



CITY OF MIAMI GARDENS CITY COUNCIL MEETING AGENDA

Meeting Date: October 28, 2015
18605 NW 27th Avenue
Miami Gardens, Florida 33056
Next Regular Meeting Date: November 10, 2015
Phone: (305) 622-8000 **Fax:** (305) 622-8001
Website: www.miamigardens-fl.gov
Time: 7:00 p.m.

Mayor Oliver Gilbert
Vice Mayor Felicia Robinson
Councilman Rodney Harris
Councilwoman Lisa C. Davis
Councilman David Williams Jr.
Councilwoman Lillie Q. Odom
Councilman Erhabor Ighodaro, Ph.D.
City Manager Cameron Benson
City Attorney Sonja K. Dickens, Esq.
City Clerk Ronetta Taylor, MMC

Article VII of the Miami Gardens Code entitled, “Lobbyist” requires that all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay a one-time annual fee of \$250.00. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants, and virtually all-legislative, quasi-judicial and administrative action. All not-for-profit organizations, local chamber and merchant groups, homeowner associations, or trade associations and unions must also register however an annual fee is not required.

- (A) CALL TO ORDER/ROLL CALL**
- (B) INVOCATION**
- (C) PLEDGE OF ALLEGIANCE**
- (D) APPROVAL OF MINUTES**
 - D-1) Regular City Council Minutes – October 14, 2015
- (E) ORDER OF BUSINESS** (Items to be pulled from Consent Agenda at this time)
- (F) SPECIAL PRESENTATIONS (5 minutes each)**
 - F-1) Councilwoman Lisa C. Davis – MG Wine & Food Experience Event
 - F-2) Councilwoman Lisa C. Davis – Career Source South Florida
 - F-3) Councilman Erhabor Ighodaro – Proclamation Panamanian Independence Day

(G) PUBLIC COMMENTS (2 minutes each)

(H) ORDINANCE(S) FOR FIRST READING:

None

(I) ORDINANCE(S) FOR SECOND READING/PUBLIC HEARING(S)

None

(J) RESOLUTION(S)/PUBLIC HEARING(S)

J-1) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, RENAMING NORTHWEST 17TH AVENUE FROM 167TH STREET TO 183RD STREET, TO “BISHOP BILLY BASKIN BOULEVARD”; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY MAYOR OLIVER GILBERT)

(K) CONSENT AGENDA:

K-1) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS THAT HAVE NO FISCAL IMPACT, SUBJECT TO THE REVIEW AND APPROVAL BY THE CITY ATTORNEY; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY MAYOR OLIVER GILBERT)

K-2) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, SUPPORTING COUNCILWOMAN ODOM’S ANNUAL TOY GIVE-A-WAY FOR UNDERPRIVILEGED CHILDREN IN THE CITY OF MIAMI GARDENS; AUTHORIZING THE USE OF A PARK FACILITY AND POLICE SERVICES FOR THE EVENT; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY COUNCILWOMAN LILLIE Q. ODOM)

K-3) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, SUPPORTING THE ROSS INITIATIVE IN SPORTS FOR EQUALITY (RISE); PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE (SPONSORED BY COUNCILWOMAN LISA C. DAVIS)

- K-4) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE EXPENDITURE IN AN AMOUNT NOT TO EXCEED TWENTY THOUSAND DOLLARS (\$20,000.00) FROM THE LAW ENFORCEMENT TRUST FUND (“LETF”) FOR CRIME PREVENTION EDUCATION AND TRAINING; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)**
- K-5) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER, IN THE AMOUNT OF ONE HUNDRED EIGHTY EIGHT THOUSAND, THREE HUNDRED FIFTY SIX DOLLARS AND FORTY-SIX CENTS (\$188,356.46), TO SUNGARD PUBLIC SECTOR FOR OSSI SOFTWARE LICENSE; AUTHORIZING A WAIVER OF COMPETITIVE BIDDING; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)**
- K-6) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE AND ATTEST THAT CERTAIN AMENDMENT TO SPECIAL WARRANTY DEED RESTRICTIONS WITH WAL-MART, ATTACHED HERETO AS EXHIBIT “A”; ACCEPTING THAT CERTAIN WAIVER ATTACHED HERETO AS EXHIBIT “B;” AUTHORIZING THE PAYMENT OF A CONSIDERATION FEE FOR THIS PURPOSE; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)**
- K-7) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING A RENEWAL OF THAT CERTAIN HEALTH INSURANCE AGREEMENT WITH AVMED, INC; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)**

K-8) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AMENDING THE APPROVED OUTSIDE COUNSEL LIST TO INCLUDE THE FIRM OF WEISS SEROTA HELFMAN, ET. AL., ALVEREZ BARBARA, LLP AND JOHNSON ANSELMO, ET AL.; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY ATTORNEY)

(L) RESOLUTION(S)

QUASI-JUDICIAL ZONING HEARINGS:

(M) ORDINANCES ON FOR FIRST READING(S):

None

(N) ORDINANCES ON FOR SECOND READING/PUBLIC HEARING(S)

None

(O) RESOLUTION(S)/PUBLIC HEARING(S)

O-1) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, APPROVING THE APPLICATION SUBMITTED BY GREENSPOON MARDER, P.A. ON BEHALF OF TOPGOLF, INTERNATIONAL INC., FOR THAT CERTAIN PROPERTY GENERALLY LOCATED AT STATE ROAD 7 AND N.W. 7TH STREET, MORE PARTICULARLY DESCRIBED ON EXHIBIT "A" ATTACHED HERETO, FOR A NON-USE VARIANCE OF SECTION 34-342 OF THE CITY'S LAND DEVELOPMENT CODE TO ALLOW A MAXIMUM HEIGHT OF 170 FEET (17 STORIES) WHERE 4 STORIES IS PERMITTED; FOR A NON-USE VARIANCE OF SECTION 34-657(2) TO ALLOW A MONUMENT SIGN OF 13'-4" WIDE WHERE 10 FEET IS THE MAXIMUM WIDTH PERMITTED; FOR A NON-USE VARIANCE OF SECTION 34-657(3) TO ALLOW A WALL SIGN AREA OF 923 SQUARE FEET WHERE 695 SQUARE FEET IS THE MAXIMUM WALL SIGN AREA PERMITTED; FOR A NON USE VARIANCE OF SECTION 34-657(3) TO ALLOW A WALL SIGN AREA OF 377 SQUARE FEET WHERE 157 SQUARE FEET IS THE MAXIMUM SIGN WALL AREA IS PERMITTED; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN

EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)

(P) REPORTS OF CITY MANAGER/CITY ATTORNEY/CITY CLERK

(Q) REPORTS OF MAYOR AND COUNCIL MEMBERS

(R) WRITTEN REQUESTS, PETITIONS & OTHER WRITTEN COMMUNICATIONS FROM THE PUBLIC

(S) ADJOURNMENT

IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT OF 1990, ALL PERSONS WHO ARE DISABLED AND WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT RONETTA TAYLOR, MMC, CITY CLERK (305) 622-8000 EXT. 2830, NO LATER THAN 48 HOURS PRIOR TO SUCH PROCEEDINGS. TDD NUMBER 1-800-955-8771.

ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM MAY CONTACT RONETTA TAYLOR, MMC, CITY CLERK (305) 914-9010 EXT. 2830. THE ENTIRE AGENDA PACKET CAN ALSO BE FOUND ON THE CITY'S WEBSITE AT www.miamigardens-fl.gov.

ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE CITY OF MIAMI GARDENS WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.



City of Miami Gardens Agenda Cover Memo

Council Meeting Date:	October 28, 2015		Item Type: <i>(Enter X in box)</i>	Resolution X	Ordinance	Other
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading
	X			Public Hearing: <i>(Enter X in box)</i>	Yes	No
Funding Source:	To be remitted by the Requestor		Advertising Requirement: <i>(Enter X in box)</i>		Yes X	
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	RFP/RFQ/Bid #:	NA		
		X				
Strategic Plan Related <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area:	Strategic Plan Obj./Strategy: <i>(list the specific objective/strategy this item will address)</i>		
		X				
Sponsor Name	Oliver Gilbert III, Mayor		Department:	<i>Office of the Mayor & City Council</i>		

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, RENAMING A PORTION OF NORTHWEST 17 AVENUE, 167 STREET TO 183 STREET, TO “BISHOP BILLY BASKIN BOULEVARD”; PROVIDING FOR DIRECTION TO THE CITY MANAGER; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

Background of Bishop Billy Baskin

Growing up in the midst of segregation and the Jim Crow era, Billy Baskin had a burning desire to serve his people in whatever capacity God would have him serve. He recognized during his teenage years that he had “a charge to keep, and a God to glorify.” That “charge” translated into a call to become both a preacher and a teacher, to the people of God, as well as to the people of the nations.

After a short pastorate in Tampa, Florida, Bishop Billy Baskin, came to Miami, Florida in 1971. He pastored First Baptist Church of Bunche Park, where he served for nearly five years. After leaving the First Baptist Church of Bunche Park, he led the organizing of New Way Fellowship in November of 1975 in what is now known as Miami Gardens, Florida, where he has faithfully pastored for 40 years. In November 2015, the congregation and community will celebrate this milestone.

Whether serving locally or aboard, Bishop Baskin has always has been about “his Father’s business.” Aboard, he has represented God, his church, and the community by:

- Preaching and teaching throughout the West Indies, in St. Thomas, USVI; Tortola, BVI; Dominica, Barbados Gospelfest, Keswick and May Pen, Jamaica and
- Preaching and teaching in Zimbabwe and Johannesburg, South Africa.

State-side and local notable achievements and contributions of Bishop Billy Baskin are:

- Adjunct professor of Biblical Studies at Florida Memorial College, Miami Gardens, FL
- Instructor at the Seminar Extension of Southern Baptist Seminaries in Miami, FL
- President of Minister and Deacons Union of the Florida East Coast Association
- Bible Instructor at Ridge Crest Conference Center, in North Carolina.
- Preached at Grand Ole Opry Center in Nashville, Tennessee, for Southern Baptist Evangelism Conference.
- Member of Board of Trustees of Florida Memorial University, Miami Gardens, FL
- Member of Board of Riverside House, Miami, FL
- Member of Executive Team of Mission, Miami, FL
- Present - Ministers Counselor of Miami Gardens, FL
- 1995 – Billy Graham Crusade, Host
- 1997-2004 – Promise Keepers
- 2015 - Mission Miami and Pastors of Miami Gardens, City of Jeremiah Tour
- Co-Hosted for City Miami Gardens National Day of Prayer
- Hosts monthly meetings for Miami Dade Branch NAACP
- Hosts weekly meetings for Celebrate Recovery: Hurts, Habits and Hang-ups
- Years of free Vacation Bible School sessions and free lunches for youth during the summer months.

Current Situation

Through his actions, Bishop Billy Baskin has proven to be a man of great faith, integrity, community and commitment; hence, in November 2015 the entire congregation of New Fellowship Praise and Worship Church urges the City Council to join in honoring Bishop Billy Baskin’s 40th Pastoral Anniversary by renaming 17th Avenue, 167 Street to 183 Street, as Bishop Billy Baskin Boulevard. Bishop Baskin has been and continues to be an integral part of this community.

Fiscal Impact

The requestor will cover all costs associated with this effort.

Proposed Action:

It is recommended that the City Council approve the attached resolution for the renaming of NW 17th Avenue, 167 Street and 183 Street, to “Bishop Billy Baskin Boulevard”.

Attachment:

Attachment A – Biographical Sketch of Bishop Billy Baskin

RESOLUTION NO. 2015_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, RENAMING NORTHWEST 17TH AVENUE FROM 167TH STREET TO 183RD STREET, TO "BISHOP BILLY BASKIN BOULEVARD"; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Bishop Billy Baskin led the organizing of New Way Fellowship Praise and Worship Church in 1975, in what is now known as Miami Gardens, Florida, and

WHEREAS, Bishop Baskin has pastored at New Way Fellowship Praise and Worship Church for nearly 40 years, and

WHEREAS, Bishop Baskin has been and continues to be an integral part of the Miami Gardens community, and

WHEREAS, in November 2015, the congregation and community will celebrate the Pastor Baskin's 40th Pastoral Anniversary, and

WHEREAS, Mayor Oliver Gilbert recommends that the City Council honor the anniversary of Bishop Baskin by renaming 17th Avenue from 167th Street to 183rd Street, as "Bishop Billy Baskin Boulevard",

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens hereby renames Northwest 17th Avenue from 167th Street to 183rd Street, to "Bishop Billy Baskin Boulevard".

31 Section 3: INSTRUCTIONS TO THE CITY CLERK: The City Clerk is hereby
32 directed to transmit a certified copy of this Resolution to the Traffic Engineer Division
33 and to the Department of Public Works of Miami-Dade County for fabrication and
34 installation; and the City Clerk is further directed to publish notice of the street name
35 change in a newspaper of general circulation within the City of Miami Gardens.

36 Section 4: EFFECTIVE DATE: This Resolution shall take effect immediately
37 upon its final passage.

38 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI
39 GARDENS AT ITS REGULAR MEETING HELD ON _____, 2015.

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OLIVER GILBERT, III, MAYOR

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45 **ATTEST:**

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RONETTA TAYLOR, MMC, CITY CLERK

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52 PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

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55 SPONSORED BY: MAYOR OLIVER GILBERT

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57 Moved by: _____

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59 **VOTE:** _____

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61 Mayor Oliver Gilbert, III _____ (Yes) _____ (No)

62 Vice Mayor Felicia Robinson _____ (Yes) _____ (No)

63 Councilwoman Lillie Q. Odom _____ (Yes) _____ (No)

64 Councilman David Williams Jr _____ (Yes) _____ (No)

65 Councilwoman Lisa C. Davis _____ (Yes) _____ (No)

66 Councilman Rodney Harris _____ (Yes) _____ (No)

67 Councilman Erhabor Ighodaro, Ph.D. _____ (Yes) _____ (No)

BIOGRAPHICAL SKETCH OF BISHOP BILLY BASKIN

Bishop Billy Baskin was born the last of four children to Rev. C.L. Baskin, Jr. and Mrs. Gertrude Baskin (both deceased), in the city of Perry, Florida. His early years of secondary education were achieved at Jerkins High School there in Perry. Growing up in the midst of segregation and the Jim Crow era, he had a burning desire to serve his people in whatever capacity God would have him serve. He recognized during his teenage years that he had “a charge to keep, and a God to glorify.” That “charge” translated into a call to become both a Preacher and a teacher, to the people of God, as well as to the people of the nations.

Understanding the power of education, upon his high school graduation, he enrolled at Florida Memorial College, then located in St. Augustine, Florida where, after a brief stint in the US Army, he returned to complete his degree in Religious Studies in Miami, Florida. He later completed studies for a Masters Degree in Education at Florida Atlantic University in Boca Raton, Florida, and the Master of Divinity and Doctorate of Ministry at The South Florida Center for Theological Studies.

After a short pastorate in Tampa, Florida, **Bishop Billy Baskin**, came to Miami, Florida in 1971. He pastored First Baptist Church of Bunche Park, where he served for nearly five years. After leaving the First Baptist Church of Bunche, Park, he led the organizing of New Way Fellowship in November of 1975 in Miami Gardens Florida, where he has faithfully pastored for 40 years and counting. His wife, Bishop Catherine P. Baskin and their four children, Wendell, Jeffrey, Cynthia and Ayanna, served in the early years until the present time.

Bishop Baskin has a great heart for anyone who is willing to answer the call of God upon their lives. Making himself available, both professionally and personally, to be of any assistance that he can, to make that Preacher, Pastor, Minister, Layperson, or pew member, the best they can be for the Kingdom’s

sake. Whether locally or abroad, he is, and always has been, about “his Father’s business.”

Among the notable achievements of **Bishop Billy Baskin** are:

- Adjunct professor of Biblical Studies at Florida Memorial College.
- Instructor at the Seminar Extension of Southern Baptist Seminaries in Miami, Florida.
- President of Minister and Deacons Union of the Florida East Coast Association.
- Bible Instructor at Ridge Crest Conference Center, in North Carolina.
- Preached at Grand Ole Opry Center in Nashville, Tennessee, for Southern Baptist Evangelism Conference.
- Traveled throughout the West Indies, preaching and teaching, in St. Thomas, USVI; Tortola, BVI; Dominica, Barbados Gospelfest, Keswick and May Pen, Jamaica.
- Traveled to Zimbabwe and Johannesburg, South Africa
- Member of Board of Trustees of Florida Memorial University.
- Member of Board of Riverside House, Miami Fl.
- Member of Executive Team of Mission Miami.
- Present - Ministers Counselor of Miami Gardens
- 1995 – Billy Graham Crusade, Host
- 1997-2004 – Promise Keepers
- 2015 - Mission Miami and Pastors of Miami Garden, City of Jeremiah Tour
- March for Jesus
- National Day of Prayer
- Prayer Quake with Apostle Mosy Magduba
- Provide monthly meeting space for Miami Dade Branch NAACP
- Celebrate Recovery weekly meetings for hurts, habits and hang-ups
- Yearly contribution to Florida Memorial University, Miami Gardens, Florida
- Yearly contribution to Riverside House, Miami, Florida

Bishop Billy Baskin, son of a Baptist preacher and Pastor, has served in the ministry for some 57 years, forty-eight of them as a Pastor, all by faith and the grace of God. Always willing to do whatever he can for his God and Community.

Bishop Billy, a man of great Faith, Integrity, Community and Commitment.



City of Miami Gardens Agenda Cover Memo

Council Meeting Date:	October 28, 2015		Item Type: <i>(Enter X in box)</i>	Resolution X	Ordinance	Other	
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading	
		X		Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes
Funding Source:			Advertising Requirement: <i>(Enter X in box)</i>	Yes		No	
						X	
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	RFP/RFQ/Bid #:				
		X					
Strategic Plan Related <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communcation <input type="checkbox"/>	Strategic Plan Obj./Strategy: <i>(list the specific objective/strategy this item will address)</i>			
		X					
Sponsor Name	Oliver Gilbert III, Mayor		Department:	Office of the Mayor & City Council			

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS THAT HAVE NO FISCAL IMPACT, SUBJECT TO THE REVIEW AND APPROVAL BY THE CITY ATTORNEY; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

The City Manager is occasionally presented with time sensitive agreements, which require nunc pro tunc approval from the City Council. Mayor Oliver Gilbert is recommending that the City Council authorizes the City Manager to execute agreements that have no fiscal impact, subject to the review and approval of the City Attorney. By adopting this Resolution, the City Manager will be authorized to execute all future agreements that have no fiscal impact, in a timely manner thereby increasing effectiveness.

Item K-1) Consent Agenda
Resolution
Authorizing City Manager
to Execute Agreements

Proposed Action:

That the City Council approves the attached Resolution.

Attachment:

None.

RESOLUTION NO. 2015_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS THAT HAVE NO FISCAL IMPACT, SUBJECT TO THE REVIEW AND APPROVAL BY THE CITY ATTORNEY; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager is occasionally presented with time sensitive agreements, which require nunc pro tunc approval from the City Council, and

WHEREAS, Mayor Oliver Gilbert is recommending that the City Council authorizes the City Manager to execute agreements that have no fiscal impact, and

WHEREAS, granting this request will ensure that agreements are executed in a timely manner thereby increasing effectiveness,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens hereby authorizes the City Manager to execute agreements that have no fiscal impact, subject to the review and approval by the City Attorney.

Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS AT ITS REGULAR MEETING HELD ON _____, 2015.

OLIVER GILBERT, III, MAYOR

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ATTEST:

RONETTA TAYLOR, MMC, CITY CLERK

PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

SPONSORED BY: MAYOR OLIVER GILBERT, III

Moved by: _____

VOTE: _____

Mayor Oliver Gilbert, III	_____ (Yes)	_____ (No)
Vice Mayor Felicia Robinson	_____ (Yes)	_____ (No)
Councilwoman Lillie Q. Odom	_____ (Yes)	_____ (No)
Councilman David Williams Jr	_____ (Yes)	_____ (No)
Councilwoman Lisa C. Davis	_____ (Yes)	_____ (No)
Councilman Rodney Harris	_____ (Yes)	_____ (No)
Councilman Erhabor Ighodaro, Ph.D.	_____ (Yes)	_____ (No)



City of Miami Gardens Agenda Cover Memo

Council Meeting Date:	October 28, 2015		Item Type: <i>(Enter X in box)</i>	Resolution X	Ordinance	Other
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading
	X			Public Hearing: <i>(Enter X in box)</i>	Yes	No
Funding Source:	Special Events Acct and Sponsorships		Advertising Requirement: <i>(Enter X in box)</i>		Yes	
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	RFP/RFQ/Bid #:	NA		
		X				
Strategic Plan Related <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>	Strategic Plan Obj./Strategy: <i>(list the specific objective/strategy this item will address)</i>		
		X				
Sponsor Name	Lillie Q. Odom, Councilwoman		Department:	<i>Office of the Mayor & City Council</i>		

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, SUPPORTING COUNCILWOMAN ODOM'S ANNUAL TOY GIVE-A-WAY FOR UNDERPRIVILEGED CHILDREN IN THE CITY OF MIAMI GARDENS; AUTHORIZING THE USE OF A PARK FACILITY AND POLICE SERVICES FOR THE EVENT; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

Background

Since 2012 Councilwoman Odom has hosted Annual Toy Give-A-Ways for the underprivileged children in neighborhoods located in Council Seat 1. The neighborhoods located within this district have some of the highest poverty rates and lowest academic performance rates in the City; hence families need assistance during the holiday season.

Item K-2) Consent Agenda
Resolution
Councilwoman Odom's
Annual Toy Drive

2015 Annual Toy Drive efforts are underway to secure monetary donations as well as donation of toys in support of this effort. Special events funds will be used to close and gap realized to reach the number of toys needed for distribution and to facilitate a Holiday party that will take place in December.

Fiscal Impact

Currently for FY 2016, Councilwoman Odom has an available balance of \$5,000 to be spent under her Special Event Account.

Proposed Action:

It is being recommended to provide use of a city park located within Seat 1, to provide Miami Gardens Police assistance during the Holiday event, and to allow for the collection of donations and expenditures in order to ensure the success of this event.

Attachment:

Attachment – Information and Sponsorship Package

RESOLUTION NO. 2015_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, SUPPORTING COUNCILWOMAN ODOM'S ANNUAL TOY GIVE-A-WAY FOR UNDERPRIVILEGED CHILDREN IN THE CITY OF MIAMI GARDENS; AUTHORIZING THE USE OF A PARK FACILITY AND POLICE SERVICES FOR THE EVENT; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, since 2012, Councilwoman Odom has hosted an Annual Toy Give-A-Way for the underprivileged children in the City of Miami Gardens, and

WHEREAS, the neighborhoods located within Councilwoman Odom's district have some of the highest poverty rates and lowest academic performance rates in the City; and

WHEREAS, families need assistance during the Holiday season, and

WHEREAS, the 2015 Annual Toy Drive efforts are underway to secure monetary donations as well as donation of toys in support of this effort, and

WHEREAS, in support of the event, Special Events Funds will be needed to reach the goal of toys for distribution and to facilitate a holiday party that will take place in December 2015, and

WHEREAS, for Fiscal Year 2016, Councilwoman Odom has an available balance of Five Thousand Dollars (\$5,000.00), and

WHEREAS, it is being recommended that the City provide use of a City Park located within Seat 1 District and to provide Miami Gardens Police assistance during the Holiday event and to allow for the collection of donations and expenditures in order to ensure the success of this event,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

30 Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas
31 paragraphs are hereby ratified and confirmed as being true, and the same are hereby
32 made a specific part of this Resolution.

33 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens
34 hereby supports Councilwoman Odom’s Annual Toy Give-A-Way for underprivileged
35 children in the City of Miami Gardens and authorizes the use of a park facility and police
36 services for the event.

37 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately
38 upon its final passage.

39 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI
40 GARDENS AT ITS REGULAR MEETING HELD ON _____, 2015.

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ATTEST:

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RONETTA TAYLOR, MMC, CITY CLERK

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PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

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SPONSORED BY: COUNCILWOMAN LILLIE Q. ODOM

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Moved by: _____

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VOTE: _____

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Mayor Oliver Gilbert, III _____ (Yes) _____ (No)

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Vice Mayor Felicia Robinson _____ (Yes) _____ (No)

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Councilwoman Lillie Q. Odom _____ (Yes) _____ (No)

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Councilman David Williams Jr _____ (Yes) _____ (No)

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Councilwoman Lisa C. Davis _____ (Yes) _____ (No)

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Councilman Rodney Harris _____ (Yes) _____ (No)

66 Councilman Erhabor Ighodaro, Ph.D. _____ (Yes) _____ (No)

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2015

Annual Toy Drive

LILLIE Q. ODOM

City Councilwoman – Seat 1

CITY OF MIAMI GARDENS



September 2015

Greetings Supporter!

Every year Lillie Q. Odom, Councilwoman for the City of Miami Gardens, hosts an Annual Toy Drive focusing on selected neighborhoods in her representative Seat 1. Neighborhoods within Ms. Odom's district have the highest poverty, crime and poor academic performance rates within the City.

Since 2012, Councilwoman Odom has held a **Toy Give-Away** in neighborhoods like **Vista Verde** and **Kings Gardens** to underprivileged children. She has scrambled together as many toys as she could in order to provide as many gifts as possible to those that need them the most. Sporadic donations leave many children without the joy of Christmas.

This year, Councilwoman Odom wants to ensure all children within her represented District and selected neighborhoods are able to receive at least one Christmas toy or gift. Your generous donation can help! **We ask for your support.** A donation from you and/or your company can make a difference in the lives of children struggling in families and living in communities with limited resources.

Neighborhoods represented by Lillie Q. Odom have the highest number of Section 8 public housing facilities, highest poverty rates hovering 24%, the highest unemployment rate -- approximately 10%, and 77% of the school age children living in the District receive free and reduced lunch. You can see by these statistics that children residing in this community could use some help. You can create a caring atmosphere and begin to help children develop a sense of belonging.

Look within your heart and your budget to support **The 2015 Annual Toy Drive.** Enclosed is a detailed sponsorship package. Check donations can be made out to: the City of Miami Gardens c/o Lillie Q. Odom.

For more information, please do not hesitate to reach out the Councilwoman Odom at (305) 622-8000 x 2793.

Thanking you for your kind hearts and support,

Lillie Q. Odom
Councilwoman Seat 1
City of Miami Gardens

To get started, Follow these steps....

Step 1

Learn about Councilwoman Lillie Q. Odom

Step 2

Select the sponsorship package that best suits your needs

Step 3

Complete the Sponsorship Form

Step 4

Return package to the City of Miami Gardens

Step 1: Meet Lillie Q. Odom



Lillie Q. Odom gets involved! She can be described as a leader as well as a team player, offering her expertise without reservation. Lillie Q or the Queen as her friends like to call her is very resourceful with an innate skill to share her knowledge, life experiences and leadership abilities. She is also a burst of energy and possesses a ray of sunshine which shows in her smile. She has a positive word for everyone in every situation.

She demonstrates creativity, fairness, sensitivity and firmness as it relates to her Seat 1 job responsibilities throughout her life time careers, ranging from the Banking Industries, College Arena, and a member of the North Dade Municipal Advisory Committee (NDMAC) as well as servings as the Secretary of the Committee to Incorporate the City of Miami Gardens. She was the first contracted employee of the city and the First Assistant to the Mayor of Miami Gardens. Councilwoman Odom retired from the City of Miami Gardens as the Community Outreach Specialist, and presently serves as Council member representing area Seat one (1).

For the past three years, Lillie Q. Odom has held Christmas Toy Give-a-ways within her district giving underprivileged children toys – who otherwise may not have one.

Seat #1

Step 2: Select Sponsorship Package

Level	Amount	Description
Platinum	\$2500	Donation provides gifts and other items as giveaway. Name included on the gift, in press release and acknowledged at City Council Meeting with plaque
Partner	\$1000	Donation in the form of gift, gift card, cash or check. Name will be included on gift and during City Council Meeting with plaque
Friend	\$500	Donation of gift, cash or check. Acknowledgement at City Council Meeting.
Supporter	\$250	Donation of gift, cash or check. Name on gift with personal thank you sent from Lillie Q. Odom, City Councilwoman
Benefactor	\$100	Donation of gift, cash or check payable to the City of Miami Gardens with a personal thank you sent from Lillie Q. Odom, City Councilwoman.
Contributor	\$50	Donation of gift, cash or check.



December
2015



Step 3: Complete Sponsor Form



SPONSOR FORM

We are pleased to support Councilwoman Lillie Q. Odom of the City of Miami Gardens 2015 Toy Give-a-way by a sponsorship at the level indicated below.

Contact Name _____

Sponsoring company (if applicable) _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____

Please indicate the sponsorship level:

PLATINUM \$2,500

Partner \$1,000

Friend \$ 500

Supporter \$ 250

Benefactor \$ 100

Contributor \$ 50

Please choose the form of payment:

Sending donations via truck Check Cash Gift Card

Step 4: Send in your donation

If donations are being sent via truck, please use the following address for delivery:

C/o North Dade Youth & Family Coalition,
761 NW 167th Street
Miami Gardens, FL 33169

All cash, gift card or check donations send to:

City of Miami Gardens
c/o Lillie Q. Odom,
City Councilwoman - Seat 1
18605 NW 27th Avenue Miami Gardens FL 33056

**For any additional information Contact: Hilary Marshall,
hmarshall@miamigardens-fl.gov or telephone @ (305) 622-8000 x 2793**



City of Miami Gardens Agenda Cover Memo

Council Meeting Date:	October 28, 2015		Item Type:	Resolution	Ordinance	Other	
			<i>(Enter X in box)</i>				
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading	
		X	Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes	No
					X		X
Funding Source:			Advertising Requirement: <i>(Enter X in box)</i>	Yes		No	
						X	
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	RFP/RFQ/Bid #:				
		X					
Strategic Plan Related <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area:	Strategic Plan Obj./Strategy: <i>(list the specific objective/strategy this item will address)</i>			
		X	Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communcation <input type="checkbox"/>				
Sponsor Name	Lisa C. Davis, Councilwoman		Department:	Office of the Mayor & City Council			

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, SUPPORTING THE ROSS INITIATIVE IN SPORTS FOR EQUALITY (RISE); PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

The Ross Initiative in Sports for Equality (RISE) is a nonprofit organization dedicated to promoting respect and racial equality on and off the field. RISE was founded in 2015 by Stephen Ross, the owner of the Miami Dolphins franchise. RISE is developing strategic partnerships with sports leagues and associations, organizations, athletes, coaches, universities, high schools and policymakers to reach the entire the sports community. It is the mission of the organization mission to develop tools, resources and other educational material aimed to help athletes, coaches, parents and professionals identify, resolve and prevent racially insensitive behaviors and situations. Councilwoman Lisa C. Davis recommends that the City Council support RISE and its efforts to promote racial equality in sports.

Item K-3) Consent Agenda
Resolution
Support for RISE

Proposed Action:

That the City Council approves the Resolution.

Attachment:

None

RESOLUTION NO. 2015_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, SUPPORTING THE ROSS INITIATIVE IN SPORTS FOR EQUALITY (RISE); PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Ross Initiative in Sports for Equality (RISE) is a nonprofit organization dedicated to promoting respect and racial equality on and off the field, and

WHEREAS, RISE was founded in 2015 by Stephen Ross, the owner of the Miami Dolphins franchise, and

WHEREAS, RISE is developing strategic partnerships with sports leagues and associations, athletes, coaches, universities, high schools and policymakers to reach the entire the sports community, and

WHEREAS, Councilwoman Lisa C. Davis recommends that the City Council support RISE and its efforts to promote racial equality in sports,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens hereby supports the Ross Initiative in Sports for Equality (RISE).

Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS AT ITS REGULAR MEETING HELD ON _____, 2015.

OLIVER GILBERT, III, MAYOR

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ATTEST:

RONETTA TAYLOR, MMC, CITY CLERK

PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

SPONSORED BY: COUNCILWOMAN LISA C. DAVIS

Moved by: _____

VOTE: _____

Mayor Oliver Gilbert, III	_____ (Yes)	_____ (No)
Vice Mayor Felicia Robinson	_____ (Yes)	_____ (No)
Councilwoman Lillie Q. Odom	_____ (Yes)	_____ (No)
Councilman David Williams Jr	_____ (Yes)	_____ (No)
Councilwoman Lisa C. Davis	_____ (Yes)	_____ (No)
Councilman Rodney Harris	_____ (Yes)	_____ (No)
Councilman Erhabor Ighodaro, Ph.D.	_____ (Yes)	_____ (No)



City of Miami Gardens Agenda Cover Memo

Council Meeting Date:	October 28, 2015		Item Type: <i>(Enter X in box)</i>	Resolution X	Ordinance	Other	
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading	
	X			Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes
Funding Source:	Law Enforcement Trust Fund		Advertising Requirement: <i>(Enter X in box)</i>	Yes		No	
						X	
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	RFP/RFQ/Bid #:				
		X					
Strategic Plan Related <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input checked="" type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>	Strategic Plan Obj./Strategy:			
		X					
Sponsor Name	Cameron Benson, City Manager		Department:	Police Department			

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXPEND TWENTY THOUSAND DOLLARS (\$20,000.00) FROM THE LAW ENFORCEMENT TRUST FUND ("LETF") FOR THE LAW ENFORCEMENT PURPOSES DESCRIBED HEREIN; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

Upon implementation of the Miami Gardens Police Department, the City Council created by ordinance the Law Enforcement Trust Fund (LETF). This Fund is authorized by Florida State Statute as an account to process seized and forfeited funds received by the Police Department. The funds may be used for law enforcement purposes to include in part "crime prevention, and purchasing additional equipment or

expertise". The Statute provides that the funds may be expended by authorization of the governing body.

To support the Miami Gardens Police Department's Crime Prevention and grant funded Gang Resistance Education and Training (GREAT) programs, the Department would like to earmark \$10,000.00 in funds to obtain literature and supporting items to further the mission of these crime prevention units.

Additionally, the Police Department is committed to furthering the education of its personnel, and therefore request funding for training programs. These funds will be used to allow police employees to develop expertise in specific areas related to their job duties. Therefore, the Police Department is requesting that an additional \$10,000.00 in funds be designated for employees to obtain additional expertise and training, to include executive leadership, crime prevention, safe neighborhoods or other administrative or law enforcement purposes. This is an allowable expenditure for state/local law enforcement trust fund monies.

Fiscal Impact

As of September 30, 2015, the Law Enforcement Trust Fund has a balance of \$26,687.55 available for appropriation.

Proposed Action:

That the City Council approves the attached resolution authorizing the City Manager to expend \$20,000.00 in LETF funds for the law enforcement purposes described above.

Attachment:

None.

RESOLUTION NO. 2015_____

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3 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
4 MIAMI GARDENS, FLORIDA, AUTHORIZING THE
5 EXPENDITURE IN AN AMOUNT NOT TO EXCEED TWENTY
6 THOUSAND DOLLARS (\$20,000.00) FROM THE LAW
7 ENFORCEMENT TRUST FUND ("LETF") FOR CRIME
8 PREVENTION EDUCATION AND TRAINING; PROVIDING FOR
9 THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN
10 EFFECTIVE DATE.

11
12 WHEREAS, in accordance with Section 2.845, of the City's Code of Ordinance,
13 and the Florida Contraband Act, the City is authorized to expend funds from the Law
14 Enforcement Trust Fund ("LETF") for crime prevention and other law enforcement
15 purposes, and

16 WHEREAS, the Miami Gardens Police Department desires to utilize Twenty
17 Thousand Dollars (\$20,000.00) from the LETF for crime prevention education, and

18 WHEREAS, the funds will be utilized to fund the Department's Gang Resistance
19 Education and Training (GREAT) programs, and

20 WHEREAS, the funds will also be utilized for employee training on executive
21 leadership, crime prevention, and safe neighborhoods,

22 NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
23 OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

24 Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas
25 paragraphs are hereby ratified and confirmed as being true, and the same are hereby
26 made a specific part of this Resolution.

27 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens
28 hereby authorizes the expenditure in an amount not to exceed Twenty Thousand
29 Dollars (\$20,000.00) from the Law Enforcement Trust Fund ("LETF") for crime
30 prevention education and training.

31 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately
32 upon its final passage.

33 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI
34 GARDENS AT ITS REGULAR MEETING HELD ON _____, 2015.

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OLIVER GILBERT, III, MAYOR

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41 **ATTEST:**

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RONETTA TAYLOR, MMC, CITY CLERK

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48 PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

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51 SPONSORED BY: CAMERON D. BENSON, CITY MANAGER

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53 Moved by: _____

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55 **VOTE:** _____

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57 Mayor Oliver Gilbert, III _____ (Yes) _____ (No)

58 Vice Mayor Felicia Robinson _____ (Yes) _____ (No)

59 Councilwoman Lillie Q. Odom _____ (Yes) _____ (No)

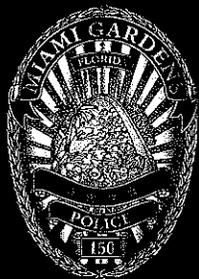
60 Councilman David Williams Jr _____ (Yes) _____ (No)

61 Councilwoman Lisa C. Davis _____ (Yes) _____ (No)

62 Councilman Rodney Harris _____ (Yes) _____ (No)

63 Councilman Erhabor Ighodaro, Ph.D. _____ (Yes) _____ (No)

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**Miami Gardens
Police Department**

1020 NW 163rd Drive
Miami Gardens, FL 33169

NON-EMERGENCY
(305) 474-MGPD (6473)

FAX
(305) 622-6405

WEBSITE
MGPDFL.org



October 14, 2015

Cameron D. Benson
City Manager, City of Miami Gardens
18605 N.W. 27th Avenue
Miami Gardens, FL 33055

I respectfully request the attached appropriation be placed on the agenda for the next City Council meeting. The request totaling **\$20,000.00** for expenditure from the Law Enforcement Trust Account is to be utilized as follows: \$10,000 in funds to support the Miami Gardens Police Department's Crime Prevention and grant funded Gang Resistance Education and Training (GREAT) program, to obtain literature and supporting items to further the mission of these crime prevention units.

The remaining \$10,000 in funds will be designated for employees to obtain additional expertise and training, to include executive leadership, crime prevention, safe neighborhoods or other administrative or law enforcement purposes. We will ask for **\$20,000.00** from the State/Local Law Enforcement Trust Fund.

As Interim Chief of Police, I certify that to the best of my knowledge, the items requested below are in compliance with applicable *State/Local guidelines and Florida Statute Chapter 932.7055*, regarding the disposition of lien, seized, and forfeited property.

If you have any questions concerning this request, please contact Interim Chief Antonio G. Brooklen at (305) 474-1400.

Respectfully,

Antonio G. Brooklen
Interim Chief of Police

Cc: Patricia Varney, Finance Director



City of Miami Gardens Agenda Cover Memo

Council Meeting Date:	October 28,2015		Item Type: <i>(Enter X in box)</i>	Resolution X	Ordinance	Other	
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading	
	X			Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes
			<i>(Enter X in box)</i>			X	
Funding Source:	General Fund - IT		Advertising Requirement: <i>(Enter X in box)</i>	Yes		No	
						X	
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	RFP/RFQ/Bid #:	<i>(Enter #)</i>			
	X						
Strategic Plan Related <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area:	Strategic Plan Obj./Strategy: <i>(list the specific objective/strategy this item will address)</i> N/A			
		X					Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>
Sponsor Name	Cameron Benson, City Manager		Department:	Information Technology/Police			

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER, IN THE AMOUNT OF ONE HUNDRED EIGHTY EIGHT THOUSAND, THREE HUNDRED FIFTY SIX DOLLARS AND FORTY-SIX CENTS (\$188,356.46), TO SUNGARD PUBLIC SECTOR FOR OSSI SOFTWARE LICENSE; AUTHORIZING A WAIVER OF COMPETITIVE BIDDING; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

The Miami Gardens Police Department utilizes OSSI software from Sungard Public Sector as their main operational software package for the department. The original contract requires the city to renew the software on an annual basis. The OSSI software contains modules for the Records Management System,

Computer Aided Dispatch System, as well as various other modules which assist with officer reporting and efficiency. The City's contract with Sungard states that each year's renewal price cannot exceed a 5% increase from the previous year's cost. Last year the cost to the City was \$182,170.83. This year the cost for annual renewal of the licenses is \$188,356.46. This is an increase of \$6,185.63, which is a 3% increase.

Fiscal Impact

FY 2016 budget has a budget of \$189,000 for this service.

Proposed Action:

Staff proposes that the City Council approve the attached resolution authorizing the City Manager to issue a purchase order in accordance in the amount of \$188,356.46 to Sungard Public Sector for OSSI software for the Miami Gardens Police Department.

Attachment:

Attachment A - Itemized List and cost of software

RESOLUTION NO. 2015_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER, IN THE AMOUNT OF ONE HUNDRED EIGHTY EIGHT THOUSAND, THREE HUNDRED FIFTY SIX DOLLARS AND FORTY-SIX CENTS (\$188,356.46), TO SUNGARD PUBLIC SECTOR FOR OSSI SOFTWARE LICENSE; AUTHORIZING A WAIVER OF COMPETITIVE BIDDING; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Miami Gardens Police Department utilizes OSSI software from Sungard Public Sector ("Sungard") as the main operational software package, and

WHEREAS, the original contract with Sungard requires the City to renew the software on an annual basis, and

WHEREAS, the OSSI software contains modules for the Records Management System, Computer Aided Dispatch System, as well as various other modules which help with officer reporting and efficiency, and

WHEREAS, the City's contract with Sungard states that each year's renewal price cannot exceed a 5% increase from the previous year's cost, and

WHEREAS, this year the cost for the renewal of the software license is One Hundred Eighty Eight Thousand, Three Hundred Fifty Six Dollars and Forty-Six Cents (\$188,356.46), which represents a 3% increase from the previous year's software costs, and

WHEREAS, in accordance with Section 2-757(a) of the City's Code of Ordinances, City staff is requesting a waiver of competitive bidding due to insufficient time,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

31 Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas
32 paragraphs are hereby ratified and confirmed as being true, and the same are hereby
33 made a specific part of this Resolution.

34 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens
35 hereby authorizes the City Manager to issue a purchase order, in the amount of One
36 Hundred Eighty Eight Thousand, Three Hundred Fifty Six Dollars and Forty-Six Cents
37 (\$188,356.46), to Sungard Public Sector for OSSI software license; and further
38 authorizes a waiver of competitive bidding.

39 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately
40 upon its final passage.

41 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI
42 GARDENS AT ITS REGULAR MEETING HELD ON _____, 2015.

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49 **ATTEST:**

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RONETTA TAYLOR, MMC, CITY CLERK

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56 PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

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59 SPONSORED BY: CAMERON D. BENSON, CITY MANAGER

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61 Moved by: _____

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63 **VOTE:** _____

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65 Mayor Oliver Gilbert, III _____ (Yes) _____ (No)

66	Vice Mayor Felicia Robinson	_____ (Yes)	_____ (No)
67	Councilwoman Lillie Q. Odom	_____ (Yes)	_____ (No)
68	Councilman David Williams Jr	_____ (Yes)	_____ (No)
69	Councilwoman Lisa C. Davis	_____ (Yes)	_____ (No)
70	Councilman Rodney Harris	_____ (Yes)	_____ (No)
71	Councilman Erhabor Ighodaro, Ph.D.	_____ (Yes)	_____ (No)

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SUNGARD PUBLIC SECTOR

1000 Business Center Drive
 Lake Mary, FL 32746
 800-727-8088
 www.sungardps.com

Invoice

<i>Company</i>	<i>Document No</i>	<i>Date</i>	<i>Page</i>
LG	97888	31/Mar/2015	1 of 4

Bill To: Miami Gardens Police
 1515 NW 167th Street
 Bldg 7 Suite 403
 MIAMI GARDENS, FL 33169
 United States
 Attn: Natalya Thompson

Ship To: Miami Gardens Police
 1515 NW 167th Street
 Bldg 7 Suite 403
 MIAMI GARDENS, FL 33169
 United States
 Attn: Natalya Thompson

<i>Customer Grp/No.</i>	<i>Customer Name</i>	<i>Customer PO Number</i>	<i>Currency</i>	<i>Terms</i>	<i>Due Date</i>
1	5775LG	Miami Gardens Police	USD	NET30	30/Apr/2015

No	SKU Code/Description/Comments	Units	Rate	Extended
Contract No. 070186				
1	OSSI Base Computer Aided Dispatch System Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	13,547.03	13,547.03
2	OSSI First CAD Map Display and Map Maintenance Software License Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	1,071.29	1,071.29
3	OSSI Additional CAD Map Display Client License Maintenance Start: 01/May/2015, End: 30/Apr/2016	3.00	389.57	1,168.71
4	OSSI Client Base Records Management System Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	18,785.57	18,785.57
5	OSSI Notification Module Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	1,419.74	1,419.74
6	OSSI Basic Accident Module Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	952.27	952.27
7	OSSI Property and Evidence Module Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	952.27	952.27
8	OSSI Bar Coding Server License Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	1,471.68	1,471.68
9	OSSI Bar Coding Hand-Held Client License (Each) Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	276.15	276.15
10	OSSI RMS Map Display and Pin Mapping License Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	2,597.08	2,597.08
11	OSSI - QuarterMaster Module Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	952.27	952.27
12	OSSI Fleet Vehicle Maintenance Module Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	259.70	259.70
13	OSSI Training Module Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	605.99	605.99
14	OSSI Accident Wizard Base Server License	1.00	865.69	865.69

Page Total 44,925.44

SUNGARD PUBLIC SECTOR

1000 Business Center Drive
 Lake Mary, FL 32746
 800-727-8088
 www.sungardps.com

Invoice

Company	Document No	Date	Page
LG	97888	31/Mar/2015	2 of 4

Bill To: Miami Gardens Police
 1515 NW 167th Street
 Bldg 7 Suite 403
 MIAMI GARDENS, FL 33169
 United States
 Attn: Natalya Thompson

Ship To: Miami Gardens Police
 1515 NW 167th Street
 Bldg 7 Suite 403
 MIAMI GARDENS, FL 33169
 United States
 Attn: Natalya Thompson

Customer Grp/No.	Customer Name	Customer PO Number	Currency	Terms	Due Date
1 5775LG	Miami Gardens Police		USD	NET30	30/Apr/2015

No	SKU Code/Description/Comments	Units	Rate	Extended
	Maintenance Start: 01/May/2015, End: 30/Apr/2016			
15	OSSI Accident Wizard Workstation License Client Maintenance Start: 01/May/2015, End: 30/Apr/2016	122.00	25.97	3,168.34
16	OSSI Crime Analysis Module - Client License Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	2,164.24	2,164.24
17	OSSI - Crime Analysis Plus Module Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	1,298.54	1,298.54
18	OSSI Professional Standards (Internal Affairs) Module Client Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	2,597.08	2,597.08
19	Gang Profile Module Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	1,298.54	1,298.54
20	OSSI Sex Offender Module Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	2,597.08	2,597.08
21	OSSI Integrated CAD Messaging Software Switch Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	3,895.62	3,895.62
22	OSSI Base Mobile Server Software Client Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	8,180.82	8,180.82
23	OSSI Review Module for Field Reporting Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	6,059.86	6,059.86
24	OSSI Client License for Message Switch Maintenance Start: 01/May/2015, End: 30/Apr/2016	5.00	58.43	292.15
25	OSSI MCT Client for Digital Dispatch Maintenance Start: 01/May/2015, End: 30/Apr/2016	122.00	172.27	21,016.94
26	OSSI Mobile Client Maps Maintenance Start: 01/May/2015, End: 30/Apr/2016	122.00	34.63	4,224.86
27	OSSI License of Incident/Offense Field Reporting Module Client Maintenance Start: 01/May/2015, End: 30/Apr/2016	122.00	172.27	21,016.94
28	OSSI - MFR Client - Accident Reporting	122.00	86.57	10,561.54

Page Total 88,372.55

SUNGARD PUBLIC SECTOR

1000 Business Center Drive
 Lake Mary, FL 32746
 800-727-8088
 www.sungardps.com

Invoice

Company	Document No	Date	Page
LG	97888	31/Mar/2015	3 of 4

Bill To: Miami Gardens Police
 1515 NW 167th Street
 Bldg 7 Suite 403
 MIAMI GARDENS, FL 33169
 United States
 Attn: Natalya Thompson

Ship To: Miami Gardens Police
 1515 NW 167th Street
 Bldg 7 Suite 403
 MIAMI GARDENS, FL 33169
 United States
 Attn: Natalya Thompson

Customer Grp/No.	Customer Name	Customer PO Number	Currency	Terms	Due Date
1 5775LG	Miami Gardens Police		USD	NET30	30/Apr/2015

No	SKU Code/Description/Comments	Units	Rate	Extended
	Maintenance Start: 01/May/2015, End: 30/Apr/2016			
29	OSSI Mobile Arrest Module Maintenance Start: 01/May/2015, End: 30/Apr/2016	122.00	51.94	6,336.68
30	OSSI Mobile Citation Module Maintenance Start: 01/May/2015, End: 30/Apr/2016	122.00	86.57	10,561.54
31	OSSI - MFR Client - MOBLAN Version Maintenance Start: 01/May/2015, End: 30/Apr/2016	10.00	86.57	865.70
Contract No. 080388				
32	OSSI Police to Citizen Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	2,164.24	2,164.24
Contract No. 080763				
33	OSSI Base Mobile Server Software Upgrade Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	1,285.55	1,285.55
34	OSSI Review Module for Field Reporting Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	943.60	943.60
35	OSSI MCT Client for Digital Dispatch Maintenance Start: 01/May/2015, End: 30/Apr/2016	38.00	172.27	6,546.26
36	OSSI Mobile Client Maps Maintenance Start: 01/May/2015, End: 30/Apr/2016	38.00	34.63	1,315.94
37	OSSI - MFR Client- Base Incident/Offense Maintenance Start: 01/May/2015, End: 30/Apr/2016	38.00	172.27	6,546.26
38	OSSI Mobile Arrest Module Maintenance Start: 01/May/2015, End: 30/Apr/2016	38.00	51.94	1,973.72
39	OSSI - MFR Client Citation Maintenance Start: 01/May/2015, End: 30/Apr/2016	38.00	86.57	3,289.66
40	OSSI - MFR Client - Accident Reporting Maintenance Start: 01/May/2015, End: 30/Apr/2016	38.00	86.57	3,289.66
41	OSSI Accident Wizard Workstation License Client Maintenance Start: 01/May/2015, End: 30/Apr/2016	38.00	25.97	986.86

SUNGARD PUBLIC SECTOR

1000 Business Center Drive
 Lake Mary, FL 32746
 800-727-8088
 www.sungardps.com

Invoice

Company	Document No	Date	Page
LG	97888	31/Mar/2015	4 of 4

Bill To: Miami Gardens Police
 1515 NW 167th Street
 Bldg 7 Suite 403
 MIAMI GARDENS, FL 33169
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 Attn: Natalya Thompson

Ship To: Miami Gardens Police
 1515 NW 167th Street
 Bldg 7 Suite 403
 MIAMI GARDENS, FL 33169
 United States
 Attn: Natalya Thompson

Customer Grp/No.	Customer Name	Customer PO Number	Currency	Terms	Due Date
1 5775LG	Miami Gardens Police		USD	NET30	30/Apr/2015

No	SKU Code/Description/Comments	Units	Rate	Extended
42	OSSI - MFR Client - MOBLAN Version Maintenance Start: 01/May/2015, End: 30/Apr/2016 Contract No. 091152	70.00	86.57	6,059.90
43	OSSI RMS Canine Tracking Module Maintenance Start: 01/May/2015, End: 30/Apr/2016	1.00	952.27	952.27
44	OSSI Canine Module in MFR Maintenance Start: 01/May/2015, End: 30/Apr/2016 Contract No. 110472	6.00	51.94	311.64
45	OSSI - CAD Interface to CryWolf Lite Maintenance Start: 01/May/2015, End: 30/Apr/2016 Contract No. 110615	1.00	389.57	389.57
46	OSSI MCT Client PDA Maintenance Start: 01/May/2015, End: 30/Apr/2016	3.00	86.57	259.71
47	OSSI Handheld Citation Module Maintenance Start: 01/May/2015, End: 30/Apr/2016	3.00	86.57	259.71

Page Total 8,232.80

Remit Payment To: SunGard Public Sector Inc.
 Bank of America
 12709 Collection Center Drive
 Chicago, IL 60693

Subtotal	187,636.46
Sales Tax	0.00
Invoice Total	187,636.46
Payment Received	0.00
Balance Due	187,636.46



City of Miami Gardens Agenda Cover Memo

Council Meeting Date:	October 28, 2015		Item Type: <i>(Enter X in box)</i>	Resolution X	Ordinance	Other
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>		1st Reading	
	X		Public Hearing: <i>(Enter X in box)</i>		Yes	No
Funding Source:	Escrow		Advertising Requirement:		Yes	
					No	
Contract/P.O. Required:	Yes	No	RFP/RFQ/Bid #:		<i>(Enter #)</i>	
Strategic Plan Related:	Yes	No	Strategic Plan Priority Area:		Strategic Plan Obj./Strategy: N/A	
			Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input checked="" type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>			
Sponsor Name:	Cameron Benson, City Manager		Department:		Office of the City Manager	

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE AND ATTEST THAT CERTAIN AMENDMENT TO SPECIAL WARRANTY DEED RESTRICTIONS WITH WAL-MART, ATTACHED HERETO AS EXHIBIT "A"; ACCEPTING THAT CERTAIN WAIVER ATTACHED HERETO AS EXHIBIT "B;" AUTHORIZING THE PAYMENT OF A CONSIDERATION FEE FOR THIS PURPOSE; PROVIDING FOR INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

Background

In 2009, the City purchased three parcels totaling 15+-acres, formerly known as the “Warren Henry” property, located on 441 and 7th Avenue. Prior to Warren Henry, the parcels were owned by Walmart, Inc. During the transfer of ownership to Warren Henry, Walmart imposed several development restrictions through a Special Warranty Deed (Exhibit A).

Current

The City-owned 15+ acres is currently under contract for purchase. The proposed development is Top Golf, a national sports-entertainment venue. Top Golf will have a significant impact on the local economy in addition to creating a substantial number of jobs. In support of this development, Walmart has amended the Special Warranty Deed to allow the construction of the venue (Exhibit B). In addition to the amendments, Walmart has agreed to execute a Use Restriction Waiver, specifically for Top Golf, to allow a height increase to accommodate the 170-foot net poles needed for the success of Top Golf’s development. In consideration for these amendments, Walmart originally assessed a \$350,000 consideration fee to lift restrictions and allow for development of the site. Staff has successfully negotiated a reduced fee of \$200,000 with Walmart. A portion of the consideration fee will fund community-based initiatives to be sponsored by Walmart in the City of Miami Gardens. In accordance, the contract with Quillen Properties is scheduled for Closing on November 20, 2015.

Fiscal Impact

The consideration fee will be paid by the City of Miami Gardens from escrow upon closing and disbursed as follows:

- \$75,000 set aside in a separate account for community-based initiatives to be sponsored by Walmart. The City will provide community related programs for consideration and final approval by Walmart.
- \$125,000 paid to Walmart within 30 days of the escrow disbursement.

Proposed Action:

It is recommended the City Council approve the attached resolution authorizing the City Manager to execute the Amendment to Special Warranty Deed, Use Restriction Waiver and pay the Consideration Fee.

Attachment:

- Exhibit “A” – Amendment to Special Warranty Deed Restrictions
- Exhibit “B” – Use Restriction Waiver
- Exhibit “C” – Special Warranty Deed

RESOLUTION NO. 2015_____

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3 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI
4 GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO
5 EXECUTE AND ATTEST THAT CERTAIN AMENDMENT TO SPECIAL
6 WARRANTY DEED RESTRICTIONS WITH WAL-MART, ATTACHED
7 HERETO AS EXHIBIT "A"; ACCEPTING THAT CERTAIN WAIVER
8 ATTACHED HERETO AS EXHIBIT "B;" AUTHORIZING THE PAYMENT
9 OF A CONSIDERATION FEE FOR THIS PURPOSE; PROVIDING FOR
10 INSTRUCTIONS TO THE CITY CLERK; PROVIDING FOR THE
11 ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN
12 EFFECTIVE DATE.

13
14 WHEREAS, the City owns three parcels totaling 15+-acres, formerly known as
15 the "Warren Henry" property, located on 441 and 7th Avenue, and

16 WHEREAS, prior to Warren Henry owning the parcels, they were owned by Wal-
17 Mart, Inc., and when the property was transferred to Warren Henry, Wal-Mart imposed
18 several development restrictions on the property, through a Special Warranty Deed, and

19 WHEREAS, the property is currently under contract and will be developed by
20 Top Golf, a national sports-entertainment venue, and

21 WHEREAS, it is anticipated that Top Golf will have a significant impact on the
22 City of Miami Gardens economy, in addition to creating a substantial number of jobs,
23 and

24 WHEREAS, in support of this development, Wal-Mart has amended the Special
25 Warranty Deed to allow the construction of the venue, and has agreed to execute a
26 Use Restriction Waiver, to allow a height increase to accommodate the 170-foot net
27 poles needed for the success of Top Golf's development, and

28 WHEREAS, in consideration of these amendments, Wal-Mart has assessed a
29 fee of \$200,000, which will be paid out of the escrow funds that the City, will receive at
30 closing, and

31 WHEREAS, a portion of the consideration fee will fund community-based
32 initiatives to be sponsored by Wal-Mart in the City of Miami Gardens, and

33 WHEREAS, the contract with Quillen Properties is scheduled for Closing on
34 November 20, 2015,

35 NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
36 OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

37 Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas
38 paragraphs are hereby ratified and confirmed as being true, and the same are hereby
39 made a specific part of this Resolution.

40 Section 2: AUTHORIZATION: The City Council hereby authorizes the City
41 Manager to execute and attest that certain Amendment to Special Warranty Deed
42 Restrictions with Wal-Mart, attached hereto as Exhibit "A." The City Council further
43 authorizes the City Manager to accepting that certain Waiver attached hereto as Exhibit
44 "B;" and authorizes the payment of a consideration fee in the amount of \$200,000.00 for
45 this purpose, with the understanding that a portion of the consideration fee will fund
46 community-based initiatives to be sponsored by Wal-Mart in the City of Miami Gardens.

47 Section 3: INSTRUCTIONS TO THE CITY CLERK: The City Clerk is hereby
48 authorized to obtain two (2) fully executed copies of the subject Agreement with one to
49 be maintained by the City, and one to be delivered to Wal-Mart.

50 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately
51 upon its final passage.

52 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI
53 GARDENS AT ITS REGULAR MEETING HELD ON _____, 2015.

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OLIVER GILBERT, III, MAYOR

ATTEST:

RONETTA TAYLOR, MMC, CITY CLERK

PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

SPONSORED BY:

Moved by: _____

VOTE: _____

Mayor Oliver Gilbert, III	_____ (Yes)	_____ (No)
Vice Mayor Felicia Robinson	_____ (Yes)	_____ (No)
Councilwoman Lillie Q. Odom	_____ (Yes)	_____ (No)
Councilman David Williams Jr	_____ (Yes)	_____ (No)
Councilwoman Lisa C. Davis	_____ (Yes)	_____ (No)
Councilman Rodney Harris	_____ (Yes)	_____ (No)
Councilman Erhabor Ighodaro, Ph.D.	_____ (Yes)	_____ (No)

This document prepared by:

Wal-Mart Real Estate Business Trust
Sam M. Walton Development Complex
2001 S.E. 10th Street
Bentonville, AR 72716-5535
Attn: Eneida Boniche Silcott - Associate General Counsel

AMENDMENT TO SPECIAL WARRANTY DEED RESTRICTIONS

THIS FIRST AMENDMENT TO SPECIAL WARRANTY DEED RESTRICTIONS (this “Amendment”) is made effective as of the ___ day of _____, 2015, by and between **WAL-MART STORES EAST, LP**, , a Delaware limited partnership, having an office at 2001 S.E. Tenth Street, Bentonville, Arkansas 72716-0550 (hereinafter “Walmart”) and _____, a _____, with a mailing address of _____ (hereinafter the “_____”).

WITNESSETH:

WHEREAS, Walmart, or its predecessor-in-interest, and Warren Henry Acquisitions, LLC, or its predecessor-in-interest, (referred to collectively as the “Parties”) entered into that certain Special Warranty Deed dated December 20, 2007, recorded in Deed Book 26322, Page 2238, in the Clerk and Recorder’s Office of Miami-Dade County, Florida, which is attached hereto as Exhibit A (“Deed”);

WHEREAS, the Parties desire to amend certain restrictions in the Deed.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the sum of Ten and 00/100ths Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. Capitalized Terms. The Recitals above are hereby incorporated into and made a part of this Amendment. Any capitalized terms not specifically defined herein shall have the same meaning as set forth in the Deed.
2. Recreational Uses. Section (a) of the Deed is hereby amended to specifically allow recreational and entertainment uses not otherwise restricted. Moreover, Section (b) of the Deed is hereby amended to delete the words “any place of recreation/amusement.”
3. Removal of Section (b)(iv). Section (b) of the Deed is hereby amended to delete both sub-sections identified as “(iv)” in their entirety.
4. Alcohol. Section (b) of the Deed is hereby amended to add the following language at the end of the existing paragraph: “Notwithstanding the foregoing, the sale of alcoholic beverages incidental to food services is specifically allowed, so long as not more than forty percent (40%) of revenue is derived from the sale of alcohol.

5. Square Feet of Floor. Section (c) of the Deed is hereby amended to change the allowable aggregate square feet of floor size from 153,700 to 350,000.

6. Walmart reserves the right to waive any restrictions contained in the Deed in writing.

7. Miscellaneous.

(a) If any term, covenant or condition of this Amendment, or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Amendment shall not be affected, and each and every remaining term, covenant or condition of this Amendment shall be valid and enforced to the fullest extent permitted by law.

(b) This Amendment shall be construed in accordance with the laws of the State of Florida.

(c) All terms and conditions of the Deed not amended pursuant to this Amendment are hereby ratified and confirmed and shall remain in full force and effect. In the event of any inconsistency between this Amendment and the Deed, the terms of this Amendment shall control.

(d) This Amendment shall be binding upon and inure to the benefit of the successors and assigns of the Parties.

(e) This Amendment may be executed in several counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same Amendment. Facsimile and email signatures shall be deemed valid on all documents related to this Amendment.

(f) The Parties represent and warrant that each has the authority and right to enter into this Amendment without the consent, approval or joinder of any party, and, if such consent is required, such consent has been obtained. Each person executing this Amendment is fully authorized and empowered to do so.

{signature pages to follow...}

IN WITNESS WHEREOF, the Parties have caused this Amendment to be executed and delivered under seal as of the date first above written.

_____,

WAL-MART STORES EAST, LP
, a Delaware limited partnership

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

STATE OF ARKANSAS)
)
COUNTY OF BENTON)

ACKNOWLEDGMENT

I, the undersigned Notary Public, do hereby certify that _____
the _____ of Wal-Mart Stores East, LP, a Delaware limited
partnership, appeared before me this day and acknowledged the due execution of the foregoing
instrument.

WITNESS my hand and seal this _____ day of _____, 201__.

Notary Public for the State of Arkansas
My Commission expires: _____

[SEAL]

5250
55800.00
41,950.00



CFN 20080302247
GR Bk 26322 Pgs 2238 - 2243 (6pgs)
RECORDED 04/14/2008 09:16:50
DEED DOC TAX 55800.00
SURTAX 41850.00
HARVEY RUVIN, CLERK OF COURT
MIAMI-DADE COUNTY, FLORIDA

This document prepared by: *T. Latrice Watkins*
Wal-Mart Stores East, LP
Sam M. Walton Development Complex
2001 S.E. 10th Street
Bentonville, AR 72716-0550

Return recorded document to:
Chicago Title and Trust Company
171 N. Clark Street
Chicago, IL 60601
Attn: Nancy Castro

07-004861
Fidelity National Title
5690 W. Cypress Street, Suite A
Tampa, FL 33607

SPECIAL WARRANTY DEED

This SPECIAL WARRANTY DEED is made effective ~~December 7th~~, 2007, between WAL-MART STORES EAST, LP, a Delaware limited partnership, with an address of 702 S.W. 8th Street, Bentonville, AR 72716 ("Grantor"); and WARREN HENRY ACQUISITIONS, LLC, a Florida limited liability company, with an address of 20860 NW 2nd Avenue, Miami, Florida 33169 ("Grantee").

W I T N E S S E T H:

THAT GRANTOR, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, to it in hand paid by Grantee, the receipt whereof is hereby acknowledged, does hereby forever grant, bargain, sell, convey and confirm to Grantee, and its successors and assigns, a certain tract of land situated, lying, and being in the City of Norland, Miami-Dade County, Florida, as more particularly described to wit:

See Exhibit "A" attached hereto and made a part hereof ("Property");

TO HAVE AND TO HOLD said land unto Grantee, and its successors and assigns, forever, with all tenements, appurtenances and hereditaments thereunto belonging, subject to easements, conditions, restrictions and other matters of record, and subject to the following conditions and restrictions:

- (a) The Property shall only be used for purposes of the kind typically found in shopping centers, including, but not limited to, offices, restaurants, and retail shops; authorized franchised automobile dealerships are a permitted use for the Property;
- (b) The Property shall not be used for or in support of the following: (i) a discount store in excess of forty-five thousand (45,000) square feet in floor size, wholesale membership/warehouse club, grocery store/supermarket, pharmacy/drug store (a discount store shall be defined as use for the purpose of selling a full line of hard goods and soft goods [for example clothing, cards, gifts, electronics, garden supplies, furniture, lawnmowers, toys, health and beauty aids, hardware items, bath accessories and auto accessories] at a discount in a retail operation similar to that of Wal-Mart); (ii) gas station; (iii) quick lube/oil change facility or automobile tire sales however these uses are permissible only as ancillary to an automobile dealership use permitted herein; (iv) movie theater or bowling alley located two hundred (200) feet or less from the shared boundary line at the south of the adjacent Wal-Mart tract and the north of the Property; (v) health spa/fitness center located two hundred (200) feet or less from the shared boundary line at the south of the adjacent Wal-Mart tract and the north of the Property; (vi) adult book store, adult video store (an adult video store is a video store that sells or rents videos that are rated NC-17, X, XX, XXX, or of a rating assigned to works containing material more sexually explicit than XXX, by the film rating board of the Classification and Rating Administration), pawn shop, bar, night club, gaming activities (including but not limited to gambling, electronic gaming machines, slot

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machines and other devices similar to the aforementioned), billiard parlor, any place of recreation/entertainment, or any business whose principal revenues are from the sale of alcoholic beverages for on or off premises consumption; or (vii) any business whose major source of business is derived from the cashing of checks or making short-term or "payday advance" type loans; this is not to exclude the regular business of any bank or financial institution insured by the F.D.I.C. or mortgage brokerage firm or other similar business providing long-term, mortgage type loans;

- (c) Unless otherwise restricted by ordinance, laws, regulations or other governmental authority, buildings on the Property shall not exceed an aggregate of one hundred fifty-three thousand seven hundred (153,700) square feet in floor size; buildings on the Property, within two hundred thirteen (213) feet of State Road No. 7 (U.S. 441), shall not exceed twenty four (24) feet in height, including all towers, parapets, and architectural features; notwithstanding the foregoing, buildings no greater than fifty-five (55) feet in height are permitted on the remainder of the Property; in no event shall any building on the Property exceed fifty five (55) feet in height, including all towers, parapets, and architectural features; upon subdivision of the Property, Grantee covenants that all future subdivided lots one (1) acre or less shall be single tenant use only and shall not exceed six thousand (6,000) square feet in floor size;
- (d) In the event the Property is used for a building with multiple tenants, there shall be not less than five (5) parking spaces for every one thousand (1,000) square feet of floor building area thereon, and thirteen (13) parking spaces for every one thousand (1,000) square feet of floor building area used for restaurants exceeding two thousand (2,000) square feet; in the event the Property is used for a free-standing restaurant, there shall be not less than fifteen (15) parking spaces on the Property for every one thousand (1,000) square feet of floor building area thereon; for all other uses permitted hereunder there shall be not less than five (5) parking spaces per one thousand (1,000) square feet of floor building area on the Property;
- (e) (i) only signs advertising business located on the Property may be erected thereon; (ii) signs located on the Property shall not contain images or words that are offensive to the ordinary reasonable person (whether cloaked in images, words, or phrases carrying double meanings); (iii) the Property and all improvements erected or constructed thereon shall be maintained in good condition and repair; and (iv) the exterior of any building on the Property shall not be constructed of metal, however a metal roof and metal architectural features shall be permitted;
- (f) Grantor reserves the right to approve, prior to commencement of any construction by Grantee of any buildings or improvements on the Property, Grantee's: (i) site plans including setbacks from lot lines, location and dimensions of parking areas and spaces, driveways and service areas, placement of building(s) and other improvements including square footage of building(s), location of trash collection, stop signs and bars at all curb cuts, and the location of existing Grantor signage (if any) on the Property; (ii) utility plans including all utility connections (including electric and telephone); (iii) grading plans including stormwater management and detailed elevations; (iv) erosion and sediment control plans including rock construction entrances (to be in place prior to any construction), silt fence (to be in place prior to any construction) and other erosion controls required on the Property; (v) exterior elevations of the front, back, and both sides of the building(s), including height; (vi) exterior signage plans indicating the dimensions of exterior pylon or monument signage and the design of the sign panel(s) to be placed onto the sign structure (collectively the "Development Plan"). Said Development Plan is to be prepared by certified/licensed architects and/or engineers and shall conform to the restrictions set forth above. Grantee shall deliver full-sized plans of the said Development Plan to Grantor for

its approval. Grantor shall have thirty (30) days after receipt of the Development Plan from Grantee to approve or disapprove the Development Plan in writing. If the Development Plan is disapproved, Grantor shall give the reasons for such disapproval, and Grantee shall resubmit to Grantor a revised Development Plan incorporating Grantor's suggested revisions within thirty (30) days from the date of Grantee's receipt of Grantor's disapproval, and the same time schedule as mentioned above shall be repeated until the Development Plan is approved;

- (g) Grantor reserves unto itself, its successors and assigns, a perpetual easement over, under, and on the Property for the installation, maintenance, repair and placement of any existing access areas, utilities or stormwater drainage, if and only if such access areas or utilities serve adjacent property at the time this deed is executed and delivered to Grantee, together with a non-exclusive right of ingress and egress for activities associated with Grantor's use of said easement area; and
- (h) All such covenants, conditions, restrictions and approval rights shall remain in effect for the earlier of thirty (30) years from the recording of this Deed, or until the neighboring property is no longer owned or operated by Wal-Mart, its affiliate or subsidiary. The aforesaid covenants, conditions, restrictions and approval rights shall run with and bind the Property, and shall bind Grantee or an affiliated entity, or its successors or assigns, and shall inure to the benefit of and be enforceable by Grantor, or an affiliated entity, or its successors and assigns, by any appropriate proceedings at law or in equity to prevent violations of such covenants, conditions, restrictions and approval rights and/or to recover damages for such violations, including without limitation damages incurred by Grantor, or an affiliated entity, concerning the business conducted on the land adjacent to the Property.

No representations or warranties of any kind have been made by Grantor or anyone on its behalf to the Grantee as to the condition of the Property described herein or any improvements thereon erected, if any, and it is understood and agreed by the parties that the Property is sold **"AS IS, WHERE IS - WITH ALL FAULTS AND WITHOUT ANY REPRESENTATION OR WARRANTY WHATSOEVER, EXPRESS OR IMPLIED."**

Grantor makes no warranty or representation regarding the condition of the Property, including, without limitation, environmental or ecological condition, it being understood that the Grantee is taking the Property **"AS IS, WHERE IS - WITH ALL FAULTS AND WITHOUT ANY REPRESENTATION OR WARRANTY WHATSOEVER, EXPRESS OR IMPLIED."**

Without limiting the foregoing, Grantee hereby covenants and agrees that Grantee accepts the property "AS IS" and "WHERE IS", and with all faults and defects, latent or otherwise, and that Grantor is making no representations or warranties, either expressed or implied, by operation of law or otherwise, with respect to the quality, physical conditions or value of the Property, the Property's habitability, suitability, merchantability or fitness for a particular purpose, the presence or absence of conditions on the Property that could give rise to a claim for personal injury, property or natural resource damages; the presence of hazardous or toxic substances, materials or wastes, substances, contaminants or pollutants on, under or about the Property, or the income or expenses from or of the Property.

AND SAID GRANTOR does hereby warrant the title to said Property, and will defend the same against the lawful claims of all persons claiming by, through and under Grantor, but none other, subject to the easements, encumbrances, restrictions, and other matters of record, the conditions and restrictions as stated herein, and subject to real property taxes for the year of 2007, and thereafter.

[Signature page follows]

EXHIBIT A

Being a parcel of land located in the Northwest 1/4 and the Southwest 1/4 of Section 12, Township 52 South, Range 41 East, Miami-Dade County, Florida said parcel being the remainder portion of Parcel "B" as conveyed to Wal-Mart Stores East, L.P. by Special Warranty Deed recorded in Official Record Book 23354, Page 4447 of the Miami-Dade County Public Records and the remainder portions of Parcels "C", "D" and "G" as conveyed to Wal-Mart Stores East, L.P. by Special Warranty Deed recorded in Official Record Book 23354, Page 4451 of said Public Records, all of said remainders being more particularly described by metes and bounds as follows:

Commence at the center of said Section 12; thence South $86^{\circ}56'24''$ West, along the South line of the Northwest 1/4 of said section 12, said South line also being the centerline of N.W. 175th Street, a distance of 658.83 feet, to a point on the existing centerline of N.W. 3rd Avenue; thence South $03^{\circ}18'59''$ East, along said centerline, a distance of 654.96 feet to a point on the Northwesterly right-of-way line of State Road No. 7 (U.S. Route 441); thence South $46^{\circ}47'49''$ West, along said Northwesterly right-of-way line of State Road No. 7 (U.S. Route 441), a distance of 51.28 feet, to the point of beginning of the following described Parcel:

Thence continue South $46^{\circ}47'49''$ West, along said right-of-way line of State Road No. 7 (U.S. Route 441), a distance of 771.48 feet, to the beginning of a curve, concave to the North and having a radius of 25.00 feet; thence Southwesterly, Westerly and Northwesterly, 39.27 feet, along the arc of said curve, through a central angle of $90^{\circ}00'56''$, to a point of tangency with the northeasterly right-of-way line of N.W. 7th Avenue; thence North $43^{\circ}11'15''$ West, along said Northeasterly Right-of-Way line, a distance of 330.21 feet to the beginning of a curve concave to the Southwest and having a radius of 999.93 feet; thence Northwesterly, 414.59 feet, along the arc of said curve and along said Northeasterly Right-of-Way line, through a central angle of $23^{\circ}45'21''$ to a point on a curve non-tangent to the previously described curve, said curve being concave to the Southeast and having a radius of 777.72 feet; thence Northeasterly 163.13 feet, along the arc of said curve and along the Easterly line of Tract "A", legacy points, as recorded in Plat Book 163, page 85 of said Public Records, through a central angle of $12^{\circ}01'06''$, to the beginning of a compound curve, said curve being concave to the Southeast and having a radius of 270.00 feet; thence Northeasterly, 96.16 feet, along the arc of said curve and along the easterly line of Tract "C". Wal-Mart Norland as recorded in Plat Book 165, Page 40 of said Public Records, through a central angle of $20^{\circ}24'20''$ to a point of tangency; thence North $46^{\circ}47'40''$ East, along said Easterly line, a distance of 404.33 feet, to the beginning of a curve, concave to the Northwest and having a radius of 200.00 feet; thence Northeasterly 34.33 feet, along the arc of said curve and along said Easterly line, through a central angle of $09^{\circ}50'10''$, to a point on a line radial to the previously described curve, said point also being a point on the southerly line of Tract "A", of said Wal-Mart Norland; thence South $53^{\circ}02'30''$ East, along said radial line and along said Southerly line, a distance of 70.00 feet; thence North $86^{\circ}58'02''$ East, along said Southerly line, a

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distance of 134.75 feet; thence South 43°12'23" East, along said Southerly line, a distance of 373.66 feet; thence North 46°47'40" East, along said Southerly line, a distance of 164.89 feet, to the beginning of a curve concave to the Southeast and having a radius of 70.00 feet; thence Northeasterly and Easterly, 49.08 feet, along the arc of said curve and along said Southerly line, through a central angle of 40°10'22", to a point of tangency; thence North 86°58'02" East, along said Southerly line, a distance of 97.97 feet; thence South 58°41'33" East, along said Southerly line, a distance of 21.37 feet, to a point on the Westerly Right-of-Way line of N.W. 3rd Avenue; thence South 03°18'59" East, along said Westerly Right-of-Way line, a distance of 268.74 feet, to the beginning of a curve concave to the Northwest and having a radius of 40.00 feet; thence Southerly and Southwesterly, 34.99 feet, along the arc of said curve and along said Westerly right-of-way line, through a central angle of 50°06'49" to the point of beginning.

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Realty Management
2001 SE 10th Street
Bentonville, AR 72716-0550

DATE

XXPERSON
XXCOMPANY
XXADDRESS
XXCITY/STATE/ZIP

Re: Use Restriction Waiver
Walmart Store #3397-Miami Gardens, FL

Dear _____:

Wal-Mart Stores East, LP ("Walmart") hereby waives the restriction against "gaming activities (including but not limited to gambling, electronic gaming machines, slot machines and other devices similar to the aforementioned, billiard parlor" found in the Special Warranty Deed dated December 20, 2007, as amended and assigned from time to time (the "Controlling Document"). Please note that this waiver is limited to _____ for the operation of a Top Golf facility.

Walmart agrees it will waive the restriction against "buildings no greater than fifty-five (55) feet in height" once it has satisfactorily reviewed and approved all development and construction plans. Walmart affirmatively states it will require any part of such building in excess of fifty-five (55) feet to be under 180 feet. Additionally, Walmart affirmatively states that the approvals and waivers will not be given if any part of such building obstructs visibility to Walmart's store or signage. Please note that this waiver is limited to the operation of a Top Golf, or similar facility.

This approval shall not be construed as a waiver of any of Walmart's rights or of any other obligation or restriction found in the Controlling Document.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Tiffany Burnett
Senior Manager I

52.50
55,800.00
41,950.00



CFN 2008R0302247
OR Bk 26322 Pgs 2238 - 2243f (6pgs)
RECORDED 04/14/2008 09:16:50
DEED DOC TAX 55,800.00
SURTAX 41,950.00
HARVEY RUVIN, CLERK OF COURT
MIAMI-DADE COUNTY, FLORIDA

This document prepared by: *T. Latreice Watkins*
Wal-Mart Stores East, LP
Sam M. Walton Development Complex
2001 S.E. 10th Street
Bentonville, AR 72716-0550

Return recorded document to:
Chicago Title and Trust Company
171 N. Clark Street
Chicago, IL 60601
Attn: Nancy Castro

07-004861
Fidelity National Title
5690 W. Cypress Street, Suite A
Tampa, FL 33607

SPECIAL WARRANTY DEED

This SPECIAL WARRANTY DEED is made effective *DECEMBER 10, 2007*, between WAL-MART STORES EAST, LP, a Delaware limited partnership, with an address of 702 S.W. 8th Street, Bentonville, AR 72716 ("Grantor"); and WARREN HENRY ACQUISITIONS, LLC, a Florida limited liability company, with an address of 20860 NW 2nd Avenue, Miami, Florida 33169 ("Grantee").

W I T N E S S E T H:

THAT GRANTOR, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, to it in hand paid by Grantee, the receipt whereof is hereby acknowledged, does hereby forever grant, bargain, sell, convey and confirm to Grantee, and its successors and assigns, a certain tract of land situated, lying, and being in the City of Norland, Miami-Dade County, Florida, as more particularly described to wit:

See Exhibit "A" attached hereto and made a part hereof ("Property");

TO HAVE AND TO HOLD said land unto Grantee, and its successors and assigns, forever, with all tenements, appurtenances and hereditaments thereunto belonging, subject to easements, conditions, restrictions and other matters of record, and subject to the following conditions and restrictions:

- (a) The Property shall only be used for purposes of the kind typically found in shopping centers, including, but not limited to, offices, restaurants, and retail shops; authorized franchised automobile dealerships are a permitted use for the Property;
- (b) The Property shall not be used for or in support of the following: (i) a discount store in excess of forty-five thousand (45,000) square feet in floor size, wholesale membership/warehouse club, grocery store/supermarket, pharmacy/drug store (a discount store shall be defined as use for the purpose of selling a full line of hard goods and soft goods [for example clothing, cards, gifts, electronics, garden supplies, furniture, lawnmowers, toys, health and beauty aids, hardware items, bath accessories and auto accessories] at a discount in a retail operation similar to that of Wal-Mart); (ii) gas station; (iii) quick lube/oil change facility or automobile tire sales however these uses are permissible only as ancillary to an automobile dealership use permitted herein; (iv) movie theater or bowling alley located two hundred (200) feet or less from the shared boundary line at the south of the adjacent Wal-Mart tract and the north of the Property; (v) health spa/fitness center located two hundred (200) feet or less from the shared boundary line at the south of the adjacent Wal-Mart tract and the north of the Property; (vi) adult book store, adult video store (an adult video store is a video store that sells or rents videos that are rated NC-17, X, XX, XXX, or of a rating assigned to works containing material more sexually explicit than XXX, by the film rating board of the Classification and Rating Administration), pawn shop, bar, night club, gaming activities (including but not limited to gambling, electronic gaming machines, slot

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machines and other devices similar to the aforementioned), billiard parlor, any place of recreation/amusement, or any business whose principal revenues are from the sale of alcoholic beverages for on or off premises consumption; or (vii) any business whose major source of business is derived from the cashing of checks or making short-term or "payday advance" type loans; this is not to exclude the regular business of any bank or financial institution insured by the F.D.I.C. or mortgage brokerage firm or other similar business providing long-term, mortgage type loans;

- (c) Unless otherwise restricted by ordinance, laws, regulations or other governmental authority, buildings on the Property shall not exceed an aggregate of one hundred fifty-three thousand seven hundred (153,700) square feet in floor size; buildings on the Property, within two hundred thirteen (213) feet of State Road No. 7 (U.S. 441), shall not exceed twenty four (24) feet in height, including all towers, parapets, and architectural features; notwithstanding the foregoing, buildings no greater than fifty-five (55) feet in height are permitted on the remainder of the Property; in no event shall any building on the Property exceed fifty five (55) feet in height, including all towers, parapets, and architectural features; upon subdivision of the Property, Grantee covenants that all future subdivided lots one (1) acre or less shall be single tenant use only and shall not exceed six thousand (6,000) square feet in floor size;
- (d) In the event the Property is used for a building with multiple tenants, there shall be not less than five (5) parking spaces for every one thousand (1,000) square feet of floor building area thereon, and thirteen (13) parking spaces for every one thousand (1,000) square feet of floor building area used for restaurants exceeding two thousand (2,000) square feet; in the event the Property is used for a free-standing restaurant, there shall be not less than fifteen (15) parking spaces on the Property for every one thousand (1,000) square feet of floor building area thereon; for all other uses permitted hereunder there shall be not less than five (5) parking spaces per one thousand (1,000) square feet of floor building area on the Property;
- (e) (i) only signs advertising business located on the Property may be erected thereon; (ii) signs located on the Property shall not contain images or words that are offensive to the ordinary reasonable person (whether cloaked in images, words, or phrases carrying double meanings); (iii) the Property and all improvements erected or constructed thereon shall be maintained in good condition and repair; and (iv) the exterior of any building on the Property shall not be constructed of metal, however a metal roof and metal architectural features shall be permitted;
- (f) Grantor reserves the right to approve, prior to commencement of any construction by Grantee of any buildings or improvements on the Property, Grantee's: (i) site plans including setbacks from lot lines, location and dimensions of parking areas and spaces, driveways and service areas, placement of building(s) and other improvements including square footage of building(s), location of trash collection, stop signs and bars at all curb cuts, and the location of existing Grantor signage (if any) on the Property; (ii) utility plans including all utility connections (including electric and telephone); (iii) grading plans including stormwater management and detailed elevations; (iv) erosion and sediment control plans including rock construction entrances (to be in place prior to any construction), silt fence (to be in place prior to any construction) and other erosion controls required on the Property; (v) exterior elevations of the front, back, and both sides of the building(s), including height; (vi) exterior signage plans indicating the dimensions of exterior pylon or monument signage and the design of the sign panel(s) to be placed onto the sign structure (collectively the "Development Plan"). Said Development Plan is to be prepared by certified/licensed architects and/or engineers and shall conform to the restrictions set forth above. Grantee shall deliver full-sized plans of the said Development Plan to Grantor for

its approval. Grantor shall have thirty (30) days after receipt of the Development Plan from Grantee to approve or disapprove the Development Plan in writing. If the Development Plan is disapproved, Grantor shall give the reasons for such disapproval, and Grantee shall resubmit to Grantor a revised Development Plan incorporating Grantor's suggested revisions within thirty (30) days from the date of Grantee's receipt of Grantor's disapproval, and the same time schedule as mentioned above shall be repeated until the Development Plan is approved;

- (g) Grantor reserves unto itself, its successors and assigns, a perpetual easement over, under, and on the Property for the installation, maintenance, repair and placement of any existing access areas, utilities or stormwater drainage, if and only if such access areas or utilities serve adjacent property at the time this deed is executed and delivered to Grantee, together with a non-exclusive right of ingress and egress for activities associated with Grantor's use of said easement area; and
- (h) All such covenants, conditions, restrictions and approval rights shall remain in effect for the earlier of thirty (30) years from the recording of this Deed, or until the neighboring property is no longer owned or operated by Wal-Mart, its affiliate or subsidiary. The aforesaid covenants, conditions, restrictions and approval rights shall run with and bind the Property, and shall bind Grantee or an affiliated entity, or its successors or assigns, and shall inure to the benefit of and be enforceable by Grantor, or an affiliated entity, or its successors and assigns, by any appropriate proceedings at law or in equity to prevent violations of such covenants, conditions, restrictions and approval rights and/or to recover damages for such violations, including without limitation damages incurred by Grantor, or an affiliated entity, concerning the business conducted on the land adjacent to the Property.

No representations or warranties of any kind have been made by Grantor or anyone on its behalf to the Grantee as to the condition of the Property described herein or any improvements thereon erected, if any, and it is understood and agreed by the parties that the Property is sold **"AS IS, WHERE IS - WITH ALL FAULTS AND WITHOUT ANY REPRESENTATION OR WARRANTY WHATSOEVER, EXPRESS OR IMPLIED."**

Grantor makes no warranty or representation regarding the condition of the Property, including, without limitation, environmental or ecological condition, it being understood that the Grantee is taking the Property **"AS IS, WHERE IS - WITH ALL FAULTS AND WITHOUT ANY REPRESENTATION OR WARRANTY WHATSOEVER, EXPRESS OR IMPLIED."**

Without limiting the foregoing, Grantee hereby covenants and agrees that Grantee accepts the property "AS IS" and "WHERE IS", and with all faults and defects, latent or otherwise, and that Grantor is making no representations or warranties, either expressed or implied, by operation of law or otherwise, with respect to the quality, physical conditions or value of the Property, the Property's habitability, suitability, merchantability or fitness for a particular purpose, the presence or absence of conditions on the Property that could give rise to a claim for personal injury, property or natural resource damages; the presence of hazardous or toxic substances, materials or wastes, substances, contaminants or pollutants on, under or about the Property, or the income or expenses from or of the Property.

AND SAID GRANTOR does hereby warrant the title to said Property, and will defend the same against the lawful claims of all persons claiming by, through and under Grantor, but none other, subject to the easements, encumbrances, restrictions, and other matters of record, the conditions and restrictions as stated herein, and subject to real property taxes for the year of 2007, and thereafter.

[Signature page follows]

IN WITNESS WHEREOF, Grantor has caused this instrument to be executed in its name by its Assistant Manager of WSE Management, LLC, the General Partner of the Grantor, Wal-Mart Stores East, LP, and caused its seal attested by its Assistant Secretary to be hereto affixed the day and year first above written.

WAL-MART STORES EAST, LP,
a Delaware limited partnership

By: WSE Management, LLC,
its General Partner

By: [Signature]
T. Latriece Watkins
Assistant Manager

ATTEST:
By: [Signature]
Romona C. West
Assistant Secretary

[SEAL]

Approved as to legal terms only
By: [Signature]
WAL-MART LEGAL DEPARTMENT
Date: 11/2/07

Signed, sealed and delivered
in the presence of:

[Signature]
Paula A. Seay
Print Name

[Signature]
Christie Hemenway
Print Name

ACKNOWLEDGEMENT

STATE OF ARKANSAS)
) §§
COUNTY OF BENTON)

In the State of Arkansas, County of Benton, on this November 5, 2007, before me, the undersigned, a Notary Public in and for said County and State, personally appeared T. Latriece Watkins to me personally known, who being by me duly sworn did say that she is Assistant Manager of WSE Management, LLC, the General Partner of the Grantor in the foregoing special warranty deed, and that the seal thereto affixed is the seal of said Wal-Mart Stores East, LP, and that said special warranty deed was signed, sealed and delivered by her on behalf of said limited partnership by authority of its General Partner and said T. Latriece Watkins acknowledged said special warranty deed to be the free act and deed of said company and limited partnership.

WITNESS MY HAND and notarial seal subscribed and affixed in said County and State, the day and year in this certificate above written.

By: [Signature]
Name: SARAH FAITH CHOAT
Notary Public



EXHIBIT A

Being a parcel of land located in the Northwest 1/4 and the Southwest 1/4 of Section 12, Township 52 South, Range 41 East, Miami-Dade County, Florida said parcel being the remainder portion of Parcel "B" as conveyed to Wal-Mart Stores East, L.P. by Special Warranty Deed recorded in Official Record Book 23354, Page 4447 of the Miami-Dade County Public Records and the remainder portions of Parcels "C", "D" and "G" as conveyed to Wal-Mart Stores East, L.P. by Special Warranty Deed recorded in Official Record Book 23354, Page 4451 of said Public Records, all of said remainders being more particularly described by metes and bounds as follows:

Commence at the center of said Section 12; thence South $86^{\circ}56'24''$ West, along the South line of the Northwest 1/4 of said section 12, said South line also being the centerline of N.W. 175th Street, a distance of 658.83 feet, to a point on the existing centerline of N.W. 3rd Avenue; thence South $03^{\circ}18'59''$ East, along said centerline, a distance of 654.96 feet to a point on the Northwesterly right-of-way line of State Road No. 7 (U.S. Route 441); thence South $46^{\circ}47'49''$ West, along said Northwesterly right-of-way line of State Road No. 7 (U.S. Route 441), a distance of 51.28 feet, to the point of beginning of the following described Parcel:

Thence continue South $46^{\circ}47'49''$ West, along said right-of-way line of State Road No. 7 (U.S. Route 441), a distance of 771.48 feet, to the beginning of a curve, concave to the North and having a radius of 25.00 feet; thence Southwesterly, Westerly and Northwesterly, 39.27 feet, along the arc of said curve, through a central angle of $90^{\circ}00'56''$, to a point of tangency with the northeasterly right-of-way line of N.W. 7th Avenue; thence North $43^{\circ}11'15''$ West, along said Northeasterly Right-of-Way line, a distance of 330.21 feet to the beginning of a curve concave to the Southwest and having a radius of 999.93 feet; thence Northwesterly, 414.59 feet, along the arc of said curve and along said Northeasterly Right-of-Way line, through a central angle of $23^{\circ}45'21''$ to a point on a curve non-tangent to the previously described curve, said curve being concave to the Southeast and having a radius of 777.72 feet; thence Northeasterly 163.13 feet, along the arc of said curve and along the Easterly line of Tract "A", legacy points, as recorded in Plat Book 163, page 85 of said Public Records, through a central angle of $12^{\circ}01'06''$, to the beginning of a compound curve, said curve being concave to the Southeast and having a radius of 270.00 feet; thence Northeasterly, 96.16 feet, along the arc of said curve and along the easterly line of Tract "C". Wal-Mart Norland as recorded in Plat Book 165, Page 40 of said Public Records, through a central angle of $20^{\circ}24'20''$ to a point of tangency; thence North $46^{\circ}47'40''$ East, along said Easterly line, a distance of 404.33 feet, to the beginning of a curve, concave to the Northwest and having a radius of 200.00 feet; thence Northeasterly 34.33 feet, along the arc of said curve and along said Easterly line, through a central angle of $09^{\circ}50'10''$, to a point on a line radial to the previously described curve, said point also being a point on the southerly line of Tract "A", of said Wal-Mart Norland; thence South $53^{\circ}02'30''$ East, along said radial line and along said Southerly line, a distance of 70.00 feet; thence North $86^{\circ}58'02''$ East, along said Southerly line, a

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distance of 134.75 feet; thence South $43^{\circ}12'23''$ East, along said Southerly line, a distance of 373.66 feet; thence North $46^{\circ}47'40''$ East, along said Southerly line, a distance of 164.89 feet, to the beginning of a curve concave to the Southeast and having a radius of 70.00 feet; thence Northeasterly and Easterly, 49.08 feet, along the arc of said curve and along said Southerly line, through a central angle of $40^{\circ}10'22''$, to a point of tangency; thence North $86^{\circ}58'02''$ East, along said Southerly line, a distance of 97.97 feet; thence South $58^{\circ}41'33''$ East, along said Southerly line, a distance of 21.37 feet, to a point on the Westerly Right-of-Way line of N.W. 3rd Avenue; thence South $03^{\circ}18'59''$ East, along said Westerly Right-of-Way line, a distance of 268.74 feet, to the beginning of a curve concave to the Northwest and having a radius of 40.00 feet; thence Southerly and Southwesterly, 34.99 feet, along the arc of said curve and along said Westerly right-of-way line, through a central angle of $50^{\circ}06'49''$ to the point of beginning.

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City of Miami Gardens Agenda Cover Memo

Council Meeting Date:	October 28, 2015		Item Type: <i>(Enter X in box)</i>	Resolution X	Ordinance	Other
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading
	X			Public Hearing: <i>(Enter X in box)</i>	Yes	No
Funding Source:	General Fund		Advertising Requirement: <i>(Enter X in box)</i>		Yes	
						X
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	RFP/RFQ/Bid #:	Renewal of CY 2015 service contract		
	X					
Strategic Plan Related <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communications <input type="checkbox"/>	Strategic Plan Obj./Strategy: <i>(list the specific objective/strategy this item will address)</i>		
		X				
Sponsor Name	Cameron Benson, City Manager		Department:	Human Resources		

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING A RENEWAL OF THAT CERTAIN HEALTH INSURANCE AGREEMENT WITH AVMED, INC; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

Background

In 2013, the City conducted a formal bid to obtain Employee Health Insurance Plan services for Calendar Year 2014. At the time staff recommended the City accept AvMed's bid proposal at a 1.5% rate increase for HMO Plan Coverage and 8.5% rate increase for POS Plan coverage, with the option of renewing annually.

When the City's Group Health Insurance coverage expired on 12/31/2014 AvMed initially proposed a 4.5% overall cost increase to renew the City's Group Employee Health Insurance for Calendar Year 2015. In an effort to reduce renewal cost for employees health insurance for Calendar Year 2015 staff explored the viability of modifying the insurance plan design to realize cost savings. As a result, staff identified a plan modification which reduced the current overall cost by 2.9%, a 7.4% savings compared to the initial proposal. Accordingly, the HMO Plan Coverage and the POS Plan coverage were renewed.

Current Situation

The City's current Group Health Insurance coverage expires 12/31/2015. AvMed proposed a 5% rate concession to our current 2015 in-force rates and current benefits to renew the City's Group Employee Health Insurance for Calendar Year 2016.

Analysis

Of the 423 employees and retirees currently enrolled under the City's Group Health Insurance Plans – HMO, POS and POS Choice combined; 95% (401) are covered under the HMO Plan, 4% (19) are covered under the POS Plan, and 1% (3) are covered under the POS Choice Plan.

The City currently contributes 100% of the cost of the employee premium for the HMO Plan and a portion of the cost of the employee premium for HMO dependent coverage.

The table below provides an analysis of the AvMed proposal to renew the City's Group Employee Health Insurance Coverage for Calendar Year 2016.

HMO	Current Cost	Proposal	% Increase	% Savings
Employee Only	\$517.75	\$491.75	-5%	5%
Employee and Spouse	\$983.73	\$934.33	-5%	5%
Employee plus Family	\$1,397.88	\$1,327.69	-5%	5%

POS	Current Cost	Proposal	% Increase	% Savings
Employee Only	\$667.98	\$634.25	-5%	5%
Employee and Spouse	\$1,269.16	\$1,205.08	-5%	5%
Employee plus Family	\$1,803.47	\$1,712.42	-5%	5%

POS CHOICE	Current Cost	Proposal	% Increase	% Savings
Employee Only	\$633.76	\$601.55	-5%	5%
Employee and Spouse	\$1,204.14	\$1,142.94	-5%	5%

Employee plus Family	\$1,711.08	\$1,642.11	-5%	5%
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Proposed Action:

For the City Council to renew AvMed as the City's carrier for Group Employee Health Insurance for Calendar Year 2016 at an overall savings of 5%. This presents a total projected overall savings of \$16,909.32 monthly/\$202,911.84 annually.

Attachment:

None.

RESOLUTION NO. 2015_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING A RENEWAL OF THAT CERTAIN HEALTH INSURANCE AGREEMENT WITH AVMED, INC; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in 2013, the City issued a formal RFP for employee health insurance, and

WHEREAS, the City Council awarded the bid to Avmed, Inc., and

WHEREAS, the Agreement with Avmed, Inc. had an option that authorizes the renewal of the Agreement, and

WHEREAS, the City's current group insurance coverage with Avmed, Inc., expires on December 31, 2015, and

WHEREAS, City staff identified plan modifications which reduced the current overall coverage by 5% with a total projected savings of Two Hundred Two Thousand, Nine Hundred Eleven Dollars and Eighty Four Cents (\$202,911.84) for the year,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens hereby authorizes a renewal of that certain Health Insurance Agreement with Avmed, Inc.

Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

29 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI
30 GARDENS AT ITS REGULAR MEETING HELD ON _____, 2015.

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OLIVER GILBERT, III, MAYOR

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36 **ATTEST:**

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RONETTA TAYLOR, MMC, CITY CLERK

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43 PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

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46 SPONSORED BY: CAMERON D. BENSON, CITY MANAGER

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49 Moved by: _____

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52 **VOTE:** _____

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52 Mayor Oliver Gilbert, III	_____ (Yes)	_____ (No)
53 Vice Mayor Felicia Robinson	_____ (Yes)	_____ (No)
54 Councilwoman Lillie Q. Odom	_____ (Yes)	_____ (No)
55 Councilman David Williams Jr	_____ (Yes)	_____ (No)
56 Councilwoman Lisa C. Davis	_____ (Yes)	_____ (No)
57 Councilman Rodney Harris	_____ (Yes)	_____ (No)
58 Councilman Erhabor Ighodaro, Ph.D.	_____ (Yes)	_____ (No)

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City of Miami Gardens Agenda Cover Memo

Council Meeting Date:	October 28, 2015		Item Type:	Resolution	Ordinance	Other	
			<i>(Enter X in box)</i>	X			
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading	
		X		Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes
					X		
Funding Source:	N/A		Advertising Requirement: <i>(Enter X in box)</i>	Yes		No	
						X	
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	RFP/RFQ/Bid #:	N/A			
		X					
Strategic Plan Related <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area:	Strategic Plan Obj./Strategy: <i>(list the specific objective/strategy this item will address)</i>			
		X					
			Enhance Organizational <input type="checkbox"/>				
			Bus. & Economic Dev <input type="checkbox"/>				
			Public Safety <input type="checkbox"/>				
			Quality of Education <input type="checkbox"/>				
			Qual. of Life & City Image <input type="checkbox"/>				
			Communication <input type="checkbox"/>				
Sponsor Name	Sonja K. Dickens, City Attorney		Department:	<i>Office of the City Attorney</i>			

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AMENDING THE APPROVED OUTSIDE COUNSEL LIST TO INCLUDE THE FIRM OF WEISS SEROTA HELFMAN, ET. AL., ALVEREZ BARBARA, LLP AND JOHNSON ANSELMO, ET AL.; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

On November 14, 2012, the City Council adopted Resolution No. 2012-173-1768, which approved a list of attorneys and law firms to represent the City in various legal matters. The Resolution also authorized amendments to the list to include additional attorneys and law firms, subject to the approval of the City Council. City Attorney, Sonja Dickens recommends amending the list to include the firms of Weiss Serota Helfman, et. al and Johnson Anselmo, et. al, for general legal matters, and Alvarez Barbara, LLP for real estate matters.

**Item K-8) Consent Agenda
Resolution
Amendment to Approved
Outside Counsel List**

Proposed Action:

That the City Council approve the Resolution.

Attachment:

None.

RESOLUTION NO. 2015_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AMENDING THE APPROVED OUTSIDE COUNSEL LIST TO INCLUDE THE FIRM OF WEISS SEROTA HELFMAN, ET. AL., ALVEREZ BARBARA, LLP, AND JOHNSON ANSELMO, ET. AL.; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on November 14, 2012, the City Council adopted Resolution No. 2012-173-1768, which approved a list of attorneys and law firms to represent the City in various legal matters, and

WHEREAS, the Resolution also authorized amendments to the list to include additional attorneys and law firms, subject to the approval of the City Council, and

WHEREAS, the City Attorney recommends amending the list to include Weiss Serota Helfman Cole Bierman & Popok, P.L., and Johnson Anselmo, et. al. for general legal matters and Alvarez Barbara, LLP for real estate matters,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens hereby amends the approved outside counsel list in accordance with this Resolution.

Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS AT ITS REGULAR MEETING HELD ON _____, 2015.

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OLIVER GILBERT, III, MAYOR

ATTEST:

RONETTA TAYLOR, MMC, CITY CLERK

PREPARED BY: SONJA KNIGHTON DICKENS, ESQ., CITY ATTORNEY

SPONSORED BY: SONJA KNIGHTON DICKENS, ESQ., CITY ATTORNEY

Moved by: _____

VOTE: _____

Mayor Oliver Gilbert, III	_____ (Yes)	_____ (No)
Vice Mayor Felicia Robinson	_____ (Yes)	_____ (No)
Councilwoman Lillie Q. Odom	_____ (Yes)	_____ (No)
Councilman David Williams Jr	_____ (Yes)	_____ (No)
Councilwoman Lisa C. Davis	_____ (Yes)	_____ (No)
Councilman Rodney Harris	_____ (Yes)	_____ (No)
Councilman Erhabor Ighodaro, Ph.D.	_____ (Yes)	_____ (No)



City of Miami Gardens Agenda Cover Memo

Council Meeting Date:	October 28, 2015		Item Type: <i>(Enter X in box)</i>	Resolution X	Ordinance	Other	
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading	
		X		Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes
					X		
Funding Source:	<i>(Enter Fund & Dept)</i>		Advertising Requirement:	Yes		No	
					X		
Contract/P.O. Required:	Yes	No	RFP/RFQ/Bid #:	<i>(Enter #)</i>			
		X					
Strategic Plan Related:	Yes	No	Strategic Plan Priority Area: Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Imag <input type="checkbox"/> Communication <input type="checkbox"/>	Strategic Plan Obj./Strategy:			
		X					
Sponsor Name:	Cameron Benson, City Manager		Department:	Development Services & Code Compliance			

Short Title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, APPROVING THE APPLICATION SUBMITTED BY GREENSPOON MARDER, P.A. ON BEHALF OF TOPGOLF, INTERNATIONAL INC., FOR THAT CERTAIN PROPERTY GENERALLY LOCATED AT STATE ROAD 7 AND N.W. 7TH STREET, MORE PARTICULARLY DESCRIBED ON EXHIBIT "A" ATTACHED HERETO, FOR A NON-USE VARIANCE OF SECTION 34-342 OF THE CITY'S LAND DEVELOPMENT CODE TO ALLOW A MAXIMUM HEIGHT OF 170 FEET (17 STORIES) WHERE 4 STORIES IS PERMITTED; FOR A NON-

USE VARIANCE OF SECTION 34-657(2) TO ALLOW A MONUMENT SIGN OF 13'-4" WIDE WHERE 10 FEET IS THE MAXIMUM WIDTH PERMITTED; FOR A NON-USE VARIANCE OF SECTION 34-657(3) TO ALLOW A WALL SIGN AREA OF 923 SQUARE FEET WHERE 695 SQUARE FEET IS THE MAXIMUM WALL SIGN AREA PERMITTED; FOR A NON USE VARIANCE OF SECTION 34-657(3) TO ALLOW A WALL SIGN AREA OF 377 SQUARE FEET WHERE 157 SQUARE FEET IS THE MAXIMUM SIGN WALL AREA IS PERMITTED; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Staff Summary:

Background

- The 15.34 acre property located at the intersection of State Road 7 and NW 7th Avenue is currently vacant. The applicant is proposing to construct a state of the art sports entertainment facility that will offer a new type of golf experience combining competition with entertainment.
- The development includes 28,500 SF of restaurant use with 603 seats and a 33,000 SF driving range. According to the applicant, the golf experience incorporates five patented technology platform gaming systems. The gaming systems allow players to hit golf balls embedded with radio frequency identification microchips into an outfield featuring targets at various distances and the players are scored based on their ability to hit certain targets. The applicant further describes the use as a multi-story facility with climate controlled hitting bays, an outfield enclosed netting, a full service restaurant, bar/lounge and upscale corporate/event meeting space and family entertainment area with games.
- The outfield of the proposed development features illuminated round targets and it is completely enclosed by a transparent stainless steel mesh net secured by 27 high-grade galvanized steel poles. The poles range in height from 90 feet (9 stories), near the building and crest, to 170 feet (17 stories) at the end of the outfield. The poles will be painted gray/blue hue to blend in with the color of the sky, and secured by guy wires at the corners of outfield.
- Pursuant to Section 34-342 of the Land Development Regulations (LDR), the maximum height permitted by right for buildings and structures within the PCD zoning district is 4 stories (40 feet). The applicant is requesting a variance to allow a maximum pole height of 170 feet (17 stories).
- The applicant is requesting a non-use variance of Section 34-657 (3) to allow a wall sign area of 923 SF where 695 SF is the maximum wall sign area permitted; non-use variance of Section 34-657 (3) to allow a wall sign area of 377 SF where 157 SF is the maximum wall sign area permitted; and non-use variance of Section 34-657 (2) to allow a monument sign 13'-4" wide where 10' is the maximum width permitted.

Conclusion

The core concept of the City’s Future Land Use Plan is that major development will occur along the City’s major transportation corridors. The requested actions do not impact or change the proposed development on the property in a manner inconsistent with the Commerce designation of the property in the Future Land Use Element of the City of Miami Gardens CDMP.

Proposed Action:

Recommend adoption of the Resolution.

Attachments: Exhibit “A” – Legal Description

Exhibit “B” – Staff Recommendation

RESOLUTION NO. 2015_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, APPROVING THE APPLICATION SUBMITTED BY GREENSPOON MARDER, P.A. ON BEHALF OF TOPGOLF, INTERNATIONAL INC., FOR THAT CERTAIN PROPERTY GENERALLY LOCATED AT STATE ROAD 7 AND N.W. 7TH STREET, MORE PARTICULARLY DESCRIBED ON EXHIBIT "A" ATTACHED HERETO, FOR A NON-USE VARIANCE OF SECTION 34-342 OF THE CITY'S LAND DEVELOPMENT CODE TO ALLOW A MAXIMUM HEIGHT OF 170 FEET (17 STORIES) WHERE 4 STORIES IS PERMITTED; FOR A NON-USE VARIANCE OF SECTION 34-657(2) TO ALLOW A MONUMENT SIGN OF 13'-4" WIDE WHERE 10 FEET IS THE MAXIMUM WIDTH PERMITTED; FOR A NON-USE VARIANCE OF SECTION 34-657(3) TO ALLOW A WALL SIGN AREA OF 923 SQUARE FEET WHERE 695 SQUARE FEET IS THE MAXIMUM WALL SIGN AREA PERMITTED; FOR A NON USE VARIANCE OF SECTION 34-657(3) TO ALLOW A WALL SIGN AREA OF 377 SQUARE FEET WHERE 157 SQUARE FEET IS THE MAXIMUM SIGN WALL AREA IS PERMITTED; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, TopGolf International, Inc. ("Applicant"), owns that certain real property generally located at State Road 7 and N.W. 7th Street ("Property"), more particularly described on Exhibit "A," attached hereto, and

WHEREAS, Greenspoon Marder, P.A., on behalf of the Applicant is seeking the following variances:

- a. For a non-use variance of section 34-342 of the city's land development code to allow a maximum height of 170 feet (17 stories) where 4 stories is permitted;
- b. For a non-use variance of section 34-657(2) to allow a monument sign of 13'-4" wide where 10 feet is the maximum width permitted;
- c. For a non-use variance of section 34-657(3) to allow a wall sign area of 923 square feet where 695 square feet is the maximum wall sign area is permitted; and
- d. For a non-use variance of section 34-657(3) to allow a wall sign area of 377 square feet where 157 square feet is the maximum sign wall area is permitted, and

44 WHEREAS, the requested variance will allow for the construction of a golf
45 entertainment facility, and

46 WHEREAS, the City's Planning and Zoning Staff recommends approval of the
47 Application, and

48 WHEREAS, the City Council considered the testimony of the Applicant, if any,
49 and

50 WHEREAS, the City Council also considered the testimony of the City's Planning
51 and Zoning Staff, and the Staff Report is attached hereto as Exhibit "B" incorporated
52 herein by reference,

53 NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
54 OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

55 Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas
56 paragraphs are hereby ratified and confirmed as being true, and the same are hereby
57 made a specific part of this Resolution.

58 Section 2. APPROVAL: The City Council of the City of Miami Gardens
59 hereby approves the Application submitted by Housing Development LLC, for the
60 following variances:

- 61 a. For a non-use variance of section 34-342 of the City's Land Development Code
62 to allow a maximum height of 170 feet (17 stories) where 4 stories is permitted;
63
64 b. For a non-use variance of section 34-657(2) to allow a monument sign of 13'-4"
65 wide where 10 feet is the maximum width permitted;
66
67 c. For a non-use variance of section 34-657(3) to allow a wall sign area of 923
68 square feet where 695 square feet is the maximum wall sign area is permitted;
69 and
70
71 d. For a non-use variance of section 34-657(3) to allow a wall sign area of 377
72 square feet where 157 square feet is the maximum sign wall area is permitted.
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74 Subject to the conditions outlined in Exhibit "B" attached hereto.

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Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS AT ITS REGULAR MEETING HELD ON _____, 2015.

OLIVER GILBERT, III, MAYOR

ATTEST:

RONETTA TAYLOR, MMC, CITY CLERK

PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

SPONSORED BY: CAMERON BENSON, CITY MANAGER

Moved by: _____

VOTE: _____

Mayor Oliver Gilbert, III	_____ (Yes)	_____ (No)
Vice Mayor Felicia Robinson	_____ (Yes)	_____ (No)
Councilwoman Lillie Q. Odom	_____ (Yes)	_____ (No)
Councilman David Williams Jr	_____ (Yes)	_____ (No)
Councilwoman Lisa C. Davis	_____ (Yes)	_____ (No)
Councilman Rodney Harris	_____ (Yes)	_____ (No)
Councilman Erhabor Ighodaro, Ph.D.	_____ (Yes)	_____ (No)

**STAFF RECOMMENDATION
PZ-2015-000605**

APPLICATION INFORMATION

Applicant: Greenspoon Marder, P.A. on behalf of TopGolf International, Inc.
Property Location: SR 7 and NW 7th Street
Property Size: 15.34 acres
Future Land Use: Commerce
Existing Zoning: PCD – Planned Corridor Development
Requested Action(s):

1. Non-use variance of Section 34-342 to allow a maximum pole height of 170 feet (17 stories) where 4 stories is the maximum height permitted.
2. Non-use variance of Section 34-657 (3) to allow a wall sign area of 923 SF where 695 SF is the maximum wall sign area permitted.
3. Non-use variance of Section 34-657 (3) to allow a wall sign area of 377 SF where 157 SF is the maximum wall sign area permitted.
4. Non-use variance of Section 34-657 (2) to allow a monument sign 13'-4" wide where 10 feet is the maximum width permitted.

RECOMMENDATION:

1. Granting of Non-use variance of Section 34-342 to allow a maximum pole height of 170 feet (17 stories) where 4 stories is the maximum height permitted.
2. Granting of Non-use variance of Section 34-657 (3) to allow a wall sign area of 923 SF where 695 SF is the maximum wall sign area permitted; Non-use variance of Section 34-657 (3) to allow a wall sign area of 377 SF where 157 SF is the maximum wall sign area permitted; and Non-use variance of Section 34-657 (2) to allow a monument sign 13'-4" wide where 10' is the maximum width permitted.
3. The sign variance requests shall become null and void if a building permit for the approved sign is not applied for within 180 days of the written ruling from the city council. The administrative official may issue an extension for up to an additional 180 days providing written request with just cause and reason is provided prior to the expiration of the original 180-day period.
4. All signs approved by this variance process must be constructed and installed as substantially in compliance with the information and plans presented to the City Council both in writing and verbally.

REVIEW AND ANALYSIS:**Neighborhood Land Use Characteristics**

Property	Future Land Use Designation	Zoning Classification	Existing Use
Subject Site	Commerce	PCD	Vacant
North	Commerce	PCD and R-50	Retail and multi-family residential
South	Commerce	PCD and I-1	Retail and Warehouse
East	Commerce	PCD	Educational
West	Commerce	PCD and R-50	Commercial (Automotive)

Project Summary/Background

- The 15.34 acre property located at the intersection of State Road 7 and NW 7th Avenue is currently vacant. The applicant is proposing to construct a state of the art sports entertainment facility that will offer a new type of golf experience that combines competition with entertainment.
- The development includes 28,500 SF of restaurant use with 603 seats and a 33,000 SF driving range. According to the applicant, the golf experience incorporates five patented technology platform gaming systems. The gaming systems allow players to hit golf balls embedded with radio frequency identification microchips into an outfield featuring targets at various distances and the players are scored based on their ability to hit certain targets. The applicant further describes the use as a multi-story facility with climate controlled hitting bays, an outfield enclosed netting, a full service restaurant, bar, lounge, and upscale corporate/event meeting space and family entertainment area with games.
- The outfield of the proposed development features illuminated round targets and it is completely enclosed by a transparent stainless steel mesh net secured by 27 high-grade galvanized steel poles. The poles range in height from 90 feet (9 stories), near the building and crest, to 170 feet (17 stories) at the end of the outfield. The poles will be painted gray/blue hue to blend in with the color of the sky, and secured by guy wires at the corners of outfield.
- Pursuant to Section 34-342 of the Land Development Regulations (LDR), the maximum height permitted by right for buildings and structures within the PCD zoning district is 4 stories (40 feet). The applicant is requesting a variance to allow a maximum pole height of 170 feet (17 stories).

- The applicant is requesting a non-use variance of Section 34-657 (3) to allow a wall sign area of 923 SF where 695 SF is the maximum wall sign area permitted; non-use variance of Section 34-657 (3) to allow a wall sign area of 377 SF where 157 SF is the maximum wall sign area permitted; and non-use variance of Section 34-657 (2) to allow a monument sign 13'-4" wide where 10' is the maximum width permitted.

Non-use variance of Section 34-342 to allow a maximum pole height of 170 feet (17 stories) where 4 stories is the maximum height permitted.

The City Council may grant variances and waivers subject to the property meeting the criteria set forth in Section 34-47 of the City's Land Development Regulations (LDR):

Sec. 34-47. - Granting of variances and waivers.

(a) Purpose and intent. A variance or waiver of the code is a departure from the dimensional or numerical requirements of this chapter where such variance or waiver will not be contrary to the public interest and where, owing to conditions peculiar to the property and not as a the result of the action of the applicant, a literal enforcement of the requirement would result in unnecessary and undue hardship. Establishment or expansion of a use otherwise prohibited shall not be allowed by variance, nor shall a variance be granted due to the presence of nonconformities in the zoning district or adjoining zoning districts.

Criteria for granting variances. Upon appeal or direct application in specific cases to hear and grant applications for non-use variances and waivers of this chapter, when authorized, the zoning appeals board may grant approval, approval with conditions of the application upon showing by the applicant that the non-use variance or waiver that all the following have been met:

- (1) The particular physical surroundings, shape, topographical condition, or other physical or environmental condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the regulations were carried out literally.*
- (2) The conditions upon which the request for a variance is based are unique to the parcel and would not be generally applicable to other property within the vicinity.*
- (3) The alleged difficulty or hardship was not deliberately created to establish a use or structure which is not otherwise consistent with this Code.*
- (4) The granting of the variance will not be detrimental to the public welfare or injurious to other property or improvements in the vicinity.*
- (5) The proposed variance will not substantially increase the congestion in the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the vicinity.*
- (6) The variance request is the minimum variance that will make possible the reasonable use of the land, building, or structure;*

- (7) The granting of the variance request will be in harmony with the general intent and purpose of these regulations and the comprehensive plan;*
- (8) Nonconforming use of neighboring lands, structures, or buildings in the same zoning district, and the permitted use of lands, structures, or buildings in other zoning districts, shall not be considered grounds for the authorization of a variance; and*
- (9) Financial hardship is not the only evidence of a hardship considered in the authorization of a variance.*

Staff Comment

While evaluating the variance requests from standards set forth in Section 34-342 of the LDR, the following was considered:

- The purpose of the variance is to prevent potential safety issues for the surrounding properties ensuring that golf balls stay within the property. The increased pole height will allow the applicant to install protective netting supported by poles which will decrease the likelihood of golf balls being ejected from the property into the roadway and surrounding properties.
- The proposed development appears to be compatible with the surrounding area and uses. The 15.34 acre property is located at the intersection of SR 7 and NW 7th Avenue at the center of the Golden Glades Interchange, adjacent to Walmart Supercenter, other commercial uses, and residential. The unique location of the property creates the need for more expansive protective barrier.
- The requested variance will not be detrimental to the public welfare or injurious to other property or improvements in the vicinity. The applicant has created a successful model at other locations by using uniform poles around the golf range, in terms of size, area, height and materials. The design and materials of the poles and protective netting appear to provide an inconspicuous look that would not greatly impact the aesthetics of the property and the surrounding area. The poles are made of high grade steel, and painted gray/blue hue to blend with the color of the sky, and proposed net is 93% transparent.
- The requested variance is the minimum variance necessary to allow the applicant to build the facility ensuring the safety of the community will be maintained.

Consistency with City of Miami Gardens Comprehensive Development Master Plan (CDMP)

The application is specifically consistent with the following policies of the CDMP:

Policy 1.3.1: Commerce areas shall provide a wide variety of uses that range from major...major retail services as well as single purpose industrial areas.

Policy 1.3.2: Commercial and office generally means retail sales and services whereby goods and services are provided. Offices and other activities including but not limited to restaurants...are also included.

Policy 1.3.5: Future development and redevelopment in commerce areas shall be designed to provide attractive urban places to live, work and shop.

Policy 1.5.1 The City shall encourage redevelopment in the SR 7 corridor with urban commercial and mixed-use urban projects.

Conclusion: The core concept of the City's Future Land Use Plan is that major development will occur along the City's major transportation corridors. The Golden Glades area is appropriate for high intensity development providing opportunities for revitalization and redevelopment of commercial centers. The proposed variance is generally consistent with the policies, goals and objectives of the City's Comprehensive Development Master Plan (CDMP), and satisfies Section 34-47 of the City's Land Development Regulations (LDR) for granting of variances and waivers.

Granting this variance will ensure the safety of visitors and the surrounding community, and will not create any additional impact upon public services and facilities.

Non-use variance of Section 34-657 (3) to allow a wall sign area of 923 SF where 695 SF is the maximum wall sign area permitted; Non-use variance of Section 34-657 (3) to allow a wall sign area of 377 SF where 157 SF is the maximum wall sign area permitted; and Non-use variance of Section 34-657 (2) to allow a monument sign 13'-4" wide where 10' is the maximum width permitted.

The purpose of the City's sign regulations is to reduce the proliferation of the number, size and types of signs. The minimum requirements provided on the ordinance are intended to promote the public general welfare, to protect the character of residential, business and industrial areas throughout the city, and to conserve the taxable value of land and buildings.

Pursuant to Section 34-656 no sign shall be permitted to be installed, altered, erected, constructed, posted, painted, maintained, or relocated, contrary to the provisions of this article unless a variance or waiver is approved by a majority vote in favor of granting such a variance and waiver by the members of the city council.

(1) A decision to grant a variance or waiver must be in conformance with the following criteria and procedure:

a. There is something unique about the building or site configuration that would cause the signage permitted by this article to be ineffective in identifying a use or structure that would otherwise be entitled to a sign.

b. The grant of a variance or waiver is not contrary to the plan and intent of the sign code or any adopted redevelopment plan or policies, the aesthetics of the area, and does not create a nuisance or adversely affect any neighboring properties.

c. The sign provides certain aesthetics, landmark recognition, or public benefit that is in the best interest and general welfare of the city, without detrimental impacts to the surrounding area.

Staff Comment

While evaluating the variance request from standards set forth in Section 34-657 of the LDR, the following was considered:

- The overall size of the property is 15.34 acres with proposed development including 28,500 SF of restaurant use with 603 seats and a 33,000 SF driving range.
- The City's adopted Sign Code contemplates regulations generally for community shopping centers and commercial retail activities, not necessarily large specialty and unique uses such as TopGolf. Non-use variances are therefore being requested by the applicant in order to allow the type and size of signage necessary to appropriately provide landmark recognition.
- The City's wall sign dimensional standards require that wall signs be calculated based on ten percent of the area of the building facade up to 15 feet in height, then the area shall be increased by 1½ percent (for each foot of building height above the 15 feet with the uppermost measurement taken to the lowest part or position where the sign will be placed).
- The proposed 923 SF wall sign exceeds maximum permitted sign by 227.58 SF or 33% and is mounted directly onto the front building façade. The building front façade is approximately 20,000 SF. The sign consist of front lit channel letters mounted to the building canopy and a shield art crafted in two tone EIFS.
- The proposed 377 SF wall sign is the portion of the shield art that extends to the side façade, which exceeds the maximum permitted signage by 220.50 SF. The building side façade is approximately 5,600 SF.
- The proposed monument sign is 9.5 feet height and 13'-4" wide. Pursuant to Section 34-657(2), monument signs should be proportionate in height and width at a ratio of 1.0 to 1.5, in either orientation, however, the width shall not exceed 10 feet. The monument sign proposed exceeds maximum width permitted by 3.33 feet or 33%.
- The proposed signage is not out of scale based on size of the property and the additional square footage is not excessive in relationship to the size of the building. Staff finds that the proposed signage will not be detrimental to or endanger the public health, safety, comfort or general welfare based on the location, height and design proposed.

Consistency with City of Miami Gardens Comprehensive Development Master Plan (CDMP)

The City's Comprehensive Development Master Plan (CDMP) is built on redeveloping and revitalizing major transportation thoroughfares, which are designated as Commerce in the Future Land Use Element. Consistent with the CDMP, the Sign Code further emphasizes major thoroughfares in the implementation of development regulations, establishing standards based on

roadway classification for each type of transportation corridor as opposed to following zoning district boundaries.

Conclusion: The requested variances of the sign regulations do not impact or change the proposed development on the property in a manner that is inconsistent with the Commerce designation of the property in the Future Land Use Element of the of the City of Miami Gardens CDMP. Granting the variances to allow for the proposed signage maintains the intent and purpose of the sign code and will not alter the essential character of the area.

Anticipated Facilities Impact

The subject application does not create additional impact upon public services and facilities.

Public Notification/Comments

Notification of the applicant's request was provided in accordance with Section 34-46 (d)(7). No comments have been received.

Attachments:

- Legal Description
- Letter of Intent
- Submitted plans and signage
- Hearing Map-Zoning
- Hearing Map-Aerial

Quarterly Staff Report

June 2015 through September 2015

Capital Improvements Projects

ART IN PUBLIC PLACES (AIPP)- North Dade Optimist Park: Installation 20% complete - Rickelle Williams

- The Norland Middle School (NMS) project design proposal was approved by the City Council at the 2/25/15 Council meeting.
- Artist Services Agreement was executed on 3/20/15.
- **Installation has begun.**

City Hall & PD Building GMP-1 (Earthwork): Close-Out 100% – J. Allen & A. Smith

- For more information regarding Earthwork Construction see 7/13 CIP Monthly Report.
- Upon completion of GMP 2, a walk thru of the site will be scheduled with the City of North Miami Beach (CNMB) to verify that all of their facilities haven't been damaged after GMP 1. CNMB issued a partial field completion for GMP 1, and will issue a final field completion after their acceptance inspection for GMP 2.
- NMB has performed several site reviews of the installation and are proceeding periodically to verify all installations as the work is completed. Phase II and Offsite work was performed the week of 12/1/14. The Balance of the Phase III work will be reviewed and verified at the completion of Phase III.

New City Hall & PD Building GMP-2: Phase II Construction 99.9% complete; Phase III Construction 99.0% Complete – Jimmie Allen **Phase II Scope.**

- Skanska has processed all documentation for the request for CO from the CMG Development Services Department and the department issued the CO on 12/9/14.
- The work is pending the final certification of completion and project closeout by the City.
- Final Completion was scheduled in accord with the contract 56 days after substantial completion or 6/27/14. Final Completion was not achieved on schedule. The Final Completion Request was executed. Assessment regarding final payments is ongoing. The final request for the certificate of completion letter from Skanska has been received. The City is withholding funds sufficient to guarantee that all incomplete work and items being remediated are satisfied prior to Final payment for the Phase II work. **Final approval and payment for Phase II work pending.**
- As of the week of 10/1/14 Skanska provided their final summary of items pending completion and indicated that they were complete with open Punch List Items and subsequently requested that the Architect/Engineer visit the site to confirm that all Punch List Items have been satisfied.
- The Architects review of the punch list is pending and under the A/E's Control. The A/E representative visited the site on 1/14/15 to address the Punch List Inspection Request.
- The City provided its review documents to URS for the second time. A response from URS is pending.
- **Phase III Police Building Scope:**
- Skanska presented a final proposal **for Phase III work and Revision 20** on 11/20/14 including adjustments base on the meetings conducted on the issue. The City has evaluated and arrived at an acceptable cost for the remedial work. NTP date was issued 11/27/14 for Revision 20,

Phase II and Phase III work as the final cost to complete the project. **The Revision 20 portion of the Police Building was completed in April 2015.**

- The Garage Structure is pending a final Warranty negotiation for materials, labor and installation.
- The steel structure for City Hall elevated walkway to Parking Garage has been completed. The Punch List for the structure was issued in 12/2014 and the **Contractor has completed the items on the City's List supplied in January 2015. That work was completed in July 2015.**

The Police Building's Completion Status:

- **The 1st floor is complete as of 9/11/15.**
- On 5/30/15 Miami Dade Fire Inspections were conducted and the work was approved. **TCO has been issued and the contractor has submitted request for the Certificate of Occupancy (CO) and said CO is pending final sign off on Building Envelope.**
- **The contractor has requested a substantial completion review and declaration from the Owner and Architect. The substantial completion determination is pending.**
- **All punch reviews have been completed and the contractor is awaiting review by the Architect of the completed punch list items.**
- **High Density Property Room Shelving is 98% complete with installation and awaiting meetings and demonstration to the City.**
- **Communications Room Master Antenna system contractor has been approved and the vendor is mobilizing to begin the installation work starting 10/1/15. The Duration will be approximately 90 days from notice to proceed or sooner.**
- **Planning for the Real Time Crime Center is progressing. Room configurations and other related activities are being planned for equipment and essential services for the spaces involved.**

GMP Owner Direct Purchase Status:

- The actual tax savings for all invoices that have been paid by the City through **10/13/15 is \$866,707.93**

Municipal Complex Exterior Signage: Design 100%, Bid Phase 80% – Jimmie Allen
Alternate Signage package is presently planned for Request for Quotations.

- RFP was advertised for bids on 10/1/13. Contractors bid proposals were opened 10/29/13. One bid was received which was non-responsive to all of the requirements in the RFP. City Council approved the staff recommendation to reject the bid during the 12/11/13 meeting.
- No permanent signage is displayed at the New City Hall as of this date.
- Preparations are being made for Alternate Signage for submittal to Council soon.
- Final determination of Signage concept design pending.
- Project was bid: No bids were submitted due to bidder's indication that the budget was too low. The project Re-Bid package is under review for alternate pricing or change in materials specified.
- **Pending.**

Municipal Complex Utility Relocation NW 185th Terrace: Design 90% complete

- The project is on hold pending the complete analysis of the Municipal Complex budget.
- **No Status Change.**

Municipal Complex Roof PV Panels: Design 100% Complete, Bid Phase 85%

- The revised RFP/Bid opening date was 4/24/14. Staff reviewed the submitted RFP/Bids and 3 Design-Build Contractors will be scheduled to give an oral presentation for the final selection.
- The oral presentation for the Design-Build Contractors was held on 7/22/14.
- Executive staff met with the Low Bidder and an analysis is underway to determine alternate method of financing for installation.

- FPL Awarded the City an Energy Rebate in 1/2015 which must be completed by 5/16/2015. The City will be applying for an extension on the Award, as the project completion and terms of the award will not coincide with the final date of the required expenditures in order to apply for and secure the rebate.
- **No Status Change.**

Fueling Facility & Storm Drainage: Construction Document Phase 85%

- The project is currently "On Hold". No further action is being taken at this time.

Rolling Oaks Park Walking Trail: Construction Phase 100% – Anthony Smith

- The final completion date was 11/21/14.
- Final close out documentation for LAP agreement pending.
- Reimbursement Package was submitted to FDOT. FDOT has processed the invoice and the City is awaiting the final payment. **The City received final payment and retainage from FDOT on 6/18/15.**

North Dade Optimist Park: Construction Phase 100% completed; – Anthony Smith

- The Final Completion was achieved on 6/27/14.
- The Contractor has worked on the correction of the erosion in the retention ponds through a field order and remaining punch list items as warranty work. The correction to the erosion of the retention pond has been completed.
- The ribbon cutting ceremony was held on 8/29/14.
- Contractor submitted revised application for release of retainage.
- Reimbursement Package will be submitted to Miami-Dade County.
- **The extension to the Building Better Communities General Obligation Bond was approved by City Council on 7/22/15.**

City of Miami Gardens General Obligation Bond

- Bond Implementation Plan (BIP) was approved by the City Council at the 2/25/2015 City Council meeting.
- Bond Implementation Plan (BIP) was amended to approve the construction of a swimming pool at the Bunche Park Pool site at the 5/27/15 City Council meeting.

Betty T. Ferguson Recreational Center:

- RFQ 15-16-003-0: Betty T. Ferguson Rec. Center Improvements Step 1 was advertised on 9/22/15. Pre-bid meeting was held on 9/30/15. Responses are due on 10/23/15.

Buccaneer Park:

- RFQ 14-15-031-0: Buccaneer Park Improvements Step 1 was advertised on 6/22/15 and shortlist was recommended/awarded on 9/3/15.

Bunche Park:

- RFQ #14-15-037-0 for Bunche Park Improvements Step 1 was advertised on 7/17/15 and shortlist was recommended/awarded on 9/10/15.

Bunche Pool:

- RFQ 14-15-033: Bunche Pool Improvements Step 1 was advertised on 6/24/15 and shortlist was recommended/awarded on 9/1/15.

Dr. Lester Brown Park Outdoor Fitness Station: Construction Phase 100% completed; – Anthony Smith

- Purchase Order was issued for the installation of the outdoor fitness station on 2/19/15.

- Permit application was submitted to the CMG Development Services Department on 2/25/15 and was approved on 3/03/15.
- The contractor commenced installation of the outdoor fitness station on 3/03/15 and completed installation on 3/31/15.
- The Miami Dolphins contributed \$25,000 for the outdoor fitness station improvements.

Norwood Park and Pool Building:

- **RFQ #14-15-034-0 for Norwood Park & Pool Improvements Step 1 was advertised on 7/15/15 and shortlist was recommended/awarded on 9/10/15.**

Norwood Pool: Construction Phase 100% completed; – Anthony Smith

- CMG staff procured the services of a pool consultant to provide a pool assessment of Norwood Pool. A site inspection, and a review of Health Department file documents for the existing pool were conducted for the purpose of ascertaining the condition of the Pool vessel, and the exploration of practical repair and remodel options leading to the opening of the pool this pool for use this summer season 2015.
- The solicitation for quotes for the pool painting and repair work was advertised on 4/30/15.
- A pre-bid meeting was held on 5/6/15.
- Notice to Proceed (NTP) and Purchase Order (PO) were issued to the contractor on 6/3/15.
- The contractor requested and granted additional time because of unforeseen delays on 6/22/15.
- **Sandblasting and painting of the pool vessel is complete.**
- **The disconnect switch for the pump burned out in the equipment area during the start-up of the pumps and circulating the water on 7/7/15.**
- **Staff had to order parts and material for the disconnect switch and electrical components that burned out during the pool pump start-up. Staff completed the replacement of the electrical work and disconnect switch on 8/19/15.**
- **The pool opening inspection for the Health Department was held on 8/27/15. Staff and contractor completed outstanding items on the inspection report.**
- **Passed Health Department pool opening inspection on 9/2/15.**
- **Tree trimming contractor trimmed leaves hanging over the pool and deck on 9/22/15.**
- **The Contractor received final payment on 9/25/2015.**

Risco Park:

- **RFQ #14-15-038-1 for Risco Park Improvements Step 1 was advertised on 7/21/15 and shortlist was recommended/awarded on 9/16/15.**

Senior Family Center:

- **RFQ #14-15-032-0 for Senior Family Center Improvements Step 1 was advertised on 6/23/15 and shortlist was recommended/awarded on 9/3/15.**

Showmobile: Manufacturing/Construction Phase; - Anthony Smith

- The project was advertised through a Request for Proposal (RFP) on 5/12/15.
- **A recommendation of Award to Century Industries was submitted to City Council and approved on 7/22/15.**
- **The Purchase Order (PO) was submitted to the vendor on 9/11/15.**
- **The manufacturing of the showmobiles is scheduled to be completed 120 calendar days from the issuance of PO.**

Real Time Crime Center

- **RFP 14-15-024-0 for Real Time Crime Center Video Wall & Controller was advertised on 9/9/15. Pre-bid meeting was held on 9/22/15. Proposals are due on 10/14/15.**

City Manager's Office

This quarterly report is for the period beginning June 2015 through August 2015. Below is a brief synopsis of my activities.

INTERNAL OPERATIONAL MEETINGS

- June 1, 2015 - Weekly meeting with Interim Police Chief Antonio Brooklen to discuss various items regarding the Police Department.
- June 1, 2015 - Held bi-monthly meeting regarding the construction of the New Police Building with Assistant City Manager Vernita Nelson; Special Projects Manager Jimmie Allen; Finance Director Patricia Varney; City Attorney Sonja Dickens; Development Services Director Shellie Ransom-Jackson; Interim Police Chief Antonio Brooklen; Assistant Police Chief Alfred Lewers; Information Technology Director Ronald McKenzie; Information Technology Police Systems Manager Tristian Lattibeardere and Procurement Director Lindell Miller.
- June 5, 2015 – Weekly meeting with Assistant City Manager Craig Clay to discuss various items regarding the Departments of Community Development, Finance, Parks and Recreation and other overall City business.
- June 5, 2015 – Weekly meeting with Assistant City Manager Vernita Nelson to discuss various items regarding the Departments of Human Resources, Information Technology, Procurement, Public Works and other overall City business.
- June 5, 2015 – Weekly meeting with Development Services Director Shellie Ransom-Jackson to discuss various items regarding the Department of Development Services & Code Compliance.
- June 8, 2015 – Weekly meeting with Interim Police Chief Antonio Brooklen to discuss various items regarding the Police Department.

- June 8, 2015 – Met with Vice Mayor Felicia Robinson regarding upcoming City Council Meeting and her various issues.
- June 8, 2015 – Met with Assistant City Manager Craig Clay and Finance Director Patricia Varney regarding the FY 2015-2016 Budget Presentation.
- June 10, 2015 – Bi-Weekly Directors’ Meeting to discuss overall City operations.
- June 10, 2015 – Met with Councilman Erhabor Ighodaro regarding upcoming City Council Meeting and his various issues.
- June 11, 2015 – Attended City Council Agenda Review meeting to discuss upcoming items for the Council Meeting.
- June 11, 2015 – Met with Assistant City Manager Craig Clay and individually with Department Directors and their budget staff regarding the FY 2015-2016 Budget.
- June 15, 2015 – Weekly meeting with Interim Police Chief Antonio Brooklen to discuss various items regarding the Police Department.
- June 15, 2015 - Held bi-monthly meeting regarding the construction of the New Police Building with Assistant City Manager Vernita Nelson; Special Projects Manager Jimmie Allen; Finance Director Patricia Varney; City Attorney Sonja Dickens; Development Services Director Shellie Ransom-Jackson; Interim Police Chief Antonio Brooklen; Assistant Police Chief Alfred Lewers; Information Technology Director Ronald McKenzie; Information Technology Police Systems Manager Tristian Lattibeadere and Procurement Director Lindell Miller.
- June 17, 2015 – Met with Assistant City Manager Craig Clay and individually with Department Directors and their budget staff regarding the FY 2015-2016 Budget.
- June 22, 2015 - Met with Vice Mayor Felicia Robinson regarding upcoming City Council Meeting and her various issues.

- June 24, 2015 – Bi-Weekly Directors’ Meeting to discuss overall City operations.
- June 24, 2015 – Met with Councilman Erhabor Ighodaro regarding upcoming City Council Meeting and his various issues.
- June 25, 2015 – Attended City Council Agenda Review meeting to discuss upcoming items for the Council Meeting.
- June 26, 2015 – Performed a walk-thru of the new Public Safety Building with Special Projects Manager Jimmie Allen and Procurement Director Lindell Miller.
- July 6, 2015 – Met with Vice Mayor Felicia Robinson regarding upcoming City Council Meeting and her various issues.
- July 7, 2015 – Met with Councilwoman Odom regarding her various issues.
- July 8, 2015 - Bi-Weekly Directors’ Meeting to discuss overall City operations.
- July 8, 2015 – Met with City Attorney Sonja Dickens, Assistant City Manager Craig Clay, Development Services Director Shellie Ransom-Jackson, Purchasing Director Lindell Miller and Planning and Zoning Manager Irma Matos regarding billboard legislation.
- July 10, 2015 – Met with Assistant City Manager Vernita Nelson to discuss various items regarding the Departments of Human Resources, Information Technology, Procurement, Public Works and other overall City business
- July 10, 2015 – Met with Development Services Director Shellie Ransom-Jackson to discuss various items regarding the Department of Development Services & Code Compliance.
- July 10, 2015 – Met with Finance Director Patricia Varney to discuss various items regarding the Finance Department.
- July 20, 2015 – Weekly meeting with Interim Police Chief Antonio Brooklen to discuss various items regarding the Police Department.
- July 20, 2015 - Met with Vice Mayor Felicia Robinson regarding upcoming City Council Meetings and her various issues.
- July 20, 2015 – Met with Councilman Erhabor Ighodaro regarding upcoming City Council Meetings and his various issues.
- July 20, 2015 – Met with Councilman Rodney Harris regarding upcoming City Council Meetings and his various issues.
- July 21, 2015 – Met with Councilwoman Lillie Odom regarding upcoming City Council Meetings and her various issues.

- July 21, 2015 – Met with Councilwoman Lisa Davis regarding upcoming City Council Meetings and her various issues.
- July 22, 2015 – Bi-Weekly Directors’ Meeting to discuss overall City operations.
- August 5, 2015 – Met with Councilman David Williams, Assistant City Manager Craig Clay, Public Works Director Tom Ruiz, Parks and Recreation Director Parvin Neloms and Capital Improvement Project Coordinator Rickelle Williams to discuss City-wide landscaping and General Obligation Bond projects landscaping.
- August 25, 2015 – Met with Assistant City Manager Craig Clay to review and discuss his comments regarding the City Operations Report.

- August 26, 2015 – Met with Development Services Director Shellie Ransom-Jackson to review and discuss her comments regarding the City Operations Report.
- August 27, 2015 – Attended City Council Agenda Review meeting to discuss upcoming items for the Council Meeting.
- August 28, 2015 – Met with City Attorney Sonja Dickens, Assistant City Attorney Monica Barnes, Development Services Director Shellie Ransom-Jackson and Planning and Zoning Manager Irma Matos to discuss the rezoning application submitted by Spirit of Christ Church.

EXTERNAL MEETINGS

- June 1, 2015 – Attended the Ribbon Cutting Ceremony for the launch of the Miami Gardens Express trolley service.
- June 2, 2015 – Met with Assistant to the City Manager Darian Martin, Parks and Recreation Director Parvin Neloms, Reverend Nettie Davis regarding Grandparents Raising Grandchildren, Inc., a program operated by Reverend Davis.
- June 2, 2015 – Met with Stephen Deveaux, participant of the City of Miami Gardens Citizens Academy Program regarding his desire to return to graduate school to pursue his Masters in Public Administration. Mr. Deveaux was seeking guidance on the role the City Manager has in managing a City.
- June 2, 2015 – Met with Sherwood DuBose, VOA Corporation and Chamber Member, regarding his requests for additional support for the Chamber and his introduction of the 360 Production Group for the City’s consideration to perhaps assist with the production of Jazz in the Gardens.
- June 2, 2015 – Met with Clive Webster regarding a Sunday school program at Love Fellowship Church.

- June 4, 2015 – Met with Takeyla Stanley, owner of a Liberty Tax Franchise in the City of Miami Gardens regarding business opportunities in the City.
- June 4, 2015 – Met with Parks and Recreation Director Parvin Neloms, Faye Davis and Keith Bell regarding the swimming program at the Betty T. Ferguson swimming pool.
- June 8, 2015 – Met with Assistant City Manager Craig Clay, Development Services Director Shellie Ransom-Jackson, Chris Giordano and Joel Wadsworth, Calvin Giordano and Associates regarding the sequence of the General Obligation Bond projects.
- June 8, 2015 – Met with Development Services Director Shellie Ransom-Jackson and Ted Heilbron, Top Golf and his team regarding the purchase and development of the City owned 15-acres site.
- June 10, 2015 – Held interviews with Human Resources Director Melissa Negron, Parks and Recreation Director Parvin Neloms, Assistant to the City Manager Darian Martin for the vacant Assistant Parks and Recreation Director position.
- June 16, 2015 – Attended the Planning and Zoning Services meeting with Shellie Ransom-Jackson to review proposed future development in the City.
- June 18, 2015 – Attended the Parkway Middle School’s Science Lab event.
- June 18, 2015 – Met with Development Services Director Shellie Ransom-Jackson, Juan Zapata, Project Manager with Ware Malcomb and his client regarding possible development in the City.
- June 18, 2015 – Held interviews with Human Resources Director Melissa Negron, Parks and Recreation Director Parvin Neloms, Assistant to the City Manager Darian Martin for the vacant Assistant Parks and Recreation Director position.
- June 18, 2015 – Attended a site visit with Development Services Director Shellie Ransom-Jackson and representatives from Topgolf regarding the development of the 15 acres parcel.
- June 23, 2015 – Attended a Settlement Conference at the C. Clyde Atkins United States Courthouse with City Attorney Sonja Dickens and Mayor Oliver Gilbert regarding the Earl Sampson, et al. case.
- June 24, 2015 – Attended a meeting with Councilman Erhabor Ighodaro and Ola Aluko regarding land options for a proposed museum project.
- June 25, 2015 – Met with Assistant City Manager Vernita Nelson, Assistant City Manager Craig Clay, Human Resources Director Melissa Negron, Interim Police Chief Antonio Brooklen, Finance Director Patricia Varney, Freddy Perera and Rene Ruiz, Stearns Weaver Miller Weissler Alhadeff & Sitterson, P.A., regarding the Police Benevolent Association’s union contract negotiations.

- June 25, 2015 - Met with Development Services Director Shellie Ransom-Jackson and Mark Knobel and Joseph Ausch, GM Law, regarding the development of the City owned 15-acres site in conjunction with the old Parkway Hospital site.
- June 29, 2015 – Met with Development Services Director Shellie Ransom Jackson and Pablo Wichmann, Megacenter Business Parks regarding possible development in the City.
- June 30, 2015 –Attended a meeting with Mayor Oliver Gilbert, Elizabeth Santos, Sime Realty Corp and Matthew Pellar and Carlos Alcaraz, new principal owners of Lincoln Square, office building complex located at the NE corner of NW 183rd Street and 441.
- June 30, 2015 – Met with Assistant City Manager Craig Clay, Clarence McKee and representatives from Outdoor Media regarding the City’s Billboard proposal.
- June 30, 2015 – Met with Development Services Director Shellie Ransom-Jackson, Dr. Santiago Figuereo and Juan Ramirez, Advanced Neuro Spine regarding the possibility of purchase and development of the City owned 4.9 acres site.
- July 6, 2015 – Held interviews with Human Resources Director Melissa Negron, and Assistant to the City Manager Darian Martin for the vacant Public Affairs Director position.
- July 7, 2015 – Held interviews with Human Resources Director Melissa Negron, and Assistant to the City Manager Darian Martin for the vacant Public Affairs Director position.
- July 7, 2015 – Held a conference call meeting with Donna Fales, Rebuilding Together Miami, to visit the possibility of working together in the future.
- July 13, 2015 – Held an intake conference call with Assistant City Manager Craig Clay, Nina Bennett, Public Financial Management, Inc. and her team regarding the City of Miami Gardens RFA Application to the National Resource Network regarding clarification of the process.
- July 14, 2015 – Met with Sherwood DuBose, representing the City of Miami Gardens Chamber of Commerce to discuss the collaboration of upcoming and new events with the Chamber.
- July 14, 2015 – Attended a meeting with Mayor Oliver Gilbert and Kevin Jennings, IMR Development Corp. to discuss possible collaboration of public works related work.
- July 15, 2015 – Met with Parks and Recreation Director Parvin Neloms, Reverend Nettie Davis and Flora Johnson, City of Miami Gardens Activists, to discuss renting Clover Leaf for program space.
- July 16, 2015 – Met with Development Services Director Shellie Ransom-Jackson, Community Development Director Laurin Yoder, Alberto Milo, Related Group and Ola Aluko, Odua Group, to discuss development and availability in the Commons Development.
- July 21, 2015 – Met with Dr. Dorcey Miller to discuss possible development in the City.

- July 21, 2015 – Telephone conference with City Attorney Sonja Dickens, Assistant City Manager Craig Clay, Development Services Director Shellie Ransom-Jackson, Dean Harrison, Tony Rogers and Steven Lenehan to discuss purchase and development of City owned parcels.
- July 23, 2015 – Met with Assistant City Manager Vernita Nelson and Scott Garner, AEG Live, to discuss the upcoming 2016 Jazz in the Gardens.
- July 28 and 29, 2015 – Held interviews with Human Resources Director Melissa Negron, and Assistant to the City Manager Darian Martin and Panel Members for the vacant Police Chief position.
- July 30, 2015 – Met with Development Services Director Shellie Ransom-Jackson, Robert Brandt, to discuss purchase and development of property at Miami Gardens Drive and 27th Avenue.
- July 31, 2015 – Met with Carole Williams, United Way, to discuss opportunities with the City of Miami Gardens.
- August 4, 2015 – Telephone conference with Development Services Director Shellie Ransom-Jackson, Alecia Lewis, Greenspoon Marder Law, and Ted Heilbron, Top Golf to discuss the purchase and development of the City owned 15-acres site.
- August 25, 2015 – Met with Development Services Director Shellie Ransom-Jackson and Jeff Perlow regarding possible development in the City.
- August 25, 2015 – Telephone conference with Development Services Director Shellie Ransom-Jackson and Rob Mentnech, Best Western, regarding purchase and development of City owned parcel and the old Parkway hospital site.
- August 27, 2015 – Met with Marcus Bach-Armas, Miami Dolphins to tour the renovated Sun Life Stadium.
- August 31, 2015 – Telephone conference with City Attorney Sonja Dickens, Development Services Director Shellie Ransom-Jackson, Planning and Zoning Manager Irma Matos and Attorney Alicia Lewis, Greenspoon Marder Law to discuss the variance application for Top Golf.

Should you have any questions regarding this quarterly report, I am available at your earliest convenience.

Community Development

Enclosed is a list of accomplishments completed from June through September 2015.

- **SHIP FY 2015-16 Funding** – In June 2015, the City was notified of its 2015-2016 SHIP allocation in the amount of \$328,433, which is an approximate \$18,000 increase in funding from 2014-2015.
- **Public Services Request For Proposal (RFP)** – The deadline for the CDBG Public Services Request for Proposal process for FY 2015-2016 was Wednesday, April 29 at 4:00pm. Twelve proposals were received; including several from new agencies. Eligible applicants include agencies or organizations that provide social or public services to city residents and have a 501(c)3 status from the IRS. During the period of June through September, City staff reviewed and scored the proposals and made their funding recommendations which were presented to Council on October 14th.
- **CDBG 5-year Consolidated Planning** – Every 3-5 years the City must update its Consolidated Plan which governs HUD funded programs such as the Community Development Block Grant (CDBG) Program. A Request for Proposals was issued on 8/5/2015 and four (4) proposals were received. The successful proposer is the Florida Housing Coalition. Staff along with the vendor will begin in October 2015 to begin the consolidated planning process. The Consolidated Plan along with the 2016-17 Action Plan and Analysis of Impediments is due to US HUD by August 15, 2016.
- **Housing Rehabilitation Program** – CD staff has ramped up its rehabilitation program. There are 95 residents remaining on the rehab waiting list, and with the approval of the Action Plan Amendments by Council at the September 9th Council Meeting, Staff has scheduled the intakes of the remaining applicants for the period from August through October. It is anticipated that the City will be able to open our housing rehab application cycle again in the 1st quarter of 2016.
- **Senior Services Awareness Workshop** – CD Staff has been working diligently to coordinate with Councilwoman Lillie Odom a Senior Services Awareness Workshop at the Betty T. Ferguson Complex on Thursday, October 22 from 9:00am to 2:00pm. The event will host several local, County and State agencies who will be on-site for one-on-one information sessions as well as group presentations.

Development Services & Code Compliance Department**Building Services Division**Expenditures

Description	Account Number	06/2015	07/2015	08/2015	Quarterly Total
Salaries & Wages	15-24-02-524-100	\$ 80,036.49	\$ 125,262.74	\$ 81,521.41	\$ 286,820.64
Personnel Benefits	15-24-02-524-200	\$ 21,905.54	\$ 33,564.90	\$ 22,367.71	\$ 77,838.15
Contracted Services	15-24-02-524-300	\$ 5,844.00	\$ 269.31	\$ 524.56	\$ 6,637.87
Operating Expenditures	15-24-02-524-400	\$ -	\$ 663.25	\$ 196.58	\$ 859.83
Operating Expenditures	15-24-02-524-500	\$ 1,762.79	\$ 1,903.42	\$ 298.68	\$ 3,964.89
Other Uses	15-24-02-524-900	\$ 34,775.00	\$ 34,775.00	\$ 34,775.00	\$ 3,964.89
GRAND TOTALS:		\$ 144,323.82	\$ 196,438.62	\$ 139,683.94	\$ 380,086.27

Revenues

Description	Account Number	06/2015	07/2015	08/2015	Quarterly Total
Building Permit Fees	15-00-00-322-002-00	\$ 183,961.61	\$ 233,693.22	\$ 98,596.60	\$ 516,251.43
Bldg Certificate of Occupancy	15-00-00-322-003-00	\$ 1,083.34	\$ 4,174.66	\$ 3,959.75	\$ 9,217.75
40 yr Recertification	15-00-00-322-004-00	\$ -	\$ 1,637.21	\$ -	\$ 1,637.21
OT Inspections	15-00-00-322-006-00	\$ 3,124.08	\$ 2,010.90	\$ 1,388.48	\$ 6,523.46
Unsafe Structures	15-00-00-345-100-00	\$ 2,406.46	\$ 121.11	\$ -	\$ 2,527.57
GRAND TOTALS:		\$ 190,575.49	\$ 241,637.10	\$ 103,944.83	\$ 536,157.42

Permit Applications

Description	06/2015	07/2015	08/2015	Quarterly Total
Building Permits	250	224	195	669
Certificate of Occupancies	9	10	8	27
Demolition Permits	6	2	4	12
Electrical Permits	103	101	64	268
MDC Permit Closures	9	13	14	36
Mechanical Permits	51	62	59	172
Miscellaneous	62	58	66	186
Plumbing Permits	69	60	41	170
Recertification	0	26	0	26
Residential Burglar Alarm Certificates	24	15	0	39
GRAND TOTALS:	583	571	451	1605

Permits Issued

Description	06/2015	07/2015	08/2015	Quarterly Total
Building Permits	220	225	182	627
Certificate of Occupancies	6	3	3	12
Demolition Permits	5	2	1	8
Electrical Permits	93	104	69	266
MDC Permit Closures	11	18	15	44
Mechanical Permits	27	80	62	169
Miscellaneous	48	50	56	154
Plumbing Permits	57	53	53	163
Recertification	26	0	3	29
Residential Burglar Alarm Certificates	2	15	0	17
GRAND TOTALS:	495	550	444	1489

Plan Reviews

Description	06/2015	07/2015	08/2015	Quarterly Total
Building	376	327	267	970
Building (Professional Services)				0
Electrical	134	179	121	434
Electrical (Professional Services)				0
Mechanical	60	89	73	222
Mechanical (Professional Services)				0
Plumbing	120	122	124	366
Plumbing (Professional Services)		2		2
Structural	77	127	86	290
Structural (Professional Services)	17			17
GRAND TOTALS:	784	846	671	2301

Inspections

Description	06/2015	07/2015	08/2015	Quarterly Total
Building	900	814	721	2435
Building (Professional Services)	156	119	59	334
Electrical	213	225	207	645
Electrical (Professional Services)		1	2	3
Mechanical	181	220	209	610
Mechanical (Professional Services)	9	27	33	69
Plumbing	325	255	228	808
Plumbing (Professional Services)				0
GRAND TOTALS:	1784	1661	1459	4904

Monthly Census Bureau

New Construction	06/2015	07/2015	08/2015
Commercial Permits	0	0	0
Total Construction Value	\$ -	\$ -	\$ -
Residential Permits	0	5	2
Total Construction Value	\$ -	\$ 250,362.00	\$ 229,000.00

Major Projects

Owner	Description	Permit #	Status
1 . Royal Veterinary Services	Veterinary Hospital	BB-2015-008655	Plan review in progress
2 . Walmart Store East LP	Gas Station	BB-2015-008504	Plan review in progress
3 . Claude Romulus	2 Story Medical Office Bldg	BB-2015-008042	Plan review in progress
4 . Florida Education Properties	3 Story Charter School	BB-2015-007889	Plan review in progress
5 . Advanced Auto Parts	Waffle House	BB-2015-007853	Plan review in progress
6 . Racetrac-SNY Realty	Gas Station & Convenience Store	BB-2015-007840	Plan review in progress
7 . Stadium Corners	1 Story 7 Bay Retail Stores	BB-2015-007783	Plan review in progress
8 . Family Care Clinic, Inc.	1687 s.f. Health Clinic	BB-2014-007140	Plan review in progress
9 . M. Grdn's Prof Car Care Inc.	Family Dollar	BB-2014-007566	Permit issued
10 . Florida Memorial University	2 Story Commercial Building	BB-2014-007378	Permit issued
11 . RUDG - The Commons, LLC	24 Unit Bldg Description 'A' and 'B'	BB-2014-006776	Permit issued
12 . Gator 4601 NW 199 St LLC	Façade Renovations-Landlord Improvements	BB-2015-007785	Construction in Progress
13 . Palmetto Design Center LLC	Retail Building Inline Space	BB-2014-007453	Construction in Progress
14 . Carol City Gardens LLC	Phase I - Bldg A-C Remodeling	BB-2014-006870	Construction in Progress
15 . Racetrac	Gas Station	BB-2013-005524	Construction in Progress
16 . YMCA Learning Center	Learning Center & Daycare	BB-2013-005367	Construction in Progress
17 . Miami Gardens Holdings LLC	1 Story Commercial Building	BB-2013-005173	Construction in Progress
18 . Florida Education Properties	6000 s/f Daycare	BB-2013-005037	Construction in Progress
19 . Playa Plaza LLC	Retail Shopping Center	BB-2013-004876	Construction in Progress
20 . Pelican Cove	Club House	BB-2012-003849	Construction in Progress
21 . Police Department			Construction in Progress

Code Compliance Division

Expenditures

Description	Account Number	06/2015	07/2015	08/2015	Quarterly Total
Salaries & Wages	01-29-01-100	\$ 71,854.47	\$ 110,077.24	\$ 73,325.03	\$ 255,256.74
Personnel Benefits	01-29-01-200	\$ 23,222.64	\$ 34,861.24	\$ 23,558.85	\$ 81,642.73
Contracted Services	01-29-01-300	\$ 2,504.00	\$ 596.00	\$ 2,199.00	\$ 5,299.00
Operating Expenditures	01-29-01-400	\$ 121.85	\$ 398.98	\$ 125.00	\$ 645.83
Operating Expenditures	01-29-01-500	\$ 1,571.55	\$ 723.00	\$ 5,788.00	\$ 8,082.55
Other Uses	01-29-01-900	n/a	n/a	n/a	\$ 8,082.55
GRAND TOTALS:		\$ 99,274.51	\$ 146,656.46	\$ 104,995.88	\$ 359,009.40

Revenues

Description	Account Number	06/2015	07/2015	08/2015	Quarterly Total
Local Business Tax	01-00-00-316-000-00	\$ 24,723.63	\$ 23,909.54	\$ 2,713.25	\$ 51,346.42
Landlord Permit	01-00-00-329-200-00	\$ 8,251.79	\$ 3,617.20	\$ 1,796.02	\$ 13,665.01
Special Event Permit	01-00-00-329-600-00	\$ 1,007.50	\$ 989.25	\$ 1,835.00	\$ 3,831.75
Towing Permit	01-00-00-329-700-00	\$ -	\$ -	\$ 717.50	\$ 717.50
Certificate of Use	01-00-00-329-800-00	\$ 13,060.26	\$ 14,169.55	\$ 1,121.64	\$ 28,351.45
Certificate of Re-Occupancy	01-00-00-329-900-00	\$ 19,502.00	\$ 25,375.00	\$ 21,197.00	\$ 66,074.00
Lien Searches	01-00-00-341-101-00	\$ 12,124.00	\$ 14,613.00	\$ 12,530.00	\$ 39,267.00
Lien Reduction Application	01-00-00-341-301-00	\$ 787.50	\$ 525.00	\$ 262.50	\$ 1,575.00
Amnesty Lien Reduction	01-00-00-341-302-00	\$ 9,233.85	\$ 2,655.40	\$ 7,282.50	\$ 19,171.75
C. E. Lot Clearing	01-00-00-354-101-00	\$ -	\$ -	\$ -	\$ -
C. E. Board Up Fines	01-00-00-354-102-00	\$ -	\$ -	\$ -	\$ -
C. E. Fines	01-00-00-354-103-00	\$ 45,255.83	\$ 39,075.00	\$ 49,163.03	\$ 133,493.86
Foreclosure Registry	01-00-00-369-905-00	\$ 7,575.00	\$ 6,825.00	\$ 10,725.00	\$ 25,125.00
GRAND TOTALS:		\$ 141,521.36	\$ 131,753.94	\$ 109,343.44	\$ 382,618.74

Clerical Statistics

Description	06/2015	07/2015	08/2015	Quarterly Total
Number of Complaints	47	85	44	176
Number of Verbal Warnings	20	1	25	46
Number of Warning Notices	160	243	167	570
Number of Civil Violations	31	46	47	124
Requests for Extension	34	67	35	136
Closed Cases	302	285	257	844
Special Masters	50	62	35	147
Invalid Complaints	4	5	0	9
GRAND TOTALS:	648	794	610	2052

Licensing Statistics

Description	06/2015	07/2015	08/2015	Quarterly Total
New BTR Accounts	42	34	45	121
New Certificate of Use Accounts	27	32	40	99
New Landlord Accounts	39	36	11	86
REO Applications	103	156	118	377
Issued REO	89	109	90	288
Number of BTR issued	66	60	148	274
Number of CU issued	45	51	129	225
Number of LP issued	81	49	44	174
Number of Missing Document Letters	7	2	9	18
Closed BTR Accounts	29	35	38	102
Closed CU Accounts	27	29	33	89
Closed Landlord Accounts	4	2	1	7
Files to Zoning	22	42	30	94
Number of CU denials	0	0	0	0
Files to CU Inspection	39	46	34	119
NSF Payments	0	0	0	0
Lien Search Letters	223	333	286	842
Special Event Applications	7	6	7	20
Approved Special Event Applications	5	5	6	16
Chronic Nuisance Dropped Off	0	0	0	0
Landlord Inspections	35	30	11	76
GRAND TOTALS:	890	1057	1080	3027

Officer's Statistics

Description	06/2015	07/2015	08/2015	Quarterly Total
BTR Inspections	182	154	55	391
Certificate of Use Inspections	103	64	50	217
Re-Occupancy Inspections	285	218	55	558
Landlord Permit Inspections	119	58	36	213
13/14 Past due bt/cu sweep	40	77	23	140
Warning Notices Issued	159	135	298	592
Violation Notices Issued	126	130	115	371
Re-Inspections	445	522	272	1239
Special Masters Hearings	571	652	88	1311
Massey Hearings	14	30	24	68
Requests for Extensions	31	52	34	117
Complaints Received	45	82	167	294
Proactive Cases	246	387	259	892

Officer's Statistics (continued)

Cases Closed within 30 days	189	183	150	522
Cases Closed within 60 days	435	570	18	1023
Cases Closed within 90 days	6	3	5	14
Special Operations Code/Licensing	43	24	22	89
Joint Ops - MGCE/MGPD	49	27	14	90
PD requests for Code Assistance	37	22	40	99
Illegal Sign Removals	849	818	662	2329
Phone Calls	886	840	198	1924
Parking Tickets	4	0	2	6
Abandoned Vehicles Tagged	40	30	39	109
Abandoned Vehicles Towed	44	30	1	75
Lots Cut & Cleaned	4	9	8	21
Structures Boarded	4	0	1	5
Officer's Total Inspections	0	0	1028	1028
Officer Dats Worked	237	183	152	572
311 Referrals	34	25	15	74
Special Master Postings	271	208	32	511
Storm Water Postings	5	7	5	17
GRAND TOTALS:	5503	5540	3868	14911

Major Projects

- 1 . The Development Services and Code Compliance Department participated in the KAPOW event.
- 2 . The Code Compliance Division collaborated with the Public Works Department in their "Keep Miami Gardens Beautiful "city wide sweep.
- 3 . The Department made 3 Career Day presentations at various schools within the community.
- 4 . There were 2 Code- On- The -Go events: one event was held in the Bunche Park Community and the other at Walmart on 441. The Code Compliance team made contact with and distributed code related information to about 135 individuals.
- 5 . There was also Department representation at 13 HOA meetings throughout the city. Code Officers disseminated information and distributed code related booklets to approximately 445 residents.

Engineering Services Division

Expenditures

Description	Account Number	06/2015	07/2015	08/2015	Quarterly Total
Salaries & Wages	41-41-03-100	\$ 8,619.39	\$ 14,483.45	\$ 9,008.74	\$ 32,111.58
Personnel Benefits	41-41-03-200	\$ 2,743.14	\$ 4,073.84	\$ 3,109.63	\$ 9,926.61
Contracted Services	41-41-03-300	\$ -	\$ 10,199.75	\$ 2,312.60	\$ 12,512.35
Operating Expenditures	41-41-03-400	\$ -	\$ 985.00	\$ 293.97	\$ 1,278.97
Operating Expenditures	41-41-03-500	\$ 139.99	\$ -	\$ -	\$ 139.99
Capital Outlay	41-41-03-600	\$ 203,703.75	\$ 46,857.60	\$ -	\$ 250,561.35
GRAND TOTALS:		\$ 215,206.27	\$ 76,599.64	\$ 14,724.94	\$ 306,530.85

Revenues

Description	Account Number	06/2015	07/2015	08/2015	Quarterly Total
Engineering Permits	10-00-00-322-002-00	\$ 6,478.92	\$ 2,738.03	\$ 9,663.32	\$ 18,880.27
Banner Permits	10-00-00-329-100-00	\$ -	\$ 1,925.00	\$ 4,350.00	\$ 6,275.00
Stormwater Permits	41-00-00-329-500-00	\$ 4,355.00	\$ 4,546.00	\$ 2,647.00	\$ 11,548.00
GRAND TOTALS:		\$ 10,833.92	\$ 9,209.03	\$ 16,660.32	\$ 36,703.27

Permit Applications

Description	06/2015	07/2015	08/2015	Quarterly Total
Permits	18	32	32	82
GRAND TOTALS:	18	32	32	82

Permits Issued

Description	06/2015	07/2015	08/2015	Quarterly Total
Permits	12	20	20	52
GRAND TOTALS:	12	20	20	52

Plan Reviews

Description	06/2015	07/2015	08/2015	Quarterly Total
Engineering	38	46	48	132
Flood Plain Mgmt				0
GRAND TOTALS:	38	46	48	132

Inspections

Description	06/2015	07/2015	08/2015	Quarterly Total
Engineering	51	77	74	202
Flood Plain Mgmt				0
GRAND TOTALS:	51	77	74	202

Major Projects

1. On April 24, 2013 the City Council awarded the design services for additional phases of Livable Neighborhood Improvements at Vista Verde. The Consultant firm is Craven and Thompson Associates in the amount of \$228,050. The construction budget for this project is estimated to be approximately \$3 million. This project is divided in 3 phases with Phase 11 currently scheduled for construction. As the existing water lines are aged and made from asbestos material, the City requested that Miami Dade Water and Sewer Department replace the lines prior to installing the drainage. Miami Dade WASD commenced the replacement in July and is approximately 80 % complete. In June of this year, the residents of Vista Verde Phase 11 dedicated the right of way to the City. Bid for the drainage project was advertised in July and have been returned. We are currently in the bid review process and it is anticipated that an award is imminent. Construction is expected to start in November 2015.
2. A purchase order in the amount of \$21,025 was given to A & P Consulting for design services of NW 177/NW 178 Terrace Drainage Project with the Notice to Proceed issued on April 21, 2014. Bids for the construction phase of this project were received on January 8, 2015. The City Council awarded the contract to Metro Express in the amount of \$248,985 and the Notice to Proceed issued for April 27, 2015. This project was successfully completed on July 10 and is currently under warranty for a period of one year.
3. Phase 11 of the Westside Blueway Trail project has commenced. The new trail will continue from Phase 1 (NW 42nd Ave/NW 179th St.) and extend approximately one mile. It will continue east along NW 179 Street, north across NW 183 Street and along the west side of NW 39th Court onto NW 191 Street. The proposed trail is a 10 feet wide multipurpose trail to include vita course station. The design phase of the project is funded by the City of Miami Gardens at a cost of \$68, 021. Design is at 80% completion. The construction phase will be funded under FDOT/ LAP Project. The City is in the process of re-certification for LAP. Construction of this project has been moved to FY 2016, due to FDOT budget.
4. The Bunche Park Area Sidewalk Improvement Project This project includes improvement to existing sidewalk, replacement of damaged sidewalk, ADA ramps, and construction of bus stop landings. Project area is between NW 17th Ave to NW 27th Ave & NW 155th Street to NW 167th Street. Metro Express Inc. under the City's sidewalk agreement was issued a Notice to Proceed on October 27, 2014. Work commenced on November 18, 2014. Project cost is \$510,265.30. The initial scope of this project was completed below cost at \$436,011.30. As a result, the scope has been extended to include an extension of the Bunche Park West area, between NW 27 Ave and NW 30 Ave.
5. The Bunche Park Milling and Resurfacing Preliminary assessment for this project is completed. The preliminary estimated cost for the work is \$1, 591, 88.57. This includes milling and resurfacing of the area between NW 17th Ave to NW 22nd Ave & NW 155th Street to NW 167th Street (Phase 1) and between NW 22nd Ave to NW 27th Ave & NW 155th Street to NW 167th Street (Phase 2). This project is budgeted for FY 2015. Bids were advertised and received on February 27, for Phase 1 of this project. Due to limited budget, Phase 2 will be constructed in FY 2016. This project was awarded to H & J Asphalt in the amount of \$862,225.00. The Notice to Proceed was issued on July 12 and construction commenced on July 6. To date the project is at 30% completion.
6. NW38Ct/NW25 Ct Drainage The city received grant funds from the state for the design and partial construction of a drainage system on NW 38 Ct between NW 195 and 196 Street and NW 25 Ct between NW 204 and NW 205 Street. Design Engineers CSA group have been requested to provide design services under the professional services agreement with the City. The design cost for this project is \$34,112. Bid for construction was advertised in July and bids were returned on August 17. We are currently in the bid review process and it is anticipated that an award is imminent. Construction is expected to start in November.
7. NW 203rd Street Outfall The city has engaged the services of A&P Consulting Engineers to design an alternate outfall for stormwater drainage in the Andover area, specifically on NW 203 St. This outfall will replace the existing open channel structure and address environmental and bank stability concerns. The Notice to Proceed was issued on April 1, 2015. Design is at 90% completion.

Planning & Zoning Services Division

Expenditures

Description	Account Number	03/2015	04/2015	05/2015	Quarterly Total
Salaries & Wages	01-15-01-100	\$ 5,996.26	\$ 8,994.39	\$ 5,996.26	\$ 20,986.91
Personnel Benefits	01-15-01-200	\$ 1,456.96	\$ 2,174.93	\$ 1,446.02	\$ 5,077.91
Contracted Services	01-15-01-300	\$ 14,537.49	\$ 8,169.37	\$ 15,946.12	\$ 38,652.98
Operating Expenditures	01-15-01-400	\$ -	\$ 600.00	\$ 459.00	\$ 1,059.00
Operating Expenditures	01-15-01-500	\$ 28.83	\$ 83.37	\$ -	\$ 112.20
Capital Outlay	01-15-01-900	\$ -	\$ -	\$ -	\$ 112.20
GRAND TOTALS:		\$ 22,019.54	\$ 20,022.06	\$ 23,847.40	\$ 66,001.20

Revenues

Description	Account Number	06/2015	07/2015	08/2015	Quarterly Total
Planning & Zoning Fees	01-00-00-322-001-00	\$ 36,992.95	\$ 28,263.48	\$ 14,237.26	\$ 79,493.69
GRAND TOTALS:		\$ 36,992.95	\$ 28,263.48	\$ 14,237.26	\$ 79,493.69

Permit Applications

Description	06/2015	07/2015	08/2015	Quarterly Total
Administration	7	10	7	24
Council/Hearing	3	1	2	6
Permits	20	49	51	120
GRAND TOTALS:	30	60	60	150

Permits Issued

Description	06/2015	07/2015	08/2015	Quarterly Total
Administration	6	10	6	22
Council/Hearing	0	12	0	12
Permits	19	36	39	94
GRAND TOTALS:	25	58	45	128

Plan Reviews

Description	06/2015	07/2015	08/2015	Quarterly Total
Plan Reviews	108	130	132	370
GRAND TOTALS:	108	130	132	370

Description	<u>Inspections</u>			Quarterly Total
	06/2015	07/2015	08/2015	
Inspections	32	18	21	71
GRAND TOTALS:	32	18	21	71

Major Projects

Completed/Approved Projects

- 1 . Murphy Oil
- 2 . DR Horton Track A, Track I, and Track C
- 3 . Gas station 3670 NW 183rd St
- 4 . Willow Lake
Substantial Compliance & landscape
- 5 . Rolling Oaks Charter School
- 6 . Rolling Oaks Charter School Rezoning
- 7 . Ikon Townhouse (20 units)
- 8 . Spring Lake Apartments – 384 Units (SE corner of 159 ST and 57 Ave)
- 9 . Royal Veterinary Clinic
- 10 . Waffle House Site Plan
- 11 . Zagar tentative plat (6 Single Family Residential)
- 12 . Ajil Construction – Variance of min lot area and min lot frontage
- 13 . Garden Vista (NW183 ST and NW 47 Ave) landscape approval

Projects Under Review

- 1 . Spirit of Christ 1455 NW 183 St Rezoning to NC
- 2 . Majorca Estates Final Plat
- 3 . Walden Park Tentative Plat
- 4 . Murphy Oil Site Plan
- 5 . Top Golf
- 6 . The Villa

Finance Department

Below is a list of tasks the department achieved from June to August, 2015

1. Finalized FY 2016 budget documents.
2. Attended the investment seminar obtaining 8 CPE which is required as per Florida Statute.
3. Received award notifications from Government Finance Officers Association for the Budget Award for FY 2015, Comprehensive Annual Financial Reporting for FY 2014, and the Popular Annual Financial Reporting for FY 2014.
4. Issued RFP for obtaining external auditor's services for FY 2015, FY 2016 and FY 2017. The Council awarded it at the July meeting.
5. Issued RFP for Forensic Audit for recreation revenues.
6. Negotiated with Bank of America to have both balloon payments on the 2009 series issuance be extended to February 2015.

7. Compiled TRIM requirements for certifying the City's Operating and Debt Millage Rate for FY 2016.
8. Performed internal control procedures for cashiering functions at the Police Department. Implemented policy and procedure changes to strengthen some of the weaknesses found.
9. Trained staff in Police Department to implement billing for Off Duty Police services using Eden Accounts Receivable system.
10. Finance Department took over the reimbursement requests of the Children Trust Grant and caught up filing the reimbursements since April. This procedure was previously performed by the Grant Administrator.
11. Finance has submitted 17 grant reimbursements totaling \$297,743.80

At the end of August, the year-to-date expenditures or revenues should reflect 91.16% of the budget. Projection for year-end for the General Fund may recognize a surplus of approximately \$2.4 million. This is approximately \$2 million more than the original projection in late May. The increase is attributed to the following factors:

- a) Jazz in the Gardens generated a surplus of approximately \$374,000. These revenues were received by the City from the Stadium and AEG in late July. Staff projected the event to be breakeven previously.
- b) FPL franchise fees were received in early August. It was an additional \$382,000 more than what the County projected in August 2014.
- c) The PBA contract is in impasse, therefore no COLA has been issued to any sworn police officers. The impact is a savings of approximately \$90,000.
- d) The electric and water utility tax remitted by the County to the City was three months behind at the end of May. Staff projected the revenue conservatively. As of October 14, 2015, it is currently 1 month behind and staff is projecting an additional \$120,000 above an earlier projection.
- e) Telecommunication Tax is estimated to be \$140,000 more than an earlier projection.
- f) An expenditure for a Comprehensive Plan amendment in the amount of \$50,000 was not incurred in FY 2015.

As of August 31, 2015, the City has available cash with Wells Fargo Bank in the amount of \$13,301,177.98. The City still has approximately \$13,169,346 in market value with the State Board of Administration and \$10,403 in tax certificates with Dade County.

GENERAL FUND

Revenues as of August 31, 2015

		<i>FY 2014</i>	<i>FY 2014</i>	<i>%</i>	<i>FY 2015</i>	<i>FY 2015</i>	<i>%</i>
		<i>Budget</i>	<i>YTD Revenues</i>	<i>of Budget</i>	<i>Budget</i>	<i>YTD Revenues</i>	<i>of Budget</i>
<i>Property Tax</i>	1	22,955,298	21,587,776	94.04%	23,600,098	21,851,155	92.59%
<i>Utility Tax</i>	2	10,128,037	7,844,728	77.46%	10,398,000	8,776,581	84.41%
<i>Franchise Fees</i>	3	4,560,000	3,233,406	70.91%	3,048,633	3,193,374	104.75%
<i>Permits/License Tax/Other Fees</i>		1,950,000	1,876,506	96.23%	2,211,301	2,251,699	101.83%
<i>Intergovernmental Revenue</i>	4	11,174,046	9,566,863	85.62%	11,294,476	8,860,431	78.45%
<i>Charges for Services</i>	5	6,437,621	6,653,436	103.35%	6,565,373	7,307,344	111.30%
<i>Fines & Forfeitures</i>		5,163,871	3,384,340	65.54%	4,017,751	3,597,074	89.53%
<i>Miscellaneous Revenues</i>		1,368,100	1,342,705	98.14%	1,537,975	1,353,988	88.04%
<i>Non-Operating Revenues</i>		13,735,088	1,236,912	9.01%	1,231,690	934,659	75.88%
TOTAL		77,472,061	56,726,673	84.83%	63,905,297	58,126,305	70.80%

- 1 Revenue received is slightly less than FY 2014. Delinquent tax collection is much lower in FY 2015 compared to FY 2014
- 2 Most of the utility taxes are nine months revenue. The increase in revenues compared to FY 2014 for nearly \$1 million is attributed to the telecommunication tax audit performed by the State of which a retro amount was received \$1.1 million was received in December 2014.
- 3 City received the Electric Franchise fees in August and the amount is \$382K higher than it was projected by the County.
- 4 This category is higher attributed to Planning and Zoning fees are allocated to the General Fund in FY 2015 instead of Development Services Fund, and there is more activity than original forecasted.
- 5 Charges for Services is higher attributed to increase in Off Duty Police Services as well as Jazz in the Gardens event. It was original budgeted that the event are break-even, however, this event generated a profit of over \$370K.

GENERAL FUND

Expenditures as of August 31, 2015

		<i>FY 2014</i>	<i>FY 2014</i>	<i>%</i>	<i>FY 2015</i>	<i>FY 2015</i>	<i>%</i>
		<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>	<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>
<i>Personnel Expenses</i>	1	43,143,018	38,596,586	89.46%	42,642,801	37,939,313	88.97%
<i>Operating Expenses</i>		13,433,561	13,074,076	97.32%	14,386,445	12,766,251	88.74%
<i>Capital Outlay</i>		956,356	382,107	39.95%	290,352	42,375	14.59%
<i>Grants and Aids</i>		78,000	43,254	55.45%	53,000	48,496	91.50%
<i>Other Uses</i>		8,439,905	7,087,194	83.97%	6,524,977	5,907,891	90.54%
<i>Emergency Reserve Build Up</i>		11,421,221	0	0.00%	7,722	0	0.00%
TOTAL		77,472,061	59,183,217	76.39%	63,905,297	56,704,326	88.73%

- 1 There are 2.3 remaining pay periods for FY 2015. The percentage allocated should be 91.15%. The percentage is slightly attributed to vacancy and also the PBA union contract has not be completed and 2% COLA which was budgeted was not paid to any sworn officers

TRANSPORTATION FUND

Revenues as of August 31, 2015

	<i>FY 2014</i>	<i>FY 2014</i>	<i>%</i>	<i>FY 2015</i>	<i>FY 2015</i>	<i>%</i>
	<i>Budget</i>	<i>YTD Revenues</i>	<i>of Budget</i>	<i>Budget</i>	<i>YTD Revenues</i>	<i>of Budget</i>
<i>Local Option Gas Tax</i>	2,076,000	1,784,929	85.98%	2,089,517	1,845,211	88.31%
<i>Permits/License Tax/Other Fees</i>	50,790	70,927	139.65%	62,000	95,414	153.89%
<i>Intergovernmental Revenue</i>	4,795,135	3,438,294	71.70%	4,675,774	3,269,536	69.93%
<i>Charges for Services</i>	6,500	8,886	136.71%	6,500	11,064	170.22%
<i>Miscellaneous Revenues</i>	116,778	115,448	98.86%	215,000	9,732	4.53%
<i>Non-Operating Revenues</i>	4,745,611	165,237	3.48%	572,628	166,892	29.14%
TOTAL	11,790,814	5,583,721	47.36%	7,621,419	5,397,850	70.82%

- ¹ Local Option Gas Tax distribution is lagging by two month, therefore should reflect 83.33%. The amount collected is slightly higher. Staff is projecting a surplus of approximately \$80K, attributed to lower gas price and more usage by consumers, as the gas tax is derived from a gallon of sale.
- ² CITT distribution from County is lagging by 5 months. Should collection trend continues for the first 7 months, staff is projecting a surplus of approximately \$300K.

TRANSPORTATION FUND

Expenditures as of August 31, 2015

	<i>FY 2014</i>	<i>FY 2014</i>	<i>%</i>	<i>FY 2015</i>	<i>FY 2015</i>	<i>%</i>
	<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>	<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>
<i>Personnel Expenses</i>	\$2,216,938	\$1,872,394	84.46%	2,330,535	1,924,771	82.59%
<i>Operating Expenses</i>	\$1,650,714	\$906,936	54.94%	1,410,869	965,230	68.41%
<i>Capital Outlay</i>	\$3,320,574	\$2,817,465	84.85%	2,557,047	1,097,307	42.91%
<i>Grants</i>	\$5,000	\$2,500	50.00%	0	0	0.00%
<i>Other Uses</i>	\$4,597,588	\$697,018	15.16%	1,322,968	742,093	56.09%
TOTAL	\$11,790,814	6,296,313	53.40%	7,621,419	4,729,400	62.05%

- ¹ Lower expenditure is attributed to vacancies, including 30% of the Engineer position that has been vacant for the full year.

DEVELOPMENT SERVICES FUND

Revenues as of August 31, 2015

	<i>FY 2014</i>	<i>FY 2014</i>	<i>%</i>	<i>FY 2015</i>	<i>FY 2015</i>	<i>%</i>
	<i>Budget</i>	<i>YTD Revenues</i>	<i>of Budget</i>	<i>Budget</i>	<i>YTD Revenues</i>	<i>of Budget</i>
<i>Permits/License Tax/Other Fees</i>	2,088,500	1,813,831	86.85%	1,648,200	1,822,836	110.60%
<i>Charges for Services</i>	178,335	263,629	147.83%	253,275	247,460	97.70%
TOTAL	2,266,835	2,077,460	91.65%	1,901,475	2,070,296	108.88%

- ¹ More permits activities than originally projected.

DEVELOPMENT SERVICES FUND

Expenditures as of August 31, 2015

	<i>FY 2014</i>	<i>FY 2014</i>	<i>%</i>	<i>FY 2015</i>	<i>FY 2015</i>	<i>%</i>
	<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>	<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>
<i>Personnel Expenses</i>	1,656,162	1,532,458	92.53%	1,373,542	1,284,328	93.50%
<i>Operating Expenses</i>	123,489	78,961	63.94%	110,633	68,760	62.15%
<i>Other Uses</i>	487,184	444,836	91.31%	417,300	382,525	91.67%
TOTAL	2,266,835	2,056,256	90.71%	1,901,475	1,735,613	91.28%

¹ Personnel Expenses is slightly higher attributed to more permit activities and the Chief Mechanical Inspector who was budgeted at 20 hours per week have been working for approximately 32 hours a week.

² Lower costs was attributed to contractual services.

STORMWATER FUND

Revenues as of August 31, 2015

	<i>FY 2014</i>	<i>FY 2014</i>	<i>%</i>	<i>FY 2015</i>	<i>FY 2015</i>	<i>%</i>
	<i>Budget</i>	<i>YTD Revenues</i>	<i>of Budget</i>	<i>Budget</i>	<i>YTD Revenues</i>	<i>of Budget</i>
<i>Permits/License Tax/Other Fees</i>	40,000	62,677	156.69%	52,000	44,906	86.36%
<i>Grant</i>	39,000	24,000	61.54%	360,000	10,000	2.78%
<i>Charges for Services</i>	3,489,549	3,694,176	105.86%	3,578,616	3,377,877	94.39%
<i>Miscellaneous Revenues</i>	5,000	3,094	61.87%	4,000	4,859	121.46%
<i>Non-Operating Revenues</i>	1,422,103	0	0.00%	61,569	0	0.00%
TOTAL	4,995,652	3,783,947	75.74%	4,056,185	3,437,641	84.75%

¹ The City has just completed the bidding process of engaging a contractor to perform the Vista Verde project. This is a reimbursable grant, therefore, the amount received is much lower than projected.

STORMWATER FUND

Expenditures as of August 31, 2015

	<i>FY 2014</i>	<i>FY 2014</i>	<i>%</i>	<i>FY 2015</i>	<i>FY 2015</i>	<i>%</i>
	<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>	<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>
<i>Personnel Expenses</i>	1,027,889	881,444	85.75%	871,304	711,434	81.65%
<i>Operating Expenses</i>	1,120,064	963,788	86.05%	999,666	855,775	85.61%
<i>Capital Outlay</i>	840,704	569,053	67.69%	1,117,501	326,994	29.26%
<i>Debt Service</i>	666,216	0	0.00%	632,400	254,920	40.31%
<i>Other Uses</i>	1,340,779	395,087	29.47%	435,314	399,036	91.67%
TOTAL	4,995,652	2,809,372	56.24%	4,056,185	2,548,159	62.82%

¹ Lower expenditure is attributed to vacancies for both the Engineer and Flood Plain Coordinator position.

CAPITAL PROJECTS FUND

Expenditures as of August 31, 2015

	<i>FY 2014</i>	<i>FY 2014</i>	<i>%</i>	<i>FY 2015</i>	<i>FY 2015</i>	<i>%</i>
	<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>	<i>Budget</i>	<i>YTD Expenses</i>	<i>of Budget</i>
<i>Personnel Expenses</i>	557,075	505,087	90.67%	349,501	307,593	88.01%
<i>Operating Expenses</i>	95,880	141,848	147.94%	139,821	165,828	118.60%
<i>Capital Outlay</i>	13,758,184	11,326,677	82.33%	62,497,035	4,030,931	6.45%
<i>Other Uses</i>	7,067,895	6,025,067	85.25%	5,829,829	5,344,009	91.67%
TOTAL	21,479,034	17,998,679	83.80%	68,816,186	9,848,360	14.31%

¹ Lower expenditures is attributed to less health insurance costs for employee

² Higher costs is attributed to attorney costs incurred with regard to construction of the City Hall project and the contracts entered for the sale of the two taxable properties the City owes.

Revenues from Capital Projects Fund are either from grants or transfer from General Fund.

Human Resources Department

I. POLICIES AND PROCEDURES:

Revision of the Employee Policy and Procedure Manual is ongoing.

II. CITYWIDE STAFFING

Employee Composition

Full-Time Regular 538
Female 232
Residents 163/30.2%
Regular/Intermittent PT 56 (included in full-time composite)

City-Wide Staffing – Hires and Separations (6/1/2015 – 8/31/2015)

During the current reporting period there were twenty-three (23) non-resident new hires and seventeen (17) resident new hires (see table below).

During the current reporting period there were twenty-nine (29) separations (see table below). Of the twenty-nine (29) separations thirteen (13) are City Residents (see table below).

ALL NEW HIRES 6/1/2015 – 8/31/2015

Employee Name	Home department	Hire Date
BETTY, CINDY OLIVIA	CITY MANAGER	6/1/2015
JOHNEKINS, WILLIAM DANIEL	PUBLIC WORKS-STREETS DIVISION	6/1/2015
RIVERA, ALBERTO JUAN	POLICE DIVISON	6/1/2015
TILLMAN, ROY BURNETT	POLICE DIVISON	6/1/2015
AGBEYEGBE, PETER M	CITY ATTORNEY	6/3/2015
WALTERS, PATRICIA LEANN	PARKS RECREATION DIVISION	6/8/2015
JIMESON, EMMA JEAN	PARKS RECREATION DIVISION	6/8/2015
MILLER, CHAMERE LATOYA	PARKS RECREATION DIVISION	6/8/2015
DUNN, LAQUONDA RAQUEL	PARKS RECREATION DIVISION	6/8/2015
ST. LOUIS, RODNEY	POLICE DIVISON	6/15/2015
BROWN, TRAVAE	PARKS RECREATION DIVISION	6/17/2015
OWENS, JELANI ALFRED	CAPITAL PROJECTS	6/22/2015
JOHNSON, JEAN	CITY COUNCIL	6/22/2015
FREDERICK, ANTWYKA DECORYA	PARKS RECREATION DIVISION	6/23/2015
SINGLETON, CAROLYN VIRGINIA	PARKS RECREATION DIVISION	6/24/2015
PORTA, JR, JOSE C	BUILDING SERVICES	6/29/2015
DEPALMA, SEAN GENNARO	PARKS RECREATION DIVISION	7/13/2015
DAVIS, BRANDUM TREMANE	POLICE DIVISON	7/13/2015
POWELL, KENYON E	POLICE DIVISON	7/13/2015
SPANN, CHASTITY JENELL	CITY COUNCIL	7/20/2015
BATTLE, KALICIA NICHELE	POLICE DIVISON	8/10/2015
MORRIS, DEANDRE MAURICE ANTONIO	POLICE DIVISON	8/10/2015
HALL, DORETHA LANELLE	POLICE DIVISON	8/17/2015
SWINDLE, VALDA CERISE	SCHOOL CROSSING GUARD	8/19/2015
FLOWERS, EMMA FRANCES	SCHOOL CROSSING GUARD	8/20/2015
SAPP, MONIQUE LATORYA	SCHOOL CROSSING GUARD	8/20/2015
BOODOO, NATASHA LATRICE	SCHOOL CROSSING GUARD	8/20/2015
HILL, GWENDOLYN	SCHOOL CROSSING GUARD	8/20/2015
PAZ, MORAYMA	SCHOOL CROSSING GUARD	8/20/2015
PORTER, GABRIELLE LA'NAI	SCHOOL CROSSING GUARD	8/20/2015
FLOWERS, TIFFANY	SCHOOL CROSSING GUARD	8/20/2015
GUYTON SR, EDDIE L	SCHOOL CROSSING GUARD	8/20/2015
WITTER, DREW DANIEL	SCHOOL CROSSING GUARD	8/20/2015
BURKS, PETULA CELESTE	CITY MANAGER	8/24/2015
MARSHALL, BRITTANY LUCILLE	SCHOOL CROSSING GUARD	8/27/2015
ROBINSON, TAKIA LASETTE	SCHOOL CROSSING GUARD	8/27/2015
PHILLIPS, CASSANDRA DEVORAH	SCHOOL CROSSING GUARD	8/27/2015
TANKS, THOMAS EARL	SCHOOL CROSSING GUARD	8/27/2015
GOMEZ, STEVEN	SCHOOL CROSSING GUARD	8/27/2015
THOMPSON, ELISHA FAITH	PARKS RECREATION DIVISION	8/31/2015

NEW HIRES/City Resident 6/1/2015 - 8/31/2015

BETTY, CINDY OLIVIA	CITY MANAGER	6/1/2015
AGBEYEGBE, PETER M	CITY ATTORNEY	6/3/2015
JIMESON, EMMA JEAN	PARKS RECREATION DIVISION	6/8/2015
MILLER, CHAMERE LATOYA	PARKS RECREATION DIVISION	6/8/2015
DUNN, LAQUONDA RAQUEL	PARKS RECREATION DIVISION	6/8/2015
POWELL, KENYON E	POLICE DIVISON	7/13/2015
MORRIS, DEANDRE MAURICE ANTONIO	POLICE DIVISON	8/10/2015
SAPP, MONIQUE LATORYA	SCHOOL CROSSING GUARD	8/20/2015
BOODOO, NATASHA LATRICE	SCHOOL CROSSING GUARD	8/20/2015
HILL, GWENDOLYN	SCHOOL CROSSING GUARD	8/20/2015
PAZ, MORAYMA	SCHOOL CROSSING GUARD	8/20/2015
PORTER, GABRIELLE LA'NAI	SCHOOL CROSSING GUARD	8/20/2015
GUYTON SR, EDDIE L	SCHOOL CROSSING GUARD	8/20/2015
WITTER, DREW DANIEL	SCHOOL CROSSING GUARD	8/20/2015
PHILLIPS, CASSANDRA DEVORAH	SCHOOL CROSSING GUARD	8/27/2015
GOMEZ, STEVEN	SCHOOL CROSSING GUARD	8/27/2015
THOMPSON, ELISHA FAITH	PARKS RECREATION DIVISION	8/31/2015

ALL SEPARATIONS 6/1/2015 – 8/31/2015

NAME	HOME DEPARTMENT	POSITION TITLE	TERMINATION DATE
ROBERSON, DANIELLE SHANTELL	SCHOOL CROSSING GUARD	SCHOOL CROSSING GUARD	7/27/2015
BROOKS, EBONY VERNELLE	SCHOOL CROSSING GUARD	SCHOOL CROSSING GUARD	8/14/2015
SANDERS, II, JEFFREY LORENZO	SCHOOL CROSSING GUARD	SCHOOL CROSSING GUARD	7/17/2015
SHAW, SHERIKA CHAUNTE	SCHOOL CROSSING GUARD	SCHOOL CROSSING GUARD	7/17/2015
JOHNSON, BERNICE	SCHOOL CROSSING GUARD	SCHOOL CROSSING GUARD	7/17/2015
HIGHTOWER, ORPAH DANIE	SCHOOL CROSSING GUARD	SCHOOL CROSSING GUARD	7/29/2015
LEE, MELINDA ANN	SCHOOL CROSSING GUARD	SCHOOL CROSSING GUARD	8/14/2015
HEPBURN, ATHIMA LOUISE	SCHOOL CROSSING GUARD	SCHOOL CROSSING GUARD	8/14/2015
MOBLEY, SHYQUITA A	PARKS RECREATION DIVISION	RECREATION AIDE	8/14/2015
WALTERS, PATRICIA LEANN	PARKS RECREATION DIVISION	RECREATION AIDE	8/14/2015
JIMESON, EMMA JEAN	PARKS RECREATION DIVISION	RECREATION AIDE	8/14/2015
SINGLETON, CAROLYN VIRGINIA	PARKS RECREATION DIVISION	RECREATION AIDE	8/14/2015
MILLER, CHAMERE LATOYA	PARKS RECREATION DIVISION	RECREATION AIDE	8/14/2015
FREDERICK, ANTWYKA DECORYA	PARKS RECREATION DIVISION	RECREATION AIDE	8/14/2015
DUNN, LAQUONDA RAQUEL	PARKS RECREATION DIVISION	RECREATION AIDE	8/14/2015
BROWN, TRAVAE	PARKS RECREATION DIVISION	RECREATION AIDE	8/14/2015
AGBEYEGBE, PETER M	CITY ATTORNEY	INTERN	7/24/2015
DE SILVA, SHANICE KASHIF	PARKS RECREATION DIVISION	RECREATION AIDE	7/23/2015
SMITH, TIFFANY JANEE ANEISHA	PARKS RECREATION DIVISION	RECREATION SUPERVISOR	7/9/2015
TOLEDO, JESUS	PARKS MAINTENANCE DIVISION	LANDSCAPE CREW WORKER	6/17/2015
GONZALEZ, FELIPE VALENTIN	PUBLIC WORKS-STREETS DIVISION	PUBLIC SERVICE WORKER III	8/27/2015
PADRON JR, JESUS	BUILDING SERVICES	ENGINEERING INSPECTOR I	6/12/2015

ROSADO, JOSE ALBERTO	POLICE DIVISON	POLICE OFFICER III	6/24/2015
D'AGOSTINIS, JEFFREY SCOTT	POLICE DIVISON	POLICE OFFICER III	6/14/2015
PURSELL, MICHAEL ALLEN	PARKS MAINTENANCE DIVISION	PARKS SUPERINTENDENT	7/7/2015
KIELY III, MICHAEL FRANCIS	POLICE DIVISON	POLICE OFFICER III	7/3/2015
BROWN JR., JESSIE LEE	POLICE DIVISON	POLICE OFFICER III	7/2/2015
HOHENDORF, JEFFREY WILLIAM	POLICE DIVISON	POLICE SERGEANT II	7/1/2015
WILLIAMS, DENESE DIANE	CITY MANAGER	GRANTS/CONTRACTS ADMINISTRATOR	8/19/2015

SEPARATIONS – City Resident 6/1/2015 – 8/31/2015

NAME	DEPARTMENT	TITLE	TERMINATION DATE
SANDERS, II, JEFFREY LORENZO	SCHOOL CROSSING GUARD	SCHOOL CROSSING GUARD	7/17/2015
SHAW, SHERIKA CHAUNTE	SCHOOL CROSSING GUARD	SCHOOL CROSSING GUARD	7/17/2015
JOHNSON, BERNICE	SCHOOL CROSSING GUARD	SCHOOL CROSSING GUARD	7/17/2015
HIGHTOWER, ORPAH DANIE	SCHOOL CROSSING GUARD	SCHOOL CROSSING GUARD	7/29/2015
LEE, MELINDA ANN	SCHOOL CROSSING GUARD	SCHOOL CROSSING GUARD	8/14/2015
HEPBURN, ATHIMA LOUISE	SCHOOL CROSSING GUARD	SCHOOL CROSSING GUARD	8/14/2015
MOBLEY, SHYQUITA A	PARKS RECREATION DIVISION	RECREATION AIDE	8/14/2015
JIMESON, EMMA JEAN	PARKS RECREATION DIVISION	RECREATION AIDE	8/14/2015
MILLER, CHAMERE LATOYA	PARKS RECREATION DIVISION	RECREATION AIDE	8/14/2015
DUNN, LAQUONDA RAQUEL	PARKS RECREATION DIVISION	RECREATION AIDE	8/14/2015
SMITH, TIFFANY JANE ANEISHA	PARKS RECREATION DIVISION	RECREATION SUPERVISOR	7/9/2015
AGBEYEGBE, PETER M	CITY ATTORNEY	INTERN	7/24/2015
PADRON JR, JESUS	BUILDING SERVICES	ENGINEERING INSPECTOR I	6/12/2015

III. INTERNSHIP PROGRAM STATISTICS

The HR Department posted a continuous Recruitment Notice for Student Interns and has received several responses.

IV. RISK and LIABILITY STATISTICS

Workers Compensation:
The City has a total of (44) open Workers' Compensation claims.

General Liability:
The City has a total of (63) open Property and Casualty and General Liability claims.

Other:

HR is assessing citywide Employee Safety Training needs. Maintenance and Traffic (MOT) Training was held July and September, 2015. Workers Compensation report and safety training was held on September 22, 2015.

V. ORGANIZATIONAL DEVELOPMENT AND TRAINING

Succession Planning

HR has begun to assess and identify employee course designs for the City's Career and Professional Development and Management Fast-Track components of the Succession Plan.

Training and Development

HR continues to assess the City's employee, departmental and organizational training and development needs.

VI. HUMAN RESOURCES EPARTMENT STAFFING

The Human Resources Department is operating with reduced staffing levels due to the elimination of the Benefits Coordinator position.

VII. HUMAN RESOURCES DEPARTMENT – PROCESS IMPROVEMENTS/STAFF DEVELOPMENT

HR Staff Development HR staff is currently being cross trained in the various job classifications within the Department.

The following employees have attended workshops/seminars during the quarter:

Julette Burton	G300	Intermediate	Incident
		Command System	training for
		expanding incidents.	
		IS-800 NRF Training.	
		Sharepoint Training	
		Laserfiche Training	
Melissa Negrón	2015 Advanced Labor Topics		
	ICS Training 100, 200 700		

G300 Intermediate Incident
Command System training for
expanding incidents.
IS-800 NRF Training.
Sharepoint Training
Laserfiche Training

Charisse Moore Sharepoint Training
Laserfiche Training

Sandra Ruiz Sharepoint Training
Laserfiche Training

Linda Bass G300 Intermediate Incident
Command System training for
expanding incidents.
IS-800 NRF Training.
Sharepoint Training
Laserfiche Training

Human Resources Information
System (HRIS)

All HR employees have been trained in Laser fiche.

VIII. EMPLOYEE/LABOR RELATIONS

Contract negotiations between the PBA and CMG were unsuccessful. Impasse has been declared. A hearing before the Special Magistrate is scheduled for November 2015.

IX. SPECIAL PROJECTS

Scan all Employee files into Laser fiche.

Information Technology

IT Dept Overview

This Status report covers the activities of the Information Technology Department for the period from July through September. It is organized into the following areas:

- **Significant Accomplishments**

- **Projects and Project Status**
- **Significant Issues**
- **Travel Activity and Training**

Accomplishments from Month:

- **Significant Accomplishments**
 - Worked on issues with the firewall change over.
 - Worked on Irecord to install memory
 - Retired 2003 servers
 - Worked on Dell Sonicwall firewall at CH new server
 - Setup APC-AC unit in PD-MDF
 - Migrating PCs to 64-bit
 - Resolved Track It notifications issues
 - Created new badge template for the new PD
 - Installed new wireless access points in the new PD and is active
 - Cleaned up VPN router
 - Tested out new relay address for fingerprint machines
 - Configure switches for new PD
 - Installed new UPS backup for new PD
 - Upgrade software for ManagerPlus application
 - Installation of 2 AT&T circuits in the new PD for voice
 - Worked with Boss support to install Boss application on server
 - Worked w/ATCI vendor to add 2 Public Works cameras to Panasonic system
 - Cleaned active directory to reflect organizational structure
 - Tom worked with Tyler to upgraded EDEN to 5.14.0.1
 - Reorganized and labeled all cables in CH-IDFs
- **Projects and Project Status**
 - Fileserver Migration

- VMware Upgrade
- SharePoint redesign -88% complete.
- Creating new access credentials for new PD ID profiles (ongoing)
- Electronic Plan Review (ongoing)
- Migrating PCs to 64-bit (ongoing)
- Windows 10 Research/Testing/Deployment (ongoing)
- PD move logistics (ongoing)
- Deployed Java 8.60 via Group Policy
- Update Active Directory (ongoing)
- Reorganize and label wires in CH (ongoing)
- **Significant Issues**
 - Firewall issues disrupted service.
 - Issues with selected doors at CH not locking
 - Trust relationships corrected for Facility staff
 - Door issues at BTFRC and quote was re-forwarded to Parks Director
 - Replace motherboard for roll call PC
 - Resolved server issue in new PD
 - Worked w/Tyler to troubleshoot check printing on Perses
- **Travel Activity and Training**
 - Tom attended a brief fire suppression system training in PD-MDF
 - Tom attended Dell Sonicwall firewall webex
 - IT dept. provided training classes for Microsoft Lync and SharePoint
 - Ron attended FLGSIA strategic planning seminar.
 - Renata attended Crystal Report training
 - Ron attended PMI training

Park & Recreation Department

The following data is representative for the month of June through August 2015

Recreation Division

Activity	Frequency	Enrolled	Comments
Summer Camp	Monday – Friday	322	Operates at seven (7) locations

Revenue Collected from Facility Rentals	
A.J. King Park	\$2533.00
Bennett Lifter	\$1,291.00
Buccaneer Park	\$1,600.00
Cloverleaf Park	\$906.00
Dr. Lester Brown	\$1148.00
Miami Carol City Park	\$220.00
Rolling Oaks	\$827.00
Scott Lake	\$342.00
Total Revenue	\$8,867.00

Highlights

- June 8, 2015, through August 12, 2015 - Summer Camp was held at various locations
- Thursday, July 30, 2015 - Intercity Summer Games took place with its corporate partner Nickelodeon
- August 24, 2015 through June 3, 2016, the Shining Stars After School Program takes place from 2:00 pm to 6:00 p.m.

Upcoming Recreation Events

- October 16th - Food Truck Invasion: Paint the City Pink Month at Rolling Oaks Parks from 5:30 p.m. to 9:30 p.m.
- October 17th - MedFest health fair from 9:00 a.m. to 1:00 p.m. at Betty T. Ferguson
- Recreation on Wheels (R.O.W.) -Recreation on wheels is an adventurous initiative that engages children and families to become active in their communities through social games, fitness competitions, free play, crafts, and more. This program allows people of all ages to enjoy laughter while interacting with their neighbors and engaging in activities that are healthy mentally, and physically. These events will rove throughout City parks on a rotating schedule.
- R.O.W first circulation will begin November 4th through Nov 6th from 3:00 p.m. - 7:30 p.m. at Bunche Park then Scott Park!

Athletic Division

- Youth Basketball will be for 7 weeks: the season begins November1st through December 20, 2015 (with two weeks off during the Christmas break with a new season starting January 8th)
- November 2015 through May 2016 - Senior Athletic Games (championships will take place in the month of May) will be held at various parks throughout the City of Miami Gardens. The following events will be held: Basketball, Horseshoes, Volleyball, Swimming, Bowling, Badminton, Shuffleboard, Table Tennis, Race Walk, and Track & Field.

Revenue Collected from Athletics	
Youth Sports Program – Football/Cheer <small>*based on Net Revenue Report by Account Name through Active Net (CMGYS Football/Cheer with transaction date from June 1, 2015 through Aug 31, 2015)</small>	<u>\$136,650.00</u>

Partnerships
Betty T. Ferguson Recreation Complex
Programs/ Activities

CMG Programs at BTFRC	Enrolled to Date	Revenue
Summer Ballet 2015	19	\$790.00
Learn to Swim	168	\$2,780.00
Parent & Child swimming	22	\$360.00
Total Revenue		<u>\$3,930.00</u>
Contracted Programs		
Youth Drum Line	60	\$1,800.00
Martial Arts	116	\$8,008.00
Spinnercise	140	\$1,309.00
Total Revenue		<u>\$11,117.00</u>
	Enrolled	Revenue
CMG Senior Memberships		
Gold	7	\$175.00
Silver	0	\$0.00
Bronze	6	\$150.00
Senior Drop-In	0	\$0.00
Total Revenue		<u>\$325.00</u>
continued Betty T. Ferguson Recreation Complex Programs/ Activities		
Daily Drop Ins		
	Enrolled	Revenue
Aquatics		
Senior	1	\$5.00
Youth	6	\$30.00
Adult	1	\$10.00
Gymnasium	Enrolled	Revenue
Daily Drop-In		
Adult	35	\$350.00
Senior/ Youth	97	\$485.00
Fitness	Enrolled	Revenue
Daily Drop-In	15	\$150.00

Adult	20	\$105.00
Youth	0	\$0.00
Personal Training	0	\$0.00
Total Revenue		\$1,135.00
Memberships (includes Fitness Center & Classes, Gymnasium and Aquatics)		
Memberships (total)	289	\$11,505.00
Grand Total Revenue		\$173,529.00
<small>*all total revenues combined from the above</small>		

Police Department

This report details the current staffing of the Department and a breakdown of statistics and/or events in each Division during this period.

Police Department Staff

TOTAL BUDGETED POSITIONS: 274-**10 frozen**

TOTAL HIRED TO DATE: 259

- 0 Chief
- 2 Assistant Chiefs
- 4 Majors
- 7 Captains
- 27 Sergeants
- 169 Police Officers-**11 COPS Grant vacancies FY15/16**
- 4 Community Service Aides
- 1 Traffic Assistant
- 15 Telecommunications Operators
- 2 Telecommunications Supervisors
- 1 Telecommunications Manager
- 1 Records Supervisor
- 4 Records Clerks
- 1 Executive Secretary
- 4 Administrative Assistants
- 2 Property Control Officers
- 1 Custodian
- 1 Crime Analyst Supervisor
- 1 Crime Analyst
- 1 Court Liaison/Off Duty Coordinator
- 2 Administrative Analysts
- 1 Management Analyst
- 1 Investigative Assistant
- 1 Crime Scene Supervisor
- 5 Crime Scene Technicians
- 1 Victim Advocate

The quarterly activity for the Operations/Special Operations Bureau from June 2015 through August 2015 is as follows:

Arrests:

- Felony 177
- Misdemeanor 361
- Traffic 365
- DUI 2
- Warrant 112

Total Arrest 1102

Seizures/Apprehensions:

- Firearms Seized 13
- Marijuana Seized 401 Grams
- Cocaine Seized 34 Grams
- Search Warrants 1
- Federal Indictments 2

Citations:

- Moving 838
- Non-Moving 1008
- Parking 31

Total 1877

Field Interview Cards 228

Total Calls responded to 19029

Reports Written 4625

Traffic Crashes 896

Traffic Stops 1494

Red Light Tickets 15329

The quarterly activity for the Support Services Division from June 2015 through August 2015 is as follows:

Property and Evidence, Number of property items processed:

624 - Property Receipts Processed

<u>49</u>	- Property Receipts Rejected
<u>63</u>	- Property Released
<u>95</u>	- Property Out to Lab
<u>294</u>	- Property to be Disposed
<u>13</u>	- Lab Runs to MDPD
<u>\$9,065</u>	- Cash Impounded
<u>72</u>	- Firearms Impounded *not counting CSI direct delivered to lab.

Number of reports processed and number of requests made at window for records:

Reports Processed 4,796/ Walkup Requests at Window 2,007/ Mail Logged In 1,098/ Fingerprints 33/ Background Checks 201/ Total Revenue Collected \$381,896.

Number of calls received by dispatch:

CAD Calls = 27,523 / FCIC Entries = 469 / Overtime Hours = 1,522

Court Liaison and Off-Duty

91 subpoenas stamped and placed in the officers' mailboxes.
 3,741 off duty slips processed and entered into Eden for payroll processing
 25 off duty vendor requests processed

The quarterly activity for the Investigations Division from June 2015 through August 2015 is as follows:

Arrests – Total: 146

- Felonies– 97
- Misdemeanor– 49
- Field Interview Cards– 0
- Pawn Shop Inspections –147
- Pawn Slips/Subject Checks– 6,556
- Value of Property Recovered by Pawn Unit- \$5,800
- Value of Property Seized by Other Units- \$493,000
- Arrest Warrants Served– 2
- Sexual Predator Checks– 311

Total Cases Assigned: 1,215 Closed: 350 Clearance Rate: 28.80%

Scenes Processed by Crime Scene Investigations Unit: 373

Procurement

I. Purchasing Department Growth Plan

- Implementation of the City's Business and Resident Economic Plan CMG – BREP.
- Implementation of the City's Small Business Growth Plan CMG-SBGP.
- Implementation of Bid Sync, which will add electronic bidding to the City's procurement process.
- Acquired approval for Bid Sync, will enhance electronic vendor registration process.
- Bid Sync will improve electronic vendor registration database. (live and readily available data)
- Anticipating departmental training.
- Installation of the Purchasing Department bid box on the 1st floor. (Enhancing the integrity of the City's procurement process)
- Hired BREP Compliance Administrator
- Develop policy and procedure for negotiation and execution of contracts.

II. Solicited and Evaluated Bids, Facilitated Pre-bids and Evaluation Committee Meetings for the following:

- Four (4) Invitation To Bid in the past 3 months
- Twelve (12) Request For Proposals/Qualifications solicitation in the in the past 3 months, Six (6) of which are GOB Projects with an estimated value of 30 million dollars
- One (1) Request For Information solicitations
- Fifteen (15) Request For Quote
- Two (2) Piggybacks
- Four (4) Agreements

III. Continuous Process for Improvement & Best utilization of Technology

- Established the Purchasing Department's Vendor Performance Evaluation process, which provides the City with a scoring system that evaluates and documents the vendor's performance with the City.
- Developed and improve the Purchasing Department solicitation template. (Request For Proposals, Request For Quotes, Request For information, and invitation To Bid.

- Developed and established a new Contract Renewal process and forms for the City's active contracts.
- Develop and established the City's Debarred Vendors List.
- Developed process to confirm litigation history of potential vendors, in Broward, Dade, Palm Beach and Federal court, prior to award.

IV. Issued Increase Customer Service (internal & external)

- (103) One Hundred and Three - Purchase Orders/Change Orders approved and issued in the past (3) three months.
- City Hall Municipal Complex (ODP) & contract administration.
 - Finalizing ODP schedule for contract fulfillment
 - File maintenance, invoice processing and tax savings for the construction of the Police Department and City Hall.
 - Monitor and maintain invoicing for approximately (47) forty-seven vendor's invoices.

V. Current Ongoing Projects

- PD MOVE - Planned schedule and monitored the Police department Move (two phases) from old location to the new facility.
- Solicited Government Obligation Bond Projects (please see below for Selection/Evaluation Committee Dates)
 - 08/28/2015 - RFQ 14-15-031 Buccaneer Park Improvements (GOB)
 - 08/27/2015 - RFQ 14-15-032 Senior Family Center Improvements (GOB)
 - 08/26/2015 - RFQ 14-15-033 Bunche Pool (GOB)
 - 09/01/2015 - RFQ 14-15-034 Norwood Park and Pool Improvements Step 1 (GOB)
 - 09/01/2015 - RFQ 14-15-037 Bunche Park Step 1 (GOB)
 - 09/11/2015 - RFQ 14-15-038 Risco Park Step 1 (GOB)

- Additional Solicited Request for Proposal/Qualifications
 - 09/29/2015 - RFP 14-15-036 Automated License Plate Recognition
 - 09/25/2015 - RFP 14-15-039 Consolidated Plan, Annual Action Plan & Analysis of Impediments
 - 09/29/2015 - RFP 14-15-040 Forensic Auditing Services

- City of Miami Gardens Small Business Vendor Outreach Seminars and Workshops.
- Final approval of the Memorandum of Understanding with CareerSource for the CMG – BREP Program.
- City Staff training
- Revamping and restructuring Purchasing Department's website.
- Purchasing Department Newsletter
- Completely the first Purchasing Department one day retreat with staff which, which will include the Purchasing Department:
 - Strategic Planning
 - Process improvement
 - Innovation Planning

- Continue to maintain Fixed Assets (ongoing).
- Continue to order and assist with auditing fuel card program.
- Continue to train and assist City staff on Eden software.
- Improving vendor customer service and on-line vendor registration Bids & Quotes – bid vendors (ongoing).
- Continue to add current contracts to Procurement Web Page.
- Continue to audit P-Card program.
- Continue to work on City Hall Municipal Complex (ODP) & contract

Public Works

Public Works Director's Quarterly Report **June 2015 – August 2015**

1. Over the last two months our stormwater team has been work diligently on a project where federal funds have been provided for residential swale improvement throughout the City. We have placed 33,600 square feet of Bahia and St. Augustine sod combined. This project provides a safer passage for commuters, by preventing ponding on our roadways. Thereby keeping our families safe.
2. The tree maintenance staff has begun their annual hurricane readiness effort. Trimming trees for gale force winds is a part of the preparation.
3. The swale project has turned out successful. Thirty-three thousand plus square feet of regraded swale were accomplished through this project.
4. The tree cutting crew is doing a great job in managing the work orders which are in the system for maintenance. Within this previous reporting month they have been successful in completing many job assignments.
5. Our construction team continues to repair sidewalks and roadways in accordance to issued work orders. This month we have targeted areas to be re-asphalted.
6. Our construction team continues to repair sidewalks and roadways in accordance to issued work orders. Our main focus is residential. As the rainy season slowly returns there has been some evidence, such as sink holes and potholes. Which are repaired once these issues are made known.
7. The canal cleaning crew continues to maintain the waterways and embankments.
8. The Storm water crews have maintained and maintenance storm sewers throughout the City, preventing unnecessary flooding. Keeping the roadways water free as much as possible. The canal cleaning crew continues to maintain the waterways and embankments.
9. We have manually entered and have taken pictures of each individual bus shelters throughout the city using the ARC Collector app tracking system to track bus shelters maintenance and installation dates; we are at 95% completion. A new blanket purchase order has been submitted to fully complete the inventory.
10. Sanchez Arrango Construction continues to implement repairs and replacement of our bus shelters and trash receptacles as contracted and requests by the Trolley Program Manager.

11. Our grounds crew continues to maintain the newly installed trash cans and bus benches by way of trash removal. Additionally, our grounds crew continues to maintain the existing trash cans by removing trash daily throughout the City.
12. The Trolley Program Manager continues to inspect all bus stop amenities throughout the city making sure they are up to standards and are safe for riders.
13. The Trolley Program Manager continues to respond and resolve all MDT complaints.
14. Trolley Program Manager and PW assistant Director met with Miami-Dade County's Assistant Attorney to amend MDT and CMG interlocal agreement regarding Bus Shelter Agreement.
15. The Trolley Program Manager continues to inspect all bus stop amenities throughout the city making sure they are up to standards and are safe for riders.
16. On June 11, 2015 the Public Works Assistant Director participated in the Public Services Review Committee. The purpose of the committee was to evaluate and rank Public Services proposals competing for grant funding from the City.
17. On June 16, 2015 Staff received training on how to use NeoGov. NeoGov is a Human Resources Software recently implemented by the Human Resources department.
18. On June 17, 2015 the Public Works Assistant Director was invited and participated in the interview panel to hire a Buyer for the Procurement department.
19. On June 25, 2015 Staff attended the Transit Advisory Committee meeting – Guidelines for Transit Municipal Programs. The meeting was organized by Miami-Dade Metropolitan Planning Organization (MPO), in coordination with Miami-Dade Transit (MDT) and the Citizens' Independent Transportation Trust (CITT). The purpose of the meeting was to launch a study called "Guidelines for Municipal Transit Programs in Miami-Dade County".
20. On July 7, 2015 Operations Manager was invited to Brentwood Crime Prevention monthly meeting, to give a presentation on Stormwater systems and awareness. How Does It Really Work?
21. On July 8, 2015 the Public Works Assistant Director was invited and participated in the interview panel to hire an Administrative Analyst for the Parks and Recreation department.
22. The week of July 13, 2015 our annual friction testing on SR-441 was performed once again by International Cybernetics Corporation. This year our in-house assistant was Bernard Woods along with MGPD each night.

23. On July 14, 2015 the Public Works Assistant Director conducted a site visit with Miami-Dade County Transit (MDT) to inspect the installation of four (4) grant funded new bus shelters within the City.
24. On July 22, 2015 the Public Works Assistant Director attended the City Council Budget Workshop.
25. On July 28, 2015 the Public Works Assistant Director attended a Microsoft cloud based work order system workshop. The workshop introduced to municipalities an eGovernment platform comprised of an internet portal that is integrated with an eService engine to process and track resident's requests. The workshop was hosted by the Town of Davie and presented by AEON NEXUS.
26. On July 30, 2015 the Public Works Assistant Director attended the Miami-Dade MPO Non-Motorized Network Connectivity Plan Study Committee meeting. The study is being conducted by Miami-Dade MPO to identify bicycle and pedestrian connectivity gaps and developing projects to fill in the gaps. The project prioritization process has identified two projects within the City of Miami Gardens – Miami Gardens to Golden Glades Tri-Rail Station, and also Snake Creek Trail west extension under Turnpike to NW 27th Avenue and NW 215th Street park-and-ride lot. Recommendations from the Committee will be forwarded to the MPO for final approval for future implementation.
27. On July 30, 2015 staff attended the County's Public Works & Waste Management Quarterly Municipalities Meeting.
28. On August 5, 2015, the Director met with Councilman Williams and the City Manager on new tree species and a shrub for future planting in the City. The Director will investigate any impact of these plantings and locations.
29. On August 6, 2015, the Director attended the Developmental Committee Review for new development in the City.
30. On August 6, 2015 the Public Works Assistant Director was invited and participated in the interview panel to hire a Procurement Officer for the Procurement department.
31. On August 12, 2015, the Director met with Councilman Williams, Shellie Ransom, Claudelle Joseph, KMGB Manager to further discuss the new tree species and a shrub. The Director and the KMGB Manager will continue to investigate any impact of these plantings and locations.
32. On August 13, 2015, the Director met with Larry Gardner, Representative for Commissioner Barbara Jordan's Office and Manny Garcia, MDC Road and Bridges to discuss turning over the three roundabouts on NW 207 Street since that is our road. However, the Director gave them a lot of stipulations (landscaping, signage, road marking, repair to concrete curbing, etc.) before we would take them over. To date, there has been no response.

33. On August 17, 2015, met with Skanska on the cleanup of the trailer/ construction area behind City Hall for future use as an overflow parking area and other activities. It will not be a storage area.
34. On August 20 and 25, 2015, the Director assisted the City Clerk for the Legislative Aide to the Mayor position – interviews.
35. On August 21, 2015, the Director attended the Miami-Dade City and County Management Association meeting at FDOT; speaker Gus Pego, P.E. – District VI Secretary, FDOT.
36. On August 24, 2015 the Public Works Assistant Director attended the Federal Highway Administration (FHWA), Florida Highway Patrol (FHP), and Florida Department of Transportation (FDOT) Traffic Incident Management (TIM) Team Responder 4 hours training. The training was gear towards improving the safety of first responders and the traveling public during and after an incident i.e. vehicular accident.
37. On August 25, 2015 the Public Works Assistant Director was invited and participated in the interview panel to hire a Procurement Officer for the Procurement department (second round of interviews).
38. On August 26, 2015, the Director reviewed bids and as part of the evaluation committee attended the evaluation process for the Bunche Pool.
39. On August 27, 2015 the Public Works Assistant Director was invited and participated in the Evaluation Committee meeting for RFQ 14-15-032 Senior Family Center. The committee shortlisted design-build teams based on their qualifications and past experience with similar projects.
40. On August 28, 2015 the Public Works Assistant Director and the Trolley Program Manager attended the Bi-Monthly Trolley group meeting. The meeting brings together Trolley managers from various municipalities within Miami-Dade County to discuss topics of common interest.
41. On August 28, 2015, the Director reviewed bids and as part of the evaluation committee attended the evaluation process for the Buccaneer Park Improvements.
42. On August 28, 2015, the Director met with the new Public Affairs Director to go over Public Works functions and assistant to get the word out to the community.
43. On the week of August 28, 2015, the Director monitored the Tropical Storm Erika and the future impacts with South Florida and the City; attended several meeting with the City Manager.
44. On August 31, 2015, the Director review bids for Norwood Pool and the Bunche Park Improvements and prepare for the evaluation committee meetings set for September 1, 2015

Keep Miami Gardens Beautiful Quarterly Report June 2015 – August 2015

Keep America Beautiful (KAB) Annual

- The KAB annual report has been completed and submitted.
- The Cost-to-Benefit analysis has been completed and submitted.
- We are in the process of updating our logo to comply with the new KAB branding standards.
- We have received the letter of “good standing”.

Beautification Awards

- Currently seeking board members. They need to be appointed by council. The target date for completion is 9/30/2015.

Community Beautification Grant

- The Community Beautification Grant is no longer available due to a lack of funds this fiscal year.

Landscape Maintenance

- City crews are currently maintaining all landscape areas throughout the city: fertilizing, mulching, weeding, adding pre-emergent, replacing sod and removing dead palms and shrubs. Staff has modified landscaping schedules to accommodate for the rainy season.
- There has not been much rain. To help keep the grass green and healthy, the irrigation team is currently fixing and testing all irrigation zones.
- We have been updating the tree inventory and assessing hazards in our canopy.
- In the coming weeks, sod and plants will be replaced. Mulching will also take place on the CITT funded roads.

Community Planting 2015

- KMGB Coordinator continues to schedule canal and community plantings.

Tree Planting

- We are continuing our tree planting efforts. The Tree Canopy Study is helping us to identify what areas need trees and will also determine our canopy coverage.
- We have several street tree planting projects that have been completed recently and some currently in progress.

NW 11th Court from 191st Street- 192nd Street (Swales)-Completed

NW 32nd Avenue from 196th Lane to 199th Street (Swales) - Completed

NW 207th Street from 441-NE 2nd Avenue (Removal and Replacement) – Completed

1870 NW 187th Street- Completed

1411 NW 175th Terrace- (Removal and Replacement) –Completed

1720/1701 NW 191st Street-(Replacement) – Completed

NW 42nd Avenue/ 171st Street- 179th Street- Completed

NW 193rd Street/ 29th Avenue-(Replacement) - Completed

Forthcoming:

NW 196th Lane from 37th Avenue to 34th Court

NW 28th Court from NW 153rd Terrace to NW 154th Terrace- (Grant Funds) Trees will be planted on 9/12/2015.

NW 28th Place from NW 154th Terrace to NW 152nd Terrace (Grant Funds) Trees will be planted on 9/12/2015.

NW 441/NW188th Street

- Our Grants Administrator secured a \$20,000 grant from TD Bank for tree planting. Planting will take place on September 30, 2015.

Anti-Litter campaign

- We have completed the revamping of SWAT-A-Litterbug program. An updated character has been revealed and we are ordering new marketing materials such as street banners, hats, t-shirts, and bags.

Fleet Division Quarterly Report June 2015 – August 2015

- **Vehicle Service Concerns being addressed by Fleet Management**
 - a) Tahoe poor engine performance, stall and idle surge – We continue to have poor engine performance after the new calibration was installed, city management advised (Ongoing).
 - b) August was a very busy month for vehicle repairs and collisions.
- **Vehicle Utilization / Budget**
 - a) The Fleet Department is working within budget boundaries for repairs to the best of our abilities; with older units both repairs and refurbishing costs expose us to exceeding our budget. Please note that units that have collision damage that normally would be disposed of are being repaired so as not to deplete the fleet.
- **Documentation of all Fleet Transactions (Ongoing)**
 - a) Repairs are being entered in the data base, and vehicles are being tracked based upon the established preventative maintenance schedule
 - b) Fuel usage is being entered into the database reflecting both economy and total operating costs
 - c) Reports are now available to reflect expenditures by repair category or department
 - d) Units with low utilization are brought to respective management's attention to make sure they are rotated into service.
 - e) Monthly reports are generated for PD command staff.
- **Fuel Usage (Ongoing)**

- a) Fleet Staff are currently working with all vehicle user departments to address odometer entry concerns and advise drivers that they must only use the correct fuel card assigned to the vehicle
- b) Monthly reports of fuel usage with concern identification provided to all Department Managers for concurrence.
- c) Fuel invoices are being maintained electronically and master bill.
- d) Fuel invoices are reviewed and billing errors are reported to Procurement for investigation and resolution.
- e) Low utilization vehicles are being brought to the attention of department heads.
- f) Employees are directed to procure fuel within city limits, purchases outside of city limits are brought to the attention of the respective department head.
- **Collision Repair (Ongoing)**
 - a) Continue to work closely with vendors, Risk Management, and user department to provide prompt collision repairs within departmental policy and procedures.
 - b) Fleet Service Rep. obtains estimates of crashed vehicles and provides to HR Risk for review and repair approval.
 - c) Two vehicles await appraisal.
- **Meeting/Events/Training**
 - a) 8/4/15 – Fleet Staff Meeting
 - b) 8/12/15 – Fleet Staff Meeting with Asst. P&R Director
 - c) 8/14/15 – PW Staff meeting
 - d) 8/14/15 – CMG Fleet Dept. hosted the S. FL. Fleet Managers meeting of local Fleet Managers to discuss engine cooling system alternatives for heavy duty trucks.
 - e) 8/27/15 – PW Staff Meeting for Hurricane Prep
 - f) 8/31/15 – Fleet Staff Meeting
- **Warranty Repairs (Ongoing)**
 - a) Check service repair invoices against vehicle warranty to insure proper billing for services.
 - b) Credits received when billing discrepancies are found for overcharges and warranty covered items.
- **Vehicle Lot Checks/Inspections**
 - a) Fleet Manager and Fleet Rep walk the lots of PD, PW and City Hall Garage.
- **Surplus Disposal**
 - a) 1 collision vehicle for insurance recovery (PD hold at this time)
 - b) 1 unit with extensive collision damage posted for sale.
- **Other Ongoing Fleet Items**
 - a) Fleet is working with PD to bring all marked units in compliance with Directive 2015-006.
 - b) Fleet Administrator continues to work with Procurement & Finance to review upcoming contracts for renewal and financial limits.

- c) Fleet Manager & Admin continue review of department’s current and future budget
- d) Fleet Administrator update department financial reports and budget presentation
- e) Fleet Administrator process invoices from vendors regarding parts, service, and maintenance repairs on vehicles and equipment.
- f) Fleet Administrator prepares requisitions necessary to purchase parts, accessories, maintenance and services and monitor purchase orders.
- g) Fleet Administrator schedules car wash detail appointments and window tinting services for various departments.
- h) Fleet Staff responds to multiple service calls for Police, Public Works, Parks and Recreation, School Crossing Guards, IT, Mayor’s Office and Development Services addressing their concerns.

Month	Work order Volume	Repair Expenses 460	Fuel Costs 640
Oct	220	\$71,969	\$94,000
Nov	171	\$41,383	\$65,000
Dec	188	\$65,461	\$67,000
Jan	199	\$82,000	\$61,540
Feb	252	\$65,000	\$59,000
Mar	172	\$45,937	\$73,048
Apr	203	\$60,000	\$63,000
May	168	\$59,000	\$60,000
Jun	121	\$40,000	\$60,000
Jul	188	\$72,000	\$72,000
Aug	187	\$68,000	
Sep			
Total	2069	\$670,750	674588
Monthly average	188.0909	\$60,977.27	67458.8
Tracking	2257.091	\$731,727	\$809,506
Annual Budget* revised March 2015		\$750,000	\$971,021
Tracking as % of Budget	Budget	98%	83%

At time of publication, August fuel not reported

Trolley Program Quarterly Report 2015

1. The Miami Gardens Express and Trolley manager worked Back-to-School event on August 1st, at Bethel Baptist Church.
2. The Miami Gardens Express trolley was scheduled for a photoshoot with Mayor and Council on August 6th, 7th, and 11th.
3. The Miami Gardens Express (Route A) had service interruption on August 10th at 5:30pm; mechanical issues.
4. The Trolley Manager submitted a requisition to finally have professional maps for the Miami Gardens Express with QCA. On August 12th, the P.O. was received the company.
5. The Miami Gardens Express radio ad played on Hot 105 from July 27th- August 7, 2015.
6. The Trolley Manager attended the Florida Memorial University's college welcome fair on August 15th along with Vice-Mayor Felicia Robinson to distribute brochures and promote trolley. The MG Express was in attendance as well.
7. On August 25th, the Trolley Manager met with contracted drivers to discuss questions, concerns and/or issues.
8. On August 28th, Trolley manager and PW assistant Director met with several municipalities for our quarterly transit meeting.
9. Trolley Program Manager continues to go to community meetings after hours., i.e. "Meet me Mondays", "Uni' Tea", "Food Truck Invasion", "Live Healthy Kick off", etc...
10. The Trolley Manager sent Quarterly Compliance report to Miami Dade County.
11. The Trolley Program Manager continues to inspect all bus stop amenities throughout the city making sure they are up to standards and are safe for riders.
12. The Trolley Program Manager continues to respond and resolve all MDT complaints.

13. Sanchez Arrango Construction continues to implement repairs and replacement of our bus shelters and trash receptacles as contracted and requested by the Trolley Program Manager.
14. Our grounds crew continues to maintain the newly installed trash cans and bus bench by way of trash removal. Additionally, our grounds crew continues to maintain the existing trash cans by removing trash daily throughout the city.

Miami Gardens Ridership August-2015

Daily Boardings: A

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	96	81	84	96	83	
	67	106	86	85	127	
	105	118	107	158	129	
	127	126	133	134	141	
	146					

Total Monthly Boardings: 2,335

Daily Boardings: B

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	48	67	74	52	52	
	48	65	65	38	55	
	56	99	74	67	77	
	67	81	66	73	67	
	92					

Total Monthly Boardings: 1,383

School Crossing Guard

Tasks Completed:

- **07/22/2015-** NeoGov Training
- **07/31/2015-** Parking Surcharge Report submitted
- **08/03/2015-** Interviews
- **08/04/2015-** Interviews

- **08/05/2015-** Interviews
- **08/06/2015-** Interviews
- **08/07/2015-** Interviews
- **08/19/2015-** Orientation & Training
- **08/20/2015-** Orientation & Training
- **08/21/2015-** Orientation & Training

Meetings Attended:

- **06/01/2015-** Inter-Departmental Meeting w/ Supervisors
- **06/16/2015-** Northeast CTST Meeting
- **07/06/2015-** Inter-Departmental Meeting w/ Supervisors
- **07/29/2015-** Back to School Meeting w/ Major Hughes & Sgt. Bamford
- **08/10/2015-** Inter-Department Meeting w/ Supervisors

Meetings and Task Scheduled:

- **06/01/2015-** Inter-Departmental Meeting w/Supervisors
- **06/16/2015-** Northeast CTST Meeting
- **07/06/2015-** Inter-Departmental Meeting w/ Supervisors
- **07/22/2015-** NeoGov Training
- **07/29/2015-** Back to School Meeting w/ Major Hughes & Sgt. Bamford
- **07/31/2015-** Parking Surcharge Report submitted
- **08/03/2015-** Interviews
- **08/04/2015-** Interviews
- **08/05/2015-** Interviews
- **08/06/2015-** Interviews
- **08/07/2015-** Interviews
- **08/10/2015-** Inter-Department Meeting w/ Supervisors
- **08/19/2015-** Orientation & Training
- **08/20/2015-** Orientation & Training
- **08/21/2015-** Orientation & Training

Misc.:

- **06/12/2015-** SCG Appreciation Luncheon
- **08/12/2015-08/15/2015-** Attended the KIM Conference

Employee Incident Reports:

- **Total: 0**

Terminations: 4 Resignations: 3 New Hires: 14

Performance Indicators

1	Performance Indicators	Dept.	Totals 2013/14	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	July	Aug.	Sept.	Year to Date Totals
2																
3	# of complaints received by Phone and Walk-ins	Admin.	739	80	70	80	97	90	95	90	90	85	5	90		872
4	Amount of Grants Received	Admin.	\$1,360,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00		\$20,000.00							\$35,000.00
5																
6	# of special projects completed	Admin.	6	0	0	0	0							1		1
7	# of work orders submitted	Admin.	308	36	15	24	26	22	18	15		22	43	18		235
8	# of work orders completed	Admin.	316	14	18	29	32	27	20	25		35	22	23		245
9																
10	# of miles street paved	Streets	28	3	2	5	5	5	5	5		5	5	5		45
11	# of potholes repaired	Streets	157	13	10	5	11	5	10	5		6	12	8		85
12	# feet of sidewalks repaired	Streets	9018	291	233	277	228	450	292	335		1027	1350	713		5196
13	# of sidewalks placed	Streets	45204	150	175	125	145	133	120	115		145	150	175		1433
14	# of tree planted	KMGB	12	2	1	19	54	18	4	10			2	4,822		4932
15	# of gals water used in landscaping (X 1000)	KMGB	45717	3,452	3,321	3345	3,572	3,274	3,199	3,242	3,426	3,459	3,297			33,587
16	# of acres of irrigated swales insp./maint.	Landscp	602.18	26.85	32.14	23.14	26.33	24.45	29.76			28.45	29.16	27.44		247.72
17	# of acres of NON irrigated swales insp./maint	Landscp	271	8.69	16.22	14.18	18.43	18.02	16.35			14.88	17.22	15.51		139.5
18	# of trash bags collected by the Department of Corrections and Adopt A Road	KMGB	6027	500	478	520	540	524	549	551	567	544	570	622		5962
19																
20	# of miles picked up by the Department of Corrections	KMGB	2128	184	186	190	195	213	237	240	250	252	259	302		2508
21	# of Roads Adopted	KMGB	NEW	0	0	3	4	1	1	0	0	0	0			5
22	# of miles cleaned by Adopt-A-Road	KMGB	58	6	4	4	4	2	4	6	6	4	8	6		54
23	# of Volunteer Hours	KMGB	2106	448	400	122	120	390	103	124	602	320	138	150		2917
24																
25	# of Riders per Month	CITT	NEW	0	0	0	0					2571	3610	3710		9891
26	Percentage of Punctuality in Bus Stop arrivals	CITT	NEW	0	0	0	0					99%	99%	99%		2.97
27																
28	Note: The yellow highlighted areas are NPDES Requirements that must be prioritized and completed monthly in order to meet the State Requirements															
29	The above in red are new for this Fiscal Year to reflect the budget performance indicators for the KMGB and the Trolley (Circulator)															

31	Performance Indicators	Dept.	Totals 2013/2014	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	July	Aug.	Sept.	Year to Date Totals
32																
33	# of acres of canal banks and flats inspected and maintained	SWU	44	4	4	4	4	4	4	4	4	4	4	4	4	40
34	# Catch Basins Inspected/Cleaned	SWU	745	59	92	78	65	88	68	77		72	65	36		700
35	Linear of ft of connecting pipe cleaned and inspected	SWU	35,837	3,820	4,432	2,889	3,357	4,500	2,671	3,225		2,737	2,500	1,425		31,556
36	# Miles of Canal Inspected/Cleaned	SWU	264	22	18	20	16	21	19	20		35	28	22		221
37	# of culverts cleaned, inspected, or maintained		28	2	4	4	4	4	4	4		4	4	4		38
38	# Miles of Street Cleaned	SWU	2,823	213	169	145	125	151	180	142		135	125	24		1,409
39	Volume of street sweepings collected by weight (cubic yards)	SWU	923	70	77	55	150	73	48	105		120	110	7		815
40	# of Manholes Cleaned and Inspected	SWU	574	51	63	74	88	75	24	70		66	73	48		632
41	# of miles of water-based litter control Inspection and Maintenance	SWU	212	28	22	22	22	22	22	22		22	22	22		226
42	#s of major outfalls insp./maint.	SWU	24	2	2	2	2	2	2	2		2	2	2		20
43																
44	Note: The highlighted areas are NPDES Requirements that must be prioritized and completed monthly in order to meet the State Requirements															