



# CITY OF MIAMI GARDENS CITY COUNCIL MEETING AGENDA

**Meeting Date:** April 13, 2016  
**Miami Gardens, Florida** 33056  
**Next Regular Meeting Date:** April 27, 2016  
**Phone:** (305) 914-9010 **Fax:** (305) 914-9033  
**Website:** [www.miamigardens-fl.gov](http://www.miamigardens-fl.gov)  
**Time:** 7:00 p.m.

Mayor Oliver Gilbert  
Vice Mayor Felicia Robinson  
Councilman Rodney Harris  
Councilwoman Lisa C. Davis  
Councilman David Williams Jr.  
Councilwoman Lillie Q. Odom  
Councilman Erhabor Ighodaro, Ph.D.  
City Manager Cameron Benson  
City Attorney Sonja K. Dickens, Esq.  
City Clerk Ronetta Taylor, MMC

**Article VII of the Miami Gardens Code entitled, “Lobbyist” requires that all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay a one-time annual fee of \$250.00. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants, and virtually all-legislative, quasi-judicial and administrative action. All not-for-profit organizations, local chamber and merchant groups, homeowner associations, or trade associations and unions must also register however an annual fee is not required.**

- (A) CALL TO ORDER/ROLL CALL**
- (B) INVOCATION**
- (C) PLEDGE OF ALLEGIANCE**
- (D) APPROVAL OF MINUTES**
  - D-1) Regular City Council Minutes – March 23, 2016
- (E) ORDER OF BUSINESS** (Items to be pulled from Consent Agenda at this time)
- (F) SPECIAL PRESENTATIONS (5 minutes each)**
  - F-1) Mayor Gilbert - National Public Works Week
  - F-2) Councilwoman Lisa C. Davis – Florida National University
- (G) PUBLIC COMMENTS (2 minutes each)**

**(H) ORDINANCE(S) FOR FIRST READING:**

None

**(I) ORDINANCE(S) FOR SECOND READING/PUBLIC HEARING(S)**

None

**(J) RESOLUTION(S)/PUBLIC HEARING(S)**

None

**(K) CONSENT AGENDA:**

**K-1) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, APPROVING THE 2017 JAZZ IN THE GARDENS EVENT; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE ALL CONTRACTS AND TO RETAIN CONSULTANTS, AS MAY BE NECESSARY AND APPROPRIATE FOR THE PRODUCTION OF THE TWELFTH ANNUAL JAZZ IN THE GARDENS EVENT TO BE HELD IN MARCH 2017; PROVIDING FOR A WAIVER OF BID PROCEDURES FOR PURCHASES MADE IN CONNECTION WITH THE EVENT; AUTHORIZING THE CITY MANAGER TO EXCEED HIS PURCHASING AUTHORITY AS MAY BE NECESSARY FOR THE EVENT; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY MAYOR OLIVER GILBET)**

**K-2) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AUTHORIZING A RENTAL FEE WAIVER FOR THE AMERICAN CANCER SOCIETY FOR USE OF THE BETTY T. FERGUSON RECREATIONAL COMPLEX FOR THE RELAY FOR LIFE OF MIAMI GARDENS; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE. (SPONSORED BY MAYOR OLIVER GILBERT)**

**K-3) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, ACKNOWLEDGING COUNCILMAN DAVID WILLIAMS JR'S APPOINTMENT OF SANDRA MCDOWELL TO THE ELDERLY AFFAIRS ADVISORY COMMITTEE FOR A TWO (2) YEAR TERM; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY COUNCILMAN DAVID WILLIAMS JR.,)**

- K-4) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, ACKNOWLEDGING COUNCILMAN RODNEY HARRIS' APPOINTMENT OF ELLISE M. PEYTON TO THE COMMISSION FOR WOMEN ADVISORY COMMITTEE FOR A TERM THAT WILL COINCIDE WITH THE TERM OF COUNCILMAN HARRIS; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY COUNCILMAN RODNEY HARRIS)**
- K-5) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO TERMINATE THE AGREEMENT WITH MIDTOWN TOWING OF MIAMI, INC. FOR TOWING AND STORAGE OF VEHICLES; AUTHORIZING THE CITY MANAGER TO NEGOTIATE WITH MAGIC TOWING AND RECOVERY, INC., THE SECOND RANKED FIRM; PROVIDING FOR FURTHER DIRECTIONS TO THE CITY MANAGER; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER \*PDF**
- K-6) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN EXTENSION OF THAT CERTAIN AGREEMENT WITH NATIONAL CORE SERVICES CORP D/B/A GROUNDS GROUP LANDSCAPING; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)**
- K-7) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH KIMLEY-HORN & ASSOCIATES, INC., FOR CIVIL AND TRAFFIC ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)**
- K-8) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH SGM ENGINEERING, INC., FOR ELECTRICAL, AND MECHANICAL ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)**

- K-9) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH TRC, LLC, FOR STRUCTURAL ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)**
- K-10) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH CPZ ARCHITECTS, INC., FOR ARCHITECTURAL SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)**
- K-11) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH CRAVEN THOMPSON & ASSOCIATES, INC., FOR CIVIL ENGINEERING, GIS AND SURVEY SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)**
- K-12) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH CSA CENTRAL, INC., FOR ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE (SPONSORED BY THE CITY MANAGER)**
- K-13) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH ACAI ASSOCIATES, INC., FOR ARCHITECTURAL DESIGN, ELECTRICAL, MECHANICAL AND STRUCTURAL ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)**
- K-14) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH BERMELLO AJAMIL & PARTNERS, INC. FOR ARCHITECTURAL, LANDSCAPE ARCHITECT, AND CONSTRUCTION ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**(SPONSORED BY THE CITY MANAGER)**

- K-15) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH CALVIN, GIORDANO & ASSOCIATES, INC. FOR CIVIL ENGINEERING, LANDSCAPE ARCHITECTURAL, CONSTRUCTION ENGINEERING PLANNING, SURVEY, TRAFFIC ENGINEERING, AND OTHER ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)**
- K-16) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH CHEN MOORE & ASSOCIATES, INC., FOR GIS SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)**
- K-17) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, ADOPTING THE 2016-2019 LOCAL HOUSING ASSISTANCE PLAN, ATTACHED HERETO AS EXHIBIT "A"; AUTHORIZING THE CITY MANAGER TO SUBMIT THE PLAN TO THE FLORIDA HOUSING FINANCE CORPORATION; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)**
- K-18) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH E.L. WATERS AND COMPANY, LLC., FOR PLANNING AND ZONING FOR A ONE YEAR PERIOD NUNC PRO TUNC TO JANUARY 14, 2016; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)**
- K-19) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, ADOPTING THE 2015 MIAMI-DADE COUNTY LOCAL MITIGATION STRATEGY AND AUTHORIZING THE CITY MANAGER TO IDENTIFY AND PRIORITIZE HAZARD MITIGATION GRANT PROGRAM PROJECTS TO BECOME A PART OF THE LOCAL AND STATEWIDE HAZARD MITIGATION STRATEGY; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY**

**MANAGER)**

**K-20) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH KEITH AND SCHNARS, P.A. FOR CIVIL ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)**

**K-21) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AWARDED A BID TO WEST CONSTRUCTION INC., FOR THE DESIGN AND CONSTRUCTION OF IMPROVEMENTS AT BUNCHE PARK; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT FOR THIS PURPOSE; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY THE CITY MANAGER)**

**(L) RESOLUTION(S)**  
None

**QUASI-JUDICIAL ZONING HEARINGS:**

**(M) ORDINANCES ON FOR FIRST READING(S):**  
None

**(N) ORDINANCES ON FOR SECOND READING/PUBLIC HEARING(S)**  
None

**(O) RESOLUTION(S)/PUBLIC HEARING(S)**  
None

**(P) REPORTS OF CITY MANAGER/CITY ATTORNEY/CITY CLERK**

**(Q) REPORTS OF MAYOR AND COUNCIL MEMBERS**

**(R) WRITTEN REQUESTS, PETITIONS & OTHER WRITTEN COMMUNICATIONS FROM THE PUBLIC**

**(S) ADJOURNMENT**

IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT OF 1990, ALL PERSONS WHO ARE DISABLED AND WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT

DISABILITY SHOULD CONTACT RONETTA TAYLOR, MMC, CITY CLERK (305) 622-8000 EXT. 2830, NO LATER THAN 48 HOURS PRIOR TO SUCH PROCEEDINGS. TDD NUMBER 1-800-955-8771.

ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM MAY CONTACT RONETTA TAYLOR, MMC, CITY CLERK (305) 914-9010 EXT. 2830. THE ENTIRE AGENDA PACKET CAN ALSO BE FOUND ON THE CITY'S WEBSITE AT [www.miamigardens-fl.gov](http://www.miamigardens-fl.gov).

ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE CITY OF MIAMI GARDENS WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.



## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b> X	<b>Ordinance</b>	<b>Other</b>
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>	<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>
	X			<b>Public Hearing:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>
<b>Funding Source:</b>	<b>General Fund-Media &amp; Events</b>		<b>Advertising Requirement:</b> <small>(Enter X in box)</small>		<b>Yes</b>	
				X		
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>	NA		
	X					
<b>Strategic Plan Related</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b>	<b>Strategic Plan Obj./Strategy:</b> <small>(list the specific objective/strategy this item will address)</small>		
	X					
<b>Sponsor Name</b>	Oliver Gilbert, Mayor		<b>Department:</b>	<i>Media &amp; Events</i>		

**Short Title:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, APPROVING A 2017 JAZZ IN THE GARDENS EVENT; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE ALL CONTRACTS AND TO RETAIN CONSULTANTS, AS MAY BE NECESSARY AND APPROPRIATE, FOR THE PRODUCTION OF THE TWELFTH ANNUAL JAZZ IN THE GARDENS EVENT TO BE HELD IN MARCH 2017; PROVIDING FOR A WAIVER OF BID PROCEDURES FOR PURCHASES MADE IN CONNECTION WITH THE EVENT; AUTHORIZING THE CITY MANAGER TO EXCEED HIS PURCHASING AUTHORITY AS MAY BE NECESSARY FOR THE EVENT; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.**

**Staff Summary:**

This music festival, held at Sun Life Stadium, is not just a concert; it is a high-class event that has put the

City of Miami Gardens on the map as a thriving City and destination, showcasing its people, community, and businesses.

The Jazz in the Gardens music festival has become one of the premiere spring events in the southeastern region of the United States. Based on the overwhelming response received in past years, the City has strategically positioned Jazz in the Gardens as a national event, rapidly gaining increased recognition and visibility. To capitalize on this momentum, staff would like to begin planning for the 2017 event. This is critical in order to properly solicit national sponsors while capitalizing on the energy generated by the success of the 2016 event. In addition, generally speaking, national sponsors require one year timeframe to properly vet and review events of this magnitude. That entails having a clear understanding of the sponsorship levels and financial commitments to properly engage as a sponsor. This will also allow us to foster better relationships with current and new partners, vendors, and key stakeholders.

It is staff's goal to have a production contract executed no later than mid-May 2016. We anticipate that performing artists, advertising, marketing and production expenditures in several areas will exceed the City Manager's authority as prescribed under the City's Purchasing Ordinance. If staff is required to bring each of these matters back to Council for approval, we would have difficulty negotiating the various agreements for these services in a timely manner. As such, we request authorization to allow the City Manager to exceed his purchasing authority, as it relates to the expenditures for the 2017 Jazz in the Gardens events.

Additionally, the City's current contract with Sun Life expires after 2016. Staff plans to meet with the Stadium to negotiate an extension of the existing contract for Jazz in the Gardens 2017. This proposed item will give the City Manager authority to execute that extension.

#### **Fiscal Impact**

Depends on the negotiations by the City Manager, staff will ensure the contract amount and other expenses related to the 2016 Jazz in the Gardens event be budgeted in the FY 2017 budget.

#### **Proposed Action:**

We recommended that City Council authorizes the City Manager to negotiate and execute contracts as necessary and appropriate for the production of the Twelfth Annual Jazz in the Gardens in March 2017; allowing a waiver of bid procedures, for purchases made in connection with the event, and authorizes the City Manager to exceed his purchasing authority, as may be necessary.

#### **Attachment:**

None.

1 RESOLUTION NO. 2016\_\_\_\_\_

2  
3 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
4 MIAMI GARDENS, FLORIDA, APPROVING THE 2017 JAZZ IN  
5 THE GARDENS EVENT; AUTHORIZING THE CITY MANAGER  
6 TO NEGOTIATE AND EXECUTE ALL CONTRACTS AND TO  
7 RETAIN CONSULTANTS, AS MAY BE NECESSARY AND  
8 APPROPRIATE FOR THE PRODUCTION OF THE TWELFTH  
9 ANNUAL JAZZ IN THE GARDENS EVENT TO BE HELD IN  
10 MARCH 2017; PROVIDING FOR A WAIVER OF BID  
11 PROCEDURES FOR PURCHASES MADE IN CONNECTION  
12 WITH THE EVENT; AUTHORIZING THE CITY MANAGER TO  
13 EXCEED HIS PURCHASING AUTHORITY AS MAY BE  
14 NECESSARY FOR THE EVENT; PROVIDING FOR THE  
15 ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN  
16 EFFECTIVE DATE.

17  
18 WHEREAS, the City of Miami Gardens will celebrate the Twelfth Annual Jazz in  
19 the Gardens event in March 2017, and

20 WHEREAS, Jazz in the Gardens has become a premiere spring event in the  
21 southeastern region of the United States, and

22 WHEREAS, based on the overwhelming response received in the past years, the  
23 City has strategically positioned Jazz in the Gardens as a national event, rapidly gaining  
24 increased recognition and visibility, and

25 WHEREAS, staff would like to begin planning for the 2017 event, which is critical  
26 in order to properly solicit national sponsors while capitalizing on the energy generated  
27 by the success of the 2016 event, and

28 WHEREAS, national sponsors require one year timeframe to properly vet and  
29 review events of this magnitude, that entails having a clear understanding of the  
30 sponsorship levels and financial commitments to properly engage as a sponsor, and

31 WHEREAS, we anticipate that performing artists, advertising, marketing and  
32 production expenditures in several areas will exceed the City Manager's authority as  
33 prescribed under the City's Purchasing Ordinance, and

34 WHEREAS, City staff request authorization to allow the City Manager to exceed  
35 his purchasing authority, as it relates to the expenditures for the 2017 Jazz in the  
36 Gardens events, and

37 NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
38 MIAMI GARDENS, FLORIDA AS FOLLOWS:

39 Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas  
40 paragraphs are hereby ratified and confirmed as being true, and the same are hereby  
41 made a specific part of this Resolution.

42 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens  
43 hereby authorizes the City Manager to negotiate and execute all contracts and to retain  
44 consultants, as may be necessary and appropriate, for the production of the Twelfth  
45 Annual Jazz in the Gardens event to be held in March 2017; authorizes the City  
46 Manager to negotiate and execute a one year extension to that certain Agreement with  
47 SunLife Stadium, for this purpose; authorizes a waiver of bid procedures for purchases  
48 made in connection with the event; and further authorizes the City Manager to exceed  
49 his purchasing authority as may be necessary for the event.

50 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately  
51 upon its final passage.

52 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
53 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2017.

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OLIVER GILBERT, III, MAYOR

61 **ATTEST:**

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66 RONETTA TAYLOR, MMC, CITY CLERK

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69 PREPARED BY: SONJA KNIGHTON DICKENS, ESQ., CITY ATTORNEY

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72 SPONSORED BY: MAYOR OLIVER GILBERT III

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75 Moved by: \_\_\_\_\_

76

77 **VOTE:** \_\_\_\_\_

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79 Mayor Oliver Gilbert, III \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

80 Vice Mayor Lisa C. Davis \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

81 Councilwoman Lillie Q. Odom \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

82 Councilman David Williams Jr \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

83 Councilwoman Felicia Robinson \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

84 Councilman Rodney Harris \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

85 Councilman Erhabor Ighodaro, Ph.D. \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)



## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b>  X	<b>Ordinance</b>	<b>Other</b>
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>	<b>1<sup>st</sup> Reading</b>  X		<b>2<sup>nd</sup> Reading</b>
		X		<b>Public Hearing:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>
					X	
<b>Funding Source:</b>			<b>Advertising Requirement:</b> <small>(Enter X in box)</small>	<b>Yes</b>		<b>No</b>  X
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>			
		X				
<b>Strategic Plan Related</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b>  Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>	<b>Strategic Plan Obj./Strategy:</b> <small>(list the specific objective/strategy this item will address)</small> N/A		
		X				
<b>Sponsor Name</b>	Oliver Gilbert, Mayor		<b>Department:</b>	<i>Office of the Mayor &amp; Council</i>		

**Short Title:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AUTHORIZING A RENTAL FEE WAIVER FOR THE AMERICAN CANCER SOCIETY FOR USE OF THE BETTY T. FERGUSON RECREATIONAL COMPLEX FOR THE RELAY FOR LIFE OF MIAMI GARDENS; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.**

**Staff Summary:**

The American Cancer Society is a nationwide, community-based voluntary health organization dedicated to eliminating cancer as a major health problem. In May 1985, Dr. Gordy Klatt walked and ran for 24 hours around a track in Tacoma, Washington, ultimately raising twenty-seven thousand dollars (\$27,000.00) to help the American Cancer Society fight the nation's biggest health concern, cancer. A

year later, three hundred and forty (340) supporters joined the overnight event. Since those first steps, the Relay For Life movement has grown into a worldwide phenomenon, raising nearly five billion to fight cancer.

Relay For Life events comprise the signature fundraiser for the American Cancer Society, where communities across the globe come together to honor cancer survivors, remember loved ones lost, and fight back against cancer.

Mayor Oliver Gilbert requests the City Council provides in-kind support to the Miami Gardens Relay for Life 2016 Events by waiving the facility rental fee, thereby allowing the American Cancer Society and local teams to utilize the Betty T. Ferguson Recreational Complex on Saturday, April 23, 2016, from 3:00 pm to 10:30 pm.

**Proposed Action:**

That the City Council approves the Resolution.

**Attachment(s)**

None.

1 RESOLUTION NO. 2016\_\_\_\_\_

2  
3 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
4 MIAMI GARDENS, FLORIDA AUTHORIZING A RENTAL FEE  
5 WAIVER FOR THE AMERICAN CANCER SOCIETY FOR USE OF  
6 THE BETTY T. FERGUSON RECREATIONAL COMPLEX FOR  
7 THE RELAY FOR LIFE OF MIAMI GARDENS; PROVIDING FOR  
8 THE ADOPTION OF REPRESENTATIONS; PROVIDING AN  
9 EFFECTIVE DATE.

10  
11 WHEREAS, the American Cancer Society has requested to utilize the Betty T.  
12 Ferguson Recreational Complex to host the Relay for Life of Miami Gardens on  
13 Saturday, April 23, 2016, and

14 WHEREAS, the American Cancer Society is a nationwide, community-based  
15 voluntary health organization dedicated to eliminating cancer as a major health problem,  
16 and

17 WHEREAS, Relay For Life events comprise the signature fundraiser for the  
18 American Cancer Society, where communities come together to honor cancer survivors,  
19 remember loved ones lost, and fights back against cancer, and

20 WHEREAS, it is anticipated that approximately 200 participants will be present to  
21 participate in the Relay events, and

22 WHEREAS, Mayor Oliver Gilbert requests the City Counsel provides in-kind  
23 support to the Miami Gardens Relay for Life 2016 Events by waiving the facility rental  
24 fee, thereby allowing the American Cancer Society and local teams to utilize the Betty  
25 T. Ferguson Recreational Complex on Saturday, April 23, 2016, from 3:00 pm to 10:30  
26 pm,

27 NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
28 OF MIAMI GARDENS, FLORIDA AS FOLLOWS:



65	Councilman David Williams Jr	_____ (Yes)	_____ (No)
66	Councilwoman Lisa C. Davis	_____ (Yes)	_____ (No)
67	Councilman Rodney Harris	_____ (Yes)	_____ (No)
68	Councilman Erhabor Ighodaro, Ph.D.	_____ (Yes)	_____ (No)

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## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016		<b>Item Type:</b>	<b>Resolution</b>	<b>Ordinance</b>		<b>Other</b>	
			<i>(Enter X in box)</i>	X				
<b>Fiscal Impact:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <i>(Enter X in box)</i>		<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>	
		x			<b>Public Hearing:</b> <i>(Enter X in box)</i>		<b>Yes</b>	<b>No</b>
<b>Funding Source:</b>			<b>Advertising Requirement:</b> <i>(Enter X in box)</i>				<b>Yes</b>	
							x	
<b>Contract/P.O. Required:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>					
		X						
<b>Strategic Plan Related</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b>		<b>Strategic Plan Obj./Strategy:</b> <i>(list the specific objective/strategy this item will address)</i> N/A			
		X						
<b>Sponsor Name</b>	David Williams Jr., Council Member		<b>Department:</b> City Manager		<b>Office of the Mayor &amp; Council</b>			

**Short Title:**

**A RESOLUTION OF THE CITY OF CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, ACKNOWLEDGING COUNCILMAN DAVID WILLIAMS JR'S APPOINTMENT OF SANDRA MCDOWELL, TO THE ELDERLY AFFAIRS ADVISORY COMMITTEE FOR A TWO (2) YEAR TERM; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE**

**Staff Summary:**

In accordance with the establishment of the Elderly Affairs Advisory Committee, Councilman David Williams Jr., has appointed Sandra McDowell, in accordance with Section 2-286 of the Code of Ordinances. This Resolution confirms Councilman Williams' appointment for a two (2) year term.

This appointed member will adhere to duties and powers of the Advisory Committee as outlined in the Ordinance.

**Proposed Action:**

That the City Council approves this resolution.

**Attachment:**

RESOLUTION NO. 2016\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, ACKNOWLEDGING COUNCILMAN DAVID WILLIAMS JR'S APPOINTMENT OF SANDRA MCDOWELL TO THE ELDERLY AFFAIRS ADVISORY COMMITTEE FOR A TWO (2) YEAR TERM; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council has created the Elderly Affairs Advisory Committee ("the Committee"), and

WHEREAS, Councilman David Williams Jr., and each member of the City Council have the right to appoint a member to the Committee, and

WHEREAS, pursuant to Section 2-172 of the City's Code of Ordinance, Committee members will serve a term of three (3) years, and

WHEREAS, Councilman Williams has appointed Sandra McDowell to the Committee, and

WHEREAS, it is appropriate for the City Council to acknowledge the appointment,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens hereby acknowledges Councilman David Williams Jr's appointment of Sandra McDowell to the Elderly Affairs Advisory Committee for a two (2) year term.

Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

31 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
32 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2016.

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OLIVER GILBERT, III, MAYOR

**ATTEST:**

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RONETTA TAYLOR, MMC, CITY CLERK

PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

SPONSORED BY: COUNCILMAN DAVID WILLIAMS JR.

Moved by: \_\_\_\_\_

**VOTE:** \_\_\_\_\_

Mayor Oliver Gilbert, III	_____ (Yes)	_____ (No)
Vice Mayor Felicia Robinson	_____ (Yes)	_____ (No)
Councilwoman Lillie Q. Odom	_____ (Yes)	_____ (No)
Councilman David Williams Jr	_____ (Yes)	_____ (No)
Councilwoman Lisa C. Davis	_____ (Yes)	_____ (No)
Councilman Rodney Harris	_____ (Yes)	_____ (No)
Councilman Erhabor Ighodaro, Ph.D.	_____ (Yes)	_____ (No)

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## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b>  X	<b>Ordinance</b>	<b>Other</b>
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>	<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>
		x		<b>Public Hearing:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>
<b>Funding Source:</b>			<b>Advertising Requirement:</b> <small>(Enter X in box)</small>		<b>Yes</b>	
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>			
		X				
<b>Strategic Plan Related</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b>  Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>	<b>Strategic Plan Obj./Strategy:</b> <small>(list the specific objective/strategy this item will address)</small> N/A		
		X				
<b>Sponsor Name</b>	Rodney Harris, Council Member		<b>Department:</b> City Manager	<i>Office of the Mayor &amp; Council</i>		

**Short Title:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, ACKNOWLEDGING COUNCILMAN RODNEY HARRIS' APPOINTMENT OF ELLISE M. PEYTON TO THE COMMISSION FOR WOMEN ADVISORY COMMITTEE FOR A TERM THAT WILL COINCIDE WITH THE TERM OF COUNCILMAN HARRIS'; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**Staff Summary:**

In accordance with Section 18-20 of the Code of Ordinances, Councilman Rodney Harris, appoints Ellise M. Peyton to the Commission For Women Advisory Committee. Ms. Peyton's term will commence upon appointment and shall coincide with the term of Councilman Harris. Once appointed, Ms. Peyton will adhere to the duties and powers of the Advisory Committee as outlined in the pertinent Ordinance.

This Resolution acknowledges Councilman Harris' appointment.

**Proposed Action:**

Councilman Harris, proposes that the City Council approve this resolution.

**Attachment:**

None.

RESOLUTION NO. 2016\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, ACKNOWLEDGING COUNCILMAN RODNEY HARRIS' APPOINTMENT OF ELLISE M. PEYTON TO THE COMMISSION FOR WOMEN ADVISORY COMMITTEE FOR A TERM THAT WILL COINCIDE WITH THE TERM OF COUNCILMAN HARRIS; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council has created the Commission for Women Advisory Committee ("the Committee"), and

WHEREAS, Councilman Rodney Harris and each member of the City Council have the right to appoint members to the Committee, and

WHEREAS, in accordance Section 2-286 of the Code of Ordinances, Councilman Harris has appointed Ellise M. Peyton to the Committee for a term that will coincide with the term of Councilman Harris, and

WHEREAS, it is appropriate for the City Council to acknowledge the appointment,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens hereby acknowledges Councilman Rodney Harris' appointment of Ellise M. Peyton to the Commission for Women Advisory Committee for a term that will coincide with the term of Councilman Harris.

Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

31 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
32 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2016.

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OLIVER GILBERT, III, MAYOR

**ATTEST:**

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RONETTA TAYLOR, MMC, CITY CLERK

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PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

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SPONSORED BY: RODNEY HARRIS, COUNCILMAN

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Moved by: \_\_\_\_\_

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**VOTE:** \_\_\_\_\_

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Mayor Oliver Gilbert, III \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Vice Mayor Felicia Robinson \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilwoman Lillie Q. Odom \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilman David Williams Jr \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilwoman Lisa C. Davis \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

59

Councilman Rodney Harris \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilman Erhabor Ighodaro, Ph.D. \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April, 13 2016		<b>Item Type:</b> <i>(Enter X in box)</i>	<b>Resolution</b>	<b>Ordinance</b>	<b>Other</b>	
				X			
<b>Fiscal Impact:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <i>(Enter X in box)</i>	<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>	
	X			<b>Public Hearing:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Yes</b>
						X	
<b>Funding Source:</b>	<b>General Fund:</b> <b>Police Department</b>		<b>Advertising Requirement:</b> <i>(Enter X in box)</i>	<b>Yes</b>		<b>No</b>	
						X	
<b>Contract/P.O. Required:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>	<b>Notice of Intent - Termination of Contract</b> <b>RFP Number 13-14-022 Towing and Storage of Vehicles plus Towing, Storage and Disposal of Abandoned Vehicles</b>			
	X						
<b>Strategic Plan Related</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b>	<b>Strategic Plan Obj./Strategy:</b> <i>(list the specific objective/strategy this item will address)</i>			
		X					
<b>Sponsor Name</b>	Cameron Benson, City Manager		<b>Department:</b>	<i>Police Department/Code Compliance Department</i>			

**Short Title:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO TERMINATE THE AGREEMENT WITH MIDTOWN TOWING OF MIAMI, INC. FOR TOWING AND STORAGE OF VEHICLES; AUTHORIZING THE CITY MANAGER TO NEGOTIATE WITH MAGIC TOWING AND RECOVERY, INC., THE SECOND RANKED FIRM; PROVIDING FOR FURTHER DIRECTIONS TO THE CITY MANAGER; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**Staff Summary:**

**Background**

Item K-5) Consent Agenda  
 Resolution  
 Agreement Termination w/  
 Midtown Towing of Miami, Inc.

The City of Miami Gardens' Code Enforcement Division and the Police Department continues to require services for the towing, storage and disposal of abandoned, unregistered and junked vehicles, trailers and boats that are in the right-of-way, streets, highways, public and private property throughout the City on an as needed basis. Additionally, the Police Department utilizes tow services during arrest situations, recovery and seizure of stolen vehicles, and storage of vehicles related to forfeitures.

The City of Miami Gardens currently operates three hundred and seventy-five (375) units. During the course of City operations, the City may require jump start or lock out services and tow for City vehicles that are unsafe or inoperable to drive to repair facilities.

On March 11, 2014, City staff prepared Request For Proposal (RFP) Number 13-14-022 for the Towing and Storage of Vehicles, plus Towing, Storage and Disposal of Abandoned Vehicles. The broadcast notice was sent to two hundred (200) vendors. Nine (9) proposal packages were requested. The bid opened on March 27, 2014. Proposals were received from Midtown Towing of Miami, located in Miami, FL; Magic Towing and Recovery located in Hialeah FL; and Boulevard Towing, located in West Park, FL.

An Evaluation Committee meeting was held and the committee members determined that all three (3) firms were responsive and responsible to the requirements in the RFP. After evaluation and scoring, the Evaluation Committee deemed Midtown Towing of Miami, Inc., as the first-ranked firm.

On May 14, 2014, City Council approved Resolution Number 2014-88-2066, authorizing the City Manager to execute the agreement between the City of Miami Gardens and Midtown Towing of Miami, Inc. The City awarded the contract to Midtown Towing of Miami, Inc., for three (3) years with an option to renew for one (1) year periods not to exceed five (5) years.

Midtown Towing of Miami, Inc., agreed to pay the City One hundred fifty thousand dollars (\$150,000.00) annually. The current contract expires on June 30, 2017.

### **Current Situation**

City vehicles that were towed and stored at Midtown Towing, as a result of the City's Police Department investigations were not secured and properly stored, as specified in the Request For Proposal. The lack of proper storage and performance by Midtown Towing of Miami, Inc, has caused a disruption in the City's Police Department operations.

In Accordance with the agreement between the City and Midtown Towing of Miami, Inc, Article 12, Termination, "the City may, for its convenience and without cause, terminate our Agreement with Midtown Towing of Miami, Inc, by giving the Company written notice at least thirty (30) days prior to the effective date of the termination."

Currently, Midtown Towing of Miami, Inc, owes the City Thirty-eight thousand six hundred twenty-one dollars and seventy-five cents (\$38,621.75) for their payment due January 10, 2016. In addition, the company will owe, to the City, Thirty-seven thousand five hundred (\$37,500) dollars, for their scheduled payment due April 10, 2016.

City staff is requesting Council to authorize the City Manager to terminate, for convenience, our current contract with Midtown Towing of Miami, Inc., and authorize the City Manager to proceed with

negotiations, with the second-ranked firm, Magic Towing and Recovery, Inc., to form an agreement through June 30, 2017 to ensure that there is no lapse in towing services for the City.

City staff has visited and inspected the premises of Magic Towing and Recovery, Inc., and confirmed that the location has a protective and adequate area, which meets the needs specified by the City's Code Enforcement Division and the Police Department.

Upon Council's approval of this resolution, Staff will develop a new solicitation for Storage of Vehicles plus Towing, Storage and Disposal of Abandoned Vehicles, to ensure that the City's Towing Services requirements are advertised and competitively solicited.

**Fiscal Impact**

Magic Towing and Recovery Inc. currently has submitted a guarantee flat fee to pay the City in the amount of \$75,000 per year. The fiscal impact to the City for FY 2016 will be in the amount of \$37,500 less in revenue than originally projected if Mid-Town Towing will honor their payment for the first half of the year.

**Proposed Action:**

That the City Council approve the attached resolution authorizing the City Manager to terminate, for convenience, our contract with Midtown Towing of Miami, Inc., and authorize the City Manager to proceed with negotiations, with the second-ranked firm, Magic Towing and Recovery, Inc., to form a contract through June 30, 2017, to ensure there is no lapse in towing services for the City. In the event that the negotiations are not successful within a reasonable timeframe, an impasse will be declared and negotiations with the second-ranked firm will cease. Negotiations will then begin with the next ranked firm.

**Attachment:**

Exhibit 1 – City of Miami Gardens Agreement with Midtown Towing of Miami, Inc.

RESOLUTION NO. 2016\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO TERMINATE THE AGREEMENT WITH MIDTOWN TOWING OF MIAMI, INC. FOR TOWING AND STORAGE OF VEHICLES; AUTHORIZING THE CITY MANAGER TO NEGOTIATE WITH MAGIC TOWING AND RECOVERY, INC., THE SECOND RANKED FIRM; PROVIDING FOR FURTHER DIRECTIONS TO THE CITY MANAGER; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on March 11, 2014, City Staff prepared Request for Proposal (RFP) Number 13-14-022 for the Towing and Storage of Vehicles, plus Towing, Storage and Disposal of Abandoned Vehicles, and

WHEREAS, on May 14, 2014, the City Council adopted Resolution No. 2014-88-2066, which awarded a bid to Midtown Towing of Miami, Inc. (Midtown), for towing and storage services, and

WHEREAS, the Agreement between the City and Midtown expires on June 30, 2017, and

WHEREAS, the firm has failed to comply with the Request for Proposal regarding the City's requirement that vehicles towed by the firm be secured and properly stored, and

WHEREAS, in accordance with the Agreement, the City is authorized to terminate the Agreement at its convenience and without cause, and

WHEREAS, City staff recommends terminating the Agreement with Midtown, and

WHEREAS, Magic Towing and Recovery, Inc. (Magic Towing) also responded to RFP Number 13-14-022, with the second ranked bid, and

30 WHEREAS, City staff recommends that the City Council authorize the City  
31 Manager to proceed with negotiations, with Magic Towing, and execute an agreement  
32 with a termination date of June 30, 2017, and

33 WHEREAS, the City Manager is asking for the authority to negotiate with the  
34 next ranked firm, and so on, if negotiations with Magic Towing are unsuccessful,

35 NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
36 OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

37 Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas  
38 paragraphs are hereby ratified and confirmed as being true, and the same are hereby  
39 made a specific part of this Resolution.

40 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens  
41 hereby authorizes the termination of the Agreement with Midtown Towing of Miami, Inc.,  
42 for towing and storage services. The City Council further authorizes the City manager  
43 to negotiate with the Magic Towing and Recovery, Inc. for towing and storage services,  
44 and if said negotiations are unsuccessful, the City Manager is authorized to negotiate  
45 with the next ranked firm, and so on.

46 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately  
47 upon its final passage.

48 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
49 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2016.

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OLIVER GILBERT, III, MAYOR

57 **ATTEST:**

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RONETTA TAYLOR, MMC, CITY CLERK

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64 PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

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66 SPONSORED BY: CAMERON D. BENSON, CITY MANAGER

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68 Moved by: \_\_\_\_\_

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70 **VOTE:** \_\_\_\_\_

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72 Mayor Oliver Gilbert, III \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

73 Vice Mayor Felicia Robinson \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

74 Councilwoman Lillie Q. Odom \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

75 Councilman David Williams Jr \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

76 Councilwoman Lisa C. Davis \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

77 Councilman Rodney Harris \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

78 Councilman Erhabor Ighodaro, Ph.D. \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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**CITY OF MIAMI GARDENS  
TOWING AGREEMENT**

THIS AGREEMENT is made and entered into this 14 day of July, 2014, by and between the City of Miami Gardens, a Florida municipal corporation (hereinafter referred to as "City"), and Midtown Towing of Miami, Inc. authorized to do business in the State of Florida, (hereinafter referred to as "Company" and jointly referred to as the Parties.

WITNESSETH:

WHEREAS, the City advertised a Request for Proposals ("RFP") on March 11, 2014, and

WHEREAS, Company submitted a Proposal dated March 27, 2014, in response to the City's request, and

WHEREAS, at a meeting held on May 28, 2014, the City Council selected the Company and agreed to enter into an Agreement with Company to perform the services described in the RFP and Company's Proposal submitted in response to the RFP ("Services"),

NOW THEREFORE, in consideration of the promises and the mutual covenants herein named, the parties hereto agree as follows:

Article 1      Incorporation by Reference.

The following documents are hereby incorporated by reference and made part of this Agreement.

- (i)      Specifications and Proposal Documents prepared by the City for Towing RFP#13-14-022 (Exhibit 1).
- (ii)     Proposal for the City of Miami Gardens prepared by Company dated March 27, 2014. (Exhibit 2).

All exhibits may also be collectively referred to as the "Documents". In the event of any conflict between the Documents or any ambiguity or missing specifications or instructions, the following priority is established:

- A.      This Agreement
- B.      Exhibit 1
- C.      Exhibit 2

## Article 2      Scope of Work

A. Company agrees to provide the Services (hereinafter inclusively referred to as the "Services") as specifically described, and under the special terms and conditions set forth in Exhibit 1 and Exhibit 2.

B. Company represents and warrants to the City that: (i) it possesses all qualifications, licenses and expertise required for the performance of the Services; (ii) it is not delinquent in the payment of any sums due the City; (iii) all personnel assigned to perform the Services are and shall be, at all times during the term hereof, fully qualified and trained to perform the tasks assigned to each; and (iv) the Services will be performed in the manner described in Exhibit 1.

## Article 3      Qualifications

Company and the individual executing this Agreement on behalf of the Company warrant to the City that the Company is a Florida corporation duly constituted and authorized to do business in the State of Florida, is in good standing and that Company possesses all of the required licenses and certificates of competency required by the State of Florida and the County of Miami-Dade to perform the work herein described. Company acknowledges that due to the nature of this contract, that Company must take all necessary precautions to avoid accidents and shall comply with all local, state and federal regulations that apply. Company shall be solely responsible for the payment of any fines or penalties incurred as a result of its actions.

## Article 4      Fees

Company shall submit quarterly payments of \$ 37,500.00 equaling \$150,000.00 annual flat fee to the City of Miami Gardens, Attn: Finance Department, 18605 NW 27<sup>th</sup> Avenue, Miami Gardens, FL 33056. All payments shall be accompanied by reports to be submitted by the Company as per Article 5 of this Agreement. No amounts for overhead or other expenses shall be deducted from payments to be made to the City. All payments shall be made by the tenth (10) calendar day from the end of the previous quarter. All payments shall include sufficient supporting documentation and contain sufficient detail, to allow a proper audit of charges, should the City require one to be performed. Annual flat fee may be increased at the onset of each contract year by five percent 5%.

In the event the Company fails to pay any of the fees required to be paid under the provisions of this Agreement within five (5) days after they become due, \$500.00 per month plus interest at the rate of 1.5% per month shall accrue against the delinquent payment(s) from due date until same are paid. Implementation of this provision shall not preclude the City from terminating this Agreement for default in the payment of rentals, fees or charges or from enforcing any other provisions contained herein.

## Article 5      Reports

- A. The Company shall maintain during the term of this Agreement all books of accounts and records of gross revenues earned, hereinafter referred to as "Records." Records shall be in conformity with generally accepted accounting principles, and kept for such period of time thereafter as provided herein unless otherwise approved by the City. All such records shall be kept at all times within Miami-Dade County. The City Finance Department, the external auditing firm of the City, and all appropriate State and Federal auditing personnel shall be permitted to audit and examine all such records relating to this Agreement, without limitation as to time or frequency. The Company shall be required to maintain such records for a minimum of three (3) years after termination of this Contract.
- B. The Company shall, at its expense, within ninety (90) days of each anniversary of the execution of this Agreement, submit to the City an audited report, prepared and attested to by an Independent Certified Public Accountant, as to the correct gross amount receivable for the Company's operations under this Agreement. Said report shall be prepared in conformance with the American Institute of Certified Public Accountants' requirements for special reports. The first such report shall contain twelve (12) full calendar months of operation and any fraction of the first month. The last such report shall include the last day of operation.

If the Company fails to submit the annual report as required above, the Company will be given ten (10) days' opportunity to cure. After the time for an opportunity to cure has passed, the City may hire an Independent Certified Public Accountant to prepare the annual audit. The Company will be responsible for reimbursing the City for all costs incurred to complete said audit.

- C. On or before the 10th day of each calendar month throughout the term of this Agreement or any extension thereof, the Company shall furnish to the City a report of gross billings, net billings and collections during the preceding calendar month. This report shall be in the form prescribed by the City and signed by the Company certifying the accuracy of such gross revenues. At a minimum, the report will contain the following information:
- 1) Monthly gross sales and billings
  - 2) Percentage fee due to the City, when applicable
  - 3) Year-to-date (Contract year) information for all of the above-mentioned items.

The parties may agree on changes to the reporting requirements, as may be reasonably necessary based on existing operations by the Company.

- D. Prior to commencement of operations under this Agreement, the Company shall secure in writing from the City approval of all records to be used for the purpose of temporarily or permanently recording the operations of the Company under this Agreement.
- E. For the purposes of the administration of this Agreement, the following shall apply: The City Manager or his designee is hereby designated as the Contract Administrator for this Agreement. Reports and information as the City may reasonably require regarding the administration of this Contract should be addressed to the City Manager.
- F. The Company shall submit all payments and submit an original copy of all related financial reports required by this Article to the following, or to any other place as may be designated from time to time by the City to the attention of the City Manager.

#### Article 6      Acceptance of Services by the City

The Services shall be provided to the City in strict accordance with the specifications. If Services do not meet specifications, the Company shall pay all associated fees or costs collected to the City.

#### Article 7      Term

The term of this Agreement shall commence upon the date of execution hereof and shall remain in effect for a period of three (3) years from July 11, 2014 through June 30, 2017, or until terminated by the City as herein set forth. The City, at its sole discretion, has the option of renewing this Agreement for any additional one (1) year period(s) not to exceed five (5) years on a year-to-year basis. Continuation of this Agreement beyond the initial three-year period is a prerogative of the City, and not a right of the Company. This prerogative will only be exercised when such continuation is clearly in the best interest of the City. Should the City exercise its option to renew, it shall be only for the Services (as defined within) agreed to in this Agreement.

#### Article 8      Audit and Inspection Rights

The City may, at reasonable times, and for a period of up to three (3) years following the date of final performance of Services by the Company under this Agreement, audit, or cause to be audited, those books and records of Company which are related to Company's performance under this Agreement. Company agrees to maintain all such books and records at its principal place of business for a period of three (3) years after final payment is made under this Agreement.

The City may, at reasonable times during the term hereof, inspect Company's facilities and perform such inspections, as the City deems reasonably necessary, to determine whether the services required to be provided by Company under this Agreement conform to the terms hereof and/or the terms of the Solicitation Documents, if applicable. Company shall make available to the City all reasonable facilities and assistance to facilitate the performance of inspections by the City's representatives. All inspections shall be subject to, and made in accordance with, the provisions of the Miami-Dade County Code as same may be amended or supplemented, from time to time.

#### Article 9      Certificate of Competency

The Company shall, at all time of executing this Agreement, hold a valid certificate of competency for Towing Services issued by the Federal, State, or County examining board qualifying said person, firm, corporation or joint venture to perform the work proposed. If a subcontractor(s) is employed, an applicable certificate of competency or license issued to the subcontractor(s) shall be submitted along with the Company's certificate prior to the starting of work; provided, however, that the City may, at its sole option and in its best interest, allow the Company to supply the certificate to the City during the first week of work.

#### Article 10    Indemnification

Company shall indemnify and hold harmless the City and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the City or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Company or its employees, agents, servants, partners, principals or subcontractors. Company shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the City, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Company expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by Company shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City or its officers, employees, agents and instrumentalities as herein provided. 1% of the contract amount shall represent the consideration to be provided for this indemnification. Nothing contained herein shall be deemed a waiver of sovereign immunity.

#### Article 11    Insurance

Company shall provide and maintain general liability insurance coverage, for personal injury and property damage in the minimum amount of One Million

(\$1,000,000.00) Dollars, per incident, for personal injury, and One Million (\$1,000,000.00) Dollars, per incident, for property damage.

Company shall be required to provide and maintain, during the life of the Agreement, comprehensive automobile liability insurance coverage for bodily injury and property damage in the minimum amount of \$1,000,000.00 or each occurrence and \$1,000,000.00 combined single limit.

Company shall also be required to provide and maintain, during the life of the Agreement, garage keepers liability insurance coverage in the amount of \$1,000,000.00 per occurrence, \$2,000,000.00 aggregate.

Such liability policy of insurance shall designate the CITY as an additional insured and Company shall deliver a fully effective certificate to that effect, evidencing no less than thirty (30) day cancellation power.

Company shall also provide CITY with proof that Company has workers' compensation insurance in an amount, which satisfies the requirements of Florida Law, for any employee of the Company.

Company shall not commence work pursuant to this Agreement until all insurance required as stated herein has been obtained and such insurance has been approved by the CITY.

#### Article 12    Termination

The City may, for its convenience and without cause, terminate this Agreement by giving Company written notice at least thirty (30) days prior to the effective date of the termination. Upon written notice of the termination, Company shall provide only those services and incur only those expenses specifically approved or directed in writing by the City Manager.

The City may, terminate this Agreement for cause immediately, and shall provide notice as soon as possible to Company.

Company may terminate this Agreement by giving the City at least thirty (30) days prior to the effective date of termination.

In the event of termination or expiration of this Agreement, Company and City shall cooperate in good faith in order to effectuate a smooth and harmonious transition from Company to the City or to any other person or entity the City may designate, and to maintain during such period of transition that same services provide to the City pursuant to the terms of this Agreement.

Company will take all reasonable and necessary actions to transfer all records, etc. and data of the City in its possession in an orderly fashion to either the City or its designee in a hard copy and computer format.

If either party terminates this Agreement, the City shall only pay Company for the services provided through the date of termination.

#### Article 13    Modification/Amendment

This writing and exhibits contains the entire Agreement of the parties. No representations were made or relied upon by either party, other than those that are expressly set forth herein.

No agent, employee, or other representative of either party is empowered to modify and amend the terms of this Agreement, unless executed in writing with the same formality as this Document. No waiver of any provision of this Agreement shall be valid or enforceable unless such waiver is in writing and signed by the party granting such waiver.

#### Article 14    Severability

If any term or provision of this Agreement shall to any extent be held invalid, or illegal by a court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby, and each term and provision of this agreement shall be valid and be enforced to the fullest extent permitted by law.

#### Article 15    Governing Law

This Agreement shall be construed in accordance with and governing by the laws of the State of Florida. Exclusive venue for any litigation shall be in Miami-Dade County, Florida.

#### Article 16    Waiver

The failure of either party to this Agreement to object to or to take affirmative action with respect to any conduct of the other which is in violation of the terms of this Agreement shall not be construed as a waiver of the violation or breach, or of any future violation, breach or wrongful conduct.

No waiver by the City of any provision of this Agreement shall be deemed to be a waiver of any other provisions hereof or of any subsequent breach by Company of the same, or any other provision or the enforcement thereof. The City's consent to or approval of any act by Company requiring the City's consent or approval shall not be deemed to render unnecessary the obtaining of the City's consent to or approval of any subsequent consent or approval of Company, whether or not similar to the act so consented to or approved.

Article 17    Notices/Authorized Representatives

Any notices required or permitted by this Agreement shall be in writing and shall be deemed to have been properly given if transmitted by hand-delivery, by registered mail with postage prepaid return receipt delivery, by registered or certified mail with postage prepaid return receipt requested, or by Federal Express addressed to the parties at the following address:

City:	Company:
Cameron Benson, City Manager	Michael Tur, President
City of Miami Gardens	Midtown Towing of Miami, Inc.
18605 NW 27 <sup>th</sup> Avenue	551 NW 72 <sup>nd</sup> Street
Miami Gardens, FL 33056	Miami, FL 33150

Either party shall have the right to change its address for notice purposes by sending written notice of such change of address to the other party in accordance with the provisions herein.

Article 18    Independent Contractor

Company is and shall remain an independent contractor and is not an employee or agent of the City. Services provided by Company shall be by employees of Company and nothing in this Agreement shall in any way be interpreted or construed to deem said employees to be agents, employees, or representatives of the City.

Company shall be responsible for all compensation, tax responsibilities, insurance benefits, other employee benefits, and any other status or rights of its employees during the course of their employment with Company. The rights granted to Company hereunder are nonexclusive, and the City reserves the right to enter into agreements with other persons or firms to perform services including those hereunder.

Article 19    Assignment

This Agreement shall not be assignable by Company.

Article 20    Prohibition Against Contingent Fees

Company warrants that it has no employees or retained any Company or person, other than a bona fide employee working solely for Company, to solicit or secure this Agreement, and that it has not paid or agreed to pay any person(s), Company, corporation, individual or firm, other than a bona fide employee working solely for Company, any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement.

#### Article 21    Attorneys Fees

Should any dispute arise hereunder, the City shall be entitled to recover against the Company all costs, expenses and attorney's fees incurred by the City in such dispute, whether or not suit be brought, and such right shall include all of such costs, expenses and attorney's fees through all appeals or other actions.

#### Article 22    Non-Discrimination

Company agrees to comply with all local and state civil rights ordinances and with Title VI of the Civil Rights Act of 1964 as amended, the Americans with the Disabilities Act of 1990, the Age Discrimination Act of 1975. Company will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, disability or other handicap, age, marital/family status or status with regard to public assistance. Company will take affirmative action to insure that all employment practices are free from such discrimination.

#### Article 23    Conflict of Interest

Company agrees to adhere to and be governed by the Miami-Dade County Conflict of Interest Ordinance Section 2-11.11, as amended, which is incorporated by reference herein as if fully set forth herein, in connection with the Agreement conditions hereunder.

#### Article 24    Binding Effect

All of the terms and provisions of this Agreement shall be binding upon and inure to the benefit of the parties hereto, their respective assigns, successors, legal representatives, heirs and beneficiaries, as applicable.

#### Article 25    Entire Agreement

No statements, representations, warranties, either written or oral, from whatever source arising, except as expressly stated in this Agreement, shall have any legal validity between the parties or be binding upon any of them. The parties acknowledge that this Agreement contains the entire understanding and agreement of the parties. No modifications hereof shall be effective unless made in writing and executed by the parties hereto with the same formalities as this Agreement is executed.

#### Article 26    Captions and Paragraph Headings

Captions and paragraph headings contained in this Agreement are for convenience and reference only and in no way define, describe, extend or limit the scope and intent of this Agreement, nor the intent of any provisions hereof.

Article 27     Joint Preparation

The preparation of this Agreement has been a joint effort of the parties, and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other. It is the parties' further intention that this Agreement be construed liberally to achieve its intent.

Article 28     Counterparts

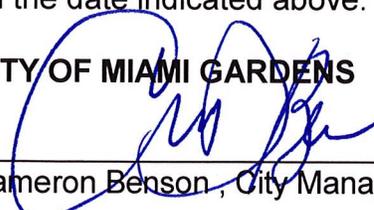
This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same agreement.

Article 29     Exhibits are Inclusionary

All exhibits attached hereto or mentioned herein which contain additional terms shall be deemed incorporated herein by reference. Typewritten or handwritten provisions inserted in this form or attached hereto shall control all printed provisions in conflict therewith.

IN WITNESS WHEREOF the undersigned parties have executed this Agreement on the date indicated above.

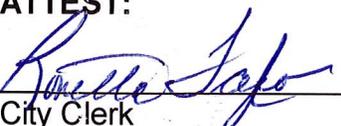
**CITY OF MIAMI GARDENS**

  
Cameron Benson, City Manager

Date

7/14/14

**ATTEST:**

  
City Clerk  
Ronetta Taylor, CMC

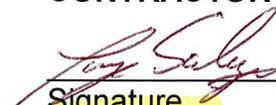
Witness

Print name: Brianna D. Screen

Witness

Print name: MARILYN NAVA

**CONTRACTOR**

  
Signature

Print name: Jorge Salazar

(Seal)

Approved as to form and legal  
Sufficiency:

  
Sonja K. Dickens, City Attorney



## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b>	<b>Ordinance</b>		<b>Other</b>	
				X				
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>	<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>		
	X			<b>Public Hearing:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>No</b>
			X					
<b>Funding Source:</b>	<b>Public Works Stormwater</b>		<b>Advertising Requirement:</b> <small>(Enter X in box)</small>	<b>Yes</b>		<b>No</b>		
						X		
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>	<b>ITB No. 11-12-017 Canal Right of Way Landscape Maintenance</b>				
	X							
<b>Strategic Plan Related</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b>  Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>	<b>Strategic Plan Obj./Strategy:</b> <small>(list the specific objective/strategy this item will address)</small>				
<b>Sponsor Name</b>	<b>Cameron Benson, City Manager</b>		<b>Department:</b>	<i>Office of the City Manager</i>				

**Short Title:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN EXTENSION OF THAT CERTAIN AGREEMENT WITH NATIONAL CORE SERVICES CORP D/B/A GROUNDS GROUP LANDSCAPING; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**Staff Summary:**

**Background**

On January 15, 2012, the City Council approved Resolution No. 2012-013-1608 authorizing the City Manager to execute the interlocal agreement between the City of Miami Gardens and the Miami-Dade

County Regulatory and Economic Resources (RER) for stormwater management. Under the executed interlocal agreement, the County is responsible for the maintenance activities that have a direct impact

on water flow within the secondary canals. In turn, the City of Miami Gardens is responsible for the aesthetic maintenance within its secondary canals; hence, landscaping services were assumed by the City within the canal right - of- way.

On April 25, 2012, the City Council adopted Resolution No. 2012-61-1656, which awarded Invitation To Bid (ITB) No. 11-12-017 Canal Right of Way Landscape Maintenance to National Core Services Corp d/b/a Grounds Group Landscaping, for landscape maintenance within the canal right-of-way. The services include all materials, labor, supervision, transportation, licenses, and equipment necessary to provide the canal landscape maintenance.

The initial term of the contract is for a one (1) year period, with an option to renew for four (4) additional years, on a year to year basis, under the same terms and conditions.

#### **Current Situation**

The current solicitation allows for annual renewals for a maximum of four (4) years. This is fourth and final renewal option. The Public Works Department staff is satisfied with the quality of the services provided by the current vendor.

A vendor performance evaluation has been completed by the Using Agency for National Core Services Corp d/b/a Grounds Group Landscaping. National Core Services Corp d/b/a Grounds Group Landscaping received an average score of 4.87 out of a possible high score of 5.00.

#### **Fiscal Impact**

In FY 2016, a budget amount of \$70,000 is provided for this purpose in the Stormwater Fund.

#### **Proposed Action:**

That the City Council approve the attached resolution for the fourth and final renewal to National Core Services Corp. D/B/A Grounds Group Landscaping, authorizing the City Manager to issue purchase orders on an as needed basis, not to exceed the allocated budget amount.

#### **Attachment:**

Exhibit 1 – Vendor Performance Evaluation

RESOLUTION NO. 2016\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN EXTENSION OF THAT CERTAIN AGREEMENT WITH NATIONAL CORE SERVICES CORP D/B/A GROUNDS GROUP LANDSCAPING; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on January 15, 2012, the City Council authorized the City Manager to execute an Interlocal Agreement between the City of Miami Gardens and Miami-Dade County Regulatory and Economic Resources for Storm Water Management, and

WHEREAS, under the Interlocal Agreement, the County is responsible for the maintenance activities that have a direct impact on water flow within its secondary canals, while the City is responsible for the aesthetic maintenance within its secondary canal, and

WHEREAS, on April 25, 2012, the City Council awarded a bid to National Core Services Corp d/b/a/ Grounds Group Landscaping for landscape maintenance within the canal rights of way, and

WHEREAS, the initial term of the Agreement was for a one-year period with option to renew for four additional years on a year-to-year basis under the same terms and conditions, and

WHEREAS, City Manager is recommending that the City Council authorize him to renew the Agreement for an additional year this purpose, and

WHEREAS, this is the fourth and final renewal option,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

29 Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas  
30 paragraphs are hereby ratified and confirmed as being true, and the same are hereby  
31 made a specific part of this Resolution.

32 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens  
33 hereby authorizes the City Manager to execute an extension of that certain Agreement  
34 with National Core Services Corp D/B/A Grounds Group Landscaping.

35 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately  
36 upon its final passage.

37 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
38 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2016.

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OLIVER GILBERT, III, MAYOR

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44 **ATTEST:**

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RONETTA TAYLOR, MMC, CITY CLERK

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PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

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SPONSORED BY: CAMERON D. BENSON, CITY MANAGER

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Moved by: \_\_\_\_\_

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**VOTE:** \_\_\_\_\_

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Mayor Oliver Gilbert, III \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Vice Mayor Felicia Robinson \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilwoman Lillie Q. Odom \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilman David Williams Jr \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilwoman Lisa C. Davis \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilman Rodney Harris \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

66 Councilman Erhabor Ighodaro, Ph.D. \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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CITY OF MIAMI GARDENS  
PURCHASING DIVISION VENDOR PERFORMANCE EVALUATION

Contract/ Agreement No. 11-12-017		Contract/Project Title Canal Right of Way Landscape Maintenance	
Vendor/Contractor / Consultant Name Grounds Group Landscaping		Phone	
Award Amount \$63,146.00	Change Order/Amendments No of:	Total Cost	

Recommended for future contracts If other than Yes, provide detailed explanation as attachment	Yes No	To be completed by the Purchasing Division	Numerical Score
Overall Rating			
Unsatisfactory (1.0- 1.8)   Poor (1.81 - 2.59)   Fair (2.60- 3.19)   Good (3.20- 4.49)   Excellent (4.50- 5.00)			

CITY CONTACT INFORMATION	
APPROVED EVALUATION	Email
Signature:	Date
Print Name:	

**EVALUATION CRITERIA**

This evaluation provides an indication of the vendors' ability to implement a practical, accurate, complete and cost conscious service/project. For each item, please provide a numerical score from 1 to 5, in accordance to the performance rating scale. Select N/A if the criteria does not apply to this evaluation. Reviewer comments must be entered for a rating of 1, 2 or 5.

**THE FOLLOWING SCALE IS USED TO RANK THE LEVEL OF CONTRIBUTIONS MADE BY THE VENDOR, CONSULTANT, CONTRACTOR TO THE CONTRACT.**

1 - Unsatisfactory Performance: Service/Project had multiple, significant issues which the (vendor, contractor, consultant) provided no assistance to resolve and that resulted in substantial time, poor service and cost impacts;

2 - Poor Performance: Service/Project had several issues which the (vendor contractor consultant) provided limited assistance to resolve and that resulted in significant time and cost impacts;

3- Fair Performance: Service/Project had some issues which the (vendor, contractor, consultant) pursued to resolve and that resulted in acceptable time and/or cost impacts;

4- Good Performance: Service/Project had some minor issues which the (vendor, contractor, consultant) aggressively pursued to resolve and there were minor time or cost impacts related to the contractor's performance;

5 - Excellent Performance: Service/Project had no time or cost impacts related to (vendor, contractor, consultant) performance.

	PERFORMANCE RATING SCALE (1-5)
1.) Cooperation with City staff as well as with Consultant(s)	5
2.) Conformance with schedule of work progress and timeliness of completion	4.5
3.) Conformance with contract specification/drawings and other requirements listed in the contract	5
4.) Quality of finished work or service and cleanup	4.0
5.) Competency of vendor superintendent, supervisors and workers	5
6.) Assist City staff in meeting projection/service deadlines	5
7.) Responsive to City staff telephone calls and request in a timely manner	5
8.) Validity of claims for extra costs	N/A 5
9.) Quality accuracy timeliness of service, work schedule, reports, and records, etc.	4.5
10.) Damage/accident/liability documentation	N/A 5
11.) Control/coordinate with City staff regarding construction or service as required in the contract.	5
12.) Proactive participation in resolution of disputes	5
13.) Damage/accident/liability documentation	N/A 5
14.) Change Order processing (accuracy, timeliness, documentation, etc.)	N/A 5
15.) Did the vendor exercise adequate/effective coordination, and control of work and paperwork?	5

City staff comments: Very good services

Supervisor Name: Osdel Larrea Signature: 



## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016		<b>Item Type:</b> <i>(Enter X in box)</i>	<b>Resolution</b> X	<b>Ordinance</b>	<b>Other</b>
<b>Fiscal Impact:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <i>(Enter X in box)</i>	<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>
	X			<b>Public Hearing:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>
<b>Funding Source:</b>	Various Funds		<b>Advertising Requirement:</b> <i>(Enter X in box)</i>		Yes	
				X		
<b>Contract/P.O. Required:</b> <i>(Enter X in box)</i>	Yes	No	<b>RFP/RFQ/Bid #:</b>	<b>Contract Renewal</b>  RFQ#12-13-009 Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000		
	X					
<b>Strategic Plan Related</b> <i>(Enter X in box)</i>	Yes	No	<b>Strategic Plan Priority Area:</b>  Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>	<b>Strategic Plan Obj./Strategy:</b> <i>(list the specific objective/strategy this item will address)</i>		
		X				
<b>Sponsor Name</b>	Cameron Benson, City Manager		<b>Department:</b>	<i>Capital Improvement Projects (CIP)</i>		

**Short Title:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH KIMLEY-HORN & ASSOCIATES, INC., FOR CIVIL AND TRAFFIC ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**Staff Summary:**

**BACKGROUND**

On November 26, 2012, staff issued Request For Qualifications (RFQ) Number 12-13-009, for Continuing

Architectural/Engineering Services for Professional Fees, inviting qualified firms to provide qualifications for Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000. A broadcast notice was sent to one thousand nine hundred fifteen vendors (1,915). One hundred seventeen (117) proposals were requested. The RFQ opened on January 10, 2013. Twenty-eight (28) proposals were received and publicly read.

On January 28, 2013, the Selection Committee ranked the firms. A Selection Committee meeting was held on February 4, 2013, to discuss the scheduling of oral presentations. The oral presentations were held on March 5, 2013 and March 6, 2013.

On April 24, 2013, City Council awarded Request For Qualifications (RFQ) Number 12-13-009, for Continuing Architectural/Engineering and Planning Services for Professional Fees \$50,000-\$200,000, to Kimley-Horn & Associates, Inc., to negotiate and execute a non-exclusive continuing contract for civil and traffic engineering services. The initial term of the contract is for three (3) years, with the City's option to renew for one (1) year or multiple years under the same terms and conditions.

### **CURRENT SITUATION**

This is the first renewal. The current contract expires April 24, 2016. Inasmuch as several projects are on-going and the City still requires architectural, engineering and planning services, staff is recommending renewal of this contract.

Upon Council's approval of this resolution, Staff will develop a new solicitation for architectural, engineering and planning services, to ensure that the City's professional services requirements are competitively solicited and that the City of Miami Gardens Business and Resident Economic Growth Plan (CMG-BREP) Purchasing Preference is stipulated in the solicitation as part of the bid evaluation criteria.

### **Proposed Action:**

It is recommended that the City Council approve the attached resolution, for the first renewal of a non-exclusive continuing contract with Kimley-Horn & Associates, Inc., for civil and traffic engineering services.

### **Attachment:**

None.

RESOLUTION NO. 2016\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH KIMLEY-HORN & ASSOCIATES, INC., FOR CIVIL AND TRAFFIC ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on November 26, 2012, staff issued Request For Qualifications (“RFQ”) Number 12-13-009 for Continuing Architectural/Engineering Services for Professional Fees, inviting qualified firms to provide qualifications for Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000, and

WHEREAS, on April 24, 2013, City Council awarded RFQ Number 12-13-009 for Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000 to Kimley-Horn & Associates, Inc.,and

WHEREAS, the initial term of the contract is for a three (3) year period, with the City’s option to renew for one (1) year or multiple years under the same terms and conditions, and

WHEREAS, the current contract expires April 24, 2016, and several projects are on-going and the City still requires these services, and

WHEREAS, staff is recommending the City Council approve the attached Resolution for the renewal of a non-exclusive continuing contract with Kimley-Horn & Associates, Inc., for civil and traffic engineering services,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

30 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens  
31 hereby authorizes the renewal of that certain Agreement with Kimley-Horn &  
32 Associates, Inc.

33 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately  
34 upon its final passage.

35 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
36 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2016.

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OLIVER GILBERT, III, MAYOR

**ATTEST:**

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RONETTA TAYLOR, MMC, CITY CLERK

PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

SPONSORED BY: CAMERON D. BENSON, CITY MANAGER

Moved by: \_\_\_\_\_

**VOTE:** \_\_\_\_\_

Mayor Oliver Gilbert, III	_____ (Yes)	_____ (No)
Vice Mayor Felicia Robinson	_____ (Yes)	_____ (No)
Councilwoman Lillie Q. Odom	_____ (Yes)	_____ (No)
Councilman David Williams Jr	_____ (Yes)	_____ (No)
Councilwoman Lisa C. Davis	_____ (Yes)	_____ (No)
Councilman Rodney Harris	_____ (Yes)	_____ (No)
Councilman Erhabor Ighodaro, Ph.D.	_____ (Yes)	_____ (No)

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## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b>  X	<b>Ordinance</b>	<b>Other</b>
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>	<b>1st Reading</b>		<b>2nd Reading</b>
	X			<b>Public Hearing:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>
<b>Funding Source:</b>	Various Funds		<b>Advertising Requirement:</b> <small>(Enter X in box)</small>		<b>Yes</b>	
				X		
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>	<b>Contract Renewal</b>  RFQ#12-13-009 Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000		
	X					
<b>Strategic Plan Related</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b>  Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>	<b>Strategic Plan Obj./Strategy:</b> <small>(list the specific objective/strategy this item will address)</small>		
		X				
<b>Sponsor Name</b>	Cameron Benson, City Manager		<b>Department:</b>	<b>Capital Improvement Projects (CIP)</b>		

**Short Title:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH SGM ENGINEERING, INC., FOR ELECTRICAL, AND MECHANICAL ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**Staff Summary:**

**BACKGROUND**

On November 26, 2012, staff issued Request For Qualifications (RFQ) Number 12-13-009, for Continuing

Architectural/Engineering Services for Professional Fees, inviting qualified firms to provide qualifications for Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000. A broadcast notice was sent to one thousand nine hundred fifteen vendors (1,915). One hundred seventeen (117) proposals were requested. The RFQ opened on January 10, 2013. Twenty-eight (28) proposals were received and publicly read.

On January 28, 2013, the Selection Committee ranked the firms. A Selection Committee meeting was held on February 4, 2013, to discuss the scheduling of oral presentations. The oral presentations were held on March 5, 2013 and March 6, 2013.

On April 24, 2013, City Council awarded Request For Qualifications (RFQ) Number 12-13-009, for Continuing Architectural/Engineering and Planning Services for Professional Fees \$50,000-\$200,000, to SGM Engineering, Inc., to negotiate and execute a non-exclusive continuing contract for electrical and mechanical engineering services. The initial term of the contract is for three (3) years, with the option to renew for one (1) year or multiple years under the same terms and conditions.

#### **CURRENT SITUATION**

This is the first renewal. The current contract expires April 24, 2016. Inasmuch as several projects are on-going and the City still requires electrical and mechanical engineering services, staff is recommending renewal of this contract.

Upon Council's approval of this resolution, Staff will develop a new solicitation for architectural, engineering and planning services, to ensure that the City's professional services requirements are competitively solicited and that the City of Miami Gardens Business and Resident Economic Growth Plan (CMG-BREP) Purchasing Preference is stipulated in the solicitation as part of the bid evaluation criteria.

#### **Proposed Action:**

It is recommended that the City Council approve the attached resolution for the first renewal of a non-exclusive continuing contract with SGM Engineering, Inc., for electrical and mechanical engineering services.

#### **Attachment:**

None.

RESOLUTION NO. 2016\_\_\_\_\_

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3 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
4 MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF  
5 THAT CERTAIN AGREEMENT WITH SGM ENGINEERING, INC.,  
6 FOR ELECTRICAL, AND MECHANICAL ENGINEERING  
7 SERVICES; PROVIDING FOR THE ADOPTION OF  
8 REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.  
9

10 WHEREAS, on November 26, 2012, staff issued Request For Qualifications  
11 (“RFQ”) Number 12-13-009 for Continuing Architectural/Engineering Services for  
12 Professional Fees, inviting qualified firms to provide qualifications for  
13 Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000, and

14 WHEREAS, on April 24, 2013, City Council awarded RFQ Number 12-13-009 for  
15 Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000  
16 to SGM Engineering, Inc., and

17 WHEREAS, the initial term of the contract is for a three (3) year period, with the  
18 City’s option to renew for one (1) year or multiple years under the same terms and  
19 conditions, and

20 WHEREAS, the current contract expires April 24, 2016, and several projects are  
21 on-going and the City still requires these services, and

22 WHEREAS, staff is recommending the City Council approve the attached  
23 Resolution for the renewal of a non-exclusive continuing contract with SGM  
24 Engineering, Inc., for electrical and mechanical engineering services.

25 NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
26 OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

27 Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas  
28 paragraphs are hereby ratified and confirmed as being true, and the same are hereby  
29 made a specific part of this Resolution.

30 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens  
31 hereby authorizes the renewal of that certain Agreement with SGM Engineering, Inc.

32 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately  
33 upon its final passage.

34 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
35 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2016.

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OLIVER GILBERT, III, MAYOR

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41 **ATTEST:**

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RONETTA TAYLOR, MMC, CITY CLERK

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PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

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SPONSORED BY: CAMERON D. BENSON, CITY MANAGER

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Moved by: \_\_\_\_\_

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**VOTE:** \_\_\_\_\_

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Mayor Oliver Gilbert, III \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

56

Vice Mayor Felicia Robinson \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

57

Councilwoman Lillie Q. Odom \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilman David Williams Jr \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilwoman Lisa C. Davis \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilman Rodney Harris \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilman Erhabor Ighodaro, Ph.D. \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b>	<b>Ordinance</b>	<b>Other</b>	
				X			
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>	<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>	
	X			<b>Public Hearing:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Yes</b>
					X		
<b>Funding Source:</b>	<b>Various Funds</b>		<b>Advertising Requirement:</b> <small>(Enter X in box)</small>	<b>Yes</b>		<b>No</b>	
				X			
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>	<b>Contract Renewal</b>			
	X			<b>RFQ#12-13-009 Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000</b>			
<b>Strategic Plan Related</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b>	<b>Strategic Plan Obj./Strategy:</b> <small>(list the specific objective/strategy this item will address)</small>			
		X		Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>	NA		
<b>Sponsor Name</b>	Cameron Benson, City Manager		<b>Department:</b>	<i>Capital Improvement Projects (CIP)</i>			

**Short Title:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH TRC, LLC, FOR STRUCTURAL ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**Staff Summary:**

**BACKGROUND**  
On November 26, 2012, staff issued Request For Qualifications (RFQ) Number 12-13-009, for Continuing

Architectural/Engineering Services for Professional Fees, inviting qualified firms to provide qualifications for Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000. A broadcast notice was sent to one thousand nine hundred fifteen vendors (1,915). One hundred seventeen (117) proposals were requested. The RFQ opened on January 10, 2013. Twenty-eight (28) proposals were received and publicly read.

On January 28, 2013, the Selection Committee ranked the firms. A Selection Committee meeting was held on February 4, 2013, to discuss the scheduling of oral presentations. The oral presentations were held on March 5, 2013 and March 6, 2013.

On April 24, 2013, City Council awarded Request For Qualifications (RFQ) Number 12-13-009, for Continuing Architectural/Engineering and Planning Services for Professional Fees \$50,000-\$200,000, to TRC, LLC, to negotiate and execute a non-exclusive continuing contract for structural engineering services. The initial term of the contract is for three (3) years, with the City's option to renew for one (1) year or multiple years under the same terms and conditions.

#### **CURRENT SITUATION**

This is the first renewal. The current contract expires April 24, 2016. Inasmuch as several projects are on-going and the City still requires engineering services, staff is recommending renewal of this contract.

Upon Council's approval of this resolution, Staff will develop a new solicitation for architectural, engineering and planning services, to ensure that the City's professional services requirements are competitively solicited and that the City of Miami Gardens Business and Resident Economic Growth Plan (CMG-BREP) Purchasing Preference is stipulated in the solicitation as part of the bid evaluation criteria.

#### **Proposed Action:**

It is recommended that the City Council approve the attached resolution for the first renewal of a non-exclusive continuing contract with TRC, LLC, for structural engineering services.

#### **Attachment:**

None.

RESOLUTION NO. 2016\_\_\_\_\_

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3 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
4 MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF  
5 THAT CERTAIN AGREEMENT WITH TRC, LLC, FOR  
6 STRUCTURAL ENGINEERING SERVICES; PROVIDING FOR  
7 THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN  
8 EFFECTIVE DATE.  
9

10 WHEREAS, on November 26, 2012, staff issued Request For Qualifications  
11 (“RFQ”) Number 12-13-009 for Continuing Architectural/Engineering Services for  
12 Professional Fees, inviting qualified firms to provide qualifications for  
13 Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000, and

14 WHEREAS, on April 24, 2013, City Council awarded RFQ Number 12-13-009 for  
15 Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000  
16 to TRC, LLC, and

17 WHEREAS, the initial term of the contract is for a three (3) year period, with the  
18 City’s option to renew for one (1) year or multiple years under the same terms and  
19 conditions, and

20 WHEREAS, the current contract expires April 24, 2016, and several projects are  
21 on-going and the City still requires these services, and

22 WHEREAS, staff is recommending the City Council approve the attached  
23 Resolution for the renewal of a non-exclusive continuing contract with TRC, LLC, for  
24 structural engineering services,

25 NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
26 OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

27 Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas  
28 paragraphs are hereby ratified and confirmed as being true, and the same are hereby  
29 made a specific part of this Resolution.

30 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens  
31 hereby authorizes the renewal of that certain Agreement with TRC, LLC.

32 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately  
33 upon its final passage.

34 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
35 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2016.

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**ATTEST:**

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RONETTA TAYLOR, MMC, CITY CLERK

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PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

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SPONSORED BY: CAMERON D. BENSON, CITY MANAGER

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Moved by: \_\_\_\_\_

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**VOTE:** \_\_\_\_\_

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Mayor Oliver Gilbert, III \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

57

Vice Mayor Felicia Robinson \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilwoman Lillie Q. Odom \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilman David Williams Jr \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilwoman Lisa C. Davis \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

61

Councilman Rodney Harris \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilman Erhabor Ighodaro, Ph.D. \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b>  X	<b>Ordinance</b>	<b>Other</b>
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>	<b>1st Reading</b>		<b>2nd Reading</b>
	X			<b>Public Hearing:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>
<b>Funding Source:</b>	Various Funds		<b>Advertising Requirement:</b> <small>(Enter X in box)</small>		Yes	
				X		
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	Yes	No	<b>RFP/RFQ/Bid #:</b>	<b>Contract Renewal</b>  <b>RFQ#12-13-009 Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000</b>		
	X					
<b>Strategic Plan Related</b> <small>(Enter X in box)</small>	Yes	No	<b>Strategic Plan Priority Area:</b>  Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>	<b>Strategic Plan Obj./Strategy:</b> <small>(list the specific objective/strategy this item will address)</small>  NA		
		X				
<b>Sponsor Name</b>	Cameron Benson, City Manager		<b>Department:</b>	<b>Capital Improvement Projects (CIP)</b>		

**Short Title:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH CPZ ARCHITECTS, INC., FOR ARCHITECTURAL SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**Staff Summary:**

**BACKGROUND**

On November 26, 2012, staff issued Request For Qualifications (RFQ) Number 12-13-009, for Continuing Architectural/Engineering Services for Professional Fees, inviting qualified firms to provide qualifications

for Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000. A broadcast notice was sent to one thousand nine hundred fifteen vendors (1,915). One hundred seventeen (117) proposals were requested. The RFQ opened on January 10, 2013. Twenty-eight (28) proposals were received and publicly read.

On January 28, 2013, the Selection Committee ranked the firms. A Selection Committee meeting was held on February 4, 2013, to discuss the scheduling of oral presentations. The oral presentations were held on March 5, 2013 and March 6, 2013.

On April 24, 2013, City Council awarded Request For Qualifications (RFQ) Number 12-13-009, for Continuing Architectural/Engineering and Planning Services for Professional Fees \$50,000-\$200,000, to CPZ Architects, Inc., to negotiate and execute a non-exclusive continuing contract for architectural services. The initial term of the contract is for three (3) years, with the City's option to renew for one (1) year or multiple years under the same terms and conditions.

### **CURRENT SITUATION**

This is the first renewal. The current contract expires April 24, 2016. Inasmuch as several projects are on-going and the City still requires architectural services, staff is recommending renewal of this contract.

Upon Council's approval of this resolution, Staff will develop a new solicitation for architectural, engineering and planning services, to ensure that the City's professional services requirements are competitively solicited and that the City of Miami Gardens Business and Resident Economic Growth Plan (CMG-BREP) Purchasing Preference is stipulated in the solicitation as part of the bid evaluation criteria.

### **Proposed Action:**

It is recommended that the City Council approve the attached resolution for the first renewal of a non-exclusive continuing contract with CPZ Architects, Inc., for architectural services.

### **Attachment:**

None.

RESOLUTION NO. 2016\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH CPZ ARCHITECTS, INC., FOR ARCHITECTURAL SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on November 26, 2012, staff issued Request For Qualifications (“RFQ”) Number 12-13-009 for Continuing Architectural/Engineering Services for Professional Fees, inviting qualified firms to provide qualifications for Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000, and

WHEREAS, on April 24, 2013, City Council awarded RFQ Number 12-13-009 for Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000 to CPZ Architects, Inc., and

WHEREAS, the initial term of the contract is for a three (3) year period, with the City’s option to renew for one (1) year or multiple years under the same terms and conditions, and

WHEREAS, the current contract expires April 24, 2016, and several projects are on-going and the City still requires these services, and

WHEREAS, staff is recommending the City Council approve the attached Resolution for the renewal of a non-exclusive continuing contract with CPZ Architects, Inc., for architectural services,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

30 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens  
31 hereby authorizes the renewal of that certain Agreement with CPZ Architects, Inc.

32 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately  
33 upon its final passage.

34 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
35 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2016.

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**ATTEST:**

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RONETTA TAYLOR, MMC, CITY CLERK

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PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

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SPONSORED BY: CAMERON D. BENSON, CITY MANAGER

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Moved by: \_\_\_\_\_

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**VOTE:** \_\_\_\_\_

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Mayor Oliver Gilbert, III \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

57

Vice Mayor Felicia Robinson \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

58

Councilwoman Lillie Q. Odom \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilman David Williams Jr \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

60

Councilwoman Lisa C. Davis \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

61

Councilman Rodney Harris \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilman Erhabor Ighodaro, Ph.D. \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016		<b>Item Type:</b>	<b>Resolution</b>	<b>Ordinance</b>	<b>Other</b>		
			(Enter X in box)	X				
<b>Fiscal Impact:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b>		<b>1st Reading</b>		<b>2nd Reading</b>	
	X		(Enter X in box)					
			<b>Public Hearing:</b>		<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>No</b>
			(Enter X in box)			X		
<b>Funding Source:</b>	Various Funds		<b>Advertising Requirement:</b>	<b>Yes</b>		<b>No</b>		
				(Enter X in box)		X		
<b>Contract/P.O. Required:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>	<b>Contract Renewal</b>  <b>RFQ#12-13-009 Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000</b>				
	X							
<b>Strategic Plan Related</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b>  Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>		<b>Strategic Plan Obj./Strategy:</b> <i>(list the specific objective/strategy this item will address)</i>  NA			
		X						
<b>Sponsor Name</b>	Cameron Benson, City Manager		<b>Department:</b>		<i>Capital Improvement Projects (CIP)</i>			

**Short Title:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH CRAVEN THOMPSON & ASSOCIATES, INC., FOR CIVIL ENGINEERING, GIS AND SURVEY SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**Staff Summary:**

**BACKGROUND**

On November 26, 2012, staff issued Request For Qualifications (RFQ) Number 12-13-009, for Continuing

Architectural/Engineering Services for Professional Fees, inviting qualified firms to provide qualifications for Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000. A broadcast notice was sent to one thousand nine hundred fifteen vendors (1,915). One hundred seventeen (117) proposals were requested. The RFQ opened on January 10, 2013. Twenty-eight (28) proposals were received and publicly read.

On January 28, 2013, the Selection Committee ranked the firms. A Selection Committee meeting was held on February 4, 2013, to discuss the scheduling of oral presentations. The oral presentations were held on March 5, 2013 and March 6, 2013.

On April 24, 2013, City Council awarded Request For Qualifications (RFQ) Number 12-13-009, for Continuing Architectural/Engineering and Planning Services for Professional Fees \$50,000-\$200,000, to Craven Thompson & Associates, Inc., to negotiate and execute a non-exclusive continuing contract for civil engineering, GIS, and survey services. The initial term of the contract is for three (3) years, with the City's option to renew for one (1) year or multiple years under the same terms and conditions.

### **CURRENT SITUATION**

This is the first renewal. The current contract expires April 24, 2016. Inasmuch as several projects are on-going and the City still requires engineering, GIS, and survey services, staff is recommending renewal of this contract.

Upon Council's approval of this resolution, Staff will develop a new solicitation for architectural, engineering and planning services, to ensure that the City's professional services requirements are competitively solicited and that the City of Miami Gardens Business and Resident Economic Growth Plan (CMG-BREP) Purchasing Preference is stipulated in the solicitation as part of the bid evaluation criteria.

### **Proposed Action:**

It is recommended that the City Council approve the attached resolution for the first renewal of a non-exclusive continuing contract with Craven Thompson & Associates, Inc., for civil engineering, GIS, and survey services.

### **Attachment:**

None.

RESOLUTION NO. 2016\_\_\_\_\_

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3 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
4 MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF  
5 THAT CERTAIN AGREEMENT WITH CRAVEN THOMPSON &  
6 ASSOCIATES, INC., FOR CIVIL ENGINEERING, GIS AND  
7 SURVEY SERVICES; PROVIDING FOR THE ADOPTION OF  
8 REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.  
9

10 WHEREAS, on November 26, 2012, staff issued Request For Qualifications  
11 (“RFQ”) Number 12-13-009 for Continuing Architectural/Engineering Services for  
12 Professional Fees, inviting qualified firms to provide qualifications for  
13 Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000, and

14 WHEREAS, on April 24, 2013, City Council awarded RFQ Number 12-13-009 for  
15 Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000  
16 to Craven Thompson & Associates, Inc., and

17 WHEREAS, the initial term of the contract is for a three (3) year period, with the  
18 City’s option to renew for one (1) year or multiple years under the same terms and  
19 conditions, and

20 WHEREAS, the current contract expires April 24, 2016, and several projects are  
21 on-going and the City still requires these services, and

22 WHEREAS, staff is recommending the City Council approve the attached  
23 Resolution for the renewal of a non-exclusive continuing contract with Craven  
24 Thompson & Associates, Inc., for civil engineering, gis and survey services,

25 NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
26 OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

27 Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas  
28 paragraphs are hereby ratified and confirmed as being true, and the same are hereby  
29 made a specific part of this Resolution.

30 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens  
31 hereby authorizes the renewal of that certain Agreement with Craven Thompson &  
32 Associates, Inc..

33 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately  
34 upon its final passage.

35 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
36 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2016.

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\_\_\_\_\_  
OLIVER GILBERT, III, MAYOR

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42 **ATTEST:**

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RONETTA TAYLOR, MMC, CITY CLERK

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49 PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

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51 SPONSORED BY: CAMERON D. BENSON, CITY MANAGER

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53 Moved by: \_\_\_\_\_

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55 **VOTE:** \_\_\_\_\_

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57 Mayor Oliver Gilbert, III	_____ (Yes)	_____ (No)
58 Vice Mayor Felicia Robinson	_____ (Yes)	_____ (No)
59 Councilwoman Lillie Q. Odom	_____ (Yes)	_____ (No)
60 Councilman David Williams Jr	_____ (Yes)	_____ (No)
61 Councilwoman Lisa C. Davis	_____ (Yes)	_____ (No)
62 Councilman Rodney Harris	_____ (Yes)	_____ (No)
63 Councilman Erhabor Ighodaro, Ph.D.	_____ (Yes)	_____ (No)

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## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b>  X	<b>Ordinance</b>	<b>Other</b>
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>	<b>1st Reading</b>		<b>2nd Reading</b>
	X			<b>Public Hearing:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>
			<small>(Enter X in box)</small>		X	
<b>Funding Source:</b>	Various Funds		<b>Advertising Requirement:</b> <small>(Enter X in box)</small>	<b>Yes</b>		<b>No</b>
				X		
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>	<b>Contract Renewal</b>  RFQ#12-13-009 Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000		
	X					
<b>Strategic Plan Related</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b>  Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>	<b>Strategic Plan Obj./Strategy:</b> (list the specific objective/strategy this item will address)  NA		
		X				
<b>Sponsor Name</b>	Cameron Benson, City Manager		<b>Department:</b>	<i>Capital Improvement Projects (CIP)</i>		

**Short Title:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH CSA CENTRAL, INC., FOR ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**Staff Summary:**

**BACKGROUND**

On November 26, 2012, staff issued Request For Qualifications (RFQ) Number 12-13-009, for Continuing

Architectural/Engineering Services for Professional Fees, inviting qualified firms to provide qualifications for Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000. A broadcast notice was sent to one thousand nine hundred fifteen vendors (1,915). One hundred seventeen (117) proposals were requested. The RFQ opened on January 10, 2013. Twenty-eight (28) proposals were received and publicly read.

On January 28, 2013, the Selection Committee ranked the firms. A Selection Committee meeting was held on February 4, 2013, to discuss the scheduling of oral presentations. The oral presentations were held on March 5, 2013 and March 6, 2013.

On April 24, 2013, City Council awarded Request For Qualifications (RFQ) Number 12-13-009, for Continuing Architectural/Engineering and Planning Services for Professional Fees \$50,000-\$200,000, to CSA Central, Inc., to negotiate and execute a non-exclusive continuing contract for engineering services. The initial term of the contract is for three (3) years, with the City's option to renew for one (1) year or multiple years under the same terms and conditions.

#### **CURRENT SITUATION**

This is the first renewal. The current contract expires April 24, 2016. Inasmuch as several projects are on-going and the City still requires engineering services, staff is recommending renewal of this contract.

Upon Council's approval of this resolution, Staff will develop a new solicitation for architectural, engineering and planning services, to ensure that the City's professional services requirements are competitively solicited and that the City of Miami Gardens Business and Resident Economic Growth Plan (CMG-BREP) Purchasing Preference is stipulated in the solicitation as part of the bid evaluation criteria.

#### **Proposed Action:**

It is recommended that the City Council approve the attached resolution for the first renewal of a non-exclusive continuing contract with CSA Central, Inc., for engineering services.

#### **Attachment:**

None.

RESOLUTION NO. 2016\_\_\_\_\_

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2  
3 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
4 MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF  
5 THAT CERTAIN AGREEMENT WITH CSA CENTRAL, INC., FOR  
6 ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION  
7 OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE  
8 DATE.  
9

10 WHEREAS, on November 26, 2012, staff issued Request For Qualifications  
11 (“RFQ”) Number 12-13-009 for Continuing Architectural/Engineering Services for  
12 Professional Fees, inviting qualified firms to provide qualifications for  
13 Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000, and

14 WHEREAS, on April 24, 2013, City Council awarded RFQ Number 12-13-009 for  
15 Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000  
16 to CSA Central, Inc., and

17 WHEREAS, the initial term of the contract is for a three (3) year period, with the  
18 City’s option to renew for one (1) year or multiple years under the same terms and  
19 conditions, and

20 WHEREAS, the current contract expires April 24, 2016, and several projects are  
21 on-going and the City still requires these services, and

22 WHEREAS, staff is recommending the City Council approve the attached  
23 Resolution for the renewal of a non-exclusive continuing contract with CSA Central, Inc.,  
24 for engineering services,

25 NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
26 OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

27 Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas  
28 paragraphs are hereby ratified and confirmed as being true, and the same are hereby  
29 made a specific part of this Resolution.

30 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens  
31 hereby authorizes the renewal of that certain Agreement with CSA Central, Inc.

32 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately  
33 upon its final passage.

34 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
35 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2016.

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**ATTEST:**

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\_\_\_\_\_  
RONETTA TAYLOR, MMC, CITY CLERK

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PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

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SPONSORED BY: CAMERON D. BENSON, CITY MANAGER

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Moved by: \_\_\_\_\_

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**VOTE:** \_\_\_\_\_

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56

Mayor Oliver Gilbert, III \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

57

Vice Mayor Felicia Robinson \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

58

Councilwoman Lillie Q. Odom \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

59

Councilman David Williams Jr \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilwoman Lisa C. Davis \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

61

Councilman Rodney Harris \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

62

Councilman Erhabor Ighodaro, Ph.D. \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b>	<b>Ordinance</b>		<b>Other</b>	
				X				
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>	<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>		
	X			<b>Public Hearing:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>No</b>
<b>Funding Source:</b>	Various Funds		<b>Advertising Requirement:</b> <small>(Enter X in box)</small>		<b>Yes</b>		<b>No</b>	
				X				
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>	<b>Contract Renewal</b>  RFQ#12-13-009 Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000				
	X							
<b>Strategic Plan Related</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b>  Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>	<b>Strategic Plan Obj./Strategy:</b> <small>(list the specific objective/strategy this item will address)</small>  NA				
		X						
<b>Sponsor Name</b>	Cameron Benson, City Manager		<b>Department:</b>	<i>Capital Improvement Projects (CIP)</i>				

**Short Title:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH ACAI ASSOCIATES, INC., FOR ARCHITECTURAL DESIGN, ELECTRICAL, MECHANICAL AND STRUCTURAL ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**Staff Summary:**

**BACKGROUND**

On November 26, 2012, staff issued Request For Qualifications (RFQ) Number 12-13-009, for Continuing

Architectural/Engineering Services for Professional Fees, inviting qualified firms to provide qualifications for Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000. A broadcast notice was sent to one thousand nine hundred fifteen vendors (1,915). One hundred seventeen (117) proposals were requested. The RFQ opened on January 10, 2013. Twenty-eight (28) proposals were received and publicly read.

On January 28, 2013, the Selection Committee ranked the firms. A Selection Committee meeting was held on February 4, 2013, to discuss the scheduling of oral presentations. The oral presentations were held on March 5, 2013 and March 6, 2013.

On April 24, 2013, City Council awarded Request For Qualifications (RFQ) Number 12-13-009, for Continuing Architectural/Engineering and Planning Services for Professional Fees \$50,000-\$200,000, to ACAI Associates, Inc., to negotiate and execute a non-exclusive continuing contract for architectural design, electrical, mechanical and structural engineering services. The initial term of the contract is for three (3) years, with the City's option to renew for one (1) year or multiple years under the same terms and conditions.

#### **CURRENT SITUATION**

This is the first renewal. The current contract expires April 24, 2016. Inasmuch as several projects are on-going and the City still requires architectural design services, electrical, mechanical and structural engineering services, staff is recommending renewal of this contract.

Upon Council's approval of this resolution, Staff will develop a new solicitation for architectural, engineering and planning services, to ensure that the City's professional services requirements are competitively solicited and that the City of Miami Gardens Business and Resident Economic Growth Plan (CMG-BREP) Purchasing Preference is stipulated in the solicitation as part of the bid evaluation criteria.

#### **Proposed Action:**

It is recommended that the City Council approve the attached resolution for the first renewal of a non-exclusive continuing contract with ACAI Associates, Inc., for architectural design, electrical, mechanical and structural engineering services.

#### **Attachment:**

None.

RESOLUTION NO. 2016\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH ACAI ASSOCIATES, INC., FOR ARCHITECTURAL DESIGN, ELECTRICAL, MECHANICAL AND STRUCTURAL ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on November 26, 2012, staff issued Request For Qualifications ("RFQ") Number 12-13-009 for Continuing Architectural/Engineering Services for Professional Fees, inviting qualified firms to provide qualifications for Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000, and

WHEREAS, on April 24, 2013, City Council awarded RFQ Number 12-13-009 for Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000 to Acai Associates, Inc., and

WHEREAS, the initial term of the contract is for a three (3) year period, with the City's option to renew for one (1) year or multiple years under the same terms and conditions, and

WHEREAS, the current contract expires April 24, 2016, and several projects are on-going and the City still requires these services, and

WHEREAS, staff is recommending the City Council approve the attached Resolution for the renewal of a non-exclusive continuing contract with Acai Associates, Inc., for architectural design, electrical, mechanical and structural engineering services,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

31 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens  
32 hereby authorizes the renewal of that certain Agreement with Acai Associates, Inc.

33 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately  
34 upon its final passage.

35 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
36 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2016.

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\_\_\_\_\_  
OLIVER GILBERT, III, MAYOR

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42 **ATTEST:**

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RONETTA TAYLOR, MMC, CITY CLERK

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49 PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

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51 SPONSORED BY: CAMERON D. BENSON, CITY MANAGER

52

53 Moved by: \_\_\_\_\_

54

55 **VOTE:** \_\_\_\_\_

56

57 Mayor Oliver Gilbert, III \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

58 Vice Mayor Felicia Robinson \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

59 Councilwoman Lillie Q. Odom \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

60 Councilman David Williams Jr \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

61 Councilwoman Lisa C. Davis \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

62 Councilman Rodney Harris \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

63 Councilman Erhabor Ighodaro, Ph.D. \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016	<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b>  X	<b>Ordinance</b>	<b>Other</b>		
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>	<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>	
	X			<b>Public Hearing:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Yes</b>
<b>Funding Source:</b>	Various Funds		<b>Advertising Requirement:</b> <small>(Enter X in box)</small>		<b>Yes</b>		<b>No</b>
				X			
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>	<b>Contract Renewal</b>  <b>RFQ#12-13-009 Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000</b>			
	X						
<b>Strategic Plan Related</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b>  Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>	<b>Strategic Plan Obj./Strategy:</b> <small>(list the specific objective/strategy this item will address)</small>  NA			
		X					
<b>Sponsor Name</b>	Cameron Benson, City Manager		<b>Department:</b>	<i>Capital Improvement Projects (CIP)</i>			

**Short Title:**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH BERMELO AJAMIL & PARTNERS, INC. FOR ARCHITECTURAL, LANDSCAPE ARCHITECT, AND CONSTRUCTION ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

**Staff Summary:**

**BACKGROUND**

On November 26, 2012, staff issued Request For Qualifications (RFQ) Number 12-13-009, for Continuing

Item K-14) Consent Agenda  
Resolution  
Agreement Renewal w/ Bermello  
Ajamil & Partners, Inc.

Architectural/Engineering Services for Professional Fees, inviting qualified firms to provide qualifications for Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000. A broadcast notice was sent to one thousand nine hundred fifteen vendors (1,915). One hundred seventeen (117) proposals were requested. The RFQ opened on January 10, 2013. Twenty-eight (28) proposals were received and publicly read.

On January 28, 2013, the Selection Committee ranked the firms. A Selection Committee meeting was held on February 4, 2013, to discuss the scheduling of oral presentations. The oral presentations were held on March 5, 2013 and March 6, 2013.

On April 24, 2013, City Council awarded Request For Qualifications (RFQ) Number 12-13-009, for Continuing Architectural/Engineering and Planning Services for Professional Fees \$50,000-\$200,000, to Bermello Ajamil & Partners, Inc., to negotiate and execute a non-exclusive continuing contract for architectural, landscape architectural, and construction engineering services. The initial term of the contract is for three (3) years, with the City's option to renew for one (1) year or multiple years under the same terms and conditions.

#### **CURRENT SITUATION**

This is the first renewal. The current contract expires April 24, 2016. Inasmuch as several projects are on-going and the City still requires architectural, engineering and planning services, staff is recommending renewal of this contract.

Upon Council's approval of this resolution, Staff will develop a new solicitation for architectural, engineering and planning services, to ensure that the City's professional services requirements are competitively solicited and that the City of Miami Gardens Business and Resident Economic Growth Plan (CMG-BREP) Purchasing Preference is stipulated in the solicitation as part of the bid evaluation criteria.

#### **Proposed Action:**

It is recommended that the City Council approve the attached resolution for the first renewal of a non-exclusive continuing contract with Bermello Ajamil & Partners, Inc., for architectural, landscape architectural, and construction engineering services.

#### **Attachment:**

None.

RESOLUTION NO. 2016\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH BERMELLO AJAMIL & PARTNERS, INC. FOR ARCHITECTURAL, LANDSCAPE ARCHITECT, AND CONSTRUCTION ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on November 26, 2012, staff issued Request For Qualifications (“RFQ”) Number 12-13-009 for Continuing Architectural/Engineering Services for Professional Fees, inviting qualified firms to provide qualifications for Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000, and

WHEREAS, on April 24, 2013, City Council awarded RFQ Number 12-13-009 for Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000 to Bermello Ajamil & Partners, Inc., and

WHEREAS, the initial term of the contract is for a three (3) year period, with the City’s option to renew for one (1) year or multiple years under the same terms and conditions, and

WHEREAS, the current contract expires April 24, 2016, and several projects are on-going and the City still requires these services, and

WHEREAS, staff is recommending the City Council approve the attached Resolution for the renewal of a non-exclusive continuing contract with Bermello Ajamil & Partners, Inc., for architectural, landscape architect, and construction engineering services,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

29 Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas  
30 paragraphs are hereby ratified and confirmed as being true, and the same are hereby  
31 made a specific part of this Resolution.

32 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens  
33 hereby authorizes the renewal of that certain Agreement with Bermello Ajamil &  
34 Partners, Inc.

35 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately  
36 upon its final passage.

37 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
38 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2016.

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\_\_\_\_\_  
OLIVER GILBERT, III, MAYOR

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44 **ATTEST:**

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RONETTA TAYLOR, MMC, CITY CLERK

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PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

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SPONSORED BY: CAMERON D. BENSON, CITY MANAGER

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Moved by: \_\_\_\_\_

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**VOTE:** \_\_\_\_\_

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Mayor Oliver Gilbert, III \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

60

Vice Mayor Felicia Robinson \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

61

Councilwoman Lillie Q. Odom \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

62

Councilman David Williams Jr \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

63

Councilwoman Lisa C. Davis \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

64

Councilman Rodney Harris \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

65

Councilman Erhabor Ighodaro, Ph.D. \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)



## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b>  X	<b>Ordinance</b>	<b>Other</b>
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>	<b>1st Reading</b>		<b>2nd Reading</b>
	X			<b>Public Hearing:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>
<b>Funding Source:</b>	Various Funds		<b>Advertising Requirement:</b> <small>(Enter X in box)</small>		<b>Yes</b>	
				X		
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>	<b>Contract Renewal</b>  RFQ#12-13-009 Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000		
	X					
<b>Strategic Plan Related</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b>  Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>	<b>Strategic Plan Obj./Strategy:</b> <small>(list the specific objective/strategy this item will address)</small>  NA		
		X				
<b>Sponsor Name</b>	Cameron Benson, City Manager		<b>Department:</b>	<b>Capital Improvement Projects (CIP)</b>		

**Short Title:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH CALVIN, GIORDANO & ASSOCIATES, INC. FOR CIVIL ENGINEERING, LANDSCAPE ARCHITECTURAL, CONSTRUCTION ENGINEERING PLANNING, SURVEY, TRAFFIC ENGINEERING, AND OTHER ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**Staff Summary:**

**BACKGROUND**

On November 26, 2012, staff issued Request For Qualifications (RFQ) Number 12-13-009, for Continuing Architectural/Engineering Services for Professional Fees, inviting qualified firms to provide qualifications for Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000. A broadcast notice was sent to one thousand nine hundred fifteen vendors (1,915). One hundred seventeen (117) proposals were requested. The RFQ opened on January 10, 2013. Twenty-eight (28) proposals were received and publicly read.

On January 28, 2013, the Selection Committee ranked the firms. A Selection Committee meeting was held on February 4, 2013, to discuss the scheduling of oral presentations. The oral presentations were held on March 5, 2013 and March 6, 2013.

On April 24, 2013, City Council awarded Request For Qualifications (RFQ) Number 12-13-009, for Continuing Architectural/Engineering and Planning Services for Professional Fees \$50,000-\$200,000, to Calvin Giordano & Associates, Inc., to negotiate and execute a non-exclusive continuing contract for civil engineering, landscape architectural, construction engineering, planning, survey, traffic engineering and other engineering services. The initial term of the contract is for three (3) years, with the City's option to renew for one (1) year or multiple years under the same terms and conditions.

### **CURRENT SITUATION**

This is the first renewal. The current contract expires April 24, 2016. Inasmuch as several projects are on-going and the City still requires architectural, engineering and planning services, staff is recommending renewal of this contract.

Upon Council's approval of this resolution, Staff will develop a new solicitation for architectural, engineering and planning services, to ensure that the City's professional services requirements are competitively solicited and that the City of Miami Gardens Business and Resident Economic Growth Plan (CMG-BREP) Purchasing Preference is stipulated in the solicitation as part of the bid evaluation criteria.

### **Proposed Action:**

It is recommended that the City Council approve the attached resolution for the first renewal of a non-exclusive continuing contract with Calvin Giordano & Associates, Inc., for civil engineering, landscape architectural, construction engineering, planning, survey, traffic engineering and other engineering services.

### **Attachment:**

None.

RESOLUTION NO. 2016\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH CALVIN, GIORDANO & ASSOCIATES, INC. FOR CIVIL ENGINEERING, LANDSCAPE ARCHITECTURAL, CONSTRUCTION ENGINEERING PLANNING, SURVEY, TRAFFIC ENGINEERING, AND OTHER ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on November 26, 2012, staff issued Request For Qualifications (“RFQ”) Number 12-13-009 for Continuing Architectural/Engineering Services for Professional Fees, inviting qualified firms to provide qualifications for Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000, and

WHEREAS, on April 24, 2013, City Council awarded RFQ Number 12-13-009 for Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000 to Calvin, Giordano & Associates, Inc., and

WHEREAS, the initial term of the contract is for a three (3) year period, with the City’s option to renew for one (1) year or multiple years under the same terms and conditions, and

WHEREAS, the current contract expires April 24, 2016, and several projects are on-going and the City still requires these services, and

WHEREAS, staff is recommending the City Council approve the attached Resolution for the renewal of a non-exclusive continuing contract with Calvin, Giordano & Associates Inc., for landscape architectural, construction engineering planning, survey, traffic engineering, and other engineering services,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

30 Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas  
31 paragraphs are hereby ratified and confirmed as being true, and the same are hereby  
32 made a specific part of this Resolution.

33 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens  
34 hereby authorizes the renewal of that certain Agreement with Calvin, Giordano &  
35 Associates, Inc., for civil engineering, landscape architectural, construction engineering  
36 planning, survey, traffic engineering, and other engineering services.

37 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately  
38 upon its final passage.

39 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
40 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2016.

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**ATTEST:**

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RONETTA TAYLOR, MMC, CITY CLERK

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PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

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SPONSORED BY: CAMERON D. BENSON, CITY MANAGER

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Moved by: \_\_\_\_\_

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**VOTE:** \_\_\_\_\_

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Mayor Oliver Gilbert, III \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Vice Mayor Felicia Robinson \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilwoman Lillie Q. Odom \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilman David Williams Jr \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilwoman Lisa C. Davis \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

66	Councilman Rodney Harris	<input type="checkbox"/> (Yes)	<input type="checkbox"/> (No)
67	Councilman Erhabor Ighodaro, Ph.D.	<input type="checkbox"/> (Yes)	<input type="checkbox"/> (No)

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## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b>	<b>Ordinance</b>		<b>Other</b>	
				X				
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>	<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>		
	X			<b>Public Hearing:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>No</b>
<b>Funding Source:</b>	Various Funds		<b>Advertising Requirement:</b> <small>(Enter X in box)</small>		<b>Yes</b>		<b>No</b>	
				X				
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>	<b>Contract Renewal</b>  RFQ#12-13-009 Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000				
	X							
<b>Strategic Plan Related</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b>  Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>	<b>Strategic Plan Obj./Strategy:</b> <small>(list the specific objective/strategy this item will address)</small>  NA				
		X						
<b>Sponsor Name</b>	Cameron Benson, City Manager		<b>Department:</b>	<i>Capital Improvement Projects (CIP)</i>				

**Short Title:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH CHEN MOORE & ASSOCIATES, INC., FOR GIS SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**Staff Summary:**

**BACKGROUND**

On November 26, 2012, staff issued Request For Qualifications (RFQ) Number 12-13-009, for Continuing

Architectural/Engineering Services for Professional Fees, inviting qualified firms to provide qualifications for Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000. A broadcast notice was sent to one thousand nine hundred fifteen vendors (1,915). One hundred seventeen (117) proposals were requested. The RFQ opened on January 10, 2013. Twenty-eight (28) proposals were received and publicly read.

On January 28, 2013, the Selection Committee ranked the firms. A Selection Committee meeting was held on February 4, 2013, to discuss the scheduling of oral presentations. The oral presentations were held on March 5, 2013 and March 6, 2013.

On April 24, 2013, City Council awarded Request For Qualifications (RFQ) Number 12-13-009, for Continuing Architectural/Engineering and Planning Services for Professional Fees \$50,000-\$200,000, to Chen & Moore, Associates, Inc. to negotiate and execute a non-exclusive continuing contract for GIS services. The initial term of the contract is for three (3) years, with the City's option to renew for one (1) year or multiple years under the same terms and conditions.

#### **CURRENT SITUATION**

This is the first renewal. The current contract expires April 24, 2016. Inasmuch as several projects are on-going and the City still requires GIS services, staff is recommending renewal of this contract.

Upon Council's approval of this resolution, Staff will develop a new solicitation for architectural, engineering and planning services, to ensure that the City's professional services requirements are competitively solicited and that the City of Miami Gardens Business and Resident Economic Growth Plan (CMG-BREP) Purchasing Preference is stipulated in the solicitation as part of the bid evaluation criteria.

#### **Proposed Action:**

It is recommended that the City Council approve the attached resolution for the first renewal of a non-exclusive continuing contract with Chen & Moore Associates, Inc. for GIS services.

#### **Attachment:**

None.

RESOLUTION NO. 2016\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH CHEN MOORE & ASSOCIATES, INC., FOR GIS SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on November 26, 2012, staff issued Request For Qualifications (“RFQ”) Number 12-13-009 for Continuing Architectural/Engineering Services for Professional Fees, inviting qualified firms to provide qualifications for Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000, and

WHEREAS, on April 24, 2013, City Council awarded RFQ Number 12-13-009 for Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000 to Chen Moore & Associates, Inc., and

WHEREAS, the initial term of the contract is for a three (3) year period, with the City’s option to renew for one (1) year or multiple years under the same terms and conditions, and

WHEREAS, the current contract expires April 24, 2016, and several projects are on-going and the City still requires these services, and

WHEREAS, staff is recommending the City Council approve the attached Resolution for the renewal of a non-exclusive continuing contract with Chen Moore & Associates, Inc., for GIS Services,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

30 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens  
31 hereby authorizes the renewal of that certain Agreement with Chen Moore &  
32 Associates, Inc.

33 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately  
34 upon its final passage.

35 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
36 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2016.

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OLIVER GILBERT, III, MAYOR

**ATTEST:**

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RONETTA TAYLOR, MMC, CITY CLERK

PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

SPONSORED BY: CAMERON D. BENSON, CITY MANAGER

Moved by: \_\_\_\_\_

**VOTE:** \_\_\_\_\_

Mayor Oliver Gilbert, III	_____ (Yes)	_____ (No)
Vice Mayor Felicia Robinson	_____ (Yes)	_____ (No)
Councilwoman Lillie Q. Odom	_____ (Yes)	_____ (No)
Councilman David Williams Jr	_____ (Yes)	_____ (No)
Councilwoman Lisa C. Davis	_____ (Yes)	_____ (No)
Councilman Rodney Harris	_____ (Yes)	_____ (No)
Councilman Erhabor Ighodaro, Ph.D.	_____ (Yes)	_____ (No)

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## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016		<b>Item Type:</b> <i>(Enter X in box)</i>	<b>Resolution</b> X	<b>Ordinance</b>	<b>Other</b>	
<b>Fiscal Impact:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <i>(Enter X in box)</i>	<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>	
		X		<b>Public Hearing:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Yes</b>
					X		
<b>Funding Source:</b>	State Housing Initiative Partnership (SHIP) Program		<b>Advertising Requirement:</b> <i>(Enter X in box)</i>	<b>Yes</b>		<b>No</b>	
						X	
<b>Contract/P.O. Required:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>	N/A			
		X					
<b>Strategic Plan Related</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b>  Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Imag <input type="checkbox"/> Communication <input type="checkbox"/>	<b>Strategic Plan Obj./Strategy:</b> <i>(list the specific objective/strategy this item will address)</i>  N/A			
<b>Sponsor Name</b>	Cameron Benson, City Manager		<b>Department:</b>	<i>Community Development</i>			

**Short Title:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, ADOPTING THE 2016-2019 LOCAL HOUSING ASSISTANCE PLAN, ATTACHED HERETO AS EXHIBIT "A"; AUTHORIZING THE CITY MANAGER TO SUBMIT THE PLAN TO THE FLORIDA HOUSING FINANCE CORPORATION; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**Staff Summary:**

**Background**

Upon becoming a US HUD entitlement community in 2007, the City became eligible to receive funding from the Florida Housing Finance Corporation in the form of State Housing Initiatives Partnership (SHIP) Program funds. The City received its first SHIP funding allocation in FY 2007-08.

Adoption of a Local Housing Assistance Plan (LHAP) is a requirement for receiving SHIP funding. The LHAP governs the use of these State funds through various initiatives targeted at generating and preserving affordable housing. The plan covers a three year period. The City's current LHAP covers the 3-year period from 2013 to 2016, and was adopted by City Council on April 24, 2013 via Resolution No. 2013-109-1905.

### **Current Situation**

It is necessary for the City to adopt a LHAP for the upcoming 3-year period from 2016 through 2019. The City's SHIP allocation for the 2016-2017 fiscal year is \$439,663, an increase of \$111,230 from last fiscal year.

For fiscal year 2016-17, staff is recommending the following allocations:

<b>CDBG Projects</b>	<b>Allocation</b>
Emergency Rehab	\$286,697
Homeownership Assistance	\$60,000
Rental Assistance	\$49,000
Program Admin (10% Cap)	\$43,966
<b>Total Allocation</b>	<b>\$439,663.00</b>

A resolution is needed in order to adopt the 2016-2019 Local Housing Assistance Plan and submit the LHAP to the Florida Housing Finance Corporation.

### **Fiscal Impact**

There is no immediate fiscal impact. This is the planning of how the funds provided for SHIP may be allocated.

### **Proposed Action:**

That the City Council approves the attached resolution.

### **Attachments:**

- 2016-2019 Local Housing Assistance Plan

RESOLUTION NO. 2016\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, ADOPTING THE 2016-2019 LOCAL HOUSING ASSISTANCE PLAN, ATTACHED HERETO AS EXHIBIT "A"; AUTHORIZING THE CITY MANAGER TO SUBMIT THE PLAN TO THE FLORIDA HOUSING FINANCE CORPORATION; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the United States Department of Housing and Housing Urban Development (HUD) has designated the City of Miami Gardens as an entitlement City, and

WHEREAS, as such, the City is eligible to receive funding under the State Housing Initiatives Partnership (SHIP) program through the Florida Housing Finance Corporation, and

WHEREAS, in order to receive SHIP program funds, the City is required adopt a Local Housing Assistance Plan (LHAP), and

WHEREAS, the City's original Local Housing Assistance Plan (LHAP) was for 2007-2010 and has been subsequently amended, and

WHEREAS, on April 24, 2013, the City Council adopted Resolution 2013-109-1905, which amended the City's Housing policies, and

WHEREAS, City Staff proposes incorporating the City's amended Housing Policies into the City's Local Housing Assistance Plan (LHAP) for the 2016-2019 program period,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

31 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens  
32 hereby adopts the 2016-2019 Local Housing Assistance Plan, attached hereto as  
33 Exhibit "A", and authorizes the City Manager to submit the plan to the Florida Housing  
34 Finance Corporation.

35 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately  
36 upon its final passage.

37 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
38 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2016.

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OLIVER GILBERT, III, MAYOR

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45 **ATTEST:**

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RONETTA TAYLOR, MMC, CITY CLERK

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PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

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SPONSORED BY: CAMERON D. BENSON, CITY MANAGER

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Moved by: \_\_\_\_\_

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**VOTE:** \_\_\_\_\_

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Mayor Oliver Gilbert, III \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Vice Mayor Felicia Robinson \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilwoman Lillie Q. Odom \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilman David Williams Jr \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilwoman Lisa C. Davis \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilman Rodney Harris \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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Councilman Erhabor Ighodaro, Ph.D. \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

*City of Miami Gardens*



**SHIP LOCAL HOUSING ASSISTANCE PLAN (LHAP)**

**2016-2017, 2017-2018 and 2018-2019**

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<b>B. Ongoing Review Process</b>	<b>22</b>
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<ul style="list-style-type: none"> <li>A. Administrative Budget for each fiscal year covered in the Plan</li> <li>B. Timeline for Estimated Encumbrance and Expenditure</li> <li>C. Housing Delivery Goals Chart (HDGC) For Each Fiscal Year Covered in the plan</li> <li>D. Signed LHAP Certification</li> <li>E. Signed, dated, witnessed or attested adopting resolution</li> <li>F. Ordinance: (If changed from the original creating ordinance)</li> <li>G. Interlocal Agreement: <i>N/A</i></li> </ul>	

**I. Program Details:**

A. Name of the participating local government:

The City of Miami Gardens

Is there an Interlocal Agreement: Yes \_\_\_\_\_ No

If "Yes", name local government(s) in the Interlocal Agreement:

\_\_\_\_\_

**B. Purpose of the program:**

1. To meet the housing needs of the extremely low, very low, low and moderate income households;
2. To expand production of and preserve affordable housing; and
3. To further the housing element of the local government comprehensive plan specific to affordable housing.

C. **Fiscal years covered by the Plan:** 2016-2017, 2017-2018 and 2018-2019

**D. Governance:**

The SHIP Program is established in accordance with Section 420.907-9079, Florida Statutes and Chapter 67-37, Florida Administrative Code.

Cities and Counties must be in compliance with these applicable statutes, rules and any additional requirements as established through the Legislative process.

**E. Local Housing Partnership:**

The SHIP Program encourages building active partnerships between government, lenders, builders and developers, real estate professionals, advocates for low-income persons and community groups.

**F. Leveraging:**

As a participating jurisdiction, the City of Miami Gardens receives CDBG funds from the U. S. Department of Housing and Urban Development. The City intends to use these funds to leverage SHIP funds thereby reducing the cost of housing.

In addition, the City plans to use SHIP funds for developers to use as local match to leverage additional CDBG or Local Housing Credits from Florida Housing Finance Corporation and participants may be eligible for County Wide and State Down Payment Assistance.

**G. Public Input:**

Public input for the LHAP was solicited through face-to-face meetings with housing providers, social service providers, local lenders and neighborhood associations through Public meetings in conjunction with the City's 5-Year Consolidated Plan and Analysis of Impediments to Fair Housing update. Four public meetings were held to gather public comment regarding housing needs.

The priorities derived from the public hearings were used to form the basis of the strategies for the plan. The hearings were noticed in a newspaper of general circulation that services ethnic and diverse neighborhoods within the City as well as through social media and the City's website.

**H. Advertising and Outreach:**

SHIP funding availability shall be advertised in a newspaper of general circulation and periodicals serving ethnic and diverse neighborhoods, at least 30 days before the beginning of the application period. If no funding is available due to a waiting list, no notice of funding availability is required.

**I. Waiting List/Priorities:**

A waiting list will be established when there are eligible applicants for strategies that no longer have funding available. Those households on the waiting list will be notified of their status. Applicants will be maintained in an order that is consistent with the time applications were submitted as well as any established funding priorities as described in this plan. Priorities for funding described/listed here apply to all strategies unless otherwise stated in the strategy.

**J. Discrimination:**

In accordance with the provisions of ss.760.20-760.37, it is unlawful to discriminate on the basis of race, color, religion, sex, national origin, age, handicap, or marital status in the award application process for eligible housing.

**K. Support Services and Counseling:**

Support services are available from various sources. Available support services may include but are not limited to: Homeownership Counseling (Pre and Post), Credit Counseling, Tenant Counseling, Foreclosure Counseling and Transportation.

**L. Purchase Price Limits:**

The sales price or value of new or existing eligible housing may not exceed 90% of the average area purchase price in the statistical area in which the eligible housing is located. Such average area purchase price may be that calculated for any 12-month period beginning not earlier than the fourth calendar year prior to the year in which the award occurs. The sales price of new and existing units, which can be lower but may not exceed 90% of the median area purchase price established by the U.S. Treasury Department or as described above.

The methodology used is:

- Other FHA Mortgage Limits for MSA  
 U.S. Treasury Department  
 Local HFA Numbers

**M. Income Limits, Rent Limits and Affordability:**

The Income and Rent Limits used in the SHIP Program are updated annually by the Department of Housing and Urban Development and posted at [www.floridahousing.org](http://www.floridahousing.org).

Affordable means that monthly rents or mortgage payments including taxes and insurance do

not exceed 30 percent of that amount which represents the percentage of the median annual gross income for the households as indicated in Sections 420.9071, F.S. However, it is not the intent to limit an individual household's ability to devote more than 30% of its income for housing, and housing for which a household devotes more than 30% of its income shall be deemed Affordable if the first institutional mortgage lender is satisfied that the household can afford mortgage payments in excess of the 30% benchmark and in the case of rental housing does not exceed those rental limits adjusted for bedroom size.

**N. Welfare Transition Program:**

Should an eligible sponsor be used, a qualification system and selection criteria for applications for Awards to eligible sponsors shall be developed, which includes a description that demonstrates how eligible sponsors that employ personnel from the Welfare Transition Program will be given preference in the selection process.

**O. Monitoring and First Right of Refusal:**

In the case of rental housing, the staff and any entity that has administrative authority for implementing the local housing assistance plan assisting rental developments shall annually monitor and determine tenant eligibility or, to the extent another governmental entity provides the same monitoring and determination, a municipality, county or local housing financing authority may rely on such monitoring and determination of tenant eligibility. However, any loan or grant in the original amount of \$3,000 or less shall not be subject to these annual monitoring and determination of tenant eligibility requirements. Tenant eligibility will be monitored annually for no less than 15 years or the term of assistance whichever is longer unless as specified above.

Eligible sponsors that offer rental housing for sale before 15 years or that have remaining mortgages funded under this program must give a first right of refusal to eligible nonprofit organizations for purchase at the current market value for continued occupancy by eligible persons.

**P. Administrative Budget:**

A line-item budget of proposed Administrative Expenditures is attached as Exhibit A. City of Miami Gardens finds that the moneys deposited in the local housing assistance trust fund shall be used to administer and implement the local housing assistance plan.

**Section 420.9075 Florida Statute and Chapter 67-37, Florida Administrative Code, states:** "A county or an eligible municipality may not exceed the 5 percent limitation on administrative costs, unless its governing body finds, by resolution, that 5 percent of the local housing distribution plus 5 percent of program income is insufficient to adequately pay the necessary costs of administering the local housing assistance plan."

**Section 420.9075 Florida Statute and Chapter 67-37, Florida Administrative Code, further states:** "The cost of administering the program may not exceed 10 percent of the local housing distribution plus 5 percent of program income deposited into the trust fund, except that small counties, as defined in s. 120.52(19), and eligible municipalities receiving a local housing distribution of up to \$350,000 may use up to 10 percent of program income for administrative costs." The applicable local jurisdiction has adopted the above findings in the resolution attached as Exhibit E.

**Q. Program Administration:**

Administration of the local housing assistance plan will be wholly performed and maintained

by the City of Miami Gardens Department of Community Development exclusively.

R. **Project Delivery Costs:** N/A

S. **Essential Service Personnel Definition:**

Defined as any person in need of affordable housing, who is a permanent employee of a company or organization located within the City of Miami Gardens and whose service is considered essential. Examples of this include teachers, community college and university employees, police and fire personnel, emergency service providers and health care providers.

T. **Describe efforts to incorporate Green Building and Energy Saving products and processes:**

The City of Miami Gardens will carry out rehabilitation activities that will conserve energy and water, including but not limited to the replacement of central air conditioning systems with updated energy efficient models, installing programmable thermostats, installing water conserving water closets, installing insulation and envelope sealing.

**Section II. LHAP Strategies:**

A.

<i>Housing Rehabilitation Program</i>	3
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a. **Summary of Strategy:**

The Housing Rehabilitation Program will provide rehabilitation assistance to extremely low, very low, low and moderate income residents who live in single-family owner-occupied properties located within the corporate limits of the City of Miami Gardens. The City’s funding will be provided in a repayable loan form that will be satisfied at maturity provided that occupancy requirements are met. The repayment will be used to recycle the funding for future applicants.

The City’s Housing Rehabilitation Standards also include hardening of the home to prevent any damages from future weather related forces.

Special Housing Needs: Section 420.9075(1)(a), F.S. The City of Miami Gardens has identified that there are many elderly and disabled residents that are in need of accommodations beyond the regular rehabilitation improvements. This includes such items as grab bars, ramps, usable kitchens and bathrooms, accessible doors and switches, etc. The Department makes a concerted effort to identify these needs at the time of the initial inspection.

b. **Fiscal Years Covered:** 2016-2017, 2017-2018 and 2018-2019

c. **Income Categories to be served:**

- Extremely Low Income (up to 30% of the MSAMI)
- Very Low Income (up to 50% of the MSAMI)
- Low Income (up to 80% of the MSAMI)
- Moderate Income (up to 120% of the MSAMI)

d. **Maximum award:** \$35,000.00

e. **Terms:**

1. **Loan/deferred loan/grant:** Funds will be awarded as a deferred loan secured by a recorded subordinate mortgage and note.
2. **Interest Rate:** 0%
3. **Term:** 5- 10 years

Financial assistance under the SHIP Housing Rehabilitation Program will be provided to eligible

homeowners in the form of a repayable loan. The repayment will consist of sixty (60) to one hundred and twenty (120) equal monthly installments with zero percent (0%) interest.

Payments will commence on the first day of the month following the closing of the loan. The Loan recipient will receive payment remitting instructions upon closing. Payments received will be considered Program Income and used to carry out activities under the same program. The payment amounts will be calculated as follows:

- i. Applicants earning fifty (50%) or less of AMI will not have to repay the assistance provided; it will remain in the form of a five (5) year forgivable loan,
- ii. Applicants earning between fifty (50%) – one hundred twenty percent (120%) of AMI will repay the assistance provided in the form of a five (5) – ten (10) year loan.

**4. Forgiveness/Repayment:**

Loan is forgiven when maturity date is reached. Repayment will be required if loan is defaulted.

**5. Default/Recapture:**

Repayment of the full principal balance of the loan is required if the property receiving the financial assistance is rented, leased or sold during the life of the loan. Otherwise the principal balance will be satisfied at maturity. Homeowners that qualify and receive assistance must execute a Mortgage and Note that will be recorded in the public records of Miami-Dade County for compliance with the recapture provisions for the program.

Default of the loan occurs if the Mortgagor no longer resides in the home as the principal residence, or if any part of the Property or any interest in it is sold, transferred, gifted or otherwise conveyed, whether by voluntary act, involuntary, by operation of law or otherwise, or if the Mortgagor is divested of title by judicial sale, levy or other proceeding, or if foreclosure action is instituted against the property, or if the Property is leased or rented, or the failure of the Mortgagor to make required payments on a financial loan secured by a mortgage debt.

In the event of death of all eligible homeowner(s), the heirs to the property can assume the obligation based on the original terms and conditions provided to the homeowner as long as the heirs qualify based on income and household size, remain owner occupants of the property and do not sell or rent the property for the remaining term of the Mortgage and Note. An heir or prospective purchaser who does not qualify based on the provisions of this strategy will be required to repay the outstanding loan balance as provided by the City of Miami Gardens.

A subordination of this repayable mortgage will only be approved under the guidelines of the City's Subordination Policy. All repayments from this program shall be considered Program Income.

f. **Recipient Selection Criteria:**

All recipients of assistance must meet the eligibility requirements as outlined below. Eligible housing includes single family homes, town houses, twin homes and condominiums only. Manufactured housing and mobile homes are not eligible for assistance under this program.

Applications will be processed on a first-qualified first-served basis from all applicants meeting the selection criteria, subject to funding availability and in such a manner as to comply with the statutory requirements.

Other selection criteria will include the following:

- The property shall consist of an owner-occupied residential unit.
- The property must be located in the corporate city limits of the City of Miami Gardens.
- The market value of the home, as indicated by the Miami-Dade Property Appraiser, may not exceed the maximum sales price allowed under the SHIP Program.
- The property must require needed repairs to meet the decent, safe and sanitary standard conditions.
- The applicant may not be delinquent on property taxes or have any debt owed to the City of Miami Gardens or Miami-Dade County.

g. **Sponsor/Developer Selection Criteria:**

The City of Miami Gardens intends to administer this program. However, if the need for a sponsor should arise, the City of Miami Gardens will use a Request for Proposals process in accordance with Chapter 67-37.005(6) b (7) of the Florida Administrative Code to select an eligible sponsor. Eligible persons, sponsors or other recipients of assistance under this program will be required to contractually commit and comply with all SHIP Program requirements.

h. **Additional Information:** N/A

B.

<i>Emergency Rehabilitation Program</i>	6
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a. **Summary of Strategy:**

The Emergency Rehabilitation Program will provide emergency repair assistance to extremely low, very low, low and moderate income owner occupied single-family homes located within the corporate limits of the City of Miami Gardens. The City will provide deferred payment loan assistance to eligible homeowners to carry out limited repairs such as roofing, electrical and plumbing to immediately rectify life hazardous and potentially dangerous conditions that threaten the safety and health of the occupants of the home.

The intent of providing emergency rehabilitation is to stop the imminent displacement of owner-occupants due to distressed conditions. The emergency rehabilitation program repairs are not intended to bring the home into full building code. The goal of this strategy is to complete the emergency repairs in a timely manner that will leave the dwelling in stable and habitable condition. The repairs may include but are not limited to:

- Structural components showing imminent collapse;
- Inoperable/substandard heating and cooling systems for elderly and disabled households or household members;
- Inoperable/substandard plumbing/leaks in walls or foundations;
- Roof leaks causing electrical hazards, ceiling collapse or structural damage;
- Inoperable/substandard electrical systems;
- Inoperable/substandard septic system; and
- Handicap Accessibility.

b. **Fiscal Years Covered:** 2016-2017, 2017-2018 and 2018-2019c. **Income Categories to be served:**

- Extremely Low Income (up to 30% of the MSAMI)
- Very Low Income (up to 50% of the MSAMI)
- Low Income (up to 80% of the MSAMI)
- Moderate Income (up to 120% of the MSAMI)

d. **Maximum award:** \$ 50,000.00

e. **Terms:**

1. **Loan/deferred loan/grant:** Funds will be awarded as a deferred loan secured by a recorded subordinate mortgage and note.
2. **Interest Rate:** 0%
3. **Term:** 5 years
4. **Forgiveness/Repayment:**

Loan is forgiven when maturity date is reached. Repayment will be required if loan is defaulted.

5. **Default/Recapture:**

Financial assistance under the SHIP Emergency Rehabilitation Program will be provided to eligible homeowners in the form of a zero percent (0%), five (5) year deferred payment loan. There are no monthly payment requirements associated with this loan. There is no amortization on this loan. As long as the recipient continues to own the assisted property and live in the property as their principal residence during the term of the mortgage, then the loan will not have to be repaid. Repayment of the full principal balance of the loan is required if the property receiving the financial assistance is rented, leased or sold during the life of the loan. Otherwise the principal balance will be forgiven at maturity. Homeowners that qualify and receive assistance must execute a Mortgage and Note that will be recorded in the public records of Miami-Dade County for compliance with the recapture provisions for the program.

Default of the loan occurs if the Mortgagor no longer resides in the home as the principal residence, or if any part of the Property or any interest in it is sold, transferred, gifted or otherwise conveyed, whether by voluntary act, involuntary, by operation of law or otherwise, or if the Mortgagor is divested of title by judicial sale, levy or other proceeding, or if foreclosure action is instituted against the property, or if the Property is leased or rented, or the failure of the Mortgagor to make required payments on a financial loan secured by a mortgage debt.

In the event of death of all eligible homeowner(s), the heirs to the property can assume the obligation based on the original terms and conditions provided to the homeowner as long as the heirs qualify based on income and household size, remain owner occupants of the property and do not sell or rent the property for the remaining term of the Mortgage and Note. An heir or prospective purchaser who does not qualify based on the provisions of this strategy will be required to repay the full loan amount as provided by the City of Miami Gardens.

A subordination of this deferred payment mortgage will only be approved under the guidelines of the City's Subordination Policy. All repayments from this program shall be considered Program Income.

f. **Recipient Selection Criteria:**

All recipients of assistance must meet the eligibility requirements as outlined below.

Eligible housing includes single family homes, town houses, twin homes and condominiums only. Manufactured housing and mobile homes are not eligible for assistance under this program.

Applications will be processed on a first-qualified first-served basis from all applicants meeting the selection criteria, subject to funding availability and in such a manner as to comply with the statutory requirements.

Other selection criteria will include the following:

- The property shall consist of an owner-occupied residential unit.
- The property must be located in the corporate city limits of the City of Miami Gardens.
- The market value of the home, as indicated by the Miami-Dade Property Appraiser, may not exceed the maximum sales price allowed under the SHIP Program.
- The property must have a condition that proves to be of a hazardous nature or potentially dangerous condition and that requires needed repairs such as roofing, electrical and plumbing to meet the decent, safe and sanitary standard.
- The applicant may not be delinquent on property taxes or on any debt owed to the City of Miami Gardens and Miami-Dade County.

g. **Sponsor/Developer Selection Criteria:**

The City of Miami Gardens intends to administer this program. However, if the need for a sponsor should arise, the City of Miami Gardens will use a Request for Proposals process in accordance with Chapter 67-37.005(6)(b)7 of the Florida Administrative Code to select an eligible sponsor. Eligible persons, sponsors or other recipients of assistance under this program will be required to contractually commit and comply with all SHIP Program requirements.

h. **Additional Information:** N/A

C.

<i>Homeownership Assistance Program</i>	2
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a. **Summary of Strategy:**

The City of Miami Gardens through the Homeownership Assistance Program will provide down payment and closing cost assistance to eligible persons and households who are first time homebuyers, defined as persons not owning a home within the last 3 years, to purchase a newly constructed or existing residential property within the City of Miami Gardens. The strategy will be available to assist extremely low, very low, low and moderate income residents to purchase a single family home, town home, twin home or condominium.

b. **Fiscal Years Covered:** 2016-2017, 2017-2018 and 2018-2019

c. **Income Categories to be served:**

- Extremely Low Income (up to 30% of the MSAMI)
- Very Low Income (up to 50% of the MSAMI)
- Low Income (up to 80% of the MSAMI)
- Moderate Income (up to 120% of the MSAMI)

d. **Maximum award:** \$20,000.00

e. **Terms:**

1. **Loan/deferred loan/grant:** Funds will be awarded as a deferred loan secured by a recorded subordinate mortgage and note.

2. **Interest Rate:** 0%

3. **Term:** 30 years

4. **Forgiveness/Repayment:** loan is forgiven when maturity date is reached. Repayment will be required if loan is defaulted.

5. **Default/Recapture:**

Financial assistance to be provided under the Homeownership Assistance Program will be provided to eligible homeowners in the form of a zero percent interest, thirty (30) year loan. The amount of assistance will be determined by the lender qualifying the applicant.

The initial \$10,000.00 will be provided in form of a 30 year, 0% interest loan with the payment due at maturity. If the homeowner has continued living in the residence through maturity, the balance will be forgiven and the Note considered satisfied.

Any additional funding after the initial \$10,000.00 will be provided in form of a 30 year 0% repayable loan. There will be 360 equal monthly payments. Repayment of the outstanding principal balance of the loan is required if the property receiving the financial assistance is rented, transferred or sold during the life of the loan.

Homeowners that qualify and receive assistance must execute a Mortgage and Note that will be recorded in the public records of Miami-Dade County for compliance with the recapture provisions for the program.

In the case of sale or transfer of the unit, the City will be repaid by the borrower as per the following schedule:

- i. 0 – 5 years – 100% of both the City’s loan balance and the pro-rata share of the net appreciation (gain) is due to the City.
- ii. 6 – 10 years – 100% of the loan balance and 50% of the pro-rata share of the net appreciation (gain) is due to the City.
- iii. 11 – 30 years – 100% of the loan balance is due to the City. The City will not share in the appreciation after the 10th year.

The above appreciation sharing proposal will terminate in foreclosure; however, the city will require lenders to provide us a right of first refusal to purchase the loan at a negotiated price.

In the event of death of all eligible homeowner(s), the heirs to the property can assume the obligation based on the original terms and conditions provided to the homeowner as long as the heirs qualify based on the original terms and conditions provided to the homeowner as long as the heirs qualify based on age, income and household size, remain owner occupants of the property and do not sell or rent the property for the remaining term of the mortgage and note. An heir or prospective purchaser who does not qualify based on the provisions of this strategy will be required to repay the balance of the outstanding loan amount provided by the City of Miami Gardens.

A subordination of this deferred payment mortgage will only be approved under the guidelines

of the City's Subordination Policy. All repayments from this program shall be considered Program Income.

f. **Recipient Selection Criteria:**

Applications will be processed from an established waiting list on a first-qualified first-served basis from applicants meeting the selection criteria, subject to funding availability and in such a manner as to comply with the statutory requirements.

Other selection criteria will include the following:

- The property must be located in the corporate city limits of the City of Miami Gardens.
- The purchase price of the home may not exceed the maximum sales price allowed under the SHIP Program.
- The property must meet safe and sanitary standard conditions at closing or funds must be held in escrow to bring it to safe and sanitary standards after the closing.
- The applicant may not be delinquent on any debt owed to the City of Miami Gardens or Miami-Dade County.
- Applicants purchasing Manufactured or Mobile homes are not eligible for funding under this strategy.

g. **Sponsor/Developer Selection Criteria:**

The City of Miami Gardens intends to administer this program. However, if the need for a sponsor should arise, the City of Miami Gardens will use a Request for Proposals process in accordance with Chapter 67-37.005(6)b(7) Florida Administrative Code to select an eligible sponsor. Eligible persons, sponsors or other recipients of assistance under this program will be required to contractually commit and comply with all SHIP Program requirements.

h. **Additional Information:** N/A

D.

<i>Disaster Mitigation</i>	5
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a. **Summary of Strategy:**

This strategy will provide assistance for minor repairs, substantial rehabilitation, or reconstruction of eligible housing in the aftermath of a disaster, declared by Executive Order of the President or the Governor. To be eligible, the house must have been owner-occupied at the time of the disaster.

b. **Fiscal Years Covered:** 2016-2017, 2017-2018 and 2018-2019c. **Income Categories to be served:**

- Extremely Low Income (up to 30% of the MSAMI)
- Very Low Income (up to 50% of the MSAMI)
- Low Income (up to 80% of the MSAMI)
- Moderate Income (up to 120% of the MSAMI)

d. **Maximum award:** \$35,000.00e. **Terms:**

1. **Loan/deferred loan/grant:** Funds will be awarded as a deferred loan secured by a recorded subordinate mortgage and note.
2. **Interest Rate:** 0%
3. **Term:** 5 years
4. **Forgiveness/Repayment:**  
Loan is forgiven when maturity date is reached. Repayment will be required if loan is defaulted.
5. **Default/Recapture:**

Financial assistance under the SHIP Disaster Mitigation Program will be provided to eligible homeowners in the form of a zero percent (0%), five (5) year deferred payment loan. There are no monthly payment requirements associated with this loan. There is no amortization on this loan. As long as the recipient continues to own the assisted property and live in the property as their principal residence during the term of the mortgage, then the loan will not have to be repaid. Repayment of the full principal balance of the loan is required if the property receiving the financial assistance is rented, leased or sold during the life of the loan. Otherwise the principal balance will be forgiven at maturity. Homeowners that qualify and receive assistance must execute a Mortgage and Note that will be recorded in the public records of Miami-Dade County for compliance with the recapture provisions for the program.

Default of the loan occurs if the Mortgagor no longer resides in the home as the principal residence, or if any part of the Property or any interest in it is sold, transferred, gifted or otherwise conveyed, whether by voluntary act, involuntary, by operation of law or otherwise, or if the Mortgagor is divested of title by judicial sale, levy or other proceeding, or if foreclosure action is instituted against the property, or if the Property is leased or rented, or the failure of the Mortgagor to make required payments on a financial loan secured by a mortgage debt.

In the event of death of all eligible homeowner(s), the heirs to the property can assume the obligation based on the original terms and conditions provided to the homeowner as long as the heirs qualify based on income and household size, remain owner occupants of the property and do not sell or rent the property for the remaining term of the Mortgage and Note. An heir or prospective purchaser who does not qualify based on the provisions of this strategy will be required to repay the full loan amount as provided by the City of Miami Gardens.

A subordination of this deferred payment mortgage will only be approved under the guidelines of the City's Subordination Policy. All repayments from this program shall be considered Program Income.

f. **Recipient Selection Criteria:**

All recipients of assistance must meet the eligibility requirements as outlined below.

Eligible housing includes single family homes, town houses, twin homes and condominiums only. Manufactured housing and mobile homes are not eligible for assistance under this program.

Applications will be processed on a first-qualified first-served basis from all applicants meeting the selection criteria, subject to funding availability and in such a manner as to comply with the statutory requirements.

Other selection criteria will include the following:

- The property shall consist of an owner-occupied residential unit.
- The property must be located in the corporate city limits of the City of Miami Gardens.
- The market value of the home, as indicated by the Miami-Dade Property Appraiser, may not exceed the maximum sales price allowed under the SHIP Program.

- The property must have condition that proves to be of a hazardous nature or potentially dangerous condition and that requires needed repairs such as roofing, electrical and plumbing to meet the decent, safe and sanitary standard.
- The applicant may not be delinquent on property taxes or on any debt owed to the City of Miami Gardens and Miami-Dade County.

g. **Sponsor/Developer Selection Criteria:** N/A

h. **Additional Information:** N/A

E.

<i>Rental Assistance Program</i>	23
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a. **Summary of Strategy:**

The City of Miami Gardens will provide upfront financial assistance for households to obtain quality, safe, decent and affordable rental housing. The families must have the income to afford the monthly rental payments. Guidelines similar to debt to income or affordability ratios will be utilized to determine the affordability of the payments. The City will pay for such items as first and last month’s rent, security, utility connection/start-ups, up to a maximum of \$5,000.00. Funds may also be provided to those tenants in danger of being evicted from their current occupied rental units to pay past due rent owed.

On-going rental assistance is not permitted under the SHIP program. Assistance will be limited to a one time grant not to exceed \$ 5,000.00 per household. If \$5,000.00 is not sufficient, then household will not be eligible for assistance

b. **Fiscal Years Covered:** 2016-2017, 2017-2018 and 2018-2019

c. **Income Categories to be served:**

- Extremely Low Income (up to 30% of the MSAMI)
- Very Low Income (up to 50% of the MSAMI)
- Low Income (up to 80% of the MSAMI)
- Moderate Income (up to 120% of the MSAMI)

d. **Maximum award:** \$5,000.00

e. **Terms:**

1. **Loan/deferred loan/grant:** Funds will be awarded as a grant.
2. **Interest Rate:** N/A

3. **Term:** N/A

4. **Forgiveness/Repayment:** N/A

5. **Default/Recapture:**

Assistance will be in the form of a grant to eligible tenant households in the amount of up to \$5,000. For this program, the person is assisted, not the unit, however funds will not be given directly to applicant.

f. **Recipient Selection Criteria:**

Applicants will be processed in the order in which they are received; on a first-qualified, first-served basis. Applicant must be extremely low to moderate income, (priority given to extremely low, very low, and low income households and special needs households, as defined by Chapter 67-37.002(13), F.A.C.). Priority will be given to those individuals who are homeless or at risk of homelessness because of the inability to pay the rental deposit (including first and last month's rent):

- Applicants must show that they have the ability to pay the rent after the City's assistance is given without further assistance.
- The lease must be for at least one year.
- Assistance will be provided one time only.

Eligibility will be performed on an expedited basis and may include alternate forms of documentation, such as current pay stubs and benefit letters, as well as oral verification of employment wages, other income, and assets.

g. **Sponsor/Developer Selection Criteria:**

The City of Miami Gardens intends to administer this program through a partner agency. A competitive Request for Proposals process in accordance with Chapter 67-37.005(6)(b)7 of the Florida Administrative Code will be conducted to select an eligible partner agency. Eligible persons, sponsors or other recipients of assistance under this program will be required to contractually commit and comply with all SHIP Program requirements.

h. **Additional Information:** N/A

F.

<i>Rental Construction and Rehabilitation</i>	14
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a. **Summary of Strategy:**

Funding is provided for the new construction or for acquisition and rehabilitation, if necessary, of existing rental properties; acquisition and rehabilitation of residential structures for rental properties; or for the acquisition and conversion of commercial or other property to rental residential property. Funds can be provided to a for-profit or a non-profit developer for the purpose of creating or preserving a long-term resource of rental housing opportunities for lower income residents. Projects addressing special needs housing and housing for the elderly will be given preference under this strategy.

b. **Fiscal Years Covered:** 2016-2017, 2017-2018 and 2018-2019c. **Income Categories to be served:**

This strategy will be for residents whose income is classified as extremely low, very low, and low.

d. **Maximum award:** \$50,000.00e. **Terms:**

1. **Loan/deferred loan/grant:** Funds will be awarded as a loan secured by a recorded subordinate mortgage and note.
2. **Interest Rate:** 0%
3. **Term:** 15 years
4. **Forgiveness/Repayment:** City of Miami Gardens may provide development grant funding in the form of a mortgage deed and note to qualified developer and contractors for provision of affordable rental housing units.

Once the developer has successfully completed the construction and all the housing units are occupied by income eligible renters, the City of Miami Gardens will fully satisfy the developer's obligation to the City in connection with the financing of the project. Financial assistance made to the developer as a grant will also be satisfied upon completion of the construction phase and all the housing units have been occupied.

Recipients of funding under this strategy will be required to make the property affordable to extremely low, very low, and low income families for a period of not less than Fifteen years (15) Years.

5. **Default/Recapture:** Repayment, default and recapture will be triggered at point of sale, transfer, refinancing, or discovery that the units are no longer properly secured, maintained, or occupied in accordance with the funding documents. If the rental development is sold before the completion of the affordability period, eligible non-profit housing providers must have a right of first refusal to purchase the development at the current market value. The new non-profit owner must agree to continue rent the units to Florida Housing Finance Corporation for the remainder of the affordability period.
- f. **Recipient Selection Criteria:**  
SHIP funding under this strategy will be awarded through a competitive Request for Proposals (RFP) process. Through the City of Miami Gardens solicitation, proposals will be received from for-profit and not-for profit housing developers for the construction or rehabilitation of new affordable housing units targeted for very low and low income families and individuals.
- g. **Sponsor/Developer Selection Criteria:**  
The City of Miami Gardens intends to administer this program through a competitive Request For Proposal (RFP) process.
- h. **Additional Information:** N/A

### III. LHAP Incentive Strategies

In addition to the **required Incentive Strategy A and Strategy B**, include all adopted incentives with the policies and procedures used for implementation as provided in Section 420.9076, F.S.:

- A. Name of the Strategy: **Expedited Permitting**  
Permits as defined in s. 163.3177 (6) (f) (3) for affordable housing projects are expedited to a greater degree than other projects.

Provide a description of the procedures used to implement this strategy:

The City of Miami Gardens has implemented a process that will eliminate any delay in the review of Workforce housing development projects permit applications. These applications will be prioritized from other types of project applications in order to ensure expediting the projects. Workforce housing projects will also be subject to a review (and approval) by an independent review committee comprised of industry experts.

- B. Name of the Strategy: **Ongoing Review Process**  
The establishment of a process by which local government considers, before adoption, policies, procedures, ordinances, regulations, or plan provisions that increase the cost of Workforce housing.

Provide a description of the procedures used to implement this strategy:

The City of Miami Gardens has adopted policies which state that any regulation being proposed that could potentially increase the estimated housing cost per unit, will be reviewed by the Department of Planning and Zoning and the Department of Code Enforcement. These groups will consider the effect of the proposed activity and its effects on the cost of Workforce housing prior to their recommendation to the City Council. City Council will consider the financial impact before making its decision on adopting the proposed regulation.

- C. Other Incentive Strategies Adopted: N/A

**IV. EXHIBITS:**

- A. Administrative Budget for each fiscal year covered in the Plan.
- B. Timeline for Estimated Encumbrance and Expenditure.
- C. Housing Delivery Goals Chart (HDGC) For Each Fiscal Year Covered in the plan.
- D. Signed LHAP Certification.
- E. Signed, dated, witnessed or attested adopting resolution.
- F. Ordinance: (If changed from the original creating ordinance).
- G. Interlocal Agreement.
- H. Other Documents Incorporated by Reference.

ADMINISTRATIVE BUDGET FOR EACH FISCAL YEAR

LHAP 2016-2019

Exhibit A

Revised: 3/2016

City of Miami Gardens

Fiscal Year: 2016-2017			
Estimated Allcoation for Calculating:	\$	439,663.00	
Salaries and Benefits	\$	40,416.30	
Office Supplies and Equipment	\$		
Travel Per diem Workshops, etc.	\$	2,500.00	
Advertising	\$	800.00	
Other*	\$	250.00	
<b>Total</b>	<b>\$</b>	<b>43,966.30</b>	0.1
Fiscal Year: 2017-2018			
Estimated Allcoation for Calculating:	\$	439,663.00	
Salaries and Benefits	\$	40,416.30	
Office Supplies and Equipment	\$		
Travel Per diem Workshops, etc.	\$	2,500.00	
Advertising	\$	800.00	
Other*	\$	250.00	
<b>Total</b>	<b>\$</b>	<b>43,966.30</b>	0.1
Fiscal Year 2018-2019			
Estimated Allcoation for Calculating:	\$	439,663.00	
Salaries and Benefits	\$	40,416.30	
Office Supplies and Equipment	\$		
Travel Per diem Workshops, etc.	\$	2,500.00	
Advertising	\$	800.00	
Other*	\$	250.00	
<b>Total</b>	<b>\$</b>	<b>43,966.30</b>	0.1

\*All "other" items need to be detailed here and are subject to review and approval by the SHIP review committee. Project Delivery Costs that are outside of administrative costs are not to be included here, but must be detailed in the LHAP main document.

Details:

**Exhibit B**  
**Timeline for SHIP Expenditures**

City of Miami Gardens affirms that funds allocated for these fiscal years will meet the following deadlines:  
(local government)

<b>Fiscal Year</b>	<b>Encumbered</b>	<b>Expended</b>	<b>1<sup>st</sup> Year AR</b>	<b>2<sup>nd</sup> Year AR</b>	<b>Closeout AR</b>
<b>2016-2017</b>	6/30/2018	6/30/2019	9/15/2017	9/15/2018	9/15/2019
<b>2017-2018</b>	6/30/2019	6/30/2020	9/15/2018	9/15/2019	9/15/2020
<b>2018-2019</b>	6/30/2020	6/30/2021	9/15/2019	9/15/2020	9/15/2021

If funds allocated for these fiscal years is not anticipated to meet any of the deadlines in the table above, Florida Housing Finance Corporation will be notified according to the following chart:

<b>Fiscal Year</b>	<b>Funds Not Encumbered</b>	<b>Funds Not Expended</b>	<b>1<sup>st</sup> Year AR Not Submitted</b>	<b>2<sup>nd</sup> Year AR Not Submitted</b>	<b>Closeout AR Not Submitted</b>
<b>2016-2017</b>	3/30/2018	3/30/2019	6/15/2017	6/15/2018	6/15/2019
<b>2017-2018</b>	3/30/2019	3/30/2020	6/15/2018	6/15/2019	6/15/2020
<b>2018-2019</b>	3/30/2020	3/30/2021	6/15/2019	6/15/2020	6/15/2021

**Requests for Expenditure Extensions (close-out year ONLY) must be received by FHFC by June 15 of the year in which funds are required to be expended. The extension request shall be emailed to [robert.dearduff@floridahousing.org](mailto:robert.dearduff@floridahousing.org) and [terry.auringer@floridahousing.org](mailto:terry.auringer@floridahousing.org) and include:**

1. A statement that "(city/county) requests an extension to the expenditure deadline for fiscal year \_\_\_\_\_.
2. The amount of funds that is not expended.
3. The amount of funds that is not encumbered or has been recaptured.
4. A detailed plan of how/when the money will be expended.

*Note: an extension to the expenditure deadline (June 30) does not relieve the requirement to submit (September 15) the annual report online detailing all funds that have been expended. Please email [terry.auringer@floridahousing.org](mailto:terry.auringer@floridahousing.org) when you are ready to "submit" the AR.*

**Other Key Deadlines:**

AHAC reports are due for each local government by **December 31** of the year prior to the local government's LHAP being submitted. Local governments receiving the minimum or less allocation are not required to report.









## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016		<b>Item Type:</b> <i>(Enter X in box)</i>	<b>Resolution</b> X	<b>Ordinance</b>	<b>Other</b>
<b>Fiscal Impact:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <i>(Enter X in box)</i>	<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>
	X			<b>Public Hearing:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>
			<i>(Enter X in box)</i>		X	
<b>Funding Source:</b>	Development Services		<b>Advertising Requirement:</b>	<b>Yes</b>		<b>No</b>
						X
<b>Contract/P.O. Required:</b>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>	<b>Request For Qualification (RFQ) Number 13-14-038</b>		
	X					
<b>Strategic Plan Related:</b>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b> Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Imag <input type="checkbox"/> Communication <input type="checkbox"/>	<b>Strategic Plan Obj./Strategy:</b> N/A		
		X				
<b>Sponsor Name:</b>	Cameron Benson, City Manager		<b>Department:</b>	Development Services		

**Short Title:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH E.L. WATERS AND COMPANY, LLC., FOR PLANNING AND ZONING FOR A ONE YEAR PERIOD NUNC PRO TUNC TO JANUARY 14, 2016; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**Staff Summary:**

**Background**

On January 14, 2015, the City Council of the City of Miami Gardens adopted Resolution 2015-09-2206 awarding Request For Qualification (RFQ) Number 13-14-038 to E.L. Waters and Company, LLC, for

Planning and Zoning; authorizing the City Manager to negotiate an agreement for such services.

This agreement became effective upon execution by both parties and continued for one year, with an option to renew for three (3) additional years, on a year to year basis, under the same terms and conditions. The current contract expired January 14, 2016.

**Current Situation**

This agenda item provides a recommendation regarding the renewal of the contract with E.L. Waters and Company, LLC to provide Planning and Zoning Services to the City of Miami Gardens, under the same terms and conditions of the original contract.

**Proposed Action:**

It is recommended that the City Council approve the proposed resolution to renew the contract with E.L. Waters and Company, LLC for an additional one (1) year renewal period for RFQ Number 13-14-038 for Planning and Zoning Services, under the same terms and conditions as the current contract.

**Attachment:**

None.

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RESOLUTION NO. 2016\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH E.L. WATERS AND COMPANY, LLC., FOR PLANNING AND ZONING FOR A ONE YEAR PERIOD NUNC PRO TUNC TO JANUARY 14, 2016; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on April 24, 2013, City Council adopted Resolution 2015-09-2206 awarding RFQ Number 13-14-038 to E.L. Waters and Company, LLC., for Planning and Zoning; and

WHEREAS, the initial term of the Contract is for a one (1) year period, with the City's option to renew for three (3) additional years, on a year to year basis, under the same terms and conditions, and

WHEREAS, this is the first renewal, and

WHEREAS, the current Contract expired on January 14, 2016, and several projects are on-going and the City still requires these services, and

WHEREAS, staff is recommending that the City Council renew the contract with E. L. Waters and Company, LLC. for an additional one (1) year renewal period, under the same terms and conditions as the current contract,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens hereby authorizes the renewal of that certain Agreement with E.L. Waters and

30 Company, LLC, for for Planning and Zoning Services for a on eyear period nunc pro  
31 tunc to January 14, 2016.

32 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately  
33 upon its final passage.

34 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
35 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2016.

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**ATTEST:**

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OLIVER GILBERT, III, MAYOR

\_\_\_\_\_  
RONETTA TAYLOR, MMC, CITY CLERK

PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

SPONSORED BY: CAMERON D. BENSON, CITY MANAGER

Moved by: \_\_\_\_\_

**VOTE:** \_\_\_\_\_

Mayor Oliver Gilbert, III	_____ (Yes)	_____ (No)
Vice Mayor Felicia Robinson	_____ (Yes)	_____ (No)
Councilwoman Lillie Q. Odom	_____ (Yes)	_____ (No)
Councilman David Williams Jr	_____ (Yes)	_____ (No)
Councilwoman Lisa C. Davis	_____ (Yes)	_____ (No)
Councilman Rodney Harris	_____ (Yes)	_____ (No)
Councilman Erhabor Ighodaro, Ph.D.	_____ (Yes)	_____ (No)

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## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016		<b>Item Type:</b> <i>(Enter X in box)</i>	<b>Resolution</b> X	<b>Ordinance</b>	<b>Other</b>	
<b>Fiscal Impact:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <i>(Enter X in box)</i>	<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>	
		X		<b>Public Hearing:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Yes</b>
					X		
<b>Funding Source:</b>			<b>Advertising Requirement:</b>	<b>Yes</b>		<b>No</b>	
						X	
<b>Contract/P.O. Required:</b>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>	N/A			
		X					
<b>Strategic Plan Related:</b>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b> Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Imag <input type="checkbox"/> Communication <input type="checkbox"/>	Strategic Plan Obj./Strategy: N/A			
		X					
<b>Sponsor Name:</b>	Cameron Benson, City Manager		<b>Department:</b>	<i>Development Services</i>			

**Short Title:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, ADOPTING THE 2015 MIAMI-DADE COUNTY LOCAL MITIGATION STRATEGY AND AUTHORIZING THE CITY MANAGER TO IDENTIFY AND PRIORITIZE HAZARD MITIGATION GRANT PROGRAM PROJECTS TO BECOME A PART OF THE LOCAL AND STATEWIDE HAZARD MITIGATION STRATEGY; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**Staff Summary:**

The City of Miami Gardens joined the National Flood Insurance Program (NFIP) on June 21, 2004. Participating in the NFIP allows City Residents and businesses to purchase flood insurance at reasonable

rates, and qualifies the City for federal disaster assistance and grant programs in the event of a declared disaster. Participation in the NFIP also ensures that citizens are protected from flood damage through enforcement of flood protection standards throughout the City.

Staff recommends adopting the 2015 Miami-Dade County Local Mitigation Strategy authorizing the City Manager to identify and prioritize Hazard Mitigation Grant Program Projects to become a part of the Local and Statewide Hazard Mitigation Strategy.

**Proposed Action:**

It is recommended that the City Council approve the proposed Resolution.

**Attachment:**

Attachment – Exhibit A

1 RESOLUTION NO. 2016\_\_\_\_\_

2  
3 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
4 MIAMI GARDENS, FLORIDA, ADOPTING THE 2015 MIAMI-DADE  
5 COUNTY LOCAL MITIGATION STRATEGY AND AUTHORIZING  
6 THE CITY MANAGER TO IDENTIFY AND PRIORITIZE HAZARD  
7 MITIGATION GRANT PROGRAM PROJECTS TO BECOME A  
8 PART OF THE LOCAL AND STATEWIDE HAZARD MITIGATION  
9 STRATEGY; PROVIDING FOR THE ADOPTION OF  
10 REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

11  
12 WHEREAS, the Federal Emergency Management Agency funded a national  
13 initiative to help communities develop local mitigation strategies that identify projects to  
14 mitigate the effects of natural disasters and to identify sources of funds to address  
15 those problems, and

16 WHEREAS, the State of Florida Department of Economic Opportunity entered  
17 into a contract with Miami-Dade ("County") to provide the funding for the County and  
18 municipalities to jointly develop a Local Mitigation Strategy to become a component of  
19 the Statewide Mitigation Strategy, and

20 WHEREAS, the County entered into agreements with local municipalities to  
21 establish a unified process for developing the Local Mitigation Strategy and convey  
22 funds for participation in the plan development, and

23 WHEREAS, the Local Mitigation Strategy meets the State contract requirements  
24 and was accomplished with the participation of local governments, the Miami-Dade  
25 School Board, and a broad range of private not-for-profit agencies, businesses and  
26 universities coordinated by the Miami-Dade Office of Emergency Management, and

27 WHEREAS, the City wishes to participate and adopt the County's 2015 Adopted  
28 Local Mitigation Strategy (Exhibit "A"), and

29 WHEREAS, the completion of the City's Stormwater Master Plan has identified  
30 several flood mitigation projects that qualify as projects in the County's 2015 Local  
31 Mitigation Strategy, and

32 WHEREAS, other mitigation related projects, have been identified by City  
33 staff that qualify as projects in the County's 2015 Local Mitigation Strategy, and

34 WHEREAS, the City Council finds this Resolution to be in the best interest and  
35 welfare of the residents of the City,

36 NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
37 OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

38 Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas  
39 paragraphs are hereby ratified and confirmed as being true, and the same are hereby  
40 made a specific part of this Resolution.

41 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens  
42 hereby authorizes the City Manager to identify and prioritize potential mitigation projects  
43 to be included within Miami-Dade County's Local Mitigation Strategy Plan, which will  
44 include, but are not limited to, various mitigation projects identified in the City's  
45 Stormwater Master Plan and other mitigation related projects identified by City staff.

46 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately  
47 upon its final passage.

48 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
49 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2016.

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\_\_\_\_\_  
OLIVER GILBERT, III, MAYOR

55 **ATTEST:**

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RONETTA TAYLOR, MMC, CITY CLERK

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62 PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

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65 SPONSORED BY: CAMERON D. BENSON, CITY MANAGER

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67 Moved by: \_\_\_\_\_

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69 **VOTE:** \_\_\_\_\_

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71 Mayor Oliver Gilbert, III \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

72 Vice Mayor Felicia Robinson \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

73 Councilwoman Lillie Q. Odom \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

74 Councilman David Williams Jr \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

75 Councilwoman Lisa C. Davis \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

76 Councilman Rodney Harris \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

77 Councilman Erhabor Ighodaro, Ph.D. \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

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A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF MIAMI GARDENS FLORIDA, ADOPTING THE 2015 MIAMI-DADE COUNTY LOCAL MITIGATION STRATEGY; AUTHORIZING THE CITY MANAGER TO IDENTIFY AND PRIORITIZE HAZARD MITIGATION GRANT PROGRAM PROJECTS TO BECOME A PART OF THE LOCAL AND STATEWIDE HAZARD MITIGATION STRATEGY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Federal Emergency Management Agency funded a national initiative to help communities develop local mitigation strategies that identify projects to mitigate the effects of natural disasters and to identify sources of funds to address those problems; and

WHEREAS, the State of Florida Department of Economic Opportunity entered into a contract with Miami-Dade ("County") to provide the funding for the County and municipalities to jointly develop a Local Mitigation Strategy to become a component of the Statewide Mitigation Strategy; and

WHEREAS, the County entered into agreements with local municipalities to establish a unified process for developing the Local Mitigation Strategy and convey funds for participation in the plan development; and

WHEREAS, the Local Mitigation Strategy meets the State contract requirements and was accomplished with the participation of local governments, the Miami-Dade School Board, and a broad range of private not-for-profit agencies, businesses and universities coordinated by the Miami-Dade Office of Emergency Management; and

WHEREAS, the City wishes to participate and adopt the County's 2015 Adopted Local Mitigation Strategy (Exhibit "A"); and

WHEREAS, the completion of the City's Stormwater Master Plan has identified several flood mitigation projects that qualify as projects in the County's 2015 Local Mitigation Strategy; and

WHEREAS, other mitigation related projects, have been identified by City staff that qualify as projects in the County's 2015 Local Mitigation Strategy; and

WHEREAS, the City Council finds this Resolution to be in the best interest and welfare of the residents of the City.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY OF MIAMI GARDENS, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. Adoption of the Miami-Dade County Local Mitigation Strategy. The City Council hereby adopts the Miami-Dade County 2015 Local Mitigation Strategy, which is attached as Exhibit "A" to this Resolution.

Section 3. Authorization. The City ~~132 of 152~~ hereby authorized to identify and prioritize potential mitigation projects to be included within Miami-Dade County's Local Mitigation Strategy Plan, which will include, but are not limited to, various mitigation projects identified in the City's Stormwater Master Plan and other mitigation related projects identified by City staff.

Section 4. Effective Date. This Resolution shall take effect immediately upon adoption.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2016.

The foregoing resolution was offered by \_\_\_\_\_ who moved its adoption. The motion was seconded by \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

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\_\_\_\_\_  
MAYOR

Attest:

\_\_\_\_\_  
CITY CLERK

Approved as to form and legal sufficiency:

\_\_\_\_\_  
CITY ATTORNEY



EXHIBIT "A"

STATE OF FLORIDA  
**DIVISION OF EMERGENCY MANAGEMENT**

RICK SCOTT  
 Governor

BRYAN W. KOON  
 Director

May 5, 2015

Ms. Cathie Perkins  
 Miami-Dade County Local Mitigation Strategy Chair  
 9300 Northwest 41st Street  
 Miami, Florida 33178

Re: Miami-Dade County Local Hazard Mitigation Plan Approved Pending Adoption

Dear Ms. Perkins:

This is to confirm that we have completed a State review of the Miami-Dade County Local Mitigation Strategy (LMS) update for compliance with the federal hazard mitigation planning standards contained in 44 CFR 201/6(b)-(d). Based on our review and comments, Miami-Dade County developed and submitted all the necessary plan revisions and our staff has reviewed and approved these revisions. We have determined that the Miami-Dade County LMS plan is compliant with federal standards, subject to formal community adoption, for the jurisdictions below:

Miami-Dade County

Upon submittal of a copy of all participating jurisdictions' documentation of their adoption resolutions to our office, we will send all necessary documentation to the Federal Emergency Management Agency (FEMA) who will issue formal approval of the Miami-Dade County LMS.

If you have any questions regarding this matter, please contact David M. Block at 850-413-9959 or david.block@em.myflorida.com.

Respectfully,

Miles E. Anderson,  
 Bureau Chief, Mitigation  
 State Hazard Mitigation Officer

MEA/dmb

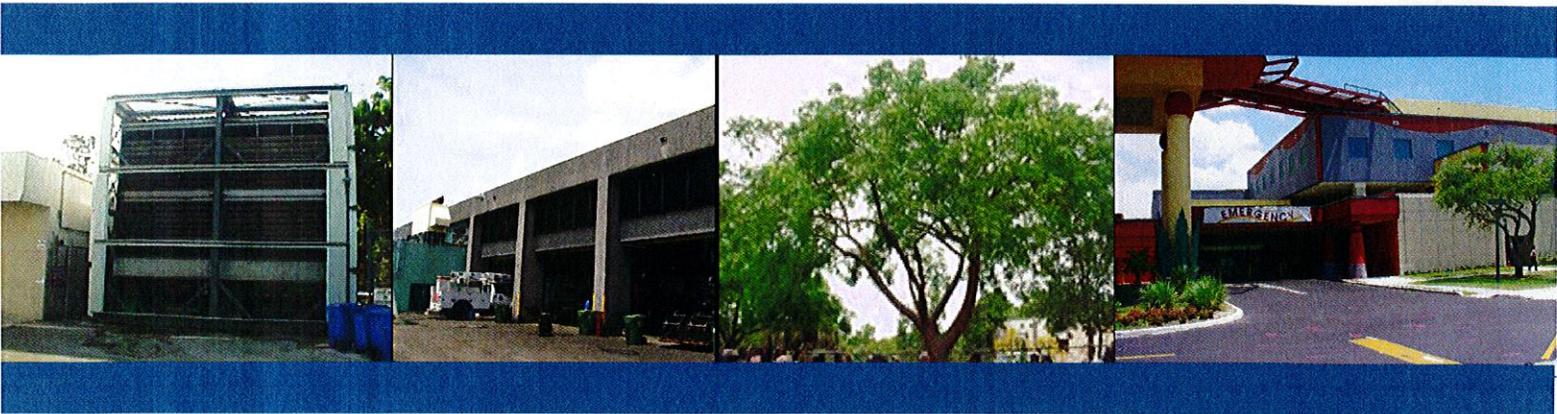
Attachments: MEMORADUM: State approval of LMS plans under Program Administration by States (PAS)

# Local Mitigation Strategy

**LMS**  
Miami-Dade



## Whole Community Hazard Mitigation Part 4: The Appendices



January 2016

## Appendix B: LMS Working Group and Subcommittee Agencies 2014-2015<sup>1</sup>

**Coordinator/Chair:** Cathie Perkins, Miami-Dade Office Emergency Management

**Co- Chair:** Lourdes Rodriguez, Town of Miami Lakes

### Colleges and Universities

Barry University  
Florida International University  
Johnson and Wales University  
St. Thomas University  
University of Miami  
Miami Dade College  
University of Florida IFAS Extension

### Miami-Dade County Departments

Miami-Dade Animal Services  
Miami-Dade Cultural Affairs  
Miami-Dade Finance  
Miami Dade Fire Rescue  
    Office of Emergency Management  
Miami-Dade-Internal Services  
    General Services Administration  
Miami-Dade Information Technology Department  
Miami Dade-Library  
Miami-Dade - Management and Budget  
    Office of Grants Coordination  
Miami-Dade Parks, Recreation and Open Spaces  
    Agriculture Extension  
Miami-Dade Police Department  
Miami- Dade Public Housing and Community Development  
Miami-Dade Public Works  
Miami-Dade Port of Miami  
Miami –Dade Regulatory and Economic Resources  
    Office of Sustainability – *newly renamed* Office of Resilience  
    Planning and Zoning (P&Z)  
    Environmental Resources Management  
Miami-Dade Solid Waste  
Miami-Dade Transit  
Miami-Dade Water and Sewer Department

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<sup>1</sup> EMAP 4.4.2

Vizcaya Museum and Gardens  
Miami-Dade County Public Schools

**State Agencies**

Florida Division of Children and Family  
Florida Division of Emergency Management  
Florida Health in Miami-Dade County

**Federal Agencies**

National Oceanic and Atmospheric Administration  
Homestead Air Reserve Base

**Hospitals and Health Care**

Baptist Health  
Citrus Health  
Jackson Health Systems  
Miami Beach Community Health Center  
Miami Children's Hospital  
Mount Sinai Medical Center

**Municipalities**

Aventura  
Bal Harbour  
Bay Harbor  
Biscayne Park  
Coral Gables  
Cutler Bay  
Doral  
El Portal  
Florida City  
Golden Beach  
Hialeah  
Hialeah Gardens  
Homestead  
Key Biscayne  
Medley  
Miami  
Miami Beach  
Miami Gardens  
Miami Lakes  
Miami Shores

## 2014 Projects Reported as Completed

Local Mitigation Strategy Project Status Reported 12/2013-12/2014		
Completed Projects		
Baptist Health	South Miami Hospital Structure Enhancement	7,000,000.00
Cutler Bay	Old Cutler Road JPA	7,524,319.00
Cutler Bay	SW 216th Street and SW 97th Ave Traffic Circle	204,486.00
Cutler Bay	SW 97th Ave Drainage Improvement	291,494.00
Cutler Bay	Development of Floodplain Management Plan	120,000.00
Jackson	Wind Retrofit Project at JRSC	601,281.00
Key Biscayne	Village Hall Courtyard Improvement Demonstration Project	16,500.00
Miami Beach	Belle Island Outfall Replacement	374,000.00
Miami Beach	Sunset Islands I & II Drainage Improvements	1,916,000.00
Miami Beach	Star Island Drainage Improvements	703,000.00
Miami Beach	South Point II Drainage Improvements	2,000,000.00
Miami Beach	City Center - Historic District Drainage Improvements	2,800,000.00
Miami Beach	Parkview Canal Seawall Revetment	1,800,000.00
Miami Beach	Biscayne Point Drainage Improvements	6,600,000.00
Miami Beach	Lake Pancoast Area Drainage Improvements	1,600,000.00
Miami Beach	Regional Communication/Command Van	500,000.00
Miami Gardens	Drainage Improvement 151-159 Street and 27-32 Ave	258,500.00
Miami Gardens	NW 171 Terrace from NW 44 Avenue to 45 Court	225,000.00
Miami Gardens	Drainage Improvement NW 9 Ave., along NW 183- 185 Dr. to NW 7th Ave	17,000.00
Miami Gardens	NW 178 Drive and 42-47 Avenues Outfall repairs and restoration	102,000.00
Miami Gardens	Correct Stormwater Utility Fees for Commercial Properties	0.00
Miami Gardens	Vista Verde Phase 1b area along NW 39 Aven from 207-209 St	425,000.00
Miami Gardens	Bridge Replacement	930,000.00
Miami Lakes	Downtown Area Drainage Improvements	1,000,000.00
Miami Lakes	NW 154th Street Widening from 83rd to 89th Avenues	1,700,000.00
Miami Springs	Purchase and Install a Radio Repeater System	45,000.00
North Miami Beach	NE 161 Street Drainage Improvement	350,000.00
North Miami	Embankment stabilization at Keystone Point Bridge #2	1,800,000.00
North Miami	Global Positioning System	12,000.00
North Miami	Security for City Hall	62,750.00
Pinecrest	Improvements to Pinecrest Gardens Banyan Bowl	50,000.00
Pinecrest	Improvements to Pinecrest Gardens Lower Garden	30,000.00
Pinecrest	Improvements to Pinecrest Gardens Generator	5,000.00
Public Housing and Community Development	Newberg Windstorm Protection	1,923,900.00
Public Housing and	Claude Pepper Windstorm Protection	862,095.00

<b>Local Mitigation Strategy Project Status Reported 2013</b>	
Miami Gardens - 441 From County Line South 100 feet – Drainage	68,700.00
Miami Gardens – NW 211 Street and 29 Court/30 Avenue, Inlets and Swale Restoration	30,000.00
Miami Gardens – NW 38 Court and 185 Street, Inlets and Swale Restoration	20,000.00
Miami Gardens – NW 167 and Palmetto East Ramp Road at NW 12 Avenue – Drainage and road improvements	366,070.00
Palmetto Bay -0 Drainage Improvements for Sub-Basin #10	790,000.00
<b>Under Construction</b>	
Jackson - Wind Retrofit Project at RTC	8,589,588.00
Jackson - Wind Retrofit Project at JRSC	601,281.00
Miami –Dade Public Works and Waste Management - Beach and Dune Restoration and Maintenance	3,200,000.00
Miami –Dade Public Works and Waste Management – 32 <sup>nd</sup> Street Breakwater Rehabilitation and Stabilization	800,000.00
Miami –Dade Public Works and Waste Management – 55 <sup>th</sup> Street Erosion Control Breakwater	1,700,000.00
Miami Dade College – Medical Center Building 1000 – Hurricane Shutters	200,000.00
Miami Dade College – Medical Center Building 2000 – Hurricane Protection	263,000.00
Miami Dade College – Hialeah Campus Building 1000 – Hurricane Protection	250,000.00
University of Miami - U of M Hospital – Wind Mitigation	4,100,000.00
Key Biscayne – Stormwater Outfall Rehabilitation -	50,000.00
Miami Lakes – Downtown Area Drainage Improvements	1,000,000.00
Miami Springs - Removal of Australian Pines – Wind Mitigation	14,000.00
El Portal – Stormwater Improvements	5,000,000.00
Palmetto Bay – Localized Drainage Improvements	900,000.00
<b>Funded - Not Yet Started</b>	
Jackson – Tank Farm Enclosure at JMH	498,420.99
Miami Dade Public Housing and Community Development – Haley Sofge Towers – Hurricane Shutters – Phase 1	1,000,000.00
Miami Dade Public Housing and Community Development – Haley Sofge Towers – Hurricane Shutters – Phase 2	1,000,000.00
Miami Dade Public Housing and Community Development – Ward Towers	1,000,000.00
Florida City – Rehabilitation of Friendland Manor Drainage System	192,000.00
Key Biscayne – Flap Gates at Outfalls – Drainage	626,700.00
Key Biscayne – Drainage Improvements on Fernwood Road and Hampton Road	465,275.00
Pinecrest – Purchase of Portable Two – Way Radios – Communications Redundancy	110,000.00
Pinecrest – Improvements to Pinecrest Gardens Banyan Bowl –	50,000.00



## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b>  X	<b>Ordinance</b>	<b>Other</b>
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>	<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>
	X			<b>Public Hearing:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>
<b>Funding Source:</b>	Various Funds		<b>Advertising Requirement:</b> <small>(Enter X in box)</small>		<b>Yes</b>	
				X		
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>	<b>Contract Renewal</b>  RFQ#12-13-009 Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000		
	X					
<b>Strategic Plan Related</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b>  Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>	<b>Strategic Plan Obj./Strategy:</b> (list the specific objective/strategy this item will address)  NA		
		X				
<b>Sponsor Name</b>	Cameron Benson, City Manager		<b>Department:</b>	<i>Capital Improvement Projects (CIP)</i>		

**Short Title:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT WITH KEITH AND SCHNARS, P.A. FOR CIVIL ENGINEERING SERVICES; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**Staff Summary:**

**BACKGROUND**

On November 26, 2012, staff issued Request For Qualifications (RFQ) Number 12-13-009, for Continuing

Architectural/Engineering Services for Professional Fees, inviting qualified firms to provide qualifications for Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000. A broadcast notice was sent to one thousand nine hundred fifteen vendors (1,915). One hundred seventeen (117) proposals were requested. The RFQ opened on January 10, 2013. Twenty-eight (28) proposals were received and publicly read.

On January 28, 2013, the Selection Committee ranked the firms. A Selection Committee meeting was held on February 4, 2013, to discuss the scheduling of oral presentations. The oral presentations were held on March 5, 2013 and March 6, 2013.

On April 24, 2013, City Council awarded Request For Qualifications (RFQ) Number 12-13-009, for Continuing Architectural/Engineering and Planning Services for Professional Fees \$50,000-\$200,000, to Keith & Schanrs, to negotiate and execute a non-exclusive continuing contract for engineering services. The initial term of the contract is for three (3) years, with the City's option to renew for one (1) year or multiple years under the same terms and conditions.

### **CURRENT SITUATION**

This is the first renewal. The current contract expires April 24, 2016. Inasmuch as several projects are on-going and the City still requires planning services, staff is recommending renewal of this contract.

Upon Council's approval of this resolution, Staff will develop a new solicitation for architectural, engineering and planning services, to ensure that the City's professional services requirements are competitively solicited and that the City of Miami Gardens Business and Resident Economic Growth Plan (CMG-BREP) Purchasing Preference is stipulated in the solicitation as part of the bid evaluation criteria.

### **Proposed Action:**

It is recommended that the City Council approve the attached resolution for the first renewal of a non-exclusive continuing contract with Keith & Schnars for planning services.

### **Attachment:**

None.

1 RESOLUTION NO. 2016\_\_\_\_\_

2  
3 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
4 MIAMI GARDENS, FLORIDA, AUTHORIZING THE RENEWAL OF  
5 THAT CERTAIN AGREEMENT WITH KEITH AND SCHNARS, P.A.  
6 FOR CIVIL ENGINEERING SERVICES; PROVIDING FOR THE  
7 ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN  
8 EFFECTIVE DATE.  
9

10 WHEREAS, on November 26, 2012, staff issued Request For Qualifications  
11 (“RFQ”) Number 12-13-009 for Continuing Architectural/Engineering Services for  
12 Professional Fees, inviting qualified firms to provide qualifications for  
13 Architectural/Engineering Services for Professional Fees from \$50,000-\$200,000, and

14 WHEREAS, on April 24, 2013, City Council awarded RFQ Number 12-13-009 for  
15 Continuing Architectural/Engineering Services for Professional Fees \$50,000-\$200,000  
16 to Keith and Schnars, P.A.,and

17 WHEREAS, the initial term of the contract is for a three (3) year period, with the  
18 City’s option to renew for one (1) year or multiple years under the same terms and  
19 conditions, and

20 WHEREAS, the current contract expires April 24, 2016, and several projects are  
21 on-going and the City still requires these services, and

22 WHEREAS, staff is recommending the City Council approve the attached  
23 Resolution for the renewal of a non-exclusive continuing contract with Keith and  
24 Schnars, P.A., for engineering services,

25 NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
26 OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

27 Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas  
28 paragraphs are hereby ratified and confirmed as being true, and the same are hereby  
29 made a specific part of this Resolution.

30 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens  
31 hereby authorizes the renewal of that certain Agreement with Keith and Schnars, P.A.

32 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately  
33 upon its final passage.

34 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
35 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2016.

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\_\_\_\_\_  
OLIVER GILBERT, III, MAYOR

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**ATTEST:**

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\_\_\_\_\_  
RONETTA TAYLOR, MMC, CITY CLERK

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PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY

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SPONSORED BY: CAMERON D. BENSON, CITY MANAGER

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Moved by: \_\_\_\_\_

53

54

**VOTE:** \_\_\_\_\_

55

56

Mayor Oliver Gilbert, III \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

57

Vice Mayor Felicia Robinson \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

58

Councilwoman Lillie Q. Odom \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

59

Councilman David Williams Jr \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

60

Councilwoman Lisa C. Davis \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

61

Councilman Rodney Harris \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

62

Councilman Erhabor Ighodaro, Ph.D. \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

63



## City of Miami Gardens Agenda Cover Memo

<b>Council Meeting Date:</b>	April 13, 2016		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b> X	<b>Ordinance</b>	<b>Other</b>
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>	<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>
	X			<b>Public Hearing:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>
<b>Funding Source:</b>	City of Miami Gardens General Obligation Bond Funds		<b>Advertising Requirement:</b> <small>(Enter X in box)</small>		<b>Yes</b>	
						X
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>RFP/RFQ/Bid #:</b>	<b>RFP No. 15-16-028 Bunche Park Improvements Step 2</b>		
	X					
<b>Strategic Plan Related</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b>	<b>Strategic Plan Obj./Strategy:</b>  Capital Improvements		
	X					
			Enhance Organizational <input type="checkbox"/>			
			Bus. & Economic Dev <input type="checkbox"/>			
			Public Safety <input type="checkbox"/>			
			Quality of Education <input type="checkbox"/>			
			Qual. of Life & City Image <input checked="" type="checkbox"/>			
			Communcation <input type="checkbox"/>			
<b>Sponsor Name</b>	Cameron Benson, City Manager		<b>Department:</b>	<b>Capital Improvement Project (CIP)</b>		

**Short Title:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AWARDDING A BID TO WEST CONSTRUCTION INC., FOR THE DESIGN AND CONSTRUCTION OF IMPROVEMENTS AT BUNCHE PARK; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT FOR THIS PURPOSE; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**Staff Summary:**

**BACKGROUND**

In April 2014, the City of Miami Gardens' residents approved a General Obligation Bond in the amount of sixty million dollars (\$60,000,000) for the construction of and improvements to the City's parks and related facilities. The City Council subsequently approved a Bond Implementation Plan that lists and details the proposed improvements at each park facility or municipal property.

On July 17, 2015, staff issued Request For Qualifications (RFQ) Number 14-15-037 for Bunche Park, Step One, inviting design-build firms or teams to provide qualifications for a future design-build contract for facility improvements, technical, schedule and cost proposals to implement an overall improvement project at Bunche Park, located at 15600 Bunche Park Drive West. A broadcast notice was sent to one thousand five hundred fifty-nine (1,559) vendors. Sixty-six (66) proposals were requested. The RFQ opened on August 14, 2015 and nine (9) proposals were received and publicly read. The RFQ was prepared in accordance with Florida Statue 287.055 Consultants Competitive Negotiation Act (CCNA).

On September 1, 2015, the Selection Committee short-listed five (5) firms: Biltmore Construction Co., Inc.; D. Stephenson Construction, Inc.; Di Pompeo Construction Corporation; Recreational Design & Construction, Inc.; and West Construction, Inc.

#### **CURRENT SITUATION**

The Procurement Department applied the City of Miami Gardens Business and Resident Economic Growth Plan (CMG-BREP) preference to this project. Di Pompeo Construction Corporation, Recreational Design & Construction, Inc. and West Construction, Inc. were compliant to the City of Miami Gardens Business Resident Economic Growth Plan (Exhibit 2).

On January 20, 2016, Request For Proposal (RFP) Number 15-16-028 Bunche Park, Step Two, was issued to the five (5) short-listed vendors. The RFP opened on February 23, 2016. Proposals from Di Pompeo Construction Corporation, Recreational Design & Construction, Inc., and West Construction, Inc., was received and publicly read.

City Staff reviewed the proposals and determined that Di Pompeo Construction Corporation and Recreational Design & Construction, Inc., inaccurately completed the price proposal form and were both deemed non-responsive to the requirements listed in the RFP.

An Evaluation Committee meeting was held on March 9, 2016. After the interview, evaluation and scoring, West Construction, Inc. was determined to be both responsive and responsible to the requirements of the RFP and was ranked number one (1) by the Evaluation Committee (Exhibit 1).

A copy of the proposal document and submittals are available at the Assistant to the Mayor and Council's Office for review.

#### **Proposed Action:**

It is recommended that the City Council approve the Evaluation Committee's recommendation for award for RFP Number 15-16-028, Bunche Park, Step Two, to West Construction, Inc. and authorize the City Manager to proceed with negotiations.

#### **Attachments:**

Exhibit 1 – Shortlist Ranking sheet

Exhibit 2 – City of Miami Gardens Business Resident Economic Growth Plan Memorandum

Exhibit 3 – Bid Tabulation

1 RESOLUTION NO. 2016\_\_\_\_\_

2  
3 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
4 MIAMI GARDENS, FLORIDA, AWARING A BID TO WEST  
5 CONSTRUCTION INC., FOR THE DESIGN AND  
6 CONSTRUCTION OF IMPROVEMENTS AT BUNCHE  
7 PARK; AUTHORIZING THE CITY MANAGER TO  
8 NEGOTIATE AND EXECUTE AN AGREEMENT FOR THIS  
9 PURPOSE; PROVIDING FOR THE ADOPTION OF  
10 REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE  
11 DATE.

12  
13 WHEREAS, in April 2014, the City of Miami Gardens residents approved a  
14 General Obligation Bond in the amount of \$60,000,000 for the construction of and  
15 improvements to the City's parks and related facilities, and

16 WHEREAS, the City Council subsequently approved a Bond Implementation  
17 Plan that lists and details the proposed improvements at each park facility or municipal  
18 property, and

19 WHEREAS, on July 17, 2015, staff issued Request For Qualifications (RFQ)  
20 Number 14-15-037 for Bunche Park Improvements, and

21 WHEREAS, on September 1, 2015, a staff Selection Committee short-listed five  
22 (5) firms: Biltmore Construction Co., Inc.; D. Stephenson Construction, Inc.; Di Pompeo  
23 Construction Corporation; Recreational Design and Construction, Inc., and West  
24 Construction, Inc., and

25 WHEREAS, on January 20, 2015, Request For Proposal (RFP) Number 15-16-  
26 028, Step Two, was issued to the four (4) short-listed vendors, and

27 WHEREAS, on February 23, 2016, proposals from Di Pompeo Construction  
28 Corporation, Recreational Design and Construction, Inc., and West Construction, Inc.  
29 were received and publicly read, and

30 WHEREAS, the City Manager is recommending that the City Council award a  
31 design build contract to West Construction, Inc.,

32 NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
33 OF MIAMI GARDENS, FLORIDA AS FOLLOWS:

34 Section 1: ADOPTION OF REPRESENTATIONS: The foregoing Whereas  
35 paragraphs are hereby ratified and confirmed as being true, and the same are hereby  
36 made a specific part of this Resolution.

37 Section 2: AUTHORIZATION: The City Council of the City of Miami Gardens  
38 hereby awards a bid to West Construction, Inc., for the design and construction of  
39 improvements at Bunche Park in response to RFP No. 15-16-028; and authorizes the  
40 City Manager to negotiate and execute an agreement for this purpose.

41 Section 3: EFFECTIVE DATE: This Resolution shall take effect immediately  
42 upon its final passage.

43 PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI  
44 GARDENS AT ITS REGULAR MEETING HELD ON \_\_\_\_\_, 2016.

45

46 \_\_\_\_\_  
47 OLIVER GILBERT, III, MAYOR  
48

49  
50 **ATTEST:**

51  
52  
53 \_\_\_\_\_  
54 RONETTA TAYLOR, MMC, CITY CLERK  
55

56  
57 PREPARED BY: SONJA KNIGHTON DICKENS, CITY ATTORNEY  
58

59  
60 SPONSORED BY: CAMERON D. BENSON, CITY MANAGER  
61

62 Moved by: \_\_\_\_\_  
63

64 **VOTE:** \_\_\_\_\_  
65

66	Mayor Oliver Gilbert, III	_____ (Yes)	_____ (No)
67	Vice Mayor Felicia Robinson	_____ (Yes)	_____ (No)
68	Councilwoman Lillie Q. Odom	_____ (Yes)	_____ (No)
69	Councilman David Williams Jr	_____ (Yes)	_____ (No)
70	Councilwoman Lisa C. Davis	_____ (Yes)	_____ (No)
71	Councilman Rodney Harris	_____ (Yes)	_____ (No)
72	Councilman Erhabor Ighodaro, Ph.D.	_____ (Yes)	_____ (No)

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RFP/RFQ #:	15-16-028						Date Advertised:	1/20/16			
Title:	Design Build Bunche Park Step 2							Date Opened:	2/23/16		
Agency:	Capital Improvement							Number of Responses Received:	3		
Project Manager:	Anthony Smith										
Negotiator:	NA									Recommendation of Award:	3/9/16
	Responsive (Yes / No)	Rank	Vendors Listed Alphabetically	Address	City	State - Country Zone	Zip				
	No		Di Pompeo Construction Corporation	2301 N.W 33rd Court, Unit 102	Pompano Beach	FL	33069				
	No		Recreational Design & Construction, Inc.	3990 North Powerline Road	Fort Lauderdale	FL	33309				
	Yes	1	West Construction, Inc. and West Architecture and Design, LLC	318 South Dixie Highway, Suite 4-5	Lake Worth	FL	33460				
COMMENTS:							Date Created:	3/9/16			

RFP No. 15-16-028  
 Design Build Bunche Park  
 Agency: Capital Improvements  
 Purchasing Agent: Latora Francis

Date Bid Opened: February 23, 2016  
 Bid Submittals: 3  
 Declinations:



Description			Di Pompeo Construction Corporation Pompano Beach, FL			Recreational Design & Construction, Inc. Fort Lauderdale, FL			West Construction, Inc. Lake Worth, FL		
	Cost	Comments	Cost	Comments	Notes	Cost	Comments	Notes	Cost	Comments	Notes
<b>Division 01 - General Requirements</b>											
General Conditions			\$250,000.00			\$310,270.00			\$180,000.00		
Design Fees			\$230,000.00			\$237,800.00			\$300,000.00		
Permit Allowance	\$20,000.00		\$20,000.00			\$20,000.00			\$20,000.00		
Bonds and Insurance (Bldrs Risk; GL)			\$75,000.00			\$68,000.00			\$120,000.00		
OH&Profit			\$133,700.00			\$602,680.00			\$450,000.00		
<b>Division 02 - Existing Conditions</b>											
Asbestos and Lead Based Paint Abatement			N/A			N/A			N/A		
Existing Recreation Building Demolition			\$15,000.00			\$35,000.00			\$11,500.00		
Court(s) Demolition			\$7,000.00			\$35,000.00			\$8,500.00		
Other Site Demolition			\$80,000.00			\$45,000.00			\$20,500.00		
<b>Division 10 - Specialties</b>			\$5,000.00			\$15,000.00			\$12,450.00		
Traffic and Site Signage											
<b>Division 12 - Furnishings</b>											
Bicycle Racks			\$2,000.00			\$2,500.00			\$8,000.00		
Trash and Litter Receptors			\$4,000.00			\$16,000.00			\$8,000.00		
Seating Benches and Tables			\$3,000.00			\$40,000.00			\$20,000.00		
Shaded Bleachers		Note Seating Capacity:	\$30,000.00	Note Seating Capacity:	200	\$35,000.00	Note Seating Capacity:	206	\$40,000.00	Note Seating Capacity:	200
<b>Division 13 - Special Construction</b>											
New Multipurpose Gymnasium Building			See Below								
General Conditions			\$350,000.00			\$0.00			\$15,000.00		
Structure			\$1,200,000.00			\$845,000.00			\$704,755.00		
Finishes			\$750,000.00			\$650,000.00			\$1,070,250.00		
MEP, Fire, Technology			\$800,000.00			\$850,000.00			\$825,615.00		
Playground Coordination and Preparation (Equipment)			\$3,000.00			\$0.00			\$25,000.00		

	Musco Lighting Coordination and Preparation			\$15,000.00			\$0.00			\$10,000.00		
	Football Field Coordination and Civil Preparation (Turf			\$130,000.00			\$262,000.00			\$140,000.00		
	Dumpster Enclosure with Gates			\$6,000.00			\$8,500.00			\$12,000.00		
	Basketball Court		Note whether "New" or "Renovated"	\$8,000.00	Note whether "New" or "Renovated"	Renovated	\$20,000.00	Note whether "New" or "Renovated"	Renovated	\$35,000.00	Note whether "New" or "Renovated"	Renovated
<b>Division 22 - Plumbing</b>												
	Drinking Fountains			\$3,000.00			\$10,000.00			\$12,000.00		
<b>Division 26 - Electrical</b>												
	Parking Lot Lighting			\$60,000.00			\$75,000.00			\$118,000.00		
	Lighting Protection/Detection/Prediction			\$20,000.00			\$20,000.00			\$8,000.00		
<b>Division 28 - Electronic Safety and Security</b>												
	Parks Video Surveillance			\$20,000.00			\$30,000.00			\$22,500.00		
	Public WIFI			\$10,000.00			\$20,000.00			\$22,500.00		
<b>Division 31 - Earthwork</b>												
	Clearing and Grubbing			\$15,000.00			\$12,000.00			\$30,000.00		
	Fine Grading			\$10,000.00			\$13,000.00			\$30,275.00		
<b>Division 32 - Exterior Improvements</b>												
	Asphalt Paving / Parking		Note # new spaces	\$180,000.00	# new spaces prov	121	\$110,000.00	Note # new spaces provided:		\$102,140.00	Note # new spaces provided:	100
	Landscaped Swale at ROW Bunche Park West Dr & NW 23rd Ave			\$15,000.00			\$1,000.00			\$15,742.00		
	Concrete Paving / Walks		Note LF provided	\$30,000.00	Note LF provided:	1048	\$65,000.00	Note LF provided:	2000	\$40,200.00	Note LF provided:	1800
	Curbs and Gutters		Note LF provided	\$13,000.00	Note LF provided:	1065	\$35,000.00	Note LF provided:	1941	\$24,550.00	Note LF provided:	2655
	Chain Link Fence		Note LF provided	\$17,000.00	Note LF provided:	768	\$15,000.00	Note LF provided:	625	\$35,520.00	Note LF provided:	908
	Picket Fence (if applicable)		Note LF provided	N/A	Note LF provided:	0	\$29,000.00	Note LF provided:	500	\$0.00	Note LF provided:	0
	Estate Style Fence		Note LF provided	\$140,000.00	Note LF provided:	1540	\$55,000.00	Note LF provided:	778	\$82,550.00	Note LF provided:	1811
	Irrigation System - Complete			\$40,000.00			\$25,000.00			\$25,900.00		
	Irrigation Meter and Backflow Preventer			\$2,000.00			\$1,500.00			\$20,500.00		
	Sod		Note SF provided	\$25,000.00	Note SF provided	90000	\$28,000.00	Note SF provided	76054	\$31,913.00	Note SF provided	106377
	Shrubs		Note quantity:	\$20,000.00	Note quantity:	940	\$36,000.00	Note quantity:	2938	\$8,000.00	Note quantity:	800
	Trees Shade Trees		Note quantity:	\$30,000.00	Note quantity:	40	\$36,000.00	Note quantity:	78	\$20,000.00	Note quantity:	80
	Palms		Note quantity:	\$22,000.00	Note quantity:	39	\$0.00	Note quantity:	-	\$15,000.00	Note quantity:	60
	Flowering And Small Trees		Note quantity:	\$38,000.00	Note quantity:	21	\$45,000.00	Note quantity:	10	\$7,000.00	Note quantity:	43
	Tree Protection Fencing			\$9,000.00			\$8,000.00			\$3,500.00		
	Tree Pruning			\$8,000.00			\$38,000.00			\$6,500.00		

<b>Division 33 - Site Utilities</b>											
	Onsite Water & Sewer, Drainage			\$125,000.00			\$140,000.00			\$190,000.00	
	Offsite Water & Sewer, Drainage			N/A			\$40,000.00			\$40,000.00	
	FPL, Comcast, ATT (Power, Telecommunications, TV)			\$29,000.00			\$14,500.00			\$40,000.00	
<b>DESIGN BUILD BASE BID PRICE:</b>				\$4,997,700.00			\$4,999,750.00			\$4,988,860.00	

<b>Add Alternate</b>											
1	Paved Swale Parking	Note # new spaces provided:	79400	w spaces provided:	39 Parallel	65000	Note # new spaces provided:	66500	Note # new spaces provided:	100	
<b>Deduct Alternate</b>											
2	Renovate Existing Turf Block Parking	Note # new spaces provided:	1200	w spaces provided:	30 unmarked	5000	Note # new spaces provided:	32200	Note # new spaces provided:	100	