

RESOLUTION NO. 2012-16-1611

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA APPOINTING KEVIN BROWN TO THE BOARD OF DIRECTORS OF THE FRIENDS OF MIAMI GARDENS, INC.; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on November 10, 2009, the City Council authorized the formation of a non-profit entity to seek grant opportunities, and to establish partnerships for the implementation of educational and cultural programs within the City of Miami Gardens, and

WHEREAS, as a result, the Friends of Miami Gardens, Inc. was incorporated as a 501(c)(3) entity on February 9, 2010, and

WHEREAS, pursuant to the Articles of Incorporation, the Mayor and City Council are to jointly appoint individuals to the initial Board of Directors, and

WHEREAS, Councilman Oliver G. Gilbert, III recommends that the City Council appoint Kevin Brown to the Board of Directors of the Friends of Miami Gardens, Inc.,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2: APPOINTMENT: The City Council of the City of Miami Gardens hereby appoints Kevin Brown to the Board of Directors of the Friends of Miami, Gardens, Inc.

Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

Resolution No. 2012-16-1611

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
GARDENS AT ITS REGULAR MEETING HELD ON FEBRUARY 8, 2012.

  
SHIRLEY GIBSON, MAYOR

**ATTEST:**

  
RONETTA TAYLOR, MMC, CITY CLERK

REVIEWED BY: SONJA KNIGHTON DICKENS, ESQ., CITY ATTORNEY

SPONSORED BY: COUNCILMAN OLIVER G. GILBERT, III

MOVED BY: Vice Mayor Campbell  
SECOND BY: Councilwoman Davis

**VOTE: 7-0**

Mayor Shirley Gibson	<u>  X  </u> (Yes)	<u>      </u> (No)
Vice Mayor Aaron Campbell Jr.	<u>  X  </u> (Yes)	<u>      </u> (No)
Councilwoman Lisa Davis	<u>  X  </u> (Yes)	<u>      </u> (No)
Councilman Oliver Gilbert III	<u>  X  </u> (Yes)	<u>      </u> (No)
Councilman David Williams Jr.	<u>  X  </u> (Yes)	<u>      </u> (No)
Councilwoman Felicia Robinson	<u>  X  </u> (Yes)	<u>      </u> (No)
Councilman Andre' Williams	<u>  X  </u> (Yes)	<u>      </u> (No)



## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	February 8, 2012		<b>Item Type:</b>	<b>Resolution</b>	<b>Ordinance</b>	<b>Other</b>	
			(Enter X in box)	X			
<b>Fiscal Impact:</b>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b>	<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>	
(Enter X in box)		X	(Enter X in box)				
			<b>Public Hearing:</b>	<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>No</b>
			(Enter X in box)		X		
<b>Funding Source:</b>	N/A		<b>Advertising Requirement:</b>	<b>Yes</b>		<b>No</b>	
			(Enter X in box)			X	
<b>Contract/P.O. Required:</b>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>	N/A			
(Enter X in box)		X					
<b>Strategic Plan Related</b>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b>	<b>Strategic Plan Obj./Strategy:</b> (list the specific objective/strategy this item will address)			
(Enter X in box)		X	<b>Enhance Organizational</b> <input type="checkbox"/>				
			<b>Bus. &amp; Economic Dev</b> <input type="checkbox"/>				
			<b>Public Safety</b> <input type="checkbox"/>				
			<b>Quality of Education</b> <input type="checkbox"/>				
			<b>Qual. of Life &amp; City Image</b> <input checked="" type="checkbox"/>				
			<b>Communcation</b> <input type="checkbox"/>				
<b>Sponsor Name</b>	Councilman Oliver G. Gilbert III		<b>Department:</b>	Mayor and City Council			

### Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA APPOINTING KEVIN BROWN TO THE BOARD OF DIRECTORS OF THE FRIENDS OF MIAMI GARDENS, INC.; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

### Summary:

On November 10, 2009, the City Council authorized the formation of a non-profit entity to seek grant opportunities, and to establish partnerships for the implementation of educational and cultural programs within the City of Miami Gardens. On February 9, 2010, the Friends of Miami Gardens, Inc. was incorporated for this purpose. Upon its incorporation, a Board of Directors was formed. Pursuant to the Articles of Incorporation, the Mayor and City Council are to jointly appoint individuals to the initial Board of Directors. Councilman Oliver G. Gilbert III recommends that the City Council appoint Kevin Brown to the Board of Directors of the Friends of Miami Gardens, Inc.

### Proposed Action:

Councilman Oliver G. Gilbert III recommends that the City Council adopt the attached Resolution.

**ITEM K-2) CONSENT AGENDA  
RESOLUTION  
Appointment to Friends of Miami Gardens**

**Attachment:**

None.



**CITY OF MIAMI GARDENS BOARD/COMMITTEE APPLICATION**

1515 NW 167<sup>th</sup> Street, Bldg. 5, Suite 200  
Miami Gardens, FL 33169

Phone No. 305-622-8000  
Fax No. 305-622-8001

1. Position sought: Parks & Rec Committee
2. Name: Kevin N. Brown  
(Please print)
3. Home Address: 3115 NW 157 street Miami, FL 33054
4. Business Address: 3407 NW 9th Avenue, Suite 100, Oakland Pk, F.
5. Employer (if self please state): \_\_\_\_\_  
  - a. Job Title: Job developer
  - b. Nature of business: Work force & Economic development
6. Home Phone No. 305 620-7081 Business Phone No. 786 280 3826  
Fax No. \_\_\_\_\_
7. E-mail Address: kbrown3232@msn.com
8. Education Background:
  - a. High School  
Name of School Monsignor E. Pace Dates of Attendance 1999 - 2003
  - b. Vocational School  
Name of School \_\_\_\_\_ Dates of Attendance \_\_\_\_\_
  - c. College  
Name of College Northeastern Univ Dates of attendance 2003 - 2008  
Degree obtained if any BS Human Services/minor Criminal Justice

**Please provide a copy of your Resume or CV along with this Application.**
9. Community Service (attach additional sheets if necessary):  
Reference resumé  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. Please state your qualifications for position sought (attach additional sheets if necessary):  
Reference resumé  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. Are you aware of any potential or real conflicts of interest that would prevent you from serving on a City board or committee? If so, please state the nature of the real or potential conflict:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. Are you employed by the City? Yes \_\_\_\_\_ No

13. Are you employed by the Mayor or any of the Council members in their private capacities? *No*

14. Are you a resident of the City? Yes  No \_\_\_\_\_

15. Do you own a business in the City? Yes \_\_\_\_\_ No

If yes, please state the name of the business: N/A  
Is this business a vendor with the City Yes \_\_\_\_\_ No \_\_\_\_\_

16. Do you operate a business in the City? Yes \_\_\_\_\_ No

If yes, please state the name of the business: N/A  
Is this business a vendor with the City Yes \_\_\_\_\_ No \_\_\_\_\_

17. Ethnic Origin:

White Non-Hispanic \_\_\_\_\_ African American \_\_\_\_\_ Hispanic American \_\_\_\_\_ Other \_\_\_\_\_

18. If there are no vacancies for the board or committee position sought, I would also be interested in serving on the following board(s)/committee(s):

Progressive Young Adults committee  
Second choice

crime prevention/watch committee?  
Third choice

\_\_\_\_\_  
Fourth choice

\_\_\_\_\_  
Fifth choice

I certify that the information contained in this Application is true and accurate.

Signature *Kevin Brown*  
Applicant

Date 4/5/2011

THIS APPLICATION WILL REMAIN ON FILE FOR ONE YEAR

# Kevin N. Brown

3115 Northwest 157<sup>th</sup> Street  
Miami, FL 33054

[kbrown3232@msn.com](mailto:kbrown3232@msn.com)

Cell: 786 280 3826

## Skills Summary

- Excellent written and verbal communication skills
- Strategic planning
- Coaching & mentoring
- Training & facilitation
- Proficient in all Microsoft Office Suite packages
- Able to motivate others
- Analytical & innovative
- Team leadership
- Interact well with people from diverse groups

## Professional Experience

### COACHING & FACILITATION

- Mentored ten assigned at-risk students; made sure they attended classes regularly with a positive attitude conducive to learning environment.
- Planned and facilitated physical fitness activities and taught basic nutrition for groups of up to thirty children 5-17 years old at City of Miami Gardens' parks annual summer camp.
- Managed Northeastern University Youth tour program for aged 10-15 years old; coordinated group tours and logistics with Boston local schools and student success programs for groups of up to seventy five students; presented information sessions on how to increase your marketability and get into college
- Delivered training in interviewing skills and resume writing as a part of the Employability Skills Training Program at OIC of Broward County, Inc.

### PLANNING & ORGANIZING

- Offered event planning and conference services for multiple organizations such as Boston Natural Areas Network and 5<sup>th</sup> Annual Boston Shines initiative.
- Coordinated and assisted with event details and logistics for Senator John Kerry's Second Annual Massachusetts Procurement Conference and Business Expo hosted at Northeastern University.
- Coordinated and assisted with planning and logistics for Trainers R Us annual Private verse Public high school All-star football game providing exposure for South Florida's undetected public and private high school talents to numerous college recruiting scouts; event has produced positive profit margin.
- Planned curriculum and conducted weekly classes for up to twenty youths, aged 13-18 years old; covered topics such as peer pressure, premarital sex, and drug and alcohol use

### COMMUNITY INVOLVEMENT

- Supervised and assisted with annual Thanksgiving Turkey giveaway; distributed up to one hundred turkeys to City of Miami Gardens' residents.
- Supervised and assisted with annual Back-to-School supplies giveaway; distributed over one hundred packaged school materials to City of Miami Gardens' youths.
- Conducted and analyzed data for survey of 180 Boston employers; assessed willingness of employers to hire individuals with criminal records.
- Spearheaded fundraising efforts to support the restoration of a church organization building structure located in economically disadvantage town of Siquirres, Costa Rica. Efforts have positioned the church organization to serve their community more effectively and efficiently, and have inspired town improvements such as government funded road renovation.

**Work History**

OIC of BROWARD COUNTY  
Job Developer/ Job Coach

Fort Lauderdale, FL  
September 2010 – Present

TRAINERS R US INC.  
Business Associate & Fitness Coach

Miami, FL  
May 2008 - Present

MADISON PARK VOCATIONAL TECHNICAL HIGH  
Intern- Guidance Counselor office

Boston, Mass.  
January - May 2008

NORTHEASTERN UNIVERSITY - Undergraduate Admissions Office  
Admissions Fellow

Boston, Mass.  
September 2007 - May 2008

NORTHEASTERN UNIVERSITY - Government Relations Office  
Government Relations Assistant

Boston, Mass.  
January - June 2007

**Education**

SAINT THOMAS UNIVERSITY                      Miami, FL  
Master of Science in Management; specialization Public Management

December 2010

NORTHEASTERN UNIVERSITY                      Boston, MA                      May 2008  
Bachelor of Science Degree in Human Services, specialization Children and Families; and Minor in  
Criminal Justice  
*Honors:* Recipient of Dr. Phil Johnston community service award (2006) & Honorable mention  
(2007)

**References**

Available upon request.