

30 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens
31 hereby authorizes the City Manager to issue purchase orders to JSM Services, Inc. for
32 laser grading and sod at Brentwood Park in an amount not to exceed Sixty-Four
33 Thousand Six Hundred Sixty-Three Dollars and 82/100 Cents (\$64,663.82).

34 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately
35 upon its final passage.

36 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI
37 GARDENS AT ITS REGULAR MEETING HELD ON _____, 2011.

38

39

SHIRLEY GIBSON, MAYOR

40

41

42

43

44 **ATTEST:**

45

46

47

RONETTA TAYLOR, MMC, CITY CLERK

48

49

50

51

PREPARED BY: SONJA KNIGHTON DICKENS, ESQ., CITY ATTORNEY

52

53

54

SPONSORED BY: DR. DANNY O. CREW, CITY MANAGER

55

56

Moved by: _____

57

58

VOTE: _____

59

60

Mayor Shirley Gibson _____ (Yes) _____ (No)

61

Vice Mayor Aaron Campbell, Jr. _____ (Yes) _____ (No)

62

Councilman David Williams Jr. _____ (Yes) _____ (No)

63

Councilwoman Lisa Davis _____ (Yes) _____ (No)

64

Councilman Oliver Gilbert, III _____ (Yes) _____ (No)

65

Councilwoman Felicia Robinson _____ (Yes) _____ (No)

66

Councilman Andre' Williams _____ (Yes) _____ (No)

67

“ITB# 10-11-042– LASER GRADING SPORTS FIELD FOR THE CITY OF MIAMI GARDENS”



	Ballpark Maintenance , Inc. of Miami FL	Sports Turf One, Inc. of Boynton Beach FL	Titan Golf Services of Ft Myers FL	Ballard Construction, Inc of Cary, NC	JSM Services Inc. of Bartow FL	Greensource Landsape and Sports Turf Inc. of SW Ranches FL
Provide Laser Grading Services in accordance with scope of work at Brentwood Park excluding build-up and sod material	\$0.15	\$23,480.00	\$45,229.00	\$47,750.00	\$3,762.00	\$40,774.00
City's Estimate for Build-up/Topsoil is 1211 tons	26.40 Ton	23.19 Ton	22.75 Ton	24.05 Ton	31.62 Ton	26.00 Ton
The City's Estimated for Sod 64,600 Sq Ft	\$.36 Sq Ft	\$.31 Sq Ft.	\$.31 Sq Ft.	\$.48 Sq Ft.	\$.35 Sq Ft.	\$.25 Sq Ft.
TOTAL	Non Responsive	\$71,586.00	\$92,805.25	\$107,882.55	\$64,663.82	\$88,410.00

This is only a tabulation of prices submitted and is not an indication of award or responsiveness.



**City of Miami Gardens
Agenda Cover Memo**

Council Meeting Date: <i>(Enter X in box)</i>	May 25, 2011		Item Type: <i>(Enter X in box)</i>	Resolution	Ordinance	Other	
				X			
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading	
		X		Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes
					X		
Funding Source:	Community Development Block Grant (CDGB)		Advertising Requirement: <i>(Enter X in box)</i>	Yes		No	
					X		
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	RFP/RFQ/Bid #:	ITB#10-11-044			
	X						
Strategic Plan Related <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communcation <input type="checkbox"/>	Strategic Plan Obj./Strategy: <i>(list the specific objective/strategy this item will address)</i> N/A			
		X					
Sponsor Name	Dr. Danny Crew, City Manager		Department:	Parks and Recreation Department			

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AUTHORIZING THE CITY MANAGER TO ISSUE PURCHASE ORDERS TO AMERI-PRIDE, INC. TO INSTALL AN UNDERGROUND INSTALLATION SYSTEM AT BRENTWOOD PARK IN AN AMOUNT NOT TO EXCEED SIXTY-FOUR THOUSAND FIVE HUNDRED EIGHTY-EIGHT DOLLARS (\$64,588.00); PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

Background Information

As one of the parks in the City's inventory, Brentwood Park is utilized for numerous recreational activities including after-school programming, out-of-school camps, and youth football and cheerleading program. Due to the lack of an underground irrigation system for the multi-purpose field, the playing surface for football games does not meet the desired standards for the Parks and Recreation Department.

**ITEM K-9
RESOLUTION ISSUE PO TO AMERI-PRIDE**

Current Situation

As part of the City's effort to upgrade existing park facilities and provide additional recreational opportunities to City residents, Staff prepared specifications and solicited bids to furnish and install an underground irrigation system at Brentwood Park.

City Staff advertised for this service on March 25, 2011. A broadcast notice was sent to 611 vendors. Nineteen (19) vendors requested bid packages. The bids were opened on May 12, 2011. One (1) bid was received and publicly read. The sole bid received was from Ameri-pride Inc. headquartered in Clearwater, Florida. A copy of the solicitation document and bid submitted are available at the Assistant to the Mayor and Council's office for review.

The City will utilize Community Development Block Grant (CDBG) Funds for this project. The City Council allocated CDBG funds from Program Year 5 (2010-11) for Park Capital Improvements. Brentwood Park is in a census tract that has more than 51% of its households that are low-to-moderate income, and is therefore an eligible project under the CDBG program. This project will work in conjunction with the City's Program Year 5 (2010-11) Annual Action Plan, and compliments several other CDBG funded projects at this park, including energy efficient Musco Lighting at the football field and a shade structure over the playground area.

This contract shall commence upon the date of the purchase order and shall remain in effect until such time as all services are satisfactorily performed and inspected by the City, and any warranty periods have expired. The Parks and Recreation Department will work diligently with the awarded contractor to ensure that the project is completed in time for the upcoming 2011 CMGYS football and cheerleading season.

The apparent low bidder provided the following references of similar work: City of Belleair Beach, Arbor Shoreline, Benderson Development Co. Inc., and Clearwater Cascades MHP. The City, after verifying qualifications and satisfactory references, recommends Ameri-Pride Inc., of Clearwater Florida.

Proposed Action:

That the City Council authorize the City Manager to issue a purchase order to Ameri-Pride Inc., for these services in an amount not to exceed the budget amount of \$64,588.00.

Attachment:

Attachment A: Tabulation Sheet: ITB #10-11-044

RESOLUTION NO. 2011_____

1
2
3 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
4 MIAMI GARDENS, FLORIDA AUTHORIZING THE CITY
5 MANAGER TO ISSUE PURCHASE ORDERS TO AMERI-PRIDE,
6 INC. TO INSTALL AN UNDERGROUND INSTALLATION SYSTEM
7 AT BRENTWOOD PARK IN AN AMOUNT NOT TO EXCEED
8 SIXTY-FOUR THOUSAND FIVE HUNDRED EIGHTY-EIGHT
9 DOLLARS (\$64,588.00); PROVIDING FOR THE ADOPTION OF
10 REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

11
12 WHEREAS, the City intends to construct a football field at Brentwood Park, and

13 WHEREAS, as part of the construction of the field, it is necessary to install an
14 underground irrigation system, and

15 WHEREAS, City staff advertised for this service on March 25, 2011, and one (1)
16 bid was received and publicly read, and

17 WHEREAS, after verifying qualifications and references, City staff recommends
18 Ameri-Pride, Inc. to perform the services, and

19 WHEREAS, funding for this project will come from the Community Development
20 Block Grant funds,

21 NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
22 OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

23 Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas
24 paragraphs are hereby ratified and confirmed as being true, and the same are hereby
25 made a specific part of this Resolution.

26 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens
27 hereby authorizes the City Manager to issue purchase orders to Ameri-Pride, Inc. to
28 install an underground irrigation system at Brentwood Park in an amount not to exceed
29 Sixty-Four Thousand Five Hundred Eighty-Eight Dollars (\$64,588.00).

30 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately
31 upon its final passage.

32 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI
33 GARDENS AT ITS REGULAR MEETING HELD ON _____, 2011.

34

35

36

37

38

39

40 **ATTEST:**

41

42

43

44

45

46

47

48

49

50

51

52

53

54

55

56

57

58

59

60

61

62

63

64

SHIRLEY GIBSON, MAYOR

RONETTA TAYLOR, MMC, CITY CLERK

PREPARED BY: SONJA KNIGHTON DICKENS, ESQ., CITY ATTORNEY

SPONSORED BY: DR. DANNY O. CREW, CITY MANAGER

Moved by: _____

VOTE: _____

Mayor Shirley Gibson	_____ (Yes)	_____ (No)
Vice Mayor Aaron Campbell, Jr.	_____ (Yes)	_____ (No)
Councilman David Williams Jr.	_____ (Yes)	_____ (No)
Councilwoman Lisa Davis	_____ (Yes)	_____ (No)
Councilman Oliver Gilbert, III	_____ (Yes)	_____ (No)
Councilwoman Felicia Robinson	_____ (Yes)	_____ (No)
Councilman Andre' Williams	_____ (Yes)	_____ (No)



“ITB#10-11-044 IRRIGATION SYSTEM FOR BRENTWOOD PARK”

Description	Ameri-Pride Inc. of Clearwater FL
Furnish and Install Irrigation system in accord with terms and conditions herein	

This is only a tabulation of prices submitted and is not an indication of award or responsiveness.

Staff Monthly Report April – May 2011

CITY MANAGER

- Met with Architects and City Hall working group to develop an RPF for a City Hall contractor.
- Attended the State of the City Address.
- Met with real estate broker concerning properties owned by the City (Warren Henry, Church of Christ and Mt. Herman.
- Met with City Hall architects on the garage details for the new City Hall complex.
- Met individually with Council Members regarding various topics in including City Hall progress.
- Participated as a panelist with the American Society of Public Administrators' annual municipal forum at St. Thomas University.
- Worked on the FY 2012 budget.
- Took 2 furlough days.
- Met with resident interested in building an urgent medical facility in the City.

FINANCE DEPARTMENT (Patty Varney)

1. Developed presentation and session conducted for the Citizens Academy.
2. Review and perform analysis and recommendations to DCM/ACM for FY 2012 budget documents submitted by departments.
3. Perform revenue projection for FY 2012.
4. Revised year-end projection, both revenue and expenditures and submitted to City Manager for review.
5. The Department filed 7 grants reporting for a total amount of \$413,423 in grant reimbursements between CDBG, HUD, and NSP grants and County G.O. Bond for Master Planning during the past month.

At the end of April 2011, the year-to-date expenditures or revenues should reflect 58.33% of the budget. Revenues for Red Light camera revenues still came in very unstable. Month of March, revenue has dropped over \$50K compared to February and \$100K compared to January. However, April revenues increased

ITEM M-1

CITY MANAGER'S MONTHLY REPORT

back to March trend. Staff is projecting a net shortfall of \$3.5 million. Telecommunication taxes continue to drop compared to last fiscal year for the same period of time. Also, the City is required to refund \$33K to 3 churches for utility taxes collected in error. Details of explanation of revenue analysis are attached below.

As of April, 2011, the City has total investments in the amount of \$10,734,696. Of this amount, \$7,969,272 is with Wachovia which is available cash to fund for the operating expenses earning 0.25%. The City holds a CD with the Bank of America in the amount of \$2.6 million earning 0.07%. This is a requirement from our bond requirement and that is the highest and safest rate of return the City can obtain. The City still has approximately \$59,351 in market value with the State Board of Administration and \$106,072 in tax certificates with Dade County.

GENERAL FUND

Revenues as of April 30, 2011

	<i>FY 2010</i>	<i>FY 2010</i>	<i>%</i>	<i>FY 2011</i>	<i>FY 2011</i>	<i>%</i>
	<i>Budget</i>	<i>YTD Revenues</i>	<i>of Budget</i>	<i>Budget</i>	<i>YTD Revenues</i>	<i>of Budget</i>
<i>Property Tax</i>	23,089,178	19,771,733	85.63%	20,177,903	17,463,330	86.55%
<i>Utility Tax</i>	11,276,242	4,721,559	41.87%	10,667,000	4,626,433	43.37%
<i>Franchise Fees</i>	5,809,802	603,891	10.39%	5,520,000	469,739	8.51%
<i>Permits/License Tax/Other Fees</i>	1,925,000	1,449,522	75.30%	1,765,000	1,579,259	89.48%
<i>Intergovernmental Revenue</i>	11,727,226	4,966,139	42.35%	10,360,243	5,012,409	48.38%
<i>Charges for Services</i>	3,231,509	1,495,166	46.27%	4,886,052	3,370,403	68.98%
<i>Fines & Forfeitures</i>	2,537,000	2,242,083	88.38%	7,518,024	1,587,414	21.11%
<i>Miscellaneous Revenues</i>	1,570,235	944,230	60.13%	1,701,392	661,282	38.87%
<i>Non-Operating Revenues</i>	20,372,306	1,656,501	8.13%	9,117,834	801,481	8.79%
TOTAL	81,538,498	37,850,825	46.42%	71,713,448	35,571,751	49.60%

- ¹ This line item projecting a deficit of approximately \$550K. During the past three months, the telecommunication simplification tax has dropped an average of 10% when compared to last fiscal year. Also, the electric utility tax, the City has to reimburse 3 churches for approximately \$33k for taxes collected in error. The receipts for the past two months is also lower when compared to last fiscal year.
- ² Franchise fee for solid waste has dropped to the lowest for the fiscal year. Average monthly revenue is approximately \$50K to \$60K. April payment is \$35K. Staff is performing an analysis currently.
- ³ Increase in Permits/License revenues when compared to FY 2010 is mainly attributed to business license tax collection and certificate of re-occupancy
- ⁴ Revenue in this category when compared to last fiscal year were very close. The State will perform a true-up in July for State Revenue Sharing, but based on what was allocated during the past few months, the City may recognize a shortfall of \$200,000.
- ⁵ Charges for services is higher in FY 2011 compared to FY 2010 which is attributed to the receipt of the Jazz in the Gardens box revenue was received in April 2011, while last fiscal year was not received until May. Current record indicates that this revenue is \$400K short than budgeted.
- ⁶ Decrease in this category is mainly to red light camera. Projecting a net shortfall after expenditures to be \$3.5 million.
- ⁷ Warren Henry was paying the debt service in FY 2010 which accounted for higher revenue received in FY 10 compared to FY 2011.

GENERAL FUND

Expenditures as of April 30, 2011

	<i>FY 2010</i>	<i>FY 2010</i>	<i>%</i>	<i>FY 2011</i>	<i>FY 2011</i>	<i>%</i>
	<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>	<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>
<i>Personnel Expenses</i>	40,954,836	25,533,046	62.34%	42,574,634	24,927,846	58.55%
<i>Operating Expenses</i>	11,060,838	6,393,390	57.80%	12,213,084	7,192,309	58.89%
<i>Capital Outlay</i>	1,978,698	1,015,650	51.33%	871,306	565,131	64.86%
<i>Grants and Aids</i>	97,587	34,125	34.97%	58,399	9,936	0.00%
<i>Debt Service</i>	0	0	0.00%	2,723	2,722	99.97%
<i>Other Uses</i>	18,232,153	10,053,562	55.14%	8,649,000	4,219,765	48.79%
<i>Emergency Reserve Build Up</i>	9,214,386	0	0.00%	7,344,302	0	0.00%
TOTAL	81,538,498	43,029,772	52.77%	71,713,448	36,917,709	51.48%

¹ There is exactly 11 remaining pay period for FY 2011. The percentage expensed should be 57.69%. The higher percentage is attributed to police overtime which are over the percentage allocated

TRANSPORTATION FUND

Revenues as of April 30, 2011

	<i>FY 2010</i>	<i>FY 2010</i>	<i>%</i>	<i>FY 2011</i>	<i>FY 2011</i>	<i>%</i>
	<i>Budget</i>	<i>YTD Revenues</i>	<i>of Budget</i>	<i>Budget</i>	<i>YTD Revenues</i>	<i>of Budget</i>
<i>Local Option Gas Tax</i>	2,335,000	1,077,835	46.16%	2,276,966	1,127,637	49.52%
<i>Permits/License Tax/Other Fees</i>	95,000	36,413	38.33%	73,050	20,958	28.69%
<i>Intergovernmental Revenue</i>	985,000	449,414	45.63%	2,059,590	444,741	21.59%
<i>Charges for Services</i>	5,200	1,346	25.89%	2,500	2,344	93.75%
<i>Miscellaneous Revenues</i>	29,969	4,771	15.92%	27,729	12,567	45.32%
<i>Non-Operating Revenues</i>	986,166	308,980	31.33%	197,142	113,468	57.56%
TOTAL	4,436,335	1,878,758	42.35%	4,636,977	1,721,715	37.13%

¹ Revenue from the past two months due to higher gas prices has dropped by about 15%. It is projected that this revenue will come in short by \$135,000

² Lower Intergovernmental Revenue is attributed to lower State Revenue Sharing distributions and grant expenditures has not incurred yet.

TRANSPORTATION FUND

Expenditures as of April 30, 2011

	<i>FY 2010</i>	<i>FY 2010</i>	<i>%</i>	<i>FY 2011</i>	<i>FY 2011</i>	<i>%</i>
	<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>	<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>
<i>Personnel Expenses</i>	\$2,029,209	\$1,180,171	58.16%	2,058,354	1,127,974	54.80%
<i>Operating Expenses</i>	\$568,328	\$457,546	80.51%	494,058	264,965	53.63%
<i>Capital Outlay</i>	\$107,585	\$13,745	12.78%	1,052,021	0	0.00%
<i>Other Uses</i>	\$1,731,213	\$839,162	48.47%	1,032,544	528,862	51.22%
TOTAL	\$4,436,335	2,490,624	56.14%	4,636,977	1,921,801	41.45%

¹ Lower percentage is attributed to two vacancies in the department

DEVELOPMENT SERVICES FUND

Revenues as of April 30, 2011

	<i>FY 2010</i>	<i>FY 2010</i>	<i>%</i>	<i>FY 2011</i>	<i>FY 2011</i>	<i>%</i>
	<i>Budget</i>	<i>YTD Revenues</i>	<i>of Budget</i>	<i>Budget</i>	<i>YTD Revenues</i>	<i>of Budget</i>
<i>Permits/License Tax/Other Fees</i>	2,429,000	2,042,652	84.09%	3,052,680	1,173,261	38.43%
<i>Charges for Services</i>	0	959	0.00%	7,000	65,571	936.73%
<i>Miscellaneous Revenues</i>	6,100	1,268	20.78%	1,300	0	0.00%
<i>Non-Operating Revenues</i>	1,813,211	964,592	53.20%	2,900	0	0.00%
TOTAL	4,248,311	3,009,470	70.84%	3,063,880	1,238,832	40.43%

¹ Less permit activities as compared to FY 2010

² Technology surcharge received in FY 2011 is combined with Permits revenue in FY 2010.

DEVELOPMENT SERVICES FUND

Expenditures as of April 30, 2011

	<i>FY 2010</i>	<i>FY 2010</i>	<i>%</i>	<i>FY 2011</i>	<i>FY 2011</i>	<i>%</i>
	<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>	<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>
<i>Personnel Expenses</i>	2,568,063	1,360,803	52.99%	2,216,927	1,224,350	55.23%
<i>Operating Expenses</i>	217,997	95,777	43.94%	160,285	66,659	41.59%
<i>Capital Outlay</i>	14,566	1,478	10.15%	0	0	0.00%
<i>Other Uses</i>	1,447,685	649,631	44.87%	686,668	366,494	53.37%
TOTAL	4,248,311	2,107,690	49.61%	3,063,880	1,657,503	54.10%

¹ The lower percentage is attributed to vacancy in the department.

STORMWATER FUND

Revenues as of April 30, 2011

		<i>FY 2010</i>	<i>FY 2010</i>	<i>%</i>	<i>FY 2011</i>	<i>FY 2011</i>	<i>%</i>
		<i>Budget</i>	<i>YTD Revenues</i>	<i>of Budget</i>	<i>Budget</i>	<i>YTD Revenues</i>	<i>of Budget</i>
<i>Permits/License Tax/Other Fees</i>	¹	40,000	40,205	100.51%	60,000	15,535	25.89%
<i>Grant</i>		163,275	0	0.00%	437,073	0	0.00%
<i>Charges for Services</i>	²	3,395,000	1,167,666	34.39%	3,395,000	1,574,330	46.37%
<i>Miscellaneous Revenues</i>		74,643	35,112	47.04%	45,000	0	0.00%
<i>Non-Operating Revenues</i>	³	1,399,331	76,290	5.45%	1,138,540	0	0.00%
TOTAL		5,072,249	1,319,272	26.01%	5,075,613	1,589,865	31.32%

¹ More permitting fees were issued in FY 2010

² County and North Miami Beach payment for April was not posted until May in 2010, therefore amount is lower in FY 2010 compared to FY 2011

³ This category includes the drawdown of bond proceeds for the purchase of a front-end loader in FY 2010

STORMWATER FUND

Expenditures as of April 30, 2011

		<i>FY 2010</i>	<i>FY 2010</i>	<i>%</i>	<i>FY 2011</i>	<i>FY 2011</i>	<i>%</i>
		<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>	<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>
<i>Personnel Expenses</i>		791,945	485,391	61.29%	968,053	515,747	53.28%
<i>Operating Expenses</i>	¹	937,376	180,050	19.21%	1,174,696	422,009	35.92%
<i>Capital Outlay</i>		649,263	152,234	23.45%	1,916,960	204,096	10.65%
<i>Debt Service</i>		665,889	180,670	0.00%	706,843	194,681	0.00%
<i>Other Uses</i>		2,027,776	381,565	18.82%	309,061	180,286	58.33%
TOTAL		5,072,249	1,379,910	27.21%	5,075,613	1,516,820	29.88%

¹ Operating expenses are lower than budgeted is mainly attributed to very minimal professional service have been utilized for the year.

CAPITAL PROJECTS FUND

Expenditures as of April 30 2011

		<i>FY 2010</i>	<i>FY 2010</i>	<i>%</i>	<i>FY 2011</i>	<i>FY 2011</i>	<i>%</i>
		<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>	<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>
<i>Personnel Expenses</i>		449,783	269,233	59.86%	483,813	275,430	56.93%
<i>Operating Expenses</i>		267,865	56,972	21.27%	51,020	39,452	77.33%
<i>Capital Outlay</i>		25,835,570	4,649,503	18.00%	64,863,991	3,138,961	0.00%
<i>Other Uses</i>		194,463	109,450	56.28%	713,948	413,699	57.95%
TOTAL		26,747,681	5,085,158	19.01%	66,112,772	3,867,541	5.85%

HUMAN RESOURCES (Taren Kinglee)

- Inspection of City facilities for compliance posters related to Worker’s Compensation, FMLA, Drug Free Workplace, etc.
- Staff made presentation to City’s Citizen Academy members.
- Staff participated in AvMed Advisory Committee meeting.
- Staff attended Florida League of Cities symposium of disaster recovery.
- Accident Review Committee held several review meetings.
- Consultation with outside council through Florida League of City regarding pending litigations including deposition for cases.
- Responded to several public records request.
- Held several meetings with department supervisors regarding recruitment, discipline and performance management. Developed job descriptions, administered benefits, responded to salary/benefit surveys, etc.

Monthly Statistics FY-11	Oct-Nov	Nov-Dec	Dec-Jan	Jan-Feb	Feb-Mar	Mar-Apr	Apr-May
Applications/ resumes received	240	157	152	92	183	146	90
Positions Advertised	6	2	4	3	4	2	1
Interviews Conducted	18	44	9	39	15	42	9
Pre-employ Physicals	15	5	4	1	3	22	11
Background/ Reference Checks	18	3	3	14	9	3	6
New Hires	8	5	3	4	1	3	4
Workers Comp Claims	22	26	19	15	8	29	36
Exit Interviews	2	2	1	0	0	1	0
Promotions	0	0	0	4	1	1	0

DEPUTY CITY MANAGER FOR PUBLIC SERVICES (Renee Crichton)

MAJOR INITIATIVES MANAGED

Red Light Camera Program Transition

- working with ATS to reduce the monthly fee for each camera location
- Completed analysis of the Red light intersection crash data for legislative session

Education Compact/Miami Gardens Excellence in Education 501C3

- Conducted one Board Meeting

- Worked to establish Executive Director Job Description
- Worked with Finance Director to establish bank account

Building and Code Compliance

- Worked with staff to establish a RLI for possible sale of past due liens
- Worked with staff on implementing Federal Property registry
- FY 2012 Budget Preparation
- Worked with staff on Automation projects
 - On line permit payments
 - Streamlining Code procedures in the field

Police Department

- COPS grant funding
- 2012 Budget Preparation

IT

- FY 2012 Budget submission
- 5 Year Capital Plan
- OSSI Renewal

MISCELLANEOUS

- TRIP Day of Service park development

LEGISLATION PREPARED (NON LEGAL)

- Proclamation TRIP

EXTERNAL MEETINGS

- TRIP Day of Service Representatives
- Winston Curtis re: Old Parkway Site
- Jessie Trice Community Health Foundation

POLICE DEPARTMENT (Matt Boyd, Chief)

Police Department Staff

TOTAL BUDGETED POSITIONS: 258
TOTAL HIRED TO DATE: 250

- 1 Chief
- 1 Deputy Chief
- 3 Majors
- 8 Captains (1 vacant position)
- 28 Sergeants

- 154 Police Officers (5 vacant position)
- 10 Community Service Aides (1 vacant position)
- 16 Telecommunications Operators
- 2 Telecommunications Supervisors
- 1 Telecommunications Manager
- 1 Records Supervisor
- 4 Records Clerks
- 1 Executive Secretary
- 6 Administrative Assistants
- 2 Property Control Officers
- 1 Facilities Manager
- 1 Custodian
- 1 Court Liaison/Off Duty
- 1 Crime Analyst (1 vacant position)
- 1 Management Analyst
- 1 Investigative Assistant
- 1 Crime Scene Supervisor
- 5 Crime Scene Technicians

The monthly activity for the Operations Division for the month of April 2011 is as follows:

ARRESTS:

- FELONY 67
- MISDEMEANOR 219
- TRAFFIC 355
- DUI 1
- WARRANT 48

TOTAL ARREST 690

CITATIONS:

- MOVING 693
- NON-MOVING 978
- PARKING 166

TOTAL 1837

FIELD INTERVIEW CARDS 1494

TOTAL CALLS RESPONDED TO 6302

REPORTS WRITTEN 1735

TRAFFIC CRASHES 286

The monthly activity for the Support Services Division for the month of April 2011 is as follows:

Property and Evidence, Number of property items processed:

<u>271</u>	- Property Receipts Processed
<u>12</u>	- Property Receipts Rejected
<u>06</u>	- Property Released
<u>52</u>	- Property out to Lab
<u>0</u>	- Property to be Disposed
<u>08</u>	- Lab Runs to MDPD
<u>\$5,679</u>	- Cash Impounded
<u>21</u>	- Firearms Impounded *not counting CSI direct delivered to lab.

Number of reports processed and number of requests made at window for records:

Reports Processed 1,991 / Walkup Requests at Window 954 / Mail Logged In 480 / Fingerprints 32 / Background Checks 74 / Total Revenue Collected \$215,233.00.

Number of calls received by dispatch:

CAD Calls = 9,381 / Administrative Phone Calls = 13,765 / FCIC Entries = 201 /

Training hours = 700 hours

Court Liaison and Off-Duty

102 subpoenas stamped and placed in the officers' mailboxes.
445 off duty personnel processed and entered into Eden for payroll processing.
2 off duty vendor requests processed.
312 dispositions stamped and placed in the officers' mailboxes.

The monthly activity for the Investigations Division for the month of April 2011 is as follows:

Arrests – Total: 151

Felonies –	75
Misdemeanor –	93
Truants Returned-	0
U.S. Currency Seized –	\$330.00
Vehicles Recovered –	17
Vehicles Recovered Value-	\$689,000.00
Vehicles Processed-	0
Property Recovered Value-	\$21,000.00
Firearms Seized –	3
Search Warrants	6

Total Cases Assigned- 303

Scenes Processed by Crime Scene Investigations Unit- 126

Capital Improvement Projects (Brandon DeCaro)

Administration Items:

- V. Nelson and B. DeCaro submitted all required information to the County Staff for transfer of GOB Grant Funds into appropriate active project. Letter requesting GOB transfer was sent by the City Manager. County requested additional information and a revised letters have been issued. City staff issued another letter directing the County regarding requested value for each of the new GOB Contracts. City & County staff met on 9/15/10 to resolve issues for the new contracts. **The GOB contract exhibit for the next phase for the Betty T. Ferguson Center was filled out and returned to the County on 3/25/11. The new contract for the B.T.F. Center and for the other selected parks projects are still pending.**
- V Nelson and B. DeCaro submitted all required information to the County Staff for transfer of GOB Grant Funds for the FF&E for the MG Community Center. Additional information was submitted to the County on 4/13/10. County distributed proposed contract to City with some unacceptable terms. Meeting with Commissioner Jordan was held on 5/25/10 to resolve contract issues. New GOB contract was approved by the City Council during the June 23rd meeting. The new GOB contract has been executed by the City and County. The 1st reimbursement payment for the Community Center FF&E was received in August, 2010. The 2nd reimbursement package was delivered to County staff on 10/05/10. The City has received the payment for the 2nd reimbursement package. **The third FF&E reimbursement package is being prepared.**

Art in Public Places (AIPP): Planning & Design Phase – Christina Goetzman

- Miami-Dade County AIPP Staff has submitted proposal for assisting the City in the implementation of AIPP at Miami Gardens Community Center. Meeting with staff to discuss terms of proposal took place on 11/23/09. Revised proposal submitted by County on 11/30/09. An agenda item was approved by the City Council at the meeting on 01/13/10.
- Item was approved by the City Council during the 01/13/10 Council Meeting. Acceptance Letter mailed to Miami-Dade County AIPP on 05/03/10.
- Kick-off meeting with Miami-Dade County AIPP staff for AIPP implementation at Betty T. Ferguson Community Center took place on 05/27/10. Site visit with artists conducted on 7/07/10.
- AIPP applications for Miami Gardens Community Center Phase I were submitted to Miami-Dade County on 7/23/10. City Staff attended the initial PAC meeting on 09/17/10, where five artists were shortlisted to develop proposals for the Public Art. The Artists' Project Orientation Meeting took place at the site on 09/28/10. The second PAC meeting took place on 11/18/10, where a final artist was selected to be presented before Council for approval. Resolution #2011-13-1406 was passed during the 01/26/11 Council Meeting. The AIPP Professional Artist

Services Agreement was executed on 03/14/11. Notice to Proceed for A/E Services was issued to Artist. **Submittal of Final Design is scheduled for 07/01/11.**

- Discussions with the Department of Parks and Recreation have taken place pertaining to Public Art to be implemented at Miami Gardens Community Center Phase II – Amphitheatre, and Miami Carol City Park Recreation Building. It is preferred that a mosaic is implemented on the face of the stage platform at the Amphitheatre, and a mural be implemented in the breezeway of the Miami Carol City Park Recreation Building.
- The AIPP budget for the Amphitheatre is \$15,000.00. The AIPP budget for the Miami Carol City Park Recreation Building is \$15,058.85. The schedules and Call-to-Artist's for these particular projects have been finalized. The dates for the extension of the Call to Artists for both projects are currently under discussion.
- The proposed AIPP Ordinance was adopted during the City Council Meeting on 09/08/10.
- While the review of an Art in Public Places Advisory Committee is a requirement of the proposed AIPP Ordinance, due to time constraints and the inability to form said committee within the necessary time frame a resolution was passed during the 09/22/10 Council Meeting allowing the waiver of said review of AIPP to be implemented at Miami Gardens Community Center Phase II – Amphitheatre and Miami Carol City Park Recreation Building.
- The Licensing Agreement for the CAFÉ System for the extension of “Calls for Artists” was executed on 03/14/11. CAFÉ System was set-up for “Calls” for three projects on 03/29/11.
- The Miami Carol City Park Recreation Building AIPP mural project is now started. The “Call for Artists” was extended on 04/01/11 via CAFÉ System online and the Miami Herald. **The deadline for Artist applications was 04/30/11 and 30 applications were received. Applications are currently being reviewed for qualifications.**
- The Betty T. Ferguson Recreational Complex Phase II – Amphitheatre AIPP mosaic project is now moving forward. The “Call for Artists” was extended on 04/01/11 via CAFÉ System online and the Miami Herald. **The deadline for Artist applications was 04/30/11 and 15 applications were received. Applications are currently being reviewed for qualifications.**

CAPITAL IMPROVEMENT PROJECTS:

New City Hall & PD Building: Design Phase 45% – Brandan DeCaro

- Preliminary Program and cost estimate reviewed by CIP Director and City Manager.
- Review of Space Allocation & Building Program occurred 09/14/09, 09/15/09 & 9/16/09.
- Miami Garden's staff met with the Developer, Contractor and Architect on 8/13/09 to discuss the program for the proposed Town Center Project. The project will include the New City Hall, Police Department Building and Parking Garage.
- All staff comments received & incorporated into building program. The revised program was provided to the developer on 09/24/09. Coordination Meetings with Developers Team on 10/09/09 & 10/15/09.

- The building programs were review, & revised with the City Manager, Deputy & Assistant Managers.
- City Council Workshop held on 11/18/09 for proposed City Hall and new Police Building.
- Workshop held on 3/02/10 to study the city planning for the project.
- City Planning Concept presentation was given during the 4/14/10 City Council Meeting.
- City Council approved preparation of RFP for construction of City Hall and development of City Center during 4/28/10 meeting.
- Staff working on the assemblage of documentation to establish a desk top draft of the RFP based on discussions with City Staff.
- The final Criteria Documents were assembled. Several City Departments were consulted to provide standards criteria into the document.
- The Criteria for the RFP was completed by J. Allen and delivered to the City Manager on 6/18/10. There was one response for the RFP which is being reviewed by the City Manager.
- The A/E Professional Services proposal was approved during the 7/28/10 Council Meeting.
- City Staff met all day with the A/E firm, URS Corporation from 8/15/10 to 8/18/10 to validate the preliminary Program & special requirements for the City Hall, PD Building & Garage.
- City staff had several meetings with the A/E on 9/13/10 & 9/14/10 to develop parking needs & special relationships for the New City Hall & PD Building.
- URS completed the survey for the existing furniture at City Hall & the PD Building.
- The City Council approved the developer's proposal during the Council Meeting on 12/01/10. The Developers pre-construction services contract was signed December 2010.
- The Architect's preliminary Schematic Design is being revised to include City staff comments and cost reduction ideas. The Schematic Design drawings, that were due on 2/04/11, were submitted late by the A/E and rejected by City staff.
- The Schematic Design was resubmitted on 2/25/11 and reviewed by all City Department Directors. Comments were distributed to the A/E to make revisions to all floor plans.
- The Schematic Design was conditionally approved by the City on 3/25/11.
- **The Design Development drawings were submitted to the City on 4/25/11. The City reviewed the drawings and provided comments to the design team. When the drawings and specifications have been revised they will be submitted to the contractors to develop the next cost estimate.**
- The preliminary Construction Estimate has been performed by the Development Team. The estimate revealed that the preliminary schematic design was over budget.
- The development Team performed the final Schematic Design estimate based on the 2/25/11 submittal from the A/E. The estimated cost for the facility is just over \$40,000,000 which is more than \$2,000,000 less than the previous estimate.
- **The Demolition Package is being reviewed by DERM and the MG Building Department.**

- The bid advertisement for the Demolition Package is expected during the week of 5/16/11.
- The Tree Relocation/Removal package was advertised for bids on 4/14/11
- The award notice to the contractor for the Tree Relocation/Removal package was issued on 5/6/11.
- The DERM Tree Permit was issued on 5/10/11.
- The Pre-Construction/kick-off meeting for the Tree Relocation/Removal package was held on 5/12/11.
- The contractor will start the preparation of the trees for the tree relocation on 5/18/11.
- The Earthwork Package has been reviewed by the city staff, the building department and Public Works. The package will be submitted to DERM when all of the comments have been incorporated.

Police Building Major Interiors Construction: Close-out Phase – Jimmie Allen

- The Building Department has not issued the Final Certificate of Occupancy (CO) for all of the work under Miami Skylines Contract. Miami Skylines was advised during the meeting of 11/9/10 to re-initiate the process so that the CMG Building Department can begin to process the CO.
- **Plumbing and Electrical “As Built” drawings are pending the completion by the Architect of Record, BEA Architects. The final CO is pending the “As Built” drawings.**
- Miami Skyline Construction met with staff on 11/09/10 and discussed the final close out and settlement of the project costs and issues. Staff is awaiting Miami Skyline’s response to the staff proposed settlement offer. Staff made contact and will meet with the principals to finalize issues related to closure. **Staff is prepared to formally offer to Miami Skyline a resolution in the City’s favor to close the project. The GC’s response to the City has been seriously delayed. A follow up notice was sent to the GC on 4/14/11.**
- **Staff met with Miami Skyline on 5/11/11 to resolve all of the issues to close-out the project. The final Certificate of Occupancy and the close-out documentation are in progress.**

Fueling Facility & Storm Drainage: Construction Document Phase 85% – Jimmie Allen

- WASD and DERM review for original scope completed June 2009.
- A/E responded to the three environmental concerns from DERM. Portion of new storm drainage system will have to be re-designed as a result of DERM review.
- A/E has provided fee proposals for revising the scope of the work for storm drainage.
- The Report of the testing submitted to DERM was responded to 1/20/10. Two letters were forwarded reflecting the status of the review with conditions. The City will be required to issue to DERM within 60 days a mitigation plan along with additional testing specified in their letters dated June 19, 2009 and January 11, 2010. DERM has briefly indicated that the drainage portion of the project can run concurrently with the required clean up of the contaminated soil on site.

- City Staff prepared a letter for the City Manager, which was sent to DERM on 3/05/10. The City would prefer to conduct the additional testing required by DERM before proceeding with the removal of the contaminated soil. DERM accepted the response from the City on 3/09/10.
- Purchase Order was issued and the sampling conducted the week of 4/15/10.
- On 4/16/10, URS the consultant provided preliminary findings for staff review resulting from the recent testing performed. Additional sampling will be taken due to the negative test results and this will require a time extension from DERM.
- The Environmental Assessment Report Addendum was prepared for the additional contaminant assessment required by DERM. The Addendum was submitted to DERM on 5/11/10.
- The City received the DERM response for the recent submittal related to the environmental testing conducted in May, 2010. DERM has requested more additional testing of the soil & ground water. The additional testing was completed the week of 8/30/10.
- Supplemental additional testing and sampling was required by DERM and was completed during the week of 8/30/10. The final results have been completed and the report was submitted to DERM on 10/14/10. DERM provided a response for the last submittal on 12/10/10.
- Meeting with DERM was held on 1/26/11 to address issues with the mitigation requirements for ground water contamination & Pesticide contamination source removal.
- The result of the meeting was that DERM identified that the letter was inaccurately stated and a new letter will be furnished to clarify the DERM requirements. The City was granted a time extension to provide a response along with a proposed action plan for the mitigation design and source removal operations.
- Several additional test samplings were discussed and will be clarified in the revised letter from DERM. The request will be for the City's consultant to establish the outer limits of the potential migration of the contamination plume.
- **DERMS most recent response to the City has additional tests requested.**
- **A meeting has been scheduled with DERM for 5/25/11 to discuss the additional testing that was requested by DERM to minimize the requirements.**
- URS submitted spreadsheet with all costs associated for the project so the City can decide how to move forward with the various aspects of the project. **The City will defer the redesign for the Fueling Facility until the issues with the contaminated soil removal have been resolved.**

Miami Gardens Community Center (MGCC): Warranty Period ended January 22, 2011 – J. Allen

- The Building Department issued the Temporary Certificate of Occupancy (TCO) on 8/02/10. TCO extension request is required to further deal with Miami Dade County and FPL issues that are delaying completion of the review of all documents needed to be presented to the Plat Committee prior to Recordation. Additional documentation will be required that were not clarified in prior communications with Miami Dade County.

- The Final CO will be issued once Miami-Dade County records the final Plat for the property.
- Final Plat documents were submitted to Miami Dade County on 9/16/10 with amendments on 10/16/10. Recent items identified by the County are currently being addressed to finalize the Plat package.
- **The anticipated date for the Plat recordation will be June 2011. All supplemental documentation have been submitted and a Warranty Deed is required to be executed by the City to Deed the parcel of land that Pump Station # 33 at the south side of the site sits on to MDWASD. The Warranty Deed was approved by the City Council during the 5/11/11 meeting. Final documents were submitted 4/11/11 to the traffic engineering section and are undergoing a final review for acceptance confirmation of conformance.**
- Staff has completed the one-year warranty inspection to identify any remaining warranty issues. Staff and the A/E are also inspecting the roof for any defects. Staff transmitted the Warranty Check List for the facility to the contractor on 1/24/11.
- Warranty related issues are being addressed regarding paint failure in the facility and various item identified in the 1/24/11 check list. **Work was started on 4/5/11 to remove the failed paint materials for the Natatorium ceiling. The reapplication of new paint started on 4/15/11. The work has been completed and the pool area is being cleaned.**
- **A final roof report is being reviewed for determination and recommendation of further action against the Contractor and the Manufacturer for defects in the installation.**
- Bleachers and Press Box Contractor received the “Notice to Proceed” on 10/26/09.
- Building Permit was issued on 5/24/10.
- The bleacher contractor has completed all of the Punch List items.
- The Bleacher contractor requested a Time Extension Change Order, which was approved by Council during the 10/13/10 City Council Meeting. The contractor did not achieve Substantial Completion as scheduled on 9/13/10.
- The Bleacher project was determined substantially complete on 9/29/10. The manufacturer & the contractor agreed to replace all of the plastic seat covers with a thicker material since this installation is problematic.
- The Bleacher replacement seat covers were installed by the Contractor during the week of 1/21/11 and the City has accepted the installation.
- The Press Box & Lift final structural inspection was completed 12/7/10.
- The final electrical inspection occurred 12/7/10.
- The final Fire Department inspection was approved 12/9/10.
- CO for the bleacher Installation Occurred 12/21/10.
- **The Bleacher project is in the close-out phase. Currently addressing final payments and possible Liquidated Damages.**
- Bids for installing metal security fencing and grilles for the facility were advertised in January.
- No Bids were received for the metal work. **Staff is currently pursuing a re-bid opportunity.**

- **A bid package for HVAC upgrades has been prepared for securing proposals. The pre-bid meeting was held on 5/10/11.**
- **A bid package for acoustical wall treatment has been prepared for the installation of acoustic panels in the Gym and the Auditorium. The pre-bid meeting was held on 5/09/11.**
- The FF&E List was developed and the 3,000,000 for the FF&E funding was submitted to the County in December 2010. The contract with the County GOB Office for the FF&E funding was executed by the City and the County in July 2010. The 1st reimbursement payment for the Community Center FF&E was received in August 2010. The 2nd reimbursement package was delivered to the County staff on 10/05/10 and the City has received the payment. **The third FF&E reimbursement package is being prepared.**

Miami Gardens Community Center Amphitheatre: Construction 90% – Jimmie Allen

- Proposal for MGCC Amphitheatre project submitted for Safe Neighborhood Parks (SNP) Grant in July. Project recommended for grant funding by SNP Oversight Committee on 8/18/09.
- City Council approved required project matching funds at meeting on 10/14/09.
- Negotiation with MGCC A/E for design of Amphitheatre was completed 11/10/09.
- The A/E contract for the Amphitheatre was approved during the 12/09/09 City Council Meeting.
- The Notice to Proceed for the A/E was issued on 2/08/10. The A/E 100% Construction Document submittal was made 5/7/10.
- The Construction Doc's were submitted to County agencies for review on 5/10/10. The Construction Doc's were submitted to the Miami Gardens Building Department on 5/12/10.
- Miami Dade County Fire Department approval 7/15/10.
- CMG Building Department approval was received on 8/12/10.
- The bid advertisement was distributed 6/22/10. Eight bids were received & opened on 8/06/10.
- The staff recommendation was approved during the 9/08/10 City Council Meeting.
- The preconstruction meeting was conducted on 9/14/10. The "Notice to Proceed" was issued to the contractor on 9/27/10.
- Site work commenced on 9/28/10. Fill was imported and the establishment of the work platform was stabilized and configured.
- The building footers were completed and poured 11/11/10.
- Plumbing underground was completed 12/19/10.
- CMU walls installed and tie beams and main beams were completed on 12/17/10.
- Site Sidewalks were partially installed on 1/12/11.
- Roof framing was installed along with the steel decking. The wood deck and final roofing surface has been installed.
- **Electrical systems have been installed and the inspection for permanent power has been requested. The final mechanical and plumbing inspections were preformed during the week of 5/09/11.**
- **The project did not achieve substantially completed on 3/12/11 as required by the contract. The Contractor is currently incurring liquidated damages for**

project delays. The contractor's progress has impacted the substantial completion date by about 64 days.

- The contractor claimed that the project has achieved substantial completion on 5/13/11. The A/E will verify the substantial completion and start the Punch List inspections during the week of 5/16/11.

Miami Gardens Community Center Phase III: Planning Phase 50% complete – Brandan DeCaro

- Staff has developed the budget and schedule for all of the remaining components for the Betty T. Ferguson Recreation Center.
- The components that are being proposed for the Phase III scope include a natural turf football field with sports lighting, completion of the site landscaping & irrigation system, completion of the site sidewalks to become a Vita Course with 8 exercise stations, playground with shade structure, perimeter fence & gates and additional parking.
- **The GOB contract exhibit was filled out and returned to the County on 3/25/11. The City is awaiting the GOB contract so that the project will be fully funded.**

Rolling Oaks Park: Design Phase 60% completed – Brandan DeCaro

- Phase I Improvements include: Installation of 2 athletic fields, new entrance and turn-around, new parking and overflow parking lots, fencing, and concession/restroom facility.
- Met with A/E 3/12/09 & 6/08/09 to coordinate the completion of the Construction Doc's.
- Revised CDs submitted to CIP staff for review 4/15/09.
- DERM - Tree removal permit approved.
- Miami-Dade County Fire - Plans approved for permitting.
- Department of Health - Plans approved for permitting.
- MDWASD & North Miami Beach sewer connection pending final approval.
- Sewer pipe up-grade requested by DERM. Survey information & pipe as-built's provided to DERM so that pipe up-grade will not be required. DERM approval received in June, 2009.
- Miami Gardens Building Department submittal pending.
- Negotiating Additional Service with A/E for completion of Construction Documents.
- Terminated A/E during 11/10/09 Council Meeting.
- Negotiated conducted with new A/E to assume design and construction admin for project.
- **Agreement with new A/E will be presented to the City Council for approval.**
- Purchase of additional land for the new main entrance from Miami Gardens Drive is in progress. **The closing date for the property did not occur as anticipated 4/13/11.**
- **City staff has requested the remaining GOB contracts so that the project will be funded.**

Bunche Park & Pool: Design Phase 80% completed – Brandan DeCaro

- Phase I Improvements include: Construction of entire pool parcel including pool house, parking paving/stripping/drainage, lighting, fencing, landscaping, and signage.
- Met with A/E 3/12/09 & 6/08/09 to coordinate the completion of the Construction Doc's.
- Revised Construction Doc's submitted to CIP staff for review 4/15/09.
- County Fire - Plans approved for permitting.
- WASD – Water & Sewer connection reviewed and approved.
- DERM - Review for Water & Sewer completed. Surface water permit approved. Payment for all DERM Permit Fees completed 7/14/09.
- Construction Doc's were submitted to Miami Gardens Building Department on 7/30/09. Building Department and Public Works comments received. A/E response to the comments is pending.
- A/E terminated during 11/10/09 Council Meeting.
- Negotiations conducted with new A/E to assume design and construction admin for project.
- **Agreement with new A/E will be presented to the City Council for approval.**
- **The project will move forward once all necessary funding has been secured.**
- **City staff has requested the remaining GOB contracts.**

North Dade Optimist Park: Design 100% completed, Bid Phase 95% – Anthony Smith

- Phase I Improvements include: Construction of new 3,000 sq. ft. building including six restrooms, small concession/kitchenette, and storage rooms; paved parking lot with 114 spaces including drainage, irrigation and landscaping, football field & sports lighting relocation and minor landscaping; and construction of a sewer lift station.
- Lift Station - Received approval by MDWASD and DERM.
- Construction Doc's for the Recreation Building & Lift Station submitted to the CMG Building Department for review on 5/27/09.
- Plans resubmitted to the MG Building Department for 2nd review on 9/01/09.
- A/E started work for additional services to add a new fence around the property, gates at entrances, irrigation system and building elevations.
- Construction Doc's re-submitted to the MG Building Department for 3rd Review on 11/03/09. Re-submittal included all additional service work.
- The Construction Documents for the Recreation Building and site was approved by the MG Building Department on 11/10/09.
- The Construction Documents for Lift Station approved by the MG Building Dept on 12/29/09.
- The Construction Documents for the Recreation Building were denied approval by the MG Public Works on 1/06/10. The Construction Documents were re-submitted to the MG Building Department to address MG Public Works Department comments on 02/10/10.
- The Construction Documents for the Recreation Building were approved by the MG Public Works on 2/23/10.

- The A/E submitted final additional services proposal to revise the construction documents to include security system, fire alarm and phasing of construction on 6/30/10.
- The new ordinance letter, for water connection, was approved by Miami-Dade WASD on 6/29/10. (The original letter expired on 5/7/10.)
- Revised plans, with Fire Alarm and Security System, submitted to Miami-Dade Fire Dept. for concurrent review on 7/28/10. Miami-Dade Fire approved the revised plans on 8/9/10.
- The project was advertised for bids on 9/20/10.
- The bid opening was held on 11/03/10.
- **The city's recommendation of award for the low bid contractor is anticipated to be presented during one of the City Council meeting in 2011.**
- **The issuance of the General Obligations Bond (GOB) was approved by the Board of County Commissioners on 3/1/11. The City is awaiting the GOB contract from Miami-Dade County. The low bid contractor will have the first right of refusal on the award of the contract once the GOB contract has been received from the County.**
- **Once the bid has been approved by the City Council the construction can begin.**

Miami Carol City Park: Close-out 100% completed, Warranty Period – Anthony Smith

- Contractor for new Recreation Building and Site Improvements on hold pending final approval of site utility plans from WASD and DERM.
- WASD Water & Sewer Agreement to 4/08/09 City Council Meeting. County Attorneys denied minor revision requested by City Attorney. Submittal of Water & Sewer Agreement pending up-dated "Opinion of Title". Revised Water & Sewer Agreement accepted by WASD on 6/04/09.
- MDWASD, DERM and Miami-Dade Public Works approval received week of 9/07/09.
- Final submittal to MG Building Department on 9/18/09. Construction Documents approved by Miami Gardens Building Department. Miami Gardens Public Works approval pending.
- Kick-off meeting held with contractor, Portland Construction. Miami Gardens Building Permit issued 10/15/09 and construction began on 11/02/09.
- The underground plumbing and electrical were underway December 2009.
- The property address of the new Recreation Building has been changed by the MG Planning & Zoning and Miami-Dade County's Property Appraisal Departments to reflect accurate location.

Certified copy of sheets submitted to Miami-Dade as a revision for review on 1/8/10 because the County permit number had expired. Miami Dade-Fire Dept. approved the drawings on 1/12/10.

- Shell of the Recreation Building was completed March, 2010.
- The installation of the conduit for the security systems is complete.
- The connection to the FPL transformer has been installed. FPL installed the electric meter & the power was turned on 10/14/10.

- The contractor was granted a 5 calendar day time extension due to construction issues beyond their control.
- The project achieved Substantial Completion on 10/21/10.
- Security Guard Service to monitor the Building at night commenced on 10/26/10. Security Guard Services ended on 12/26/10.
- The final punch list was issued to the contractor 11/2/10.
- The contractor completed the punch list & requested Final Inspection on 11/23/10. Final Inspection was performed & approved by A/E and city staff on 11/30/10.
- The A/E and City staff reviewed all close-out and warranty documents. The contractor has submitted all outstanding close-out and warranty documents to the City. The final release of retainage for the contractor is being processed by the City.
- Kick-off meeting was held with communications vendor for the installation of the security systems for the intrusion/burglar alarm and security cameras was held on 11/19/10.
- The security system for the intrusion alarm & security cameras was completed on 12/22/10. The intrusion alarm communications between the Recreation Building and the Police Department has been completed.
- The Network connectivity at the Recreation Building was completed on 1/7/11. The Police Department began monitoring camera activity at the Recreation Building on 1/12/11.
- The ribbon cutting ceremony was held on 1/17/11 and City staff has moved into the building.
- **The first reimbursement package was submitted to the County in February 2011 and the payment from the Grant Agency is pending.**
- **The second reimbursement package is being prepared for submittal to the County.**

Brentwood Park Sports Lighting Football Field: Construction Phase 100% - Jimmie Allen

- CIP & Parks Staff met with Electrical Engineer & representatives from Musco Lighting at Park on 4/14/10 to discuss the proposed project. Engineer determined there is enough existing electrical power for Musco light fixtures for football field & future basketball courts.
- CIP staff has developed Master Site Plan to coordinate location of football field, new light poles, future basketball courts and all future components for the Park. Master Site Plan was completed on 5/01/10.
- Musco Lighting has developed design for sports fixtures. Musco provided cost proposal for fabrication of fixtures and electrical design on 5/28/10.
- The Musco cost proposal for the electrical design drawings & the fabrication of the fixtures was presented but not approved by the City Council during the 10/13/10 Council Meeting.
- The Agenda item for the Musco proposal has been revised and it was approved by the City Council during the 10/27/10 meeting.
- The project will be funded by a Community Development Block Grant (CDBG).
- The Lighting Package was received from MUSCO on 11/16/10 for Owner review.
- Owner reviewed completed and approved on 11/16/10.

- Engineering Drawings submitted to CMG Building Department for permit on 12/3/10.
- Engineering Drawings approved by the Building Department on 12/14/10.
- The bid package for the Sports lighting installation was advertised in January 2011.
- Bids were received on 2/17/11 with the lowest responsive responsible bidder selected.
- The manufacturer was released to fabricate the sports lighting equipment on 1/28/11.
- The equipment is scheduled to arrive in Miami on 3/21/11.
- City Staff conducted a Preconstruction Meeting on 3/10/11 with ECS Contracting and the Purchase Order for the work has been issued.
- **Construction Began on 3/21/11. The installation was completed during the week of 4/25/11. The project was finished ahead of the scheduled 5/25/11 completion.**
- **The testing for the light fixtures was completed on 5/10/11.**
- **The project close-out is in progress.**

**Brentwood Park Sports Landscape Irrigation Master Plan: Design Phase 100%-
Jimmie Allen**

- Planning for site irrigation of the football play field has progressed.
- The Landscape Architectural consultant proposal for irrigation system design has been approved by staff. The staff initiated the Purchase Order for the irrigation design work.
- The Landscape Architectural consultant has completed the design. The design was reviewed and approved by staff.
- **The Parks Department Staff was not permitted by the Building Department to provide the installation.**
- **The Landscape Architect has provided revised documents to secure bids for the installation. A bid invitation was advertised for the installation of the system.**

**Brentwood Park Playground Shade Structure: Construction Phase 100% -
Jimmie Allen**

- Shade structure for the recently installed playground is being planned for installation during 2011.
- The preparation of the plans for the Shade Structure is underway by the vendor.
- Staff received the plans and permit applications for review and submittal to the CMG Building Department.
- Contractor was required to make modifications prior to submission of plans for permit.
- The contractor's submitted for the building department permits on 3/14/11.
- **During the week of 4/1/11 the structure was installed and inspected.**
- **The project is in the Close-out Phase. The final payment to the contractor is pending.**

New Senior Center: Planning Phase 95% - Anthony Smith

- The planning for the renovation of the main building at the Archdiocese site started during in January 2011.
- The Kick-off meeting with A/E was held on 1/19/11.
- Staff requested three proposals for the 40 Year Recertification, Asbestos Survey, and ADA Survey from the A/E. The A/E will also analyze the existing roofing, plumbing and mechanical systems and develop a Master Plan for the facility.
- The A/E submitted the draft proposals on 1/26/11. The final proposals were submitted on 1/28/11. The Purchase Orders for the 3 reports were approved and issued on 1/9/11.
- Work for the 40 Year Recertification, Asbestos Survey & ADA Survey commenced on 2/10/11.
- The A/E performed four site inspections for the various reports the week of 2/14/11.
- The A/E submitted separate draft reports for the 40 year Certification, ADA Survey, Asbestos Survey and Roofing Mechanical on 3/2/11. The Plumbing component was submitted on 3/7/11.
- A meeting was conducted with the A/E and city staff to review the draft reports on 3/14/11. The 40 Year Report was finalized and submitted to the MG Building Department.
- The Building Department conducted inspections of the building during the week of 4/04/11.
- **The A/E submitted a proposal to prepare the construction documents to address all of the problems identified by the 40 Year Report and the Building Department. Staff is negotiating with the A/E for this work.**

MEDIA & EVENTS (Ula Zucker)

- Completed the April 2011 issue of the Community Newspaper. It has been distributed throughout the community and in various locations throughout the City. Visit www.communitynewspapers.com for an online version. We have finished the May 2011 issue and it is currently being printed and prepared for distribution.
- Once again, for the 6th consecutive year, Jazz in the Gardens was a major success. The line-up on Saturday, March 19, 2011 featured Ms. Lauryn Hill, Charlie Wilson, Al Jarreau, and Heads of State (Bobby Brown, Johnny Gil and Ralph Tresvant, all formerly of New Edition). The Sunday, March 20, 2011, line up featured, Branford Marsalis and the Isley Brothers. Adding his unique and internationally renowned mixing skills, was Miami's own bright star, D.J. Irie, the official DJ for The Miami Heat and now "Jazz in the Gardens".
- The box office earned approximately \$1.7M in ticket sales to the tune of over 40,000 attendees over the two-day weekend.
- The Women's Impact Luncheon was quite a success as women from all over joined to hear and share in the wisdom of guest panelists Steadman Graham, Sandra Yancy and Mary Harvey.

- The Celebrity Golf Tournament was also a hit and provided sponsors an opportunity to play against some of the most notable celebrities and celebrity athletes such as Alonzo Mourning and Julius Erving AKA Dr. J.
- The Miss Miami Gardens Pageant was held on Saturday, April 23, 2011, at the Lou Rawls Performing Arts Center, located on the Florida Memorial University Campus. Eight (8) young women vied for the 2011 crown competing in Lifestyle & Fitness, Private Interview, Talent, Onstage Question, and Evening Gown. The website for the event features the new theme for the 2011 event theme and information, including photos and forms. This year we implemented a new Social Media feature to the Miss Miami Gardens website where residents and friends of the contestants could go online and vote for their choice of winner from the eight contestants by submitting their email address. The City received over 1,500 new email addresses within a week's period. Visit www.missmiamigardens.com.
- The Mayor's State of the City Address was held on Thursday, May 12, 2011 at 10:00am, at Lou Rawls Center for the performing Arts at Florida Memorial University. The reception was immediately following the Mayor's speech. The program began promptly at 10am.
- We are in the final stages creative development of the Branding Campaign. Once the creative options are delivered to us, they will be presented to Council for approval.
- The Events and Media Department is working with Sharon Ragoonan on the marketing aspect of the Miami Broward Carnival that may potentially be held in Miami Gardens again in October 2011. These preliminary meetings are being held with the intent of forging a long-term relationship to keep the event in Miami Gardens and rename the Carnival to "Carnival in the Gardens".
- Ula and Stephanie attended Biz Bash Conference Expo, an event planner and designer expo held in Fort Lauderdale. Jazz in the Gardens was entered in to the Biz Bash Awards for having the best event program and entertainment line-up. We were nominated, however we did not win. The Citgo Corporation won, however it was great to be nominated.
- The budget for the FY 2011-2012 year at current level of service has been uploaded.
- Completed the Tourist Development Grant application for a \$25,000 grant for Jazz in the Gardens. Currently waiting on award notification for this particular grant. . Attended a grant consultation for a second grant, the Festival Grant, to qualify for

- Tamilla spearheaded the City's participation in the annual Relay for Life activities. Relay for Life was held April 29th to April 30th, 2011. Participation donation was \$10 and included food, T-Shirt and fun. On April 22nd, 2011, leading up to the main event, the relay team hosted an additional fundraising event at the BTF Center, Playdate Miami Game Night. The fundraising goal for Relay for Life is \$15,000. Thus far we have risen over \$14,000. Please see Tamilla Mullings in regards to participating or making donations for this cause.
- Our public relations efforts are ongoing. Please visit or contact the Events and Media Division for press clippings, pictures. We are also placing advertisement and purchasing media for the various departments.

SCHOOL CROSSING GUARDS (Cherise Asberry)

Meetings Attended:

- Director's Mtg.-
- Department Mtg. w/ Renee Crichton-
- SCG Employee Staff Mtg –
- Agenda Review/ Staff Meeting- April 21, 2011
- CTST Meeting- May 2, 2011

Meetings Scheduled:

- CTST – June 6, 2011

Misc:

- **Miami Gardens Safety Identification Program (MGSIP)** - The team held a Safety ID event here at City Hall for "Bring your Child to work Day" in the City Hall Conference Room on April 28, 2011. Employees were given educational material on Missing Persons and keeping their child safe. **A total of 19 Child ID's were processed.**
- **Miami Gardens Safety Identification Program (MGSIP)** - The team participated in the Antioch Family Fun Day event on April 30, 2011. Parent and caregivers were given educational material on Missing Persons and keeping their child safe.
- **A total of 24 Child ID's were processed.**
- **Terminations: 1 Resignations: 0 New Hires: 0**

BUILDING AND CODE ENFORCEMENT (SHARON RAGOONAN)

REVENUES:	<u>12/15 to 01/14</u>	<u>01/15 to 02/14</u>	<u>02/15 to 03/14</u>	<u>03/15 to 04/14</u>	<u>04/15 to 05/13</u>
Building Permits	\$88,818.11	\$154,384.67	\$119,934.18	\$134,808.40	\$148,924.47
Certificates of Occupancy (CO)	\$2,282.04	\$1,145.30	\$1,458.50	\$3,375.00	\$2,977.28
40 Year Recertification	\$0.00	\$0.00	\$315.00	\$0.00	\$315.00
Overtime Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unsafe Structures	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,102.56</u>	<u>\$0.00</u>
TOTAL:	\$91,100.15	\$155,529.97	\$121,707.68	\$139,285.96	\$152,216.75

EXPENDITURES:	<u>12/15 to 01/14</u>	<u>01/15 to 02/14</u>	<u>02/15 to 03/14</u>	<u>03/15 to 04/14</u>	<u>04/15 to 05/13</u>
Salaries & Wages	\$91,632.42	\$90,325.21	\$90,310.26	\$91,685.27	\$135,434.12
					<i>(Permitting & Licensing Clerk returned from FMLA)</i>
Personnel Benefits	\$24,446.79	\$34,315.55	\$29,130.48	\$29,392.22	\$40,741.83
					<i>(Permitting & Licensing Clerk returned from FMLA)</i>
Contract Services	\$1,862.60	\$400.00	\$40.00	\$116.15	\$841.86
					<i>(Professional Services)</i>
Operating Expenditures/Expenses	\$274.18	\$18.58	\$1,098.85	\$901.95	\$407.80
					<i>(Travel & Per Diem; Postage & Freight; Utilities; Rentals & Leases, etc.)</i>
Operating Expenditures/Expenses	\$2,482.49	\$275.00	\$3,198.41	\$1,827.74	\$3,538.02
					<i>(Supplies; Other Operating Expenses; Uniforms; Books; Education & Training, etc.)</i>
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Internal City Expenditures	\$40,049.50	\$40,049.50	\$40,049.50	\$40,049.50	\$40,049.50
Unsafe Structures Expenditures	<u>\$1,798.06</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
TOTAL	\$162,546.04	\$165,383.84	\$163,827.50	\$163,972.83	\$221,013.13

Permit Applications Submitted:	<u>12/15 to 01/14</u>	<u>01/15 to 02/14</u>	<u>02/15 to 03/14</u>	<u>03/15 to 04/14</u>	<u>04/15 to 05/13</u>
Building	134	153	186	210	223
Certificates of Occupancy	15	5	9	19	6
Demolition	6	2	3	14	12
Electrical	62	74	79	142	131

MDC Permit Closure	7	11	10	23	25
Mechanical	31	33	32	59	55
Miscellaneous	43	58	35	34	45
Plumbing	41	63	36	67	67
Public Works	12	17	11	10	29
Recertification	0	0	4	7	1
Zoning	<u>41</u>	<u>65</u>	<u>81</u>	<u>79</u>	<u>39</u>
TOTAL:	392	481	486	664	633

Permits Issued:	<u>12/15 to 01/14</u>	<u>01/15 to 02/14</u>	<u>02/15 to 03/14</u>	<u>03/15 to 04/14</u>	<u>04/15 to 05/13</u>
Building	134	133	149	214	208
Certificates of Occupancy	17	4	10	18	9
Demolition	7	1	2	4	14
Electrical	72	57	86	134	115
MDC Permit Closure	7	6	3	15	15
Mechanical	45	30	29	52	53
Miscellaneous	29	25	26	33	27
Plumbing	32	74	32	57	53
Public Works	12	16	11	12	20
Recertification	0	1	1	0	0
Zoning	<u>24</u>	<u>28</u>	<u>55</u>	<u>79</u>	<u>48</u>
TOTAL:	379	375	404	618	562

Plan Reviews Performed:	<u>12/15 to 01/14</u>	<u>01/15 to 02/14</u>	<u>02/15 to 03/14</u>	<u>03/15 to 04/14</u>	<u>04/15 to 05/13</u>
City Staff					
Building	177	172	177	240	239
Electrical	104	113	141	221	175
Mechanical	47	53	70	71	61
Plumbing	93	100	90	123	108
Structural	78	82	101	116	97
Professional Services					
Building	0	0	0	0	0
Electrical	1	0	0	0	0
Mechanical	0	0	0	0	0
Plumbing	0	0	0	0	0
Structural	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3</u>
TOTAL:	500	520	579	771	683

Inspections Performed	<u>12/15 to 01/14</u>	<u>01/15 to 02/14</u>	<u>02/15 to 03/14</u>	<u>03/15 to 04/14</u>	<u>04/15 to 05/13</u>
City Staff					
Building	411	490	453	609	692
Electrical	180	158	168	179	178
Mechanical	100	49	63	85	68
Plumbing	209	221	206	217	228
Professional Services					
Building	0	0	0	0	0
Electrical	45	0	10	0	15
Mechanical	0	0	0	0	0
Plumbing	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL:	945	918	900	1,090	1,181

UNSAFE STRUCTURE CASES	<u>12/15 to 01/14</u>	<u>01/15 to 02/14</u>	<u>02/15 to 03/14</u>	<u>03/15 to 04/14</u>	<u>04/15 to 05/13</u>
Issued	2	2	1	1	0
Board Hearing	0	1	0	0	0
Demolished	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL:	2	3	1	1	0

CENSUS BUREAU MONTHLY REPORT:

NEW CONSTRUCTION	<u>12/15 to 01/14</u>	<u>01/15 to 02/14</u>	<u>02/15 to 03/14</u>	<u>03/15 to 04/14</u>	<u>04/15 to 05/13</u>
Commercial Permits	0	0	0	0	0
Total - Construction Value	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Residential Permits	1	0	0	6	5
Total - Construction Value	\$90,605.00	\$0.00	\$0.00	\$672,025.00	\$487,135.00

MAJOR PROJECTS:

1. New construction of a school building
2. FMU Dorm inspections are on-going.

CODE ENFORCEMENT (Roderick Potter)

- Started the Landlord permit property inspections.
- Continuing the vending machine sweep to ensure that all vending machines are licensed.
- Conducted interviews for grant funded code compliance officer positions.

- Met with Mr. Ricky Kerns (Andover block Captain) to discuss neighborhood concerns.
- Licensing Sr. Clerk attended the Tyler connect conference for Eden.
- Conducted continuing foreclosure registry meetings with the Federal Property Registration Corp.
- Met with Winston Curtis to discuss issues and concerns at the old Parkway Hospital building.
- Started the BTR/CU past due license project.
- Attended a Special Event meeting to plan for the Mt. Zion AME Church Peace Rally special event.
- Initiated meetings with Sunguard and MyGov to improve the code automation project.
- Code attended the Rolling Oaks and Scott Lake Neighborhood Crime Watch meetings.
- Code Management staff attended the Nuisance Abatement Board hearing.
- Conducted the monthly management field zone review.
- Conducted weekly code compliance management meeting.
- Conducted the monthly Housing Division meeting.
- Conducted monthly general staff meeting.
- Attended the Sr. Management meeting for Building & Code management team.

PERSONNEL

Staff Development:

- Two Licensing Clerk's and the Division Director attended the Florida Association for Business Tax Officials (FABTO) conference in Orlando.
- The Code Compliance Division Director obtained the certification of Certified Business Tax Official.
- All CEO's attended the Gold Coast Association of Code Enforcement (GCACE) network and training.

CODE Stats:			<u>Jan 11</u>	<u>Feb 11</u>	<u>Mar 11</u>	<u>Apr 11</u>
Business	Tax	Receipt	152	58	154	127
Inspections						
Certificate of Use Inspections			78	58	61	42
Landlord Permit Inspections			9	5	72	102
Warning Notices Issued			325	332	420	218
Civil Violation Notices Issued			53	72	43	84
Re-Inspections			199	204	124	269
Special Master Hearings			15	12	15	16
Massey Hearings			48	17	59	38
Lien	Reduction	Amnesty	11	8	16	5
Request Hearings						
Extension Requests			30	72	86	70
Complaints Received			104	136	138	89
Proactive Cases			282	325	552	192
Cases Closed Within 30 Days			67	69	38	135
Cases Closed Within 60 Days			3	0	8	9
Cases Closed Within 90 Days			0	4	7	6
Special Operations-Code			4	5	8	9
Special Events			2	2	1	2
Illegal Signs Removed			585	584	595	641
Phone Calls Received by CEOs			152	232	244	218
Parking Tickets Issued			5	12	6	3
Lien Searches			172	203	225	162
Joint Operations-MGPD			2	8	2	1
PD Requests for CE			12	21	17	4
Abandoned Vehicles - Tagged			12	14	10	12
Abandoned Vehicles - Towed			3	1	4	0

<u>Licensing Stats</u>	<u>Jan 11</u>	<u>Feb 11</u>	<u>Mar 11</u>	<u>Apr 11</u>
New Business Tax Receipts	38	59	171	94
New Certificates of Use	37	48	50	37
New Alarm Permit Accounts	46	41	42	4
New Landlord Permit Accounts	37	7	9	37
Business Tax Receipts Issued	167	126	115	76
Certificates of Use Issued	161	95	81	65
Alarm Permits Issued	147	84	139	26
Landlord Permits Issued	5	3	23	19

<u>Housing Stats</u>	<u>Jan 11</u>	<u>Feb 11</u>	<u>Mar 11</u>	<u>Apr 11</u>
Re-occupancy Inspections	72	78	102	88
Re-occupancy Applications	75	64	84	89
Re-occupancy Certificates issued	54	54	65	50
Administrative Foreclosure Inspections	2	7	7	0

Note: All totals are from beginning to end of month.

ASSISTANT CITY MANAGER (Vernita Nelson)

- Media & Events Division – Close out of production and hotel expenses associated with 2011 Jazz in the Gardens music festival is 80% complete; Met with AEG Live to begin developing scope of work, timeline and budget for 2012 Jazz in the Gardens music festival; Assisted with the production of 2011 Miss Miami Gardens Pageant.
- Capital Improvement Projects – Preparation of council agenda items; Received 95% of Safe Neighborhood Parks funds for work completed at several parks; Reviewed scope of work and costs of improvements needed to comply with 40-year certification of larger building at the Archdiocese Property; Assisting with RFP process for New City Hall
- Public Works Department – Preparation of council agenda items; Conducted field visits to three work sites
- Procurement – Developed and posted RFP #10-11-049 Senior Survey and Needs Assessment
- Conducted Weekly Department/Division Meetings
- City Manager’s Office – On-going meetings with consultants related to future City Hall project; Worked with department directors to refine their FY12 budget requests; Ended lease agreement with Lord of the Harvest Ministries (who occupied city property located at 29 Ave and 183 Street); Coordinated discussion with Miami Dade County to discuss opportunities for Miami Gardens to secure grants under the Economic Development Fund of the General Obligation Bond program.

Additional Meetings:

- 4/15 – Progressive Young Adults Committee Meeting
- 4/27 – Celebrated Administrative Professionals’ Day
- 4/29-30 – Relay for Life @ BTF Recreational Complex

- 5/4 – Meeting with Progressive Young Adults Committee Chair and MG Economic Development Manager
- 5/10 – Youth Violence Prevention Coalition Executive Board Meeting; Celebrated Lupus Awareness Month
- 5/12 – State of the City Address @ Florida Memorial University

PURCHASING (Pam Thompson)

- Prepared and issued nine bid/RFP:
 - Re-Bid Public Safety Uniforms
 - Home Rehabilitation 16950 NW 40th Avenue
 - Irrigation System – Brentwood Park
 - Installation of Acoustical Wall Panel
 - Towing Services
 - Senior Citizen Survey & Needs Assessment
 - Debris Monitoring Service
 - Furnish & Install Rifle Racks
 - BTF HVAC System Upgrades
- Prepared and issued three Quotations:
 - Community Development Sign Project
 - Locksmith Services – NSP
 - HVAC Rust Prevention
- Preparing specifications for the following:
 - Demolition Services – Mt. Hermon Church, 2245 West Bunche Park Dr.
 - Fire Suppression System – postponed insufficient budget
 - Sponsorships for Youth Sports Programs
 - Emergency Board up Services
 - Furnish & Installation of Scoreboards
 - Demolition of Wachovia Bank Building
 - Parks After School Program
- Issued 2639 Purchase Orders
- Continue to maintain Fixed Assets (ongoing)
- Continue to order and assist with auditing fuel card program
- Continue to train and assist City staff on Eden software
- Continue entering contracts into Contract Management (ongoing)
- Continue assisting vendors with on-line vendor registration Bids & Quotes – bid vendors (ongoing)
- Continue to add current contracts to Procurement Web Page

Purchases \$25,000-\$50,000			
Date	Vendor	Service/Project	Amount
05/11/11	Sunny South Construction	Rehab work	\$26,950.00
05/12/11	Jerry's Custom Landscape	Parks landscape maintenance	\$28,000.00
05/11/11	Environmental Performance	Rehab work	\$28,420.00
05/12/11	Environmental Performance	Rehab work	\$29,865.00
5/11/11	Seico Construction	Rehab work	\$30,168.00
5/11/11	All Dade General	Rehab work	\$32,300.00
4/21/11	Sunshine For All	Senior brunch program	\$45,500.00
5/11/11	Orchidman Landscape Artisan	S.R. 826 embankment enhancements	\$47,806.64

FLEET SERVICES (David Motola)

- **Fleet Management Software Utilization (Ongoing)**
- Repairs are being entered in the data base, and vehicles are being tracked based upon the established preventative maintenance schedule
- Fuel usage is being entered into the database reflecting both economy and total operating cost
- Reports are now available to reflect expenditures by repair category or department
- Units with low utilization are brought to respective management's attention to make sure they are rotated into service.

- **Fuel Usage (Ongoing)**
- Monthly reports of fuel usage with concern identification provided to all Department Managers for concurrence.
- Fuel invoices are being maintained electronically, master bill.
- Fuel invoices are reviewed and billing errors are reported to Procurement for investigation and resolution.
- Fleet is meeting with various government entities and local dealers on ways to reduce fuel consumption and costs and fuel alternatives.
- Employees are directed to procure fuel within city limits, purchases outside of city limits are brought to the attention of the respective department head.

- **Fuel Tank Fueling Requirements** – Reminder to all Department Heads for operators of vehicles to maintain fuel tanks above ¼ full at all times. When taking a vehicle in for service at a repairing facility they are to make sure the fuel reading is recorded on the work order and checked at vehicle pick up. A note was also sent to vendors requiring them to record fuel levels upon receipt.

- **Collision Repair**
- Continue to work closely with vendors, Risk Management, and user department to provide prompt collision repairs within departmental policy and procedures.
- Fleet Service Rep. obtains estimates of crashed vehicles and provides to Risk Manager for review and repair approval.
- During routine vehicle inspections, unreported damage was identified and reported to Risk Management.
- Working with PD, Command Staff performed inspections for all marked units to verify cleanliness, identify any unreported damage, and they are current on PM's.

- **Vehicle Graphics** – Graphics installed on 2 vehicles for PD reassignment (CSA & K-9)

- **Tire Repair / Road Side Assistance** – An inventory of used / temporary tires have been placed in inventory and used on an as needed basis.

- **Warranty Repairs**
Check service repair invoices against vehicle warranty to insure proper billing for services. One invoice was rejected due to warranty coverage.

- **Vehicle Lot Checks/Inspections**
- Recreation Division vehicle inspections performed on April 27, 2011
- Parks Maintenance vehicle inspections performed on May 6, 2011
- Fleet Manager performs weekly lot checks, identifying vehicles concerns and notifying department heads when appropriate
- Replace spot light bulbs and missing hubcaps on Patrol cars
- Monthly start up and check City Hall and Parks standby generators

- **Vendor Inspections** - Regular visits to mechanical and body shop vendors for visual vehicle repair status and updates and drop off and pick up vehicles at various locations.

- **Meetings/Conferences/Events**
- The City of Miami Gardens hosted a South Florida Fleet Managers meeting on April 21, 2011, where an LPG vehicle was put on display.

- The Fleet Department participated in Truck Day at Crestview Elementary on May 4, 2011 & Truck Day at Golden Glades Elementary on May 12, 2011.
- Fleet Manager participated in a US Department of Energy FEMP Webcast on Renewable Energy on May 5, 2011
- Fleet Staff attended the Mayor's State of the City Address on May 12, 2011

- **Alternative Fuels** – The Fleet Department is looking into converting existing gasoline units to run on LPG.

- **Other Ongoing Fleet Items**
- Fleet Administrator schedules car wash, detail appointments and window tinting services for various departments.
- Responded to multiple service calls for Police, Public Works, Parks Maintenance, Building and Code Enforcement departments, addressing their concerns.
- Fleet Administrator routinely contacts vendors for monthly accounting statements to research and reduce invoices from becoming past due.
- Fleet Administrator process invoices from vendors regarding parts, service, and maintenance repairs on vehicles and equipment.
- Fleet Administrator Prepares requisitions necessary to purchase parts, accessories, maintenance and services.

INFORMATION TECHNOLOGY (Ronald McKenzie)

IT Dept Overview

This Status report covers the activities of the Information Technology Department for the period from 04/20/2011 through 05/19/2011. It is organized into the following areas:

- Significant Accomplishments
- Significant Issues
- Schedule Status
- Travel Activity

Accomplishments from Month:

- The Microsoft Contract was approved by Council. This gives IT 3 more years at a guaranteed price for their products. It also gives us the opportunity to take Email for the Police Department into the clouds and to take Email and the Intranet for CH into the clouds. It also provides a portal for Microsoft Project which should allow departments in the city to plan more effectively and also to collaborate better.

- The AIP, LLC contract was approved by Council. This gives IT two more years of Network Security and Networking expertise at the CCIE level. Stabilizing our network at the highest level for two more years.

- Continued working on Telestaff deployment. AT&T has done a tremendous job troubleshooting. The connection has been changed to Ground Start which has helped correct some of the issues that occurs when the system makes calls. The vendor for Telestaff has never given any specifications on how the lines should be configured, sound cards or very much anything except for the memory requirements for the server. This has led to many issues. AT&T has said that they have invested too much time to do any more troubleshooting without true specifications from the vendor. This information has been reported the Telestaff and to PD Command Staff. Once the specs are determined and communicated to us by the vendor, IT will contact AT&T finish this deployment.

- IT met with Antranette Pierre to begin discussions on the Web Site for the Miami Gardens Chamber of Commerce and functionality. This project will continue, but we expect to launch the website by the end of August.

- Many Website changes occurred. Working with the Building Department to provide some new features and pages to their portion. Awaiting detailed information in order to provide various updates to the Police Departments web page. Provided various updates to the CD portion and provided various updates for other departments.

- Many Website Changes for Miami Lakes. The web is the biggest medium used by the Town to communicate with their residents so a large web presence and commitment from our part is needed to keep things going.

- Continued working on an IT SOP for PD and for CH. We will combine the two SOPs into a Department SOP. Working to document all major processes to allow for quicker knowledge transfer.
- Continuing various class trainings for CMG staff on Adobe and MS products.
- Continued our weekly conference calls with OSSI to work on correcting issues and outstanding tickets with operation of their software for PD.
- Working to set up AFIS circuit and system for MGPD fingerprinting system.
- Working with Code Enforcement to not only automate, but to deliver more efficient services for staff and residents. Taking a look at other cities to see “What Success looks like,” and try to replicate it here at CMG.
- Worked with CIP to establish equipment needed for the Amphitheater at BTFCC. Received the switch needed for this product. The vendor that has been contracted to do low voltage cabling is on standby, waiting for substantial completion by the contractor, so that we can begin his work. POs have already been issued.
- Worked to complete programming and obtaining equipment for the infomercial which will be played when calling BTFCC and Parks.
- Re-establishing the setup of communications at Cloverleaf for the Children’s Trust Team. We have ordered and completed the installation of internet via Comcast. This will also provide free local TV for that site. We are working to put them on their own secure wireless network, which will be separated from the CMG network. They will also have their own phone system and be responsible for payment of call communication services and devices.
- Attended local Regional FLGISA chapter meeting. Ron McKenzie gave a presentation on “Shared Services via an Interlocal Agreement.” The presentation

was well received and gave other municipalities information on sharing resources and services via an interlocal agreement.

- Upgrade Track IT Software. New Software provides additional functionality for both users and technicians. Better ability for tracking each ticket and researching all past ticket put in via subject or person.
- Upgraded EDEN to release 5.5. Many things were fixed and added additional functionality to various modules.
- Worked with Miami Lakes to obtain backup equipment and software. Working to set them up to have a true automated backup system. The system is setup. Software configuration is currently taking place. Everything should be up and running by 5/25.
- Inventoried all CMG radios. Sent message to all departments that the Radios have batteries with a life expectancy of 3 years. The 3 years are up. Many departments have ordered new batteries but some are slow to purchase. This may present an issue during Hurricane season.
- Resolved issues and documented instructions for loading Code Compliance software via Access Database, on computers for officers.
- Tested 4G Verizon aircards for connectivity via Netmotion. Cards failed. Netmotion is not ready for 4G connections.
- Met with Patty and Renee about budget for IT. Completed input into EDEN and documented necessary reductions.
- Significant Issues

- Mobility creates a major problem for IT in government as well as the private sector. Businesses are having a difficult time keeping up the various different types of PDAs, IPADs, and other devices. It is causing Microsoft Exchange (email) to stall. The problem occurs because in the past there were maybe 50 users with BlackBerrys getting constant remote emails. Now we have over 350 different users at the city constantly pinging the exchange server for updates. This occasionally shuts down exchange from sending messages to PDAs, although they still go to the user's mailbox and outlook in general. We are working on a workaround and are monitoring closely.

- Still working to clean up various issues with OSSI.

- Radio Batteries are at end of life. Must be replaced before Hurricane season begins.

- Miami Lakes prior IT consultant accused CMG of being negligent in ensuring a new server was purchased for the Town. Spoke with the Town Manager about the issue and he responded that CMG has not been negligent in any services or recommendations.

- **Travel Activity**
 - Gardimyr attended EDEN Conference in April.
 - Ricardo attended CCIO Session IV Training in April
 - Ricardo will be attending graduation from CCIO program in July
 - Ron attending FLIGSA conference in July
 - Ron attending Cisco Training in July to Support TOML systems.

PUBLIC WORKS DEPARTMENT (TOM RUIZ, DIRECTOR)

1. Staff continues to clean and maintain bus bench areas throughout the City. This last month we have performed maintenance on bus benches and cans throughout the City. We are also taking on the task of monitoring bus shelters for cleanliness and proper infrastructure. We have also added Swat-a-Litter Bug signs to some of our shelters for public awareness.

2. Staff continues to mow public right-of-ways to ensure that the roadways are aesthetically pleasing. We will continue to all detailed areas. The look is very pleasing and it adds foundation to the beautification.
3. Two streets crews continue to repair sidewalks throughout the City. We are not only repairing sidewalks but also roadways, edge of roads, potholes and sinkholes to insure the safety of our residents, and those who visit.
4. Staff continues to trim and prune trees throughout the City. We are approaching the Hurricane season once again and preparation is being made by pruning problem trees that will be a hazard in a storm.
5. We continue cleaning drains around the City. We have both combination vacuum trucks on the road battling debris and sedimentation within our storm systems. The sweeper truck is also on the roadways each day cleaning curb and gutters around the City, eliminating those pollutants which find a way to our waterways.
6. Trans Florida continues to work on the construction of the NW 7 Avenue Road Enhancement Project. The drainage installation between 183 Street and 185 Street has been completed. The existing sidewalk on the east side of NW 7 Avenue and from 183 Street to 185 Street has been removed and the construction of new sidewalk and curbing will begin on the week of May 16th, 2011.
7. General Asphalt has completed the construction of second LAP Roadway Improvements ARRA project on February 8, 2011. The total budget approved and used for the project was \$575,684. On April 18, 2011, the City received a memorandum from Florida Department of Transportation indicating that the project has been completed, accepted and is in substantial completion with federal requirements.
8. Horizon Contractors continues working on the construction of the third LAP Roadway Improvement (ARRA) project. The project includes replacing damaged sidewalk, installing ADA ramps, milling, resurfacing and stripping. The project approved budget is \$462,196.20. Project is scheduled to be completed by June 7, 2011. The project is 90 % completed. The contractor is working in the installation of thermo-plastic markings and placing of new signs required by Miami Dade County Traffic Division. On May 10, 2011, the Florida Department of Transportation performed the 50% compliance audit.
9. The NW 38th Avenue Residential Area Drainage Improvement Project has been completed. The project limits are from NW 38 Avenue to NW 38 Place and NW 208 Street to NW 209 Street. The contractor, Quality Paving Corp., installed 5 catch basins, and 220 linear feet of French drain, regraded and sodded 9,666 sq. ft. of swale area, restored 12 driveway approaches and 186 linear feet of sidewalk, and paved 1,270 linear feet of roadway (29,889 sq. ft.) for a total cost of \$84,229.00.

10. On January 27, 2010 the City of Miami Gardens Council approved a budget of \$350,000 for drainage improvements in the residential area which covers the area from NW 19 Avenue to NW 21 Avenue and NW 191 Terrace to NW 195 Street. For this project the amount \$131,096 was received from South Florida Water Management District (SFWMD) and the City has matched it with \$218,904. On May 9, 2011, the project was scheduled to start. The contractor, Wrangler Construction, began mobilizing and will begin construction activities on May 16, 2011.
11. The design for Stormwater project for the residential area from NW 38 Court to 38 Avenue and NW 210 Street to 210 Terrace is completed. On May 13, 2011 the design plans were forwarded to DERM for approval. The total budget amount for this project, including design services is \$172,500, of which \$75,000 was received from SFWMD and the City will match it with \$ 97,500.
12. The design for Stormwater project for the residential area from NW 9 Avenue to 10 Place and from NW 191 Street to NW 193 Street is 50% completed. The total budget amount for this project, including design services is \$373,500 of which \$162,500 was received from SFWMD and the City will match \$ 97,500.
13. Public Works issued 19 permits of which 16 for driveways and sidewalk, 1 for utilities and 2 for paving and drainage.
14. The pre-construction meeting for “Miami Gardens Sound Wall Enhancements (ITB#10-11-037)” was conducted on May 11, 2011. The project will consist of Landscape and Irrigation Enhancement on the East and West side of the Turnpike expressway from NW 179 Terrace North to Miami Gardens Drive.
15. On May 2nd, 2011, staff attended the Community Traffic Safety Team (CTST) meeting. Also, in attendance was the Florida Department of Transportation, Miami-Dade County Public Works, and Miami Gardens School Crossing Guards’ department.
16. On April 21, 2011, staff attended the City of Miami Gardens’ stakeholders meeting. The meeting was hosted by the Planning and Zoning department. It includes stakeholders from the City’s business community interacting with City staff in a round table setting. On this meeting, the Miami-Dade Historic Preservation Chief gave a presentation of the significance of preserving Miami Modernist Architecture (MIMO) in the Industrial area of the City and the programs available through the county to incentive its preservation.
17. On April 25, 2011 the Public Works Director and staff attended the Pre-proposal conference – RFP#10-11-001 Design Build NW 42 Avenue Bridge Replacement.
18. On April 28, 2011, the Director and Assistant Director attended the Development Review Committee (DRC) meeting.

19. On May 3, 2011, the Public Works and Assistant Director met with the United States Department of Agriculture Natural Resources Conservation Service Area IV to assess damaged to the secondary canals that occurred during the 2005 hurricane season. Thereafter, a letter was submitted by the City requesting funding for dredging, canal bank stabilization, and headwall repairs.
20. On May 4, 2011, staff presented the Transportation Enhancement Program (TEP) 2011 workshop- Recreational Trail Enhancement and Safety Program. The Planning and Zoning, Parks and Recreation, and Capital Improvements departments participated as well. The presentation is part of the 2011 TEP grant cycle.
21. On May 6, 2011, staff attended the Miami Gardens Safety Committee meeting.
22. On May 12, 2011, the Public Works Director and Staff attended the State of the City Address at Florida Memorial University.
23. On April 20, 2011, The Public Works Director became chairman for the South Florida American Public Works Association. He will serve for the next two years.
24. On April 27, 2011, the Director attended the County's Solid Waste Meeting.

KEEP MIAMI GARDENS BEAUTIFUL

UCF Grant

- Submitting documentations to closeout two 2010 tree grants

Great American Clean up

- Scheduled for May 14th

Community Beautification projects

- Ongoing
- Five this month

Trashion Show 2011

- Completed
- 20 contestants

Keep America Beautiful midyear report

- Submitting

3CMA 2011 Award

- Working on Application

Summer Beautification Awards

- Accepting nominations

Landscape Maintenance

- City crews are currently maintaining all landscape areas throughout the city. Mulching, fertilizing and weed barriers have been applied this month
- 648 oak, wild tamarind, mahogany, Japanese fern trees and Vera woods planted in residential swales.

In Class Environmental Education Program

- All 18 elementary schools in the city are expected to participate
- More than half completed

Earth Day

- Partnering with Parks Department to create the city's first meditation garden
- completed

Join Hands Day

- Community Tree Planting- planning

Major Tree Give away

- Currently partnering with Miami Dade County for 2011 Adopt A tree

ASSISTANT CITY MANAGER (Dan Rosemond)

- **Community Center (cash handling)**-With increased activity at the Community Center we have seen quite a bit of cash handling on the part of staff for daily "drop in" customers. Staff is exploring the use of technology to limit cash handling as well as using access control devices to prevent unauthorized entry into any of the spaces at the Center.
- **T.R.I.P. Day of Service Event**- City Staff was fortunate to be approached by this Atlanta based, non-profit organization whose mission is to donate their time and efforts to beautification projects in predominantly African-American communities. Staff selected the Vista Verde community as the location of such an endeavor. A small vacant lot was selected as the site to be converted from a dumping ground to a community park. Several volunteers were recruited, along with monetary donations and in-kind services from vendors were obtained in order to make the project a success.
- **Proposed Senior Center (Archdiocese Property)**- I have been in conversations with Independent Living Systems (ILS) about the possibility of a collaboration involving their contribution of the capital needed to build out this facility, in exchange for their provision of services to seniors. Talks are very preliminary at this stage, but there is the potential for a mutually beneficial arrangement that will yield the desired outcomes for both parties.
- **5-Year Consolidated Plan**-The City became an entitlement community in 2006. At that time, the Con Plan adopted covered 2006-2011. At this point, a submission of the Con Plan covering 2011-2016 is need. During this reporting period, I was involved in conducting a couple of the citizen participation meetings that are

- **Technical Assistance Workshops for Non-Profit Organizations**-On April 26th, we held a technical assistance workshop designed to assist non-profit organizations seeking to solicit funding for Public Services. Approximately 35 participants attended. Staff has hosted this type of workshop for 3 years now and we believe it is helping agencies be better prepared as they anticipate submitting a grant proposal. A copy of the workshop presentation was made available on-line for those agencies that could not attend.

Participated in the following meetings:

- (4-19-11) Citizens Participation Meeting
- (4-19-11) Interview panel-Parks Assistant Director position
- (4-21-11) Developer-The Commons Project
- (4-25-11) Housing Finance Authority Board meeting
- (4-26-11) Technical Assistance Workshop for non-profit agencies
- (4-28-11) Site visit of Archdiocese property with ILS
- (4-29 & 5-2) Parks employee meetings regarding outsourcing concerns
- (4-29-11) Developer-old Parkway Hospital project
- (5-2-11) Court-representing City on a breaking and entering case on NSP home
- (5-6 & 5-9) Project dispute meetings with Bofam Construction
- (5-11-11) Mother's Day Luncheon with recipients of home delivered meals
- (5-12-11) Mayor's State of the City Address

REREATION DEPARTMENT (Kara Petty, Director)

Recreation Division

Shining Stars After-School: 278 children are engaged in various activities such as homework assistance, arts & crafts, creative indoor and outdoor activities, chess, etc. In addition, certified teachers improve their reading, math and science skills. The children have been involved in a tee-ball competition.

- Betty T. Ferguson Recreational Complex: fifty-two (52) participants
- Rolling Oaks Park: thirty-three (33) participants
- A.J. King Park: twenty-eight (28) participants
- Buccaneer Park: seventeen (17) participants
- Bunche Park: twelve (12) participants
- Miami Carol City Park: forty (40) participants
- Norwood Park: thirty (30) participants
- Scott Park: thirty-eight (38) participants

Kids' Day Off

April 22nd KDO was held at Betty T. Ferguson and Rolling Oaks Parks. There were 74 kids in attendance. The kids enjoy lunch and snack, and indoor/outdoor activities

at their sites. Rolling Oaks took a trip to Betty T. Ferguson for special events and lunch.

Teens' Expanding Horizons After-School Program

- A beach cleanup was performed and completed at John U Lloyd State park.

Future Men/Women of Miami Gardens (Mentor Program)

- **FMWGM** program has 15 kids registered and 8-14 kids in attendance. The mentees have been meeting on Saturdays for workshops or fieldtrips and lunch is served before sessions are concluded. This month's topic was entrepreneurship.

A.J. King Park

- Forty participants enjoy line dance from 6pm – 7:30pm Wednesday – Friday

Buccaneer Park

- Youth tennis lessons take place on Saturdays from 9:00-10:30am.
- Adult tennis meets on Saturday mornings and currently has 20 participants registered.
- Twenty-five participants take part in line dancing offered on Tuesdays, Wednesdays and Saturdays from 8:30a.m.-12:00 noon for adults of various ages.

Bunche Park

- Florida Power and Lights has not completely repaired the damaged light pole; therefore the lights around the park are inoperable.

Cloverleaf Park

- There are over eighteen (18) patrons that play basketball at the courts throughout during the evenings Monday through Friday.
- Monday and Tuesday line dancing takes place from 9:30-11:30am.
- There are over forty seniors that rent the facility every Wednesday from 10:00am-12:00pm.

Miami Carol City Park

- Walkers exercise around the park, the building and restrooms open at 7:30a.m.
- Recurring church rentals occur on Sundays.
- Line Dancing classes are held on Tuesday and Thursday nights with an attendance of 35-40 participants.

Norwood Park

- On Wednesdays, Norland High School has softball practice
- Tuesday and Thursday Norland Middle School has tennis practice from 6:00-7:00pm
- Tuesday and Thursday Norland High School has tennis practice 4:30-5:30pm

Rolling Oaks Park

- Line dancing is held every Thursday night from 6-7:30 pm.

- Adult Tennis has 20 participants in the program meeting on Monday and Thursday nights.
- Neighborhood crime watch meets every third Tuesday of the month.
- Over 30 individuals participate in basketball Monday-Friday evenings

Scott Park

- Scott Park has daily walkers in the morning and evenings Monday thru Friday.
- Carol City and Norland High school has baseball practice Monday through Friday from 3:00-7:30pm

Recreation Highlights

- **Earth Day:** The Recreation Staff hosted a third annual Earth Day Celebration for the participants of the Shining Stars After-school program. The children participated in various activities such as, an Earth Day Trivia, arts, field and relays. Claudelle Joseph from Keep Miami Gardens Beautiful educated the children about ecology, drain systems, plants, and recycling.
- **Summer Camp:** The YMCA will be providing summer camp services on City parks. Registrations and financial aid applications are accepted at the Parks and Recreation Department main office and the Betty T. Ferguson Recreational Complex.

Athletics

- **CMGYS Football & Cheerleading** - Registration began on April 18th. Registration is conducted at the following sites: Scott, Bunche, Miami Carol City, Norwood, Betty T. Ferguson Recreational Complex and the Administrative Office.
- **CMGYS Track & Field** – Miami Gardens Xpress track team placed first in the FLYTAF Championship at Charles Flanagan High School May 14th–15th.

Betty T. Ferguson Recreational Complex

Facility Name	Gross Revenue		
Facility Rentals (31)	\$6,607.50		
Programming	Capacity	Enrolled	Gross Revenue
Martial Arts (contracted)	90	53	\$2,400.00
Shining Stars Afterschool	60	52	\$2,679.50
Get Up and Go! (contracted)	24	17	\$108.00
Drop In		5	\$25.00
Youth Drum Line (contracted)	20	8	\$240.00
Ballet (contracted)	90	1	\$20.00
Intro to Computers (contracted)	24	6	\$328.00
KDO - 4/22/2011	120	53	\$137.50
Seniors	Meeting	Revenue	
Brentwood Goldies	4	\$65.00	
Rolling Oaks	4	\$65.00	
Buccaneer	4	\$65.00	
CMG Senior Memberships	44	\$745.00	
Daily Entry	Gross Revenue		
Computer Room		3	\$12.00
Fitness-Daily Drop In			
Fitness-Senior		95	\$285.00
Fitness-Youth		72	\$216.00
Fitness-Adult		807	\$4,035.00
Gymnasium – Daily Drop In			
Gymnasium-Senior		5	\$5.00
Gymnasium-Adult		718	\$1,436.00
Gymnasium-Youth		840	\$840.00
Package Name	Gross Revenue		
Fitness – Memberships		297	\$12,808.50
Personal Training-Memberships		10	\$1,173.00
Gymnasium – Memberships		19	\$164.00
Total Gross Revenue	\$34,460.00		

Senior Program

The senior program commences every Tuesday at the Betty T. Ferguson Recreational Complex from 10am – 1pm. Seniors engage in a weekly brunch that is health conscious with a varying menu from week to week. Below are some of the activities and trips that took place for December.

- April 5th (first Tuesday of the month) we acknowledged our birthdays in April with a cake sponsored by Costco.
- April 12th (Ortho/Arthritis awareness cancelled) Mrs. James provided an overview of the Matter of Balance and Enhance Fitness Program provided by the Key Biscayne Foundation. Registration for May 27th trip for the movies opened.

- April 19th our scheduled presenter on Hypertension cancelled. Registration for the movies is ongoing. Also, the signup sheet for Senior Day May 20th has begun. Registration for Key Biscayne Matter of Balance and Enhanced Fitness has begun
- April 26th Key Biscayne programming began starting with the 12pm Matter of Balance class. April 29th is the last day to register for May's trip to the movies.
- May 3rd Councilman Gilbert and Councilwoman Robinson sponsored a Mother's Day luncheon.

Current Projects

Brentwood Park: A playground shade structure and energy efficient lights have been installed. New irrigation, laser grading, and sod will be installed prior to the beginning of football season.

Betty T. Ferguson Recreational Complex: The outdoor amphitheatre is scheduled to open in July.

JANITORIAL AND LANDSCAPING

	# of Grass Cuts	# of Irrigation Cuts	# of Fertilize Cuts	Fertilize Fields/	# of Times Details	Cut/Prune Trees	Herbicide Cuts	Water Trees	Remove Debris	Landscaping	Premises	Trimmed	Strip & Mulch	Picked Up
A.J. King Park														
Andover Park														
Bennett M. Lifter Park														
Betty T. Ferguson Rec. Complex														
Brentwood Park														
Brentwood Pool														
Buccaneer Park														
Bunche Church														
Bunche Church Storage														
Bunche Park														
Bunche Pool														
Cloverleaf Park														
Inspection Station														

Jordan Landing															
Lake Lucerne Park															
Miami Carol City Park															
Mount Herman															
Myrtle Grove Park															
Myrtle Grove Pool															
North Dade															
Norwood Park															
Norwood Pool															
Rolling Oaks Park															
Scott Park															
Vista Verde Park															
183 street /12 avenue															

- **All park irrigation systems checked and repaired**
- **Removed debris from all parks**
- **Irrigation performed a wet check on all of the parks**

TRADES/IRRIGATION

Audrey J. King

- 4/13 Primed the baseball field pump
- 4/13 Replaced broken sprinkler heads on the perimeter of the baseball field
- 4/20 Cleaned the flatbed trailer
- 4/27 Repaired the door for the alarm

Bennett M. Lifter Park

- 4/12 Repaired the water fountain
- 4/20 Cleaned the flatbed trailer
- 5/2 Repaired the gate with the electric timer
- 5/2 Removed wood and tables from the site

Betty T. Ferguson Recreational Complex

- 4/29 Installed chair railings in the Birds of Paradise room and the auditorium
- 5/2 Painted the Birds of Paradise room and the auditorium
- 5/3 Patch a hole in the wall
- 5/3 Assemble the stage for the fashion show

Brentwood Park

- 4/19 Repaired the water fountain
- 4/19 Removed the graffiti on the playground

- 4/20 Repaired and replaced the car stops
- 5/2 Painted the parking lot

Buccaneer Park

- 4/13 Smooth out playground sand and sand by the sidewalk
- 4/18 Transfer the installation of a swing from Miami Carol City to Buccaneer
- 4/20 Cleaned the flatbed trailer
- 5/4 Installed a bulletin board in the office

Bunche Park

- 4/12 Added additional heads along the fence line
- 4/18 Remove safe
- 4/18 Repaired the sink
- 4/18 Cleaned graffiti
- 4/18 Repaired the rope on the playground
- 4/19 Unclogged the water fountain
- 4/19 Removed the old goal posts
- 4/19 Repaired the water fountain near the baseball field
- 4/19 Ran a new water line for the water fountain
- 4/19 Wet the baseball fields
- 4/25 Removed and discard old desks from the office
- 4/21 Paint the parking lot
- 4/27 Replaced sprinkler head nozzles
- 4/27 Parking stops repaired, painted and reinstalled

Cloverleaf

- 4/14 Replaced missing sprinkler heads
- 4/14 Repaired a brake in the main line
- 4/25 Repaired a broken line
- 4/25 Replaced sprinkler heads
- 5/2 Pick trash that was dumped on the park
- 5/3 Installed a no dumping sign on the park

Miami Carol City Park

- 4/11 Repaired the knob on the kitchen sink
- 4/13 Hung the bulletin board in the Supervisors office
- 4/18 Repaired a 3 inch main line brake
- 4/18 Used the Bobcat to fill in the hole
- 4/19 Unclogged the water fountain
- 4/19 Hung bulletin board
- 4/20 Ran new lines around the building
- 4/20 Relocated sprinkler heads

Myrtle Grove Park

- 4/25 Paint the parking lot
- 4/25 Repaired the toilet
- 4/26 Installed a line around the building

North Dade

- 4/25 Replaced sprinkler heads

Norwood Park

- 5/3 Replace the wood on the playground

Police Department

- 4/18 Install a return air duct
- 4/20 Repaired the light
- 4/29 Replaced broken heads
- 4/29 Repaired a broken line

Rolling Oaks Park

- 4/13 Repaired the gate located in the south parking lot
- 4/13 Transfer the bulletin board from Vista Verde to Rolling Oaks
- 4/13 Transfer the television from Bennett M. Lifter to Rolling Oaks
- 4/14 Installed slip pads on the stairs
- 5/4 Weld the front gate

Scott Park

- 4/11 Wet the baseball field
- 4/19 Unclogged the water fountain
- 4/26 Wet the baseball field

Vista Verde

- 5/3 Change the light timer

PLANNING & ZONING – (Jay Marder)

ZONING – Jay Marder, Cyril Saiphoo, Nixon Lebrun, Marilu Gunness,

- **Zoning Code Fees** – The new LDR Fees are proving to be effective. A recent variance application brought in almost \$30,000. Since the LDR Fees were adopted April 13, most zoning applications have been revised. Eden Permit Codes have been updated. The applications will be completed and provided to IT for updating on the Internet for Planning and Zoning in May.
- **Completed 2 Industrial Parking Permit Applications:** These allow staff to refer residents to the two locations in Sunshine State International Park to park commercial vehicles that are too large for the neighborhoods.

- **Other Permits Processed:**

Administrative Variance & Waivers	1
Parcel Address Assignment	1
Community Residential/Group Homes	3
Public Hearing	3
Sign Plan	16
Site Plan Review	1
Temporary Sign	3
Tree Removal / Relocation	1
Vehicle Parking Permit	7
Verification Letters	3
Vested Rights Determination	1
Window Sign	12
Sign Related Site Visits	11
ZIP	12
Building Permit Reviews	93
Building Permit Inspections	10
Certificates of Use	65
Pre-Application Meetings	10

- **WalMart/Sonic Restaurant Signage** – Variance approved at May Zoning Meeting.
- **Accelerated Learning Solutions** – Modification of conditions of the Declaration of Restrictive Covenants for the proposed charter school approved at the May Zoning Meeting; amends the number of students and hours of operation.
- **Coconut Cay Trees** – Ongoing, meeting scheduled to review the relocation and planting of trees in the field per application by DR Horton.
- **Expansion Plans for Mosque on NW 183 Street** – Held DRC meeting; Rezoning approved on first reading at May Zoning Meeting.
- **Solabella Townhouses** – Prepared permit approval conditions for multiple family housing maintenance and lease terms which were incorporated into a Declaration by the City Attorney. Transmitted same to developer’s attorney.
- **Calder Race Track and Casino** – Researched approval resolutions back to the 1968 establishment of the track. Reviewed zoning uses related to outdoor night club use occurring on rooftop patio. Follow-up meeting planned.
- **Site Visits** – Various site visits, such as for signage at the Ives Dairy Plaza (northwest corner of NW 2 Avenue and NW 199 Street) which is getting a new Family Dollar.

PLANNING – Jay Marder, Bhairvi Pandya

- **City Property Marketing Package** – Copied market package to CD for Golden Glades property for City Manager.
- **Municipal Transportation Grant for Bicycle/Pedestrian Mobility Plan** – The Miami-Dade Metropolitan Planning Organization’s Transportation Planning Council (staff committee) is recommending approval of a municipal grant to Miami Gardens in the total amount of \$90,000. There is a 20% cash match requirement. This would constitute a master plan for bicycle and pedestrian facilities.
- **Bicycle/Pedestrian Funding - Transportation Enhancement Program (TEP) Funding Solicitation** - The Council recently passed a resolution supporting an application for TEP funds. In conjunction primarily with Public Works, we are preparing the actual application for the TEP funds for a Recreational Trail Enhancement and Safety Program specific to Trail Phase 2 West Side Blueway Trail as adopted in the City’s Recreational Trails Master Plan. This project will construct a City sidewalk/trail by providing connectivity from Trail Phase I from Carol City Elementary School and Audrey King Park (formerly Carol Park) to Barbara Hawkins Elementary School/Carol City Middle School/Risco Park. This is the third time the Planning and Zoning Department is preparing to apply for this funding. Bhairvi

HISTORIC PRESERVATION

- **Miami Dade Historic Preservation Division** – Ongoing communications with county staff. County staff tentatively to give a presentation to City Council tentatively at July 6th meeting. Priorities for local historic designation are as follows:
 - **First Priority: Sunshine Arch**
 - **Second Priority: Historic House on old Archdiocese property**
 - **Third Priority: a MiMo Historic District in the Sunshine Industrial Park**
- **Historic House/Future Museum on NW 12 Avenue (old Archdiocese property)**
 - Received Architectural/Engineering Scope to study and evaluate the building for the purpose intended and provide plans for construction with estimated costs. Study Cost: \$22, 375 by CPZ Architects
 - Capital Projects prepared a ballpark construction cost estimate of \$225,403.
 - Once the building receives a Local Historic Designation from Miami-Dade County, we will work on funding.

EDEN – Marilu Gunness, Bhairvi Pandya

- **Parcel Refresh** – Bhairvi – Folio addresses show error with zipcode specific to 33055. Per IT CASS certification of each folio address in EDEN database needs to be completed. Bhairvi will complete the CASS project of all 28,530 folio addresses. Monthly update to be provided to ACM.

GIS Maps– Bhairvi Pandya

- **Group Home Maps –**
 - ✓ Completed 4 group home maps with a 1,000 ft. radius.
 - ✓ Processing of group home permits – 4.
 - ✓ Continuous real-time group home status edits per approved or denied applications;
 - ✓ State Department's certified group home listing real time edits for April;
 - ✓ Applicant's individual group home certification submittal real time edits;
 - ✓ Follow up notifications with overdue applications;
 - ✓ Maintenance and update of group home master list.
- **Community Development Map –** Created a new CDBG Priority Areas Map. Provided a large scale copy of same.
- **Public Hearing Maps –**
 - (1) Perdomo Cigars Sign variance:
 - ✓ Created a mailed notice radius map for ½ mile;
 - ✓ Created corresponding address listing;
 - ✓ Created an aerial map.
 - ✓ Created a Zoning map

OTHER PLANNING AND ZONING DEPARTMENTAL ACTIVITIES

Citizens' Academy PowerPoint

- Prepared a PowerPoint presentation for Citizen's Academy for May 26th.
- Assembled all flyers and related informational documents.
- Prepared a Planning and Zoning Package to all attendees.

MONTHLY MIAMI-DADE TRANSPORTATION PLANNING COUNCIL (MPO STAFF TECHNICAL COMMITTEE) MEETING - Bhairvi

MONTHLY MIAMI-DADE PLANNERS TECHNICAL COMMITTEE MEETING - Bhairvi

MIAMI GARDENS POLICE DEPARTMENT



Chief Matthew Boyd
April 2011

ITEM M-2
MG PD MONTHLY REPORT

About this report

The Miami Gardens Police Department provides information concerning crimes in the City of Miami Gardens. Each page depicts actual crime information captured by the Records and Crime Analysis Units.

Glossary

Targeted Crimes:

The State of Florida uses these crimes for conformity in compiling statistics within the state and the nation. The statistics for these crimes are reported to the Florida Department of Law Enforcement for inclusion in the Federal Bureau of Investigations (FBI) Annual Report. Data from the monthly report may differ from the FBI's published report due to the fact that only certain classes of crime are extracted for publication and crimes reported after the reporting deadline are still captured by the Records Unit.

- **Aggravated Assault- Intentionally and unlawfully threatened, either by word or act to do violence to victim by use of a deadly weapon.**
- **Aggravated Battery- Intentionally cause bodily harm to victim which causes permanent disfigurement or by use of a deadly weapon.**
- **Larceny- Deprive victim of such property permanently or temporarily without threat or violence or putting in fear, in excess of \$300 or by sudden snatch.**
- **Robbery- To take money or other applicable property from victim by force, violence or assault or by putting victim in fear.**
- **Burglary- To enter or remaining in a dwelling, structure or conveyance without permission with the intent to commit an offense therein.**

Page 129 of 155

GLOSSARY

Emergency Calls

P = Priority call and is identified by a verbal '3' at the beginning of the signal at dispatch

Code 3 emergency call: A situation or sudden occurrence which poses an actual threat of serious injury or loss of human life and demands swift police action. Code 3 calls are preceded by a tone indicator and the signal prefixed by a 3.

Example: Shooting victim, violent domestic with injuries, accident with injuries

P1 = Emergency call that is identified by a verbal '2' at the beginning of the signal at dispatch.

Code 2 emergency call: A situation which poses a potential threat of serious injury or loss of human life which may require swift police action. Code 2 calls are preceded by a tone indicator and the signal prefixed by a 2.

Example: Burglary in progress, violent domestic, assault with potential of injuries.

P2 = requires an immediate response but no imminent threat of serious injury or loss of human life involved. There is no tone indicator preceding this type of call.

Example: A just occurred burglary or any incident where the suspects may still be in immediate area.

P3+ = Considered a routine response for a call that is delayed or non-emergency in nature.

Example: Identity theft, loud music complaints, barking dog disturbance.



Page 130 of 155

Monthly Statistical Comparison APRIL 2011

Monthly Comparison	March 2011	April 2011	% Change	April 2010	April 2011	% Change
Aggravated Assault	7	16	129%	19	16	-16%
Aggravated Battery	23	23	0%	25	23	-8%
Auto Theft	63	42	-33%	53	42	-21%
Commercial Burglary	9	9	0%	9	9	0%
Residential Burglary	87	83	-5%	102	83	-19%
Vehicle Burglary	93	104	12%	98	104	6%
Homicide	1	1	0%	2	1	-50%
Larceny Over	58	56	-3%	50	56	12%
Robbery	22	49	123%	27	49	81%
Sexual Battery/Rape	0	2	200%	3	2	-33%
Total	363	385	6%	388	385	-1%

Year to Date	2010	2011	% Change
Aggravated Assault	84	47	-44%
Aggravated Battery	99	85	-14%
Auto Theft	197	219	11%
Commercial Burglary	35	37	6%
Residential Burglary	380	382	1%
Vehicle Burglary	430	375	-13%
Homicide	6	6	0%
Larceny Over	221	235	6%
Robbery	111	137	23%
Sexual Battery/ Rape	9	6	-33%
Total	1572	1529	-3%

This report reflects incidents that are currently in the records management and the GEO verification systems at the time this report was generated. Data shown is subject to change as pending reports are entered into records.

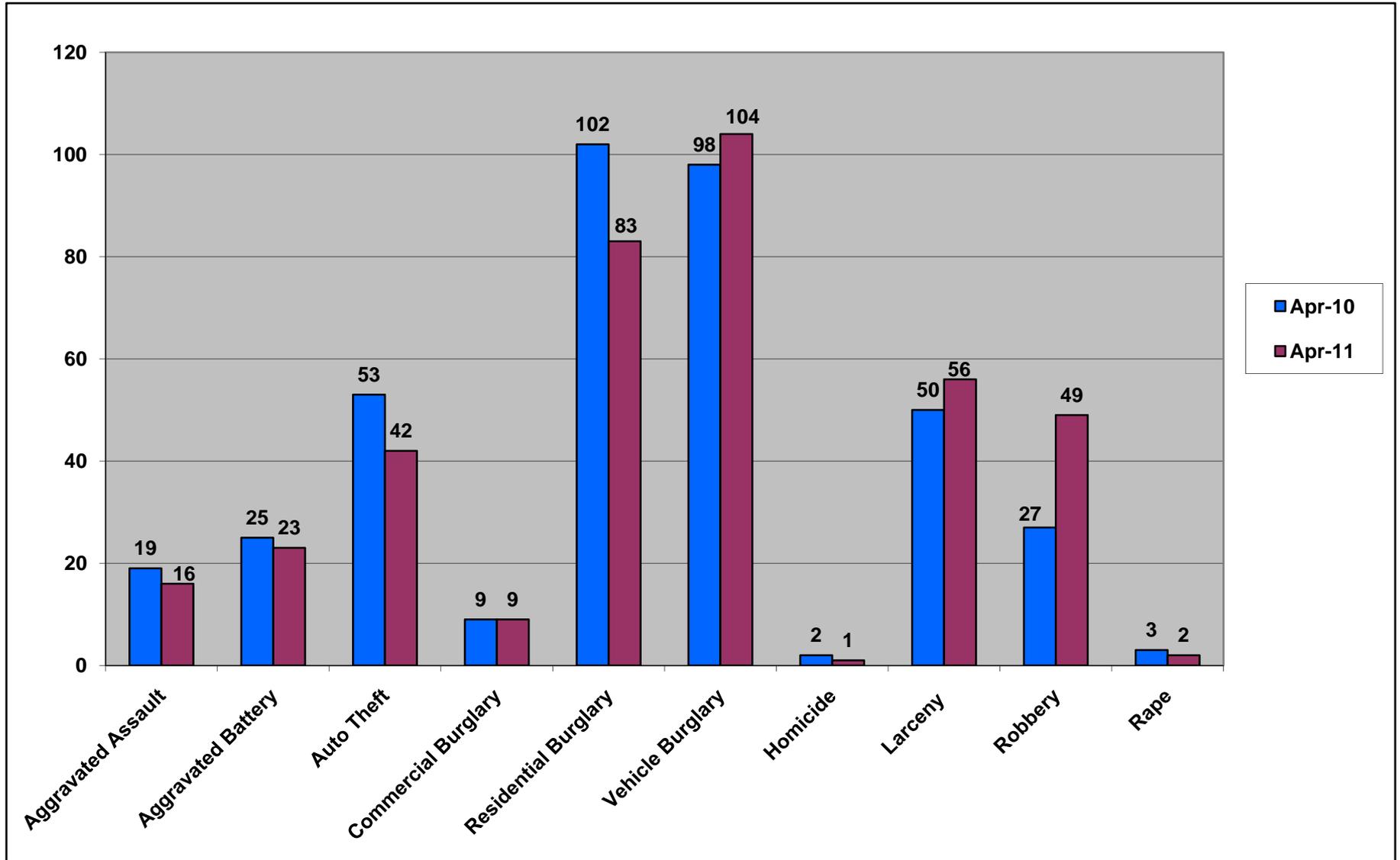


Monthly Statistical Comparison APRIL 2011

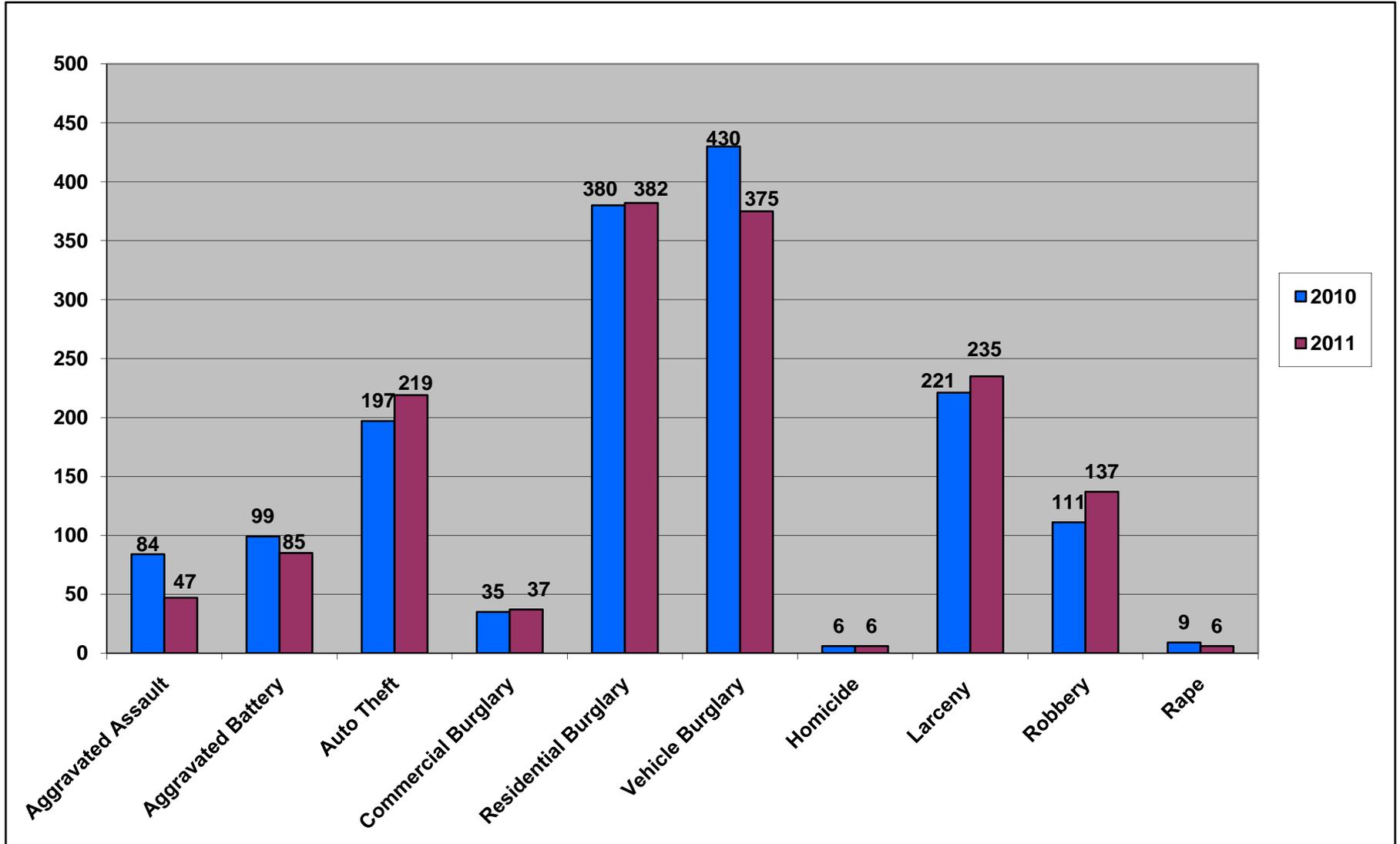
ARREST	March	April	Diff	%Change
Aggravated Assault	11	7	-4	-36%
Aggravated Battery	12	12	0	0%
Auto Theft	6	8	2	33%
Commercial Burglary	0	0	0	0%
Residential Burglary	28	19	-9	-32%
Homicide	1	2	1	100%
Larceny Over \$300	11	8	-3	-27%
Robbery	10	11	1	10%
Sexual Battery	2	0	-2	-100%
Total	81	67	-14	-17%

PART ONE CRIMES

April 2010 / April 2011

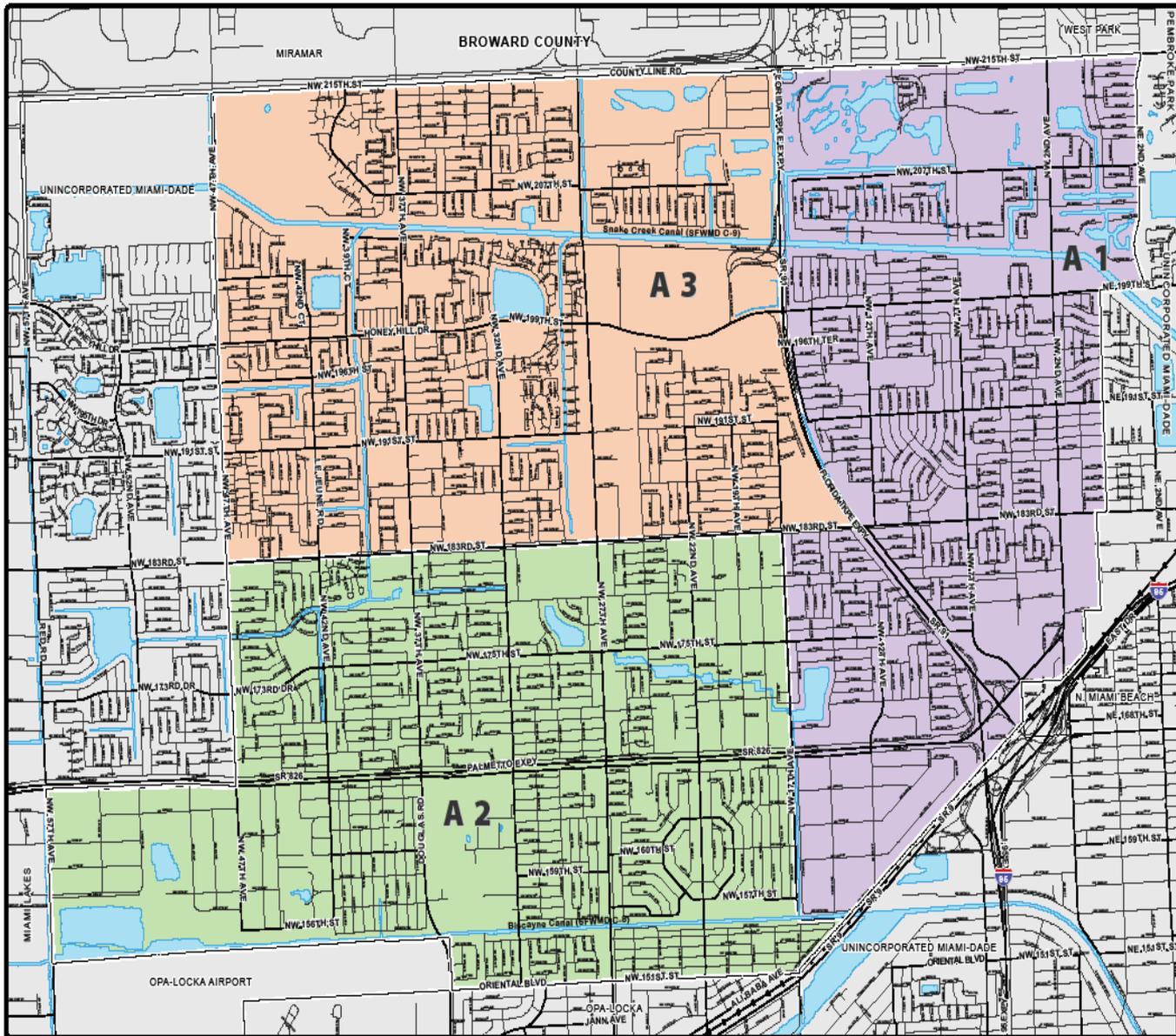


PART ONE CRIMES
Page 133 of 155
Year to Date Comparison
2010 / 2011





Page 134 of 155 Law Area Map



CITY OF
MIAMI GARDENS

LAW DISTRICTS

- ~ Major Roadways
- ~ Local Roadways
- Water Bodies

Law Districts

- A1
- A2
- A3



0 0.25 0.5
Miles

September 2007

Prepared by:
Planning & Zoning Department

DISCLAIMER:

Every attempt has been made to ensure the accuracy of this map. This map is not to be construed as a survey instrument. The City of Miami Gardens does not assume any liability arising from the use of this map. Users of this map should consult the planning & zoning division for verification of information provided on this map.

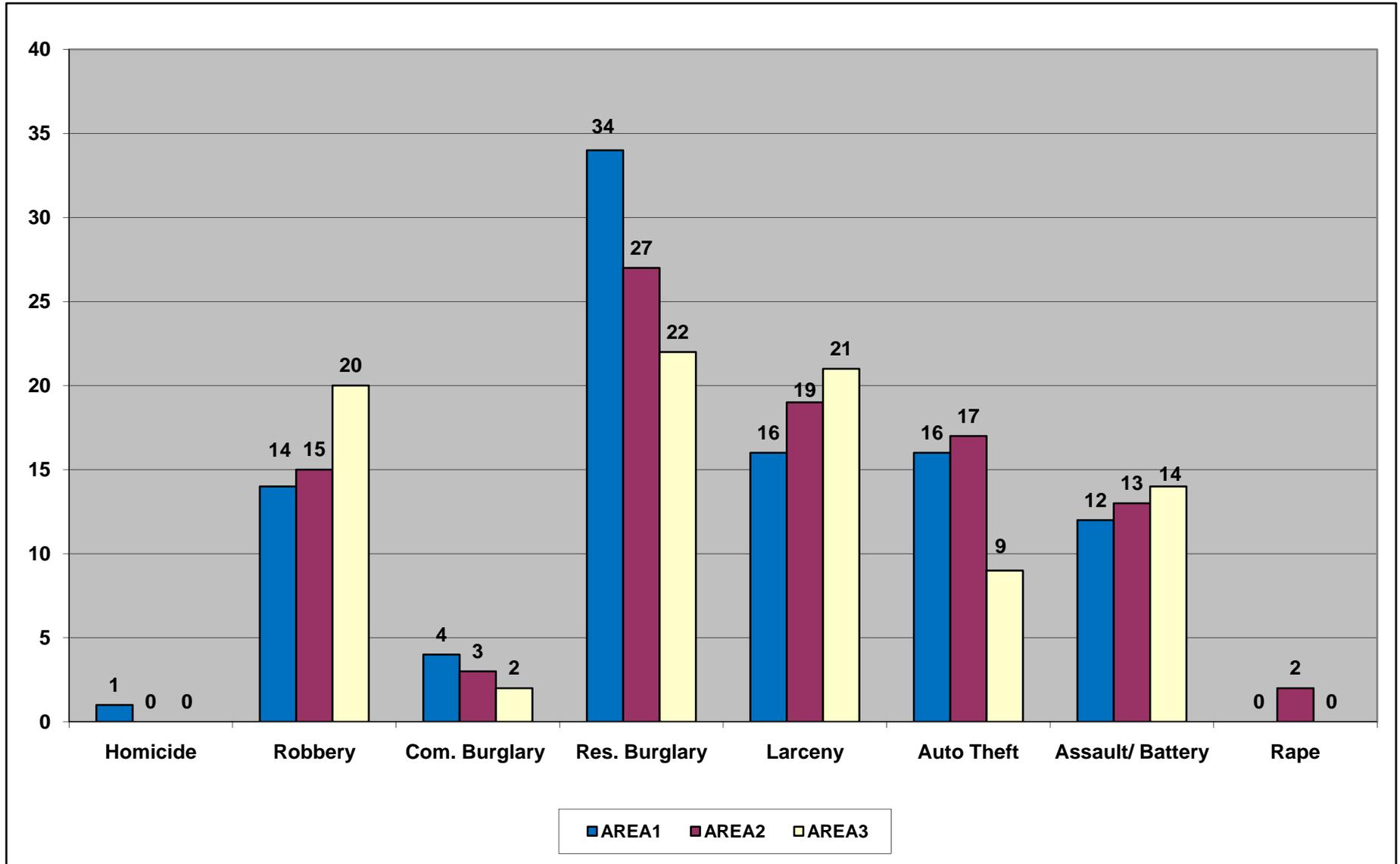


2011 SELECTED CRIMES BY PATROL AREA

Page 135 of 155

2011	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
AREA 1													
Assault/ Battery	9	9	6	12									36
Auto Theft	21	15	21	16									73
Com. Burglary	8	5	7	4									24
Res. Burglary	48	25	31	34									138
Larceny	27	17	13	16									73
Robbery	13	9	11	14									47
TOTAL	126	80	89	96									391
AREA 2													
Assault/ Battery	13	9	9	13									44
Auto Theft	22	18	24	17									81
Com. Burglary	3	4	3	3									13
Res. Burglary	23	22	25	27									97
Larceny	22	15	25	19									81
Robbery	14	11	5	15									45
TOTAL	97	79	91	94									361
AREA 3													
Assault/ Battery	13	10	14	14									51
Auto Theft	22	13	17	9									61
Com. Burglary	0	0	0	2									2
Res. Burglary	54	40	30	22									146
Larceny	17	18	16	21									72
Robbery	7	12	8	20									47
TOTAL	113	93	85	88									379

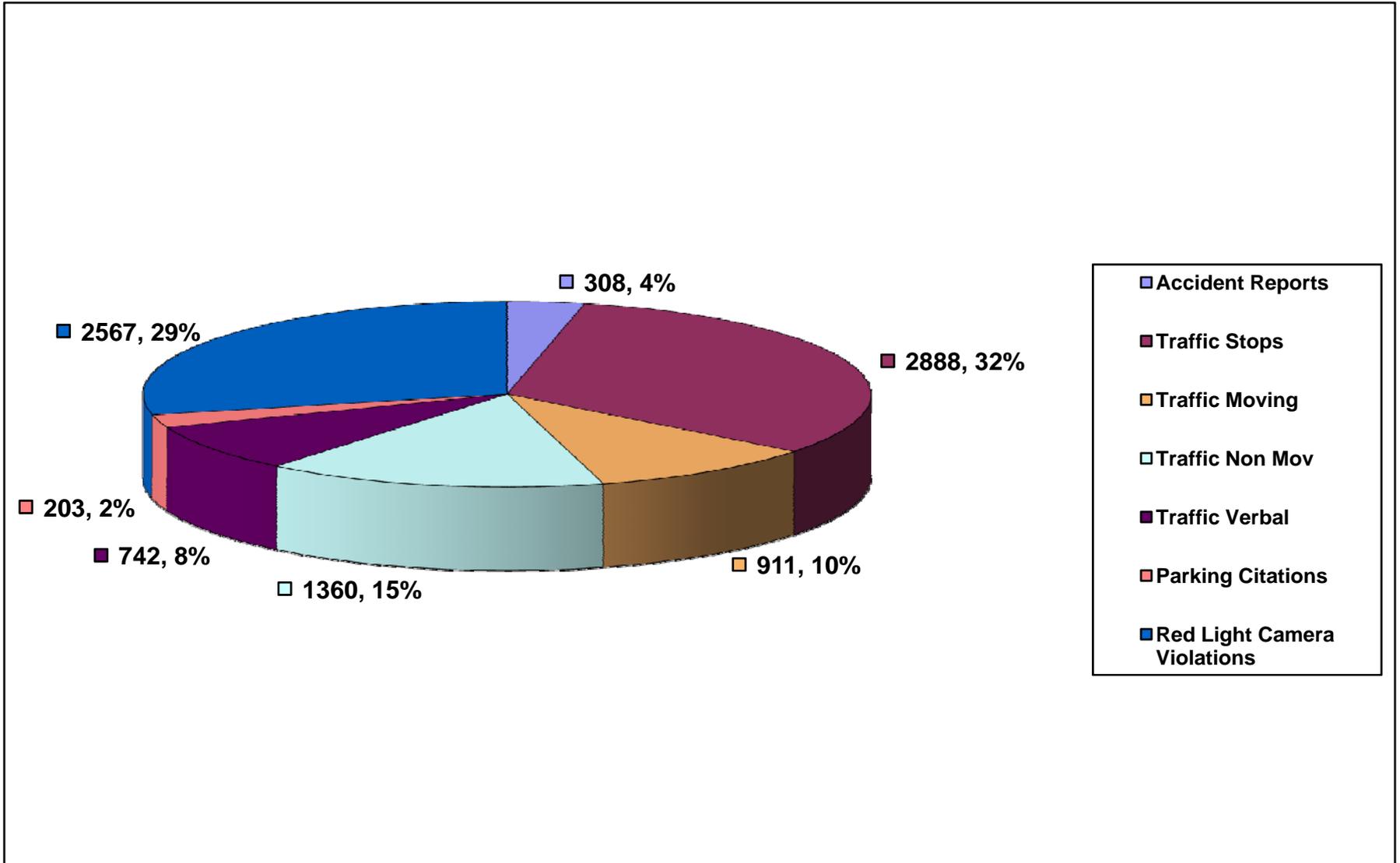
Page 136 of 155
CRIMES BY PATROL AREA
APRIL 2011

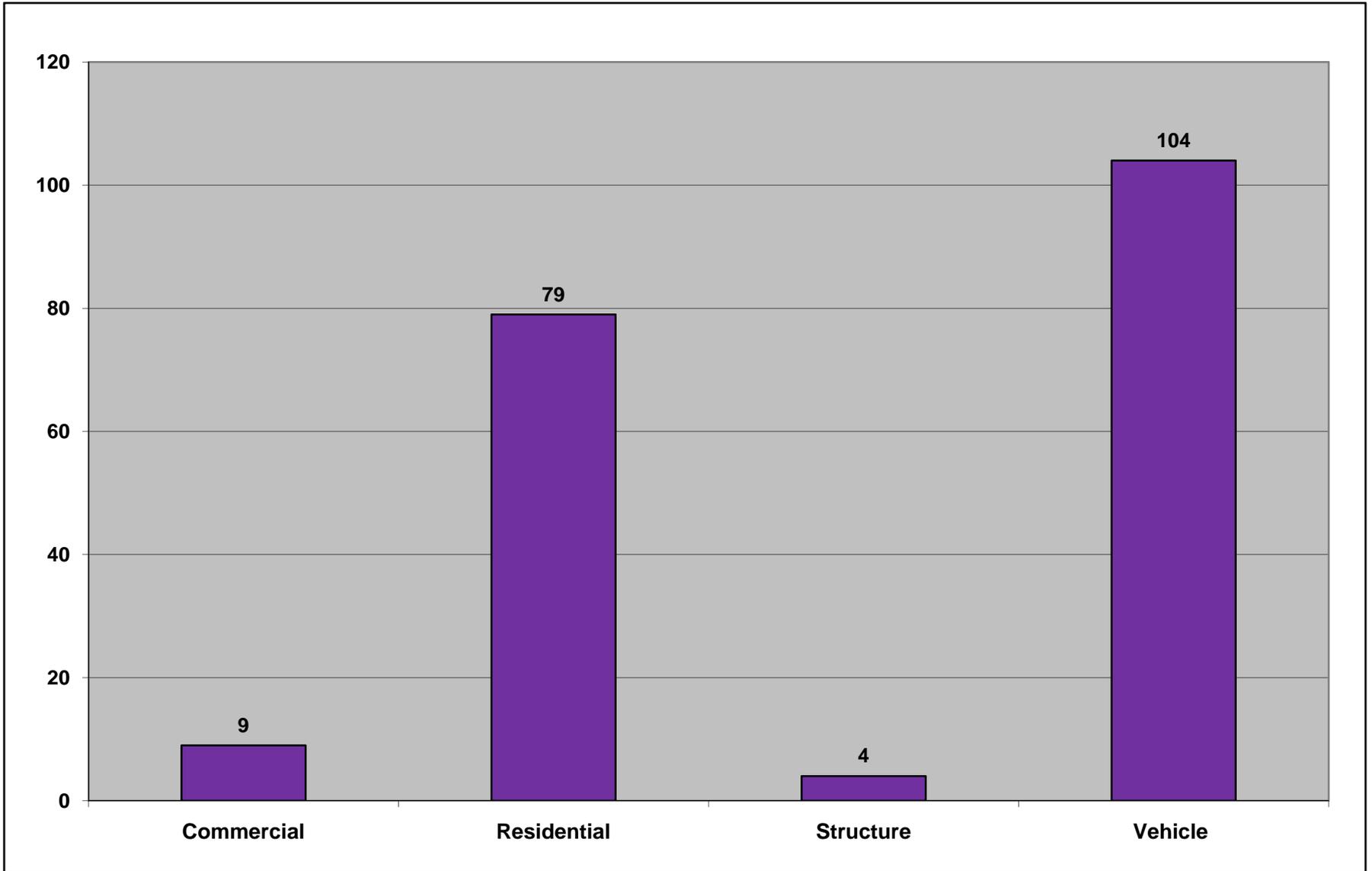


TRAFFIC ENFORCEMENT SUMMARY 2011

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEAR TO DATE
Accident Reports	253	254	267	308									1082
Traffic Stops	3046	2676	3015	2888									11625
Traffic Moving	743	843	996	911									3493
Traffic Non Moving	1426	1346	1758	1360									5890
Traffic Verbal	802	710	767	742									3021
Parking Citations	185	223	252	203									863
Red Light Camera Violations	4216	2988	5720	2567									15491

Page 138 of 155
TRAFFIC ENFORCEMENT ACTIVITY
APRIL 2011

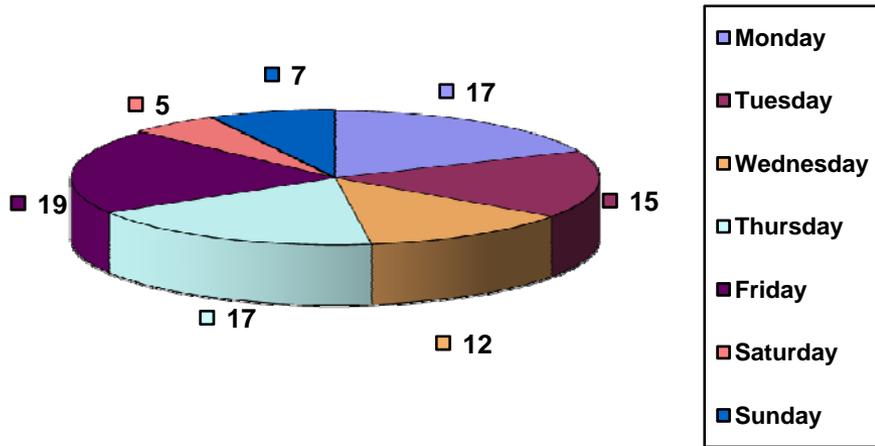




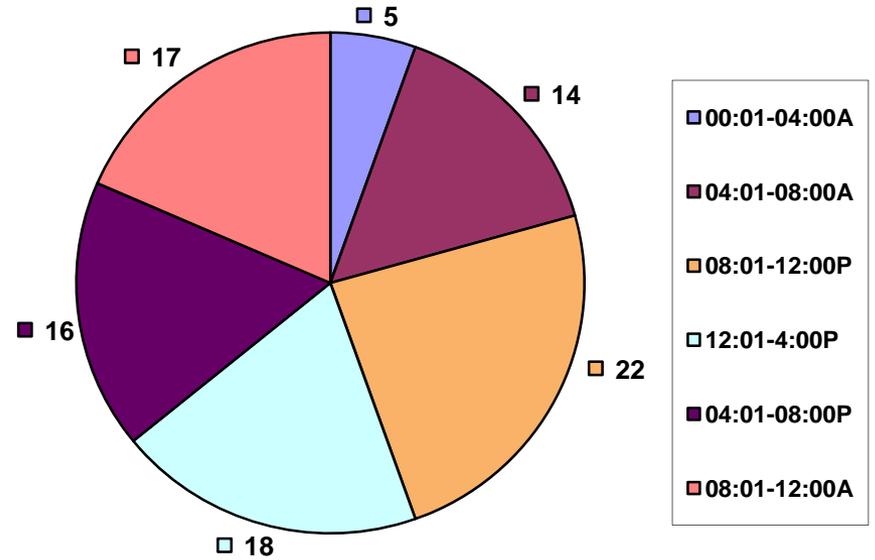
Total: 196

Page 140 of 155
Residential & Commercial
Burglaries Citywide
Days and Time of Occurrence

Burglary



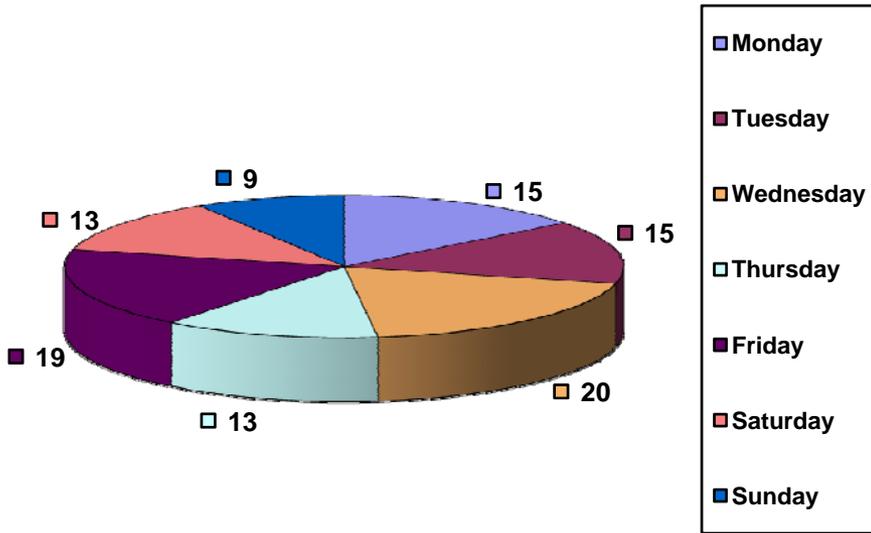
Burglary



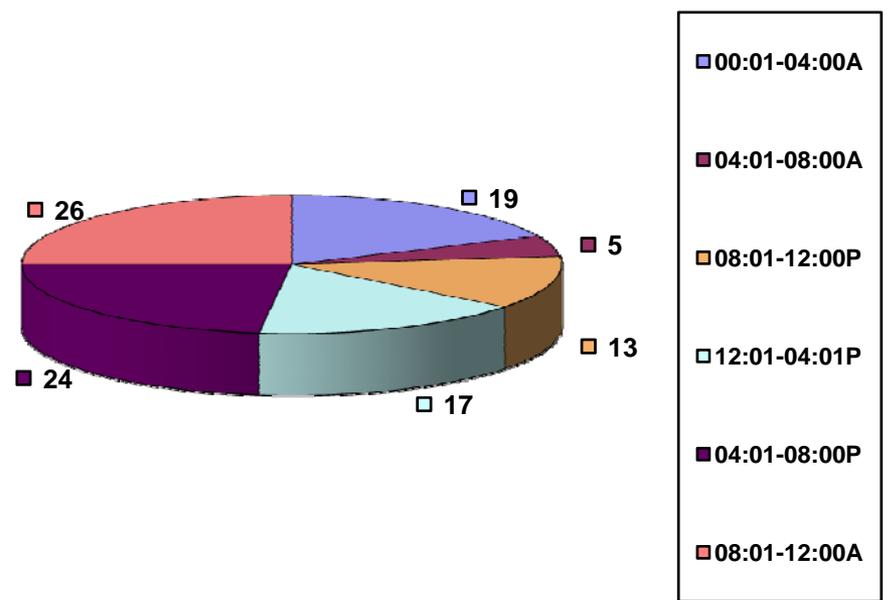
Total: 92

Page 141 of 155
Automobile Burglaries Citywide
Days and Time of Occurrence

Auto Burglary

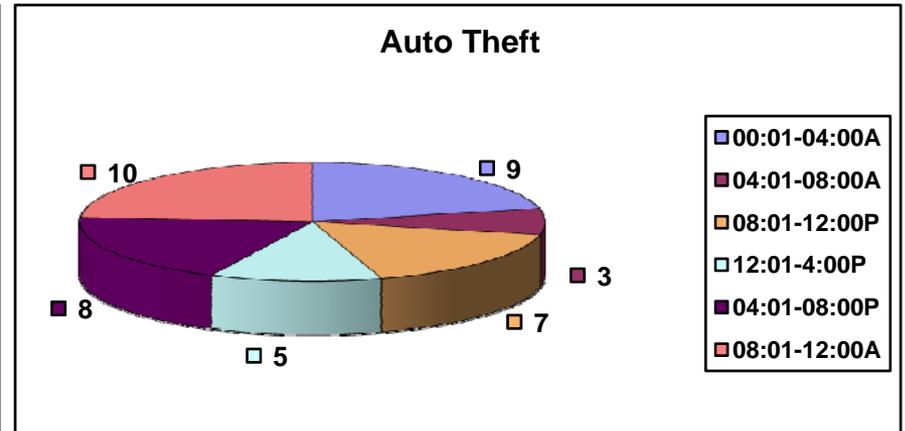
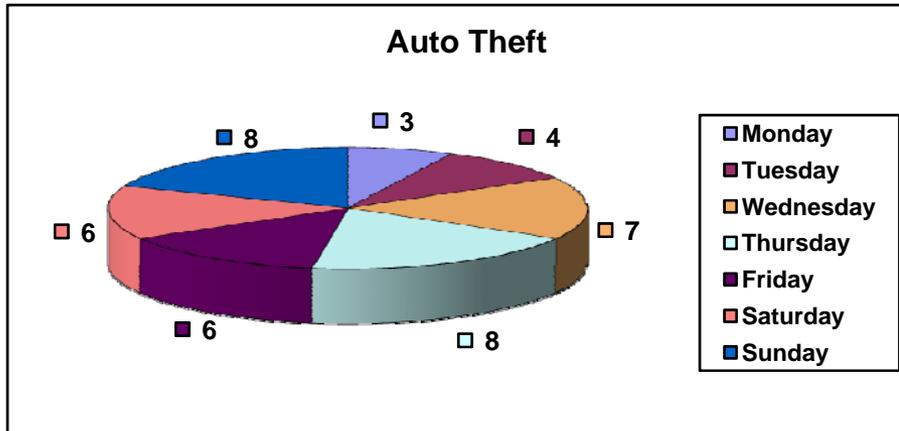
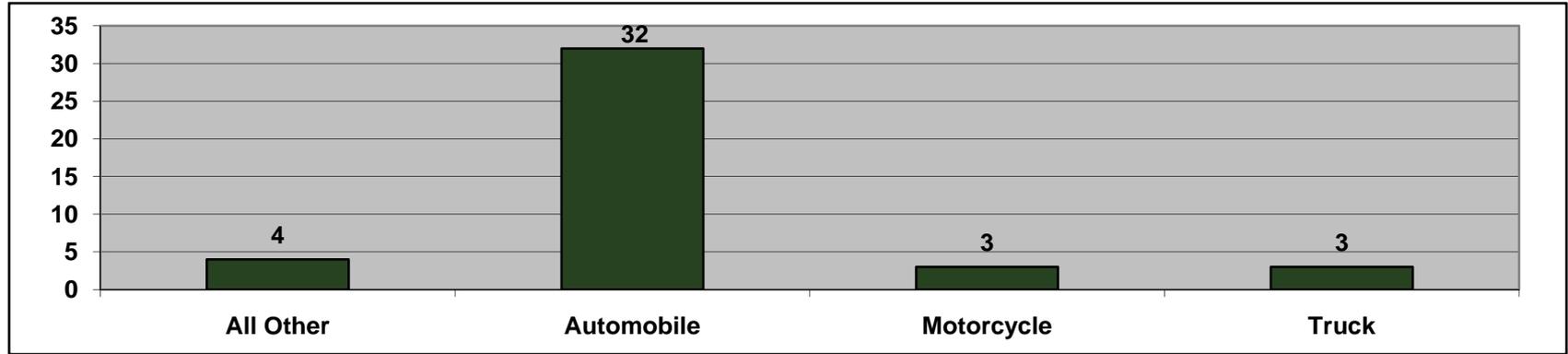


Auto Burglary



Total: 104

Page 142 of 155
AUTO THEFT - CityWide
Days and Time of Occurrence



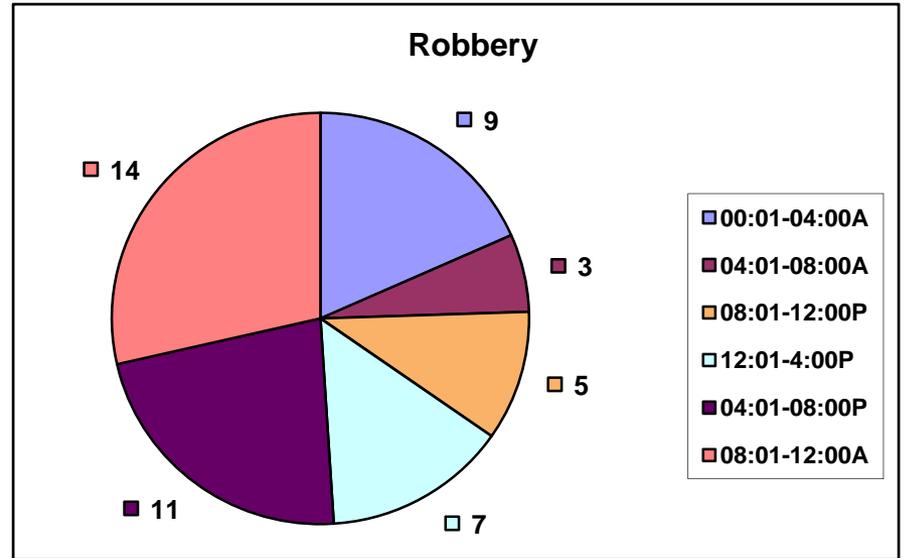
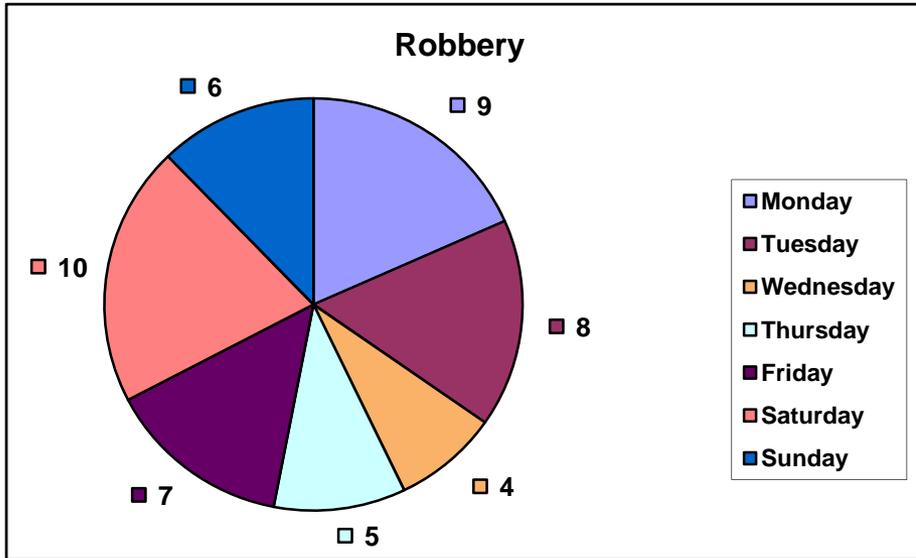
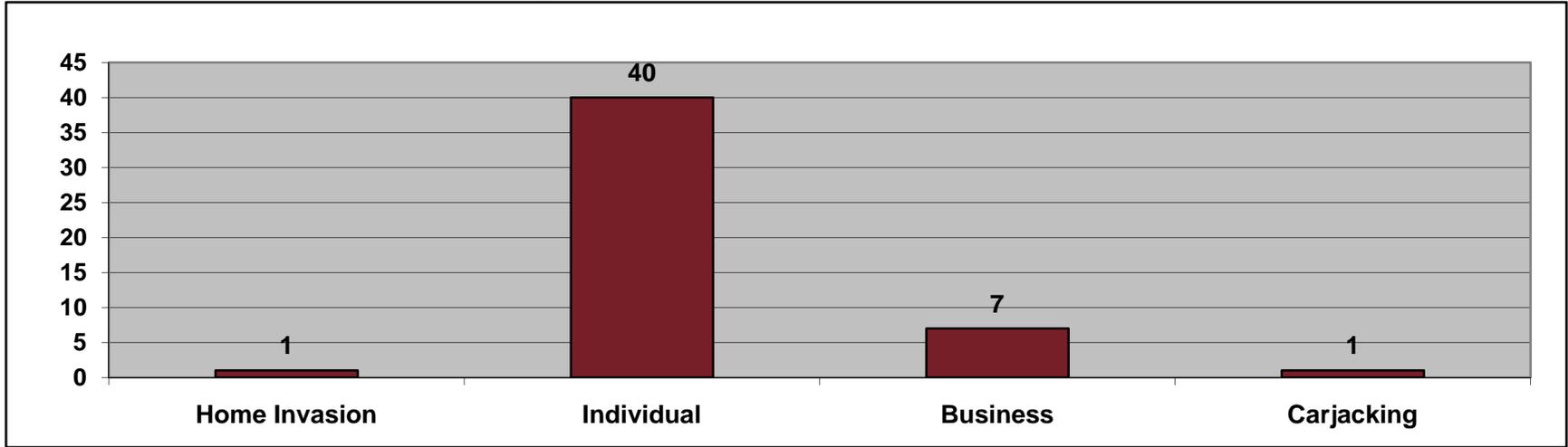
"MIAMI GARDENS" MOST STOLEN VEHICLES

- Nissan** 1995 – 2008 - **(13)**
- Infiniti** 1997 – 2008 - **(4)**
- Honda** 1998 – 2005 - **(3)**
- Assorted Other Makes** - **(22)**

TOTAL: 42

Page 143 of 155 Robberies - Citywide

Days and Time of Occurrence



Total: 49



Page 145 of 155
SPECIAL OPERATIONS SECTION

(Task Force Involvements)

APRIL 2011

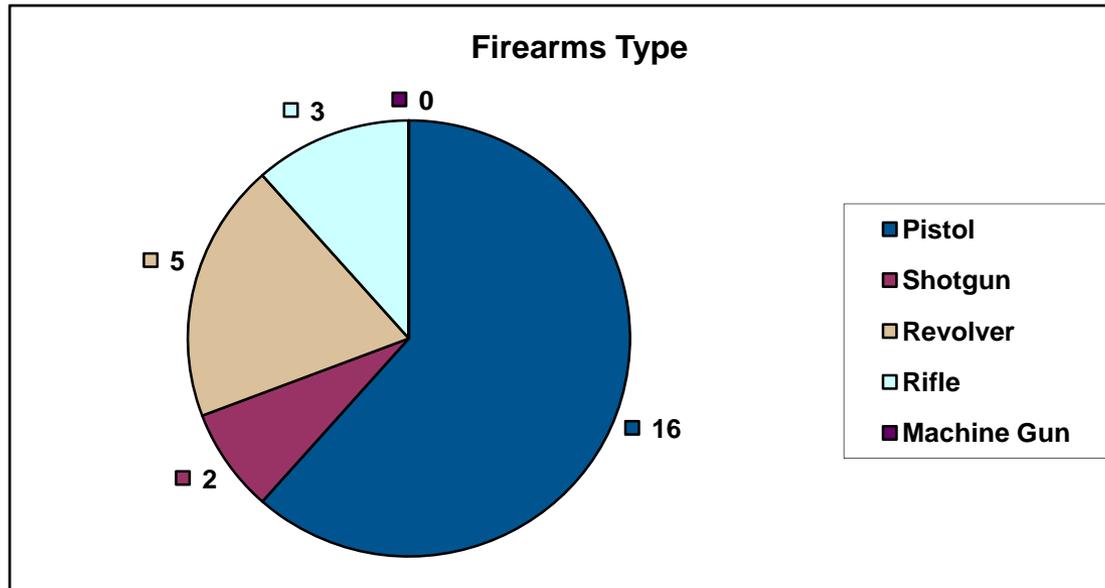
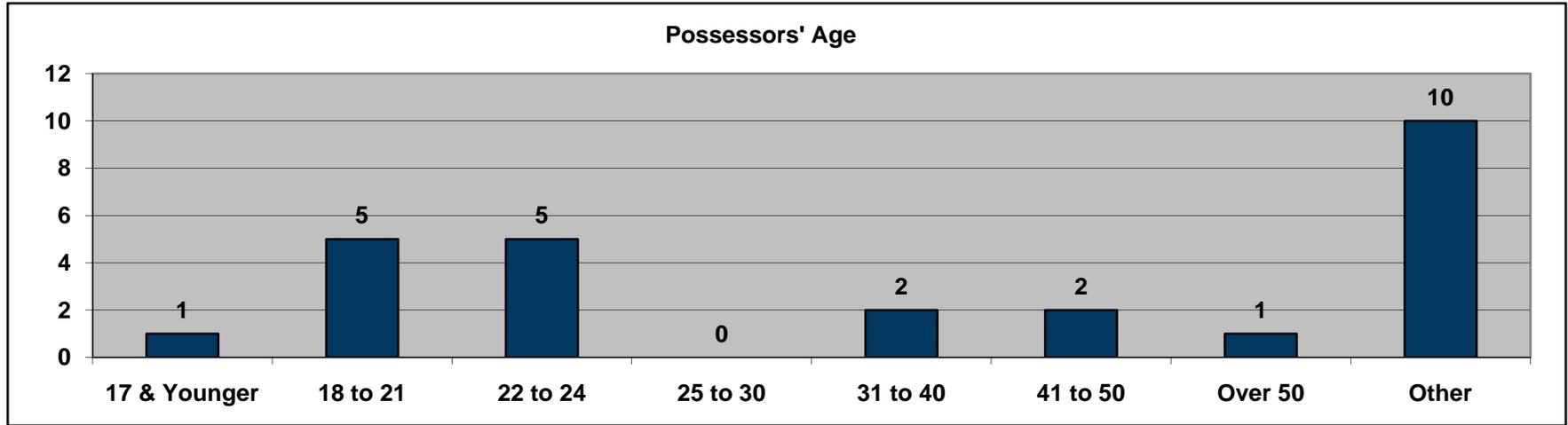
U.S. Marshall's Services – Det. Terrence Barmore

- Apprehension/ Warrants related to CMG: 11
- Total Apprehensions / Warrants: 15





Page 146 of 155
CUSTODIAL FIREARMS
4/01/2011 to 4/30/2011

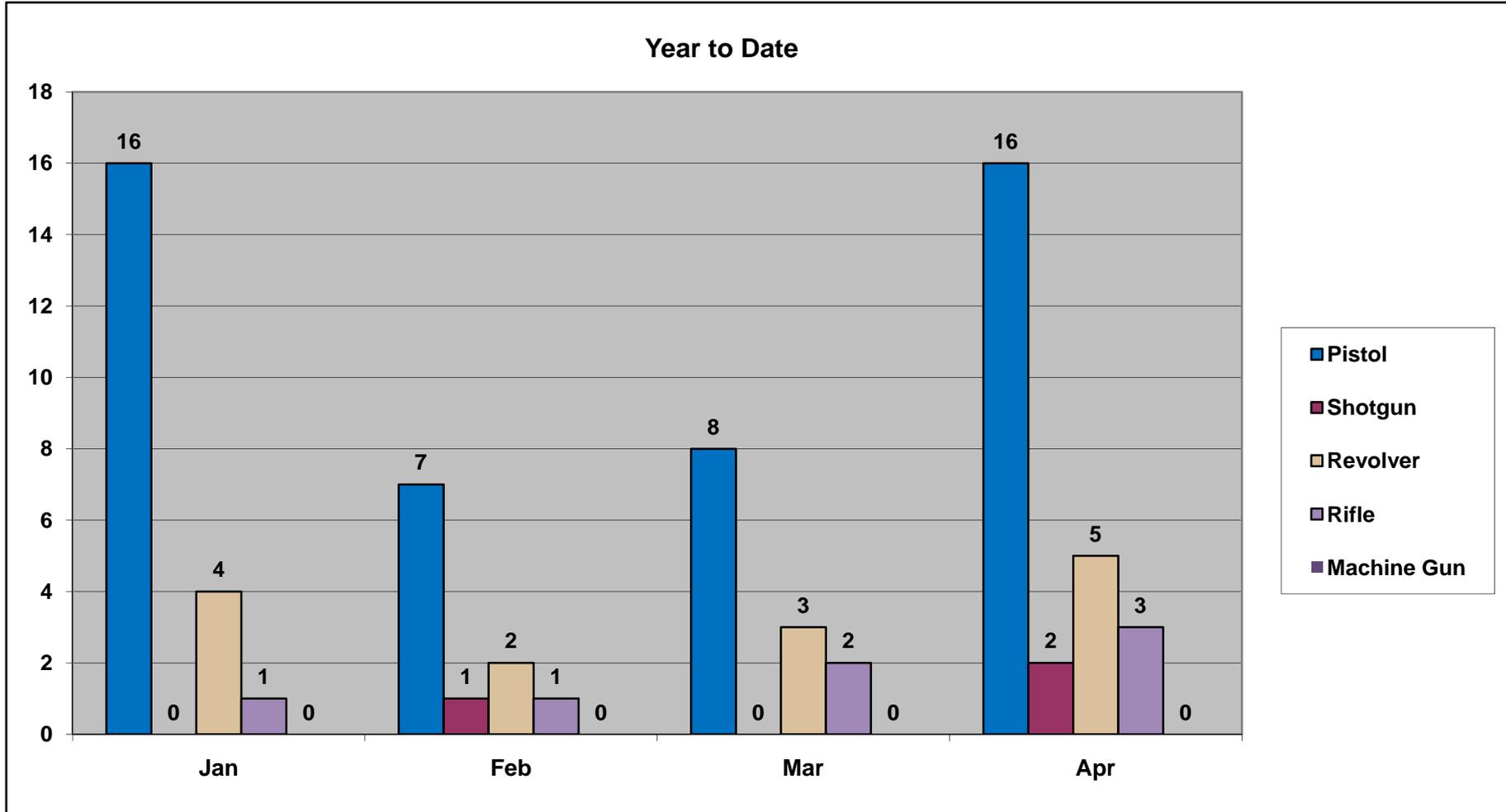


Total = 26





CUSTODIAL FIREARMS



Total = 71



Community Enrichment Team

➤ During the month of **April 2011** CET officers attended 18 Neighborhood Watch Meetings. The topics covered were:

- ✓ Crime statistics
- ✓ Residential Burglary prevention
- ✓ Individual Robbery awareness
- ✓ Aid in crime reduction and quality of life issues
- ✓ Code Enforcement
- ✓ Identity Theft
- ✓ Hurricane and Disaster Preparation

- **Wachovia Kids Day**
- **Florida General Baptist Convention**
- **North Dade Middle, Bunche Park Elementary, North County Elementary Career Day**
- **“Walk for Life” and Mercedes Benz Corporate Run**
- **(2) Mt. Zion “March for Peace” planning board sessions**
- **(2) Explorer Training sessions**
- **CET Burglary prevention details (Zone Blitz)**
- **Worked with Code Enforcement on dilapidated properties**
- **(4) Nuisance Abatement property follow-up investigations**
- **Traffic Enforcement in school zones**

Page 149 of 155
TRAINING ANALYSIS
2010 TRAINING ACTIVITY

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD TOTAL
CLASSES ATTENDED	19	15	21	15	8	11	18	15	18	16	17	7	180
HOURS TAUGHT	1169	1610	3700	761	336	695	727	780	739	630	868	544	12559
PARTICIPANTS	62	83	191	80	25	157	30	70	48	27	189	125	1087

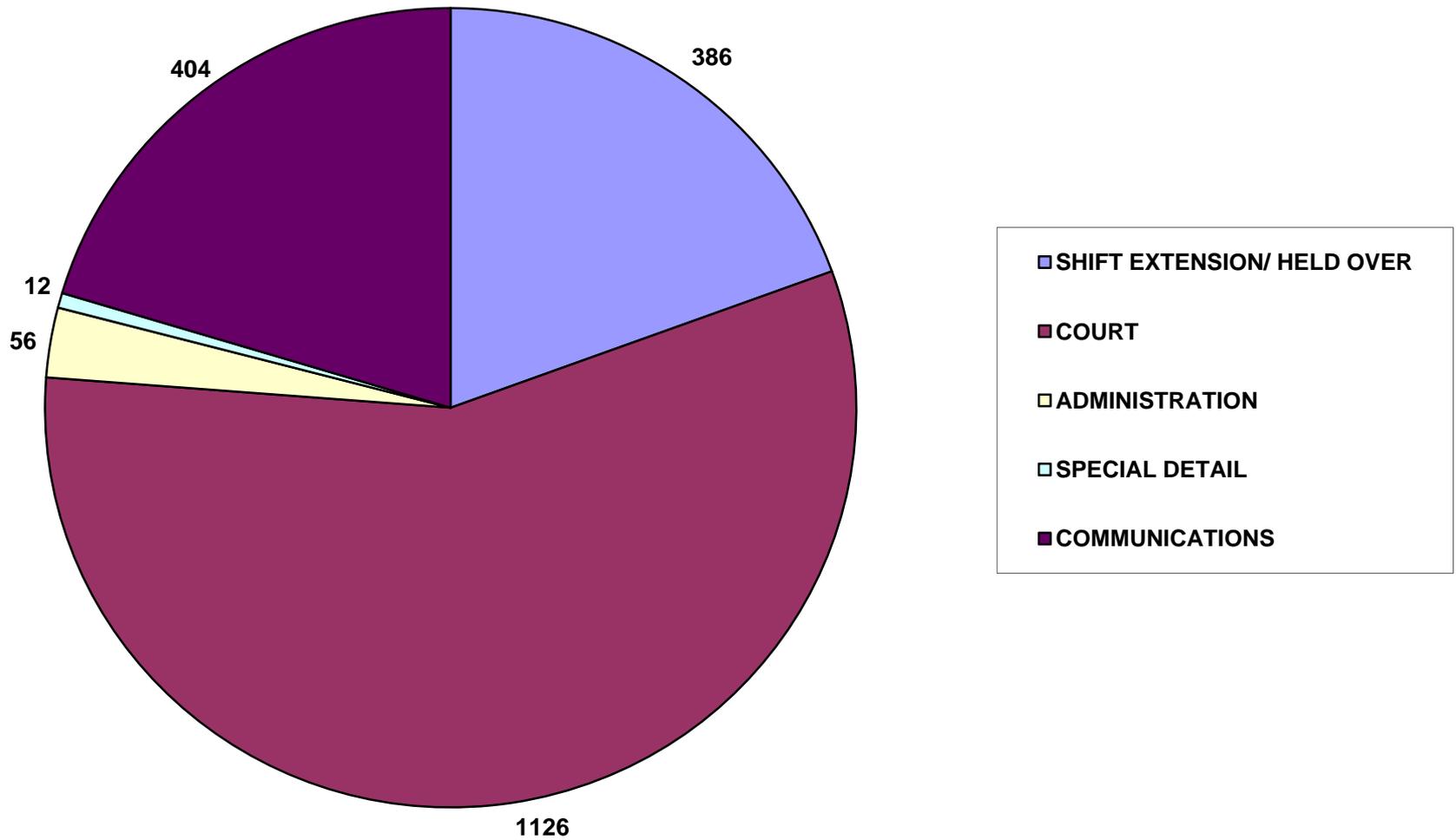
2011 TRAINING ACTIVITY

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD TOTAL
CLASSES ATTENDED	14	18	18	15									65
HOURS TAUGHT	867	1407	1788	700									4762
PARTICIPANTS	98	184	167	146									595

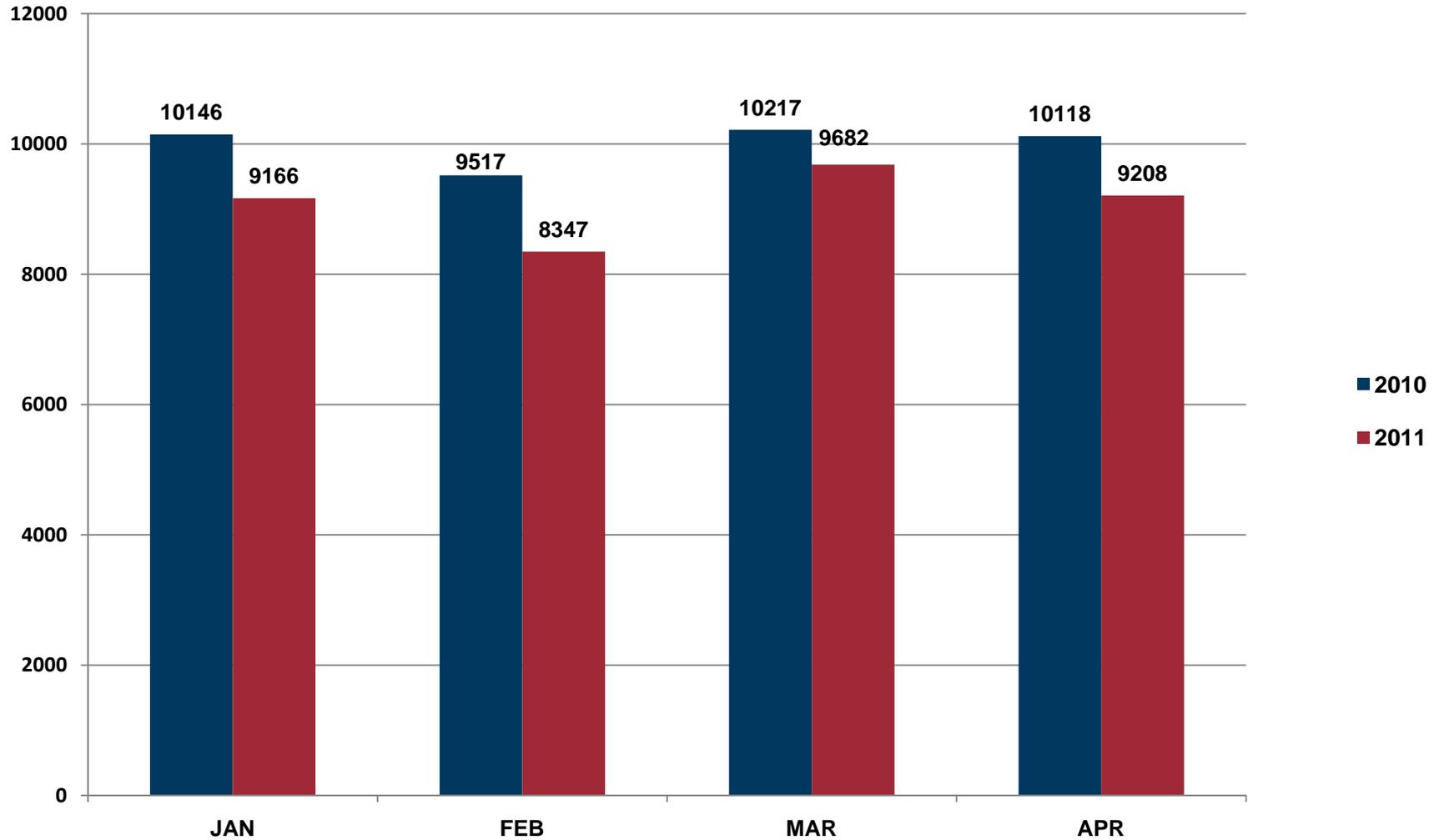
Page 150 of 155
**APRIL 2011 - OVERTIME
SUMMARY**

<u>CATEGORY</u>	<u>HOURS</u>
SHIFT EXTENSION/ HELD OVER	386
COURT	1126
ADMINISTRATION	56
SPECIAL DETAIL	12
COMMUNICATIONS	404
TOTAL	1984

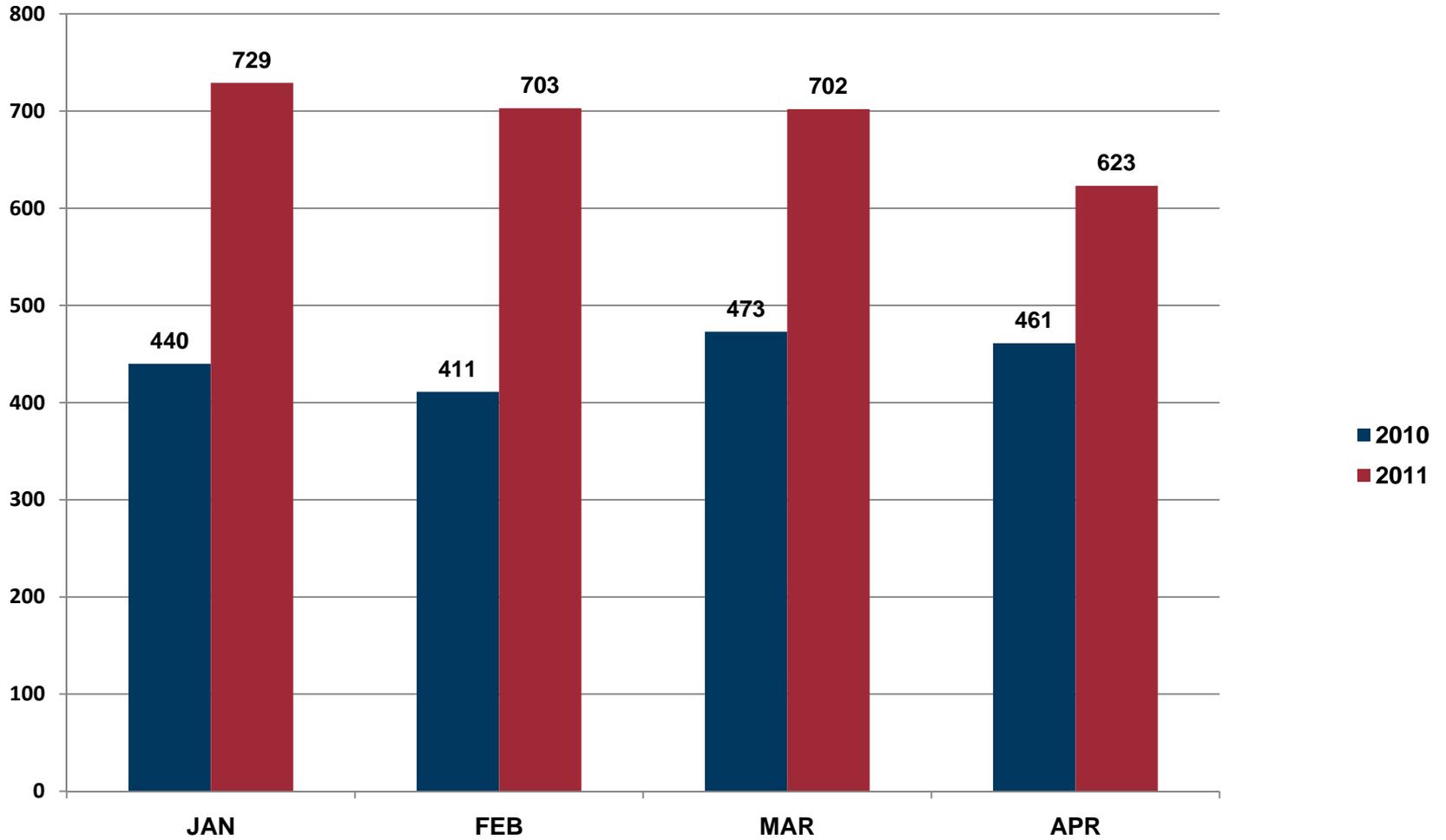
Page 151 of 155
APRIL 2011 – OVERTIME SUMMARY



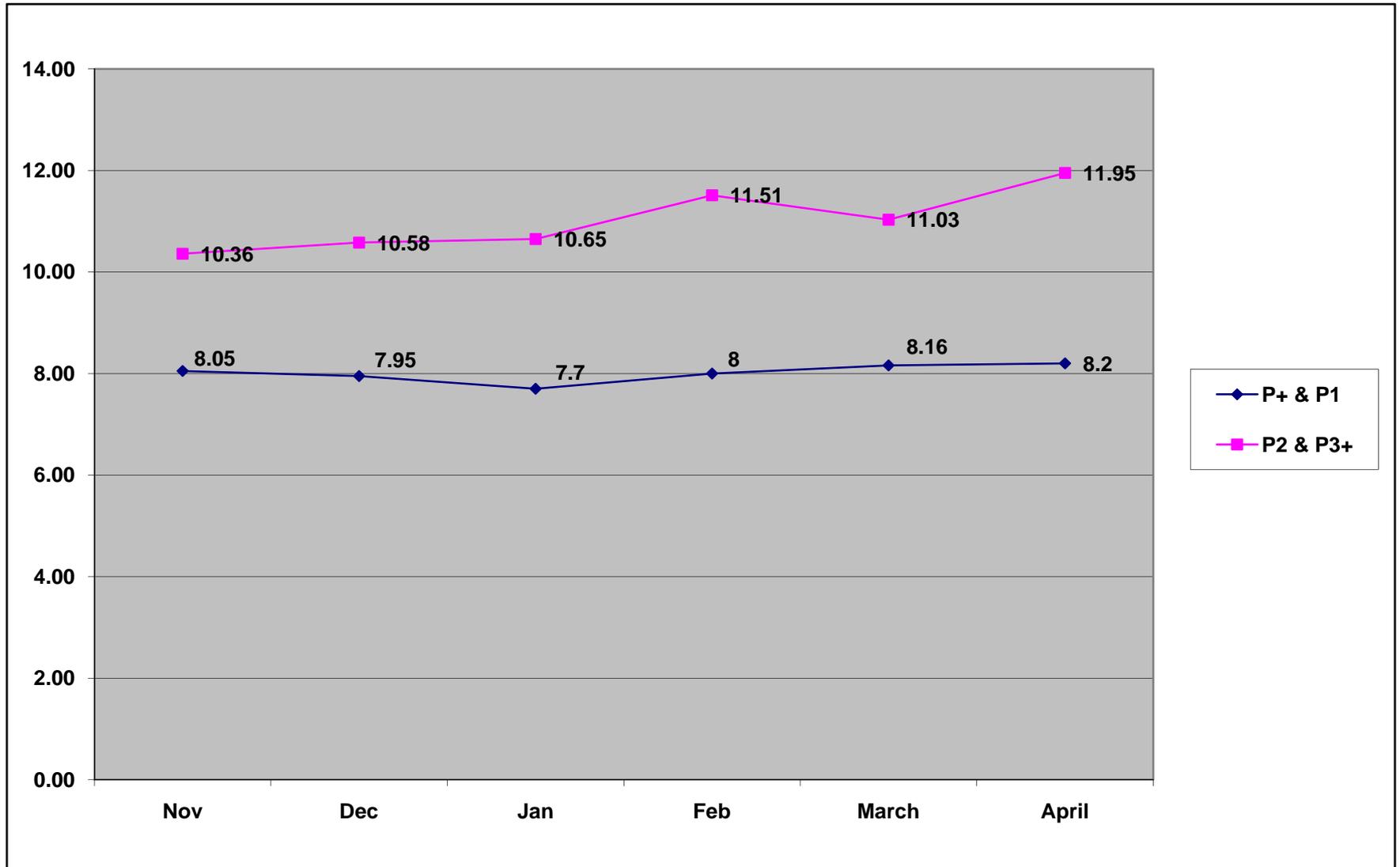
Page 152 of 155
**ROUTINE CALLS FOR SERVICE
2010 / 2011**



**EMERGENCY & PRIORITY CALLS FOR SERVICE
2010 / 2011**



Page 154 of 155
**RESPONSE TIMES FOR CALLS FOR SERVICE
2010-2011**



MIAMI GARDENS POLICE DEPARTMENT

